

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6TH APRIL 2016 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mrs S Garnham
Mr B Haydon
Mr C Litscher
Mrs V Jennings
Mr S Rivers
Mr P Wakeling

In attendance: County Cllr Mrs Channer
District Cllr Ms White
Mrs M. Dyer (Parish Clerk)
Plus 3 Members of the Public

1. **APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr Archer.
2. **DECLARATION OF INTERESTS:** Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest was a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham declared an interest in Allotments as she is an allotment holder.
Mr Haydon declared an interest in the planning item relating to Norwendor, Minute No. 76 applies as this is his home.
3. **PUBLIC QUESTION TIME:** a Member of the Public asked why the enclosed children's play area was closed and if there were plans for any new play equipment. It was explained that replacement flooring was needed and that the area had been closed for safety reasons and at this time there were no plans or budget for new equipment.
4. **MINUTES THE ORDINARY MEETING of the Parish Council** held on Wednesday 2nd March 2016 were approved as correct and signed accordingly.
5. **DISTRICT COUNCILLOR'S REPORT:** District Cllr Ms White advised Members that in respect of the LDP that an Inspector had been appointed, that car parking charges in Maldon would be increasing and charges would be introduced for evenings and weekends and that the new waste collection service would start in June.

District Cllr Ms White then left the meeting.

6. **COUNTY COUNCILLOR REPORT:** County Cllr Mrs Channer reported to Members spoke briefly about road safety, cowboy builders, the Maldon Mud Race, that the ECC 'Healthy & Happy' Campaign was proving popular with 20,000 people visiting the web site; that Essex is recording high levels of attendance at schools; that to save money ECC will be replacing street lights with LED with a 'free' loan from Central Government; and that there is a Business Event at Three Rivers on 11th may 2016 with guest speaker Levi Roots. Mr Wakeling asked Mrs Channer regarding Superfast Broadband and was advised to write to the Superfast team at ECC.

FINANCE

Approval of Payments

7. Roy Wiseman to village caretaker work to 24th March 2016 £142.50 plus £8.99 for weed killer, total £151.49 (£149.99 net). Cheque No.1462
8. Sue Lees Consultancy to maintenance fee for April 2016 Invoice No.0002474 dated 8th March 2016 £30.00. Cheque No.1463
9. Maria Dyer office expenses from 27th February 2016 to 1st April 2016 £39.96. Cheque No.1464
10. E-on to electricity for street lights February 2016 Invoice No.H12A706601 dated 1st March 2016 £59.07 (£56.26 net) was taken by direct debit on 11th March 2016
11. PH Coote Limited to repair to street light No.9. Invoice No.17499-27216d dated 17th March 2016 £117.02 (£97.52 net). Cheque No.1465
12. Essex Wildlife Trust Membership renewal £40 (no increase over previous year). Cheque No.1466
13. LCR Magazine Subscription from June 2016 to May 2017 £17.00 (no increase over previous year). Cheque No.1467
14. Edward Dyer to delivery of APM notices to all homes in village (except 19 on outskirts which were posted out) £38.00. Cheque No.1468
15. Sue Lees to hosting for website for one year from 1st May 2016 at reduced rate. Invoice No.0002499 dated 1st April 2016. Cheque No.1463
16. E-on to electricity for street lights March 2016 Invoice No.H12C952FC5 dated 1st April 2016 £63.15 (£60.14 net) was taken by direct debit on 11th April 2016

17. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10 th April 2015*	£	568.77
Santander as at 2 nd March 2016	£	<u>21,246.71</u>
	£	21,815.48

* Barclays now only send a statement when there has been movement to the account

18. **Street Lighting:** nothing to report
19. **Solar Panels at Village Hall:** Mrs Garnham advised the latest reading and that in the first full year of usage that a profit of £600 had been made. Noted by Members

VILLAGE HALL

20. **Report from Village Hall Representative:** Members were advised that soffiting work had been carried out, also works to the Velux Window and roof to prevent entry by birds, but that further soffiting works and drainage works were required. It was agreed that as these works are urgent, the company that carried out the other works had submitted the lowest quote for these first works that they be asked to quote for these works and the Chairman be authorised to approve the quote. Members were also advised that the VHMC had been successful in obtaining a £250 grant from the Olympic Fund for the summer event, but that a window had been broken in the Les Barclay Room caused by children kicking balls at the window. Members then discussed the installation of CCTV – Clerk to research. **ACTION: CLERK**
21. **Coffee Morning/Lunch Club for Seniors:** continues to be popular
22. **Defibrillator:** nothing to report
23. **Grant Fund Plaque re toilet project:** Members were reminded that this will be installed when the framed footpath map is supplied. Noted.
24. **Toilet Project:** Members were advised that a meeting with the contractor re end of defects liability period had taken place and that as there were no defects that the final invoice would be submitted for payment. Noted by Members.

HIGHWAYS AND ROAD SAFETY

25. **Various issues with ECC for action:** nothing to report
26. **Fambridge Road – speed issues:** Members had been supplied with copy email from a resident in this area. It was agreed that both ECC Highways and the Police be approached re this and a review of sight lines.
ACTION: CLERK
27. **Latchingdon Road – two accidents/speed issues:** Members had been supplied with copy email re two incidents. Members agreed that the Police be advised and that speed checks be requested and that ECC be asked to confirm that the electronic speed checker is working correctly.
ACTION: CLERK

POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

28. **Southminster Neighbourhood Policing:** no report received to date
29. **Street Meets:** next date to be advised
30. **Parking in St Stephens Road:** Mr Rivers awaiting information re scheme operating in other areas re parking near schools.
ACTION: MR RIVERS

OPEN SPACE

31. **Cowpiece Nature Reserve:** nothing to report
32. **Playing Field:** Members were advised that the Independent Playground Inspection for 2016 would be undertaken in April; replacement signing on outdoor play area still required; Fields in Trust - type of plaque agreed; that the Village caretaker had cordoned off the younger children's play area and had been supplied with a copy of his report. Replacement bark for younger children's play area - quotes being obtained. Noted.
33. **Village Caretaker work:** Mr Wiseman continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: litter picked and tidied up area at Three Ashes Corner; Alec's Garden – mowed, weeded, litter picked and tidied, plus footpath from Alec's Garden to Ferris Avenue; rubbed down and painted areas in playground including bench, mound slide steps, climbing frame, picnic tables and some equipment in younger children's enclosed area; selective mow and litter at Green Trees junction with Latchingdon Road. Noted
34. **Allotments:** Members had been supplied with copy email from Moat Housing regarding a piece of land alongside the allotments. Members considered the proposal and agreed that rather than more allotment plots that this area would be a good site for a community orchard. Clerk was requested to discuss with Moat.
ACTION: CLERK
35. **Bench at Churchyard:** Members had been advised that the plaque had been completed and installed on bench and that the bench had now been delivered. Arrangements now to be made for installation.
**ACTION: MR LITSCHER/
MR HAYDON**
36. **Trees at Three Ashes Corner (corner of Hackmans Lane & Howe Green Rd):** nothing to report re trees. Members had been advised that the Village Caretaker reported water leak at this site and that the Clerk had duly reported to Water Board and had been advised that works were due to be undertaken w/c 21st March 2016. Confirmation awaited.

PUBLIC RIGHTS OF WAY

- 37. **Footpaths Map:** nothing to report
- 38. **Footpath 28 Proposed Reduction in Width:** nothing to report
- 39. **Footpaths 12/13 bridge brickwork:** nothing to report
- 40. **Bridleway 29:** vegetation has been cut back; trying to establish if any works planned re muddy section (reported to Clerk by a resident) **ACTION: CLERK**

County Cllr Mrs. Channer left the meeting

- 41. **P3 (Parish Paths Partnership):** Members had been supplied with details of works/funding etc. paperwork and advised that the Clerk would liaise with the Cold Norton P3 Representative Mr Roger Hawes re this. Members said in addition to issues with FP20 reported last month, that there were now water and mud issues. **ACTION: CLERK**
- 42. **EMERGENCY PLANNING/PROCEDURES:** plan being prepared by Chairman for presentation at future meeting, also update for new Emergency Planning Officer at MDC. **ACTION: MR RIVERS**

TRAINING/CONFERENCES/MEETINGS

- 43. **The Police Partnership Conference 15th March 2015:** Members had been forwarded a report of this conference as part of the EALC County Update (Minute No.61 applies). Mr Rivers had attended this conference and gave Members a brief report advising that there are reductions all round and an increase in costs, that re Police Stations there are many closures/selling off of the buildings and there will be a replacement HQ. Crimes against children and cyber-crime were both on the increase. There will not be a return to the 'Bobby on the Beat'. Trading Standards are targeting cold calling.
- 44. **Dengie Hundred Group of Parish Councils: 20th January 2016:** Members had been supplied with minutes. Noted
- 45. **Maldon Transport Meeting 2nd February 2016:** Members had been supplied with minutes from this meeting, plus advised that there are changes to bus services from 10th April 2016. Noted. Mrs Garnham requested hard copies of the bus timetables for senior residents. **ACTION: CLERK**
- 46. **Dengie Hundred Group of Parish Councils: 23rd March 2016:** No one available to attend.
- 47. **Queens 90th Birthday Beacon Lighting Event 21st April 2016:** information had been forwarded again for review, but no one available to take on this task.
- 48. **Bradwell Communications – Plan for Interim Storage of Intermediate Level Waste at Bradwell: Tues 26th & Wed 27th April 2016 Community Events:** details had been supplied to Members.
- 49. **Police & Crime Commissioner for Essex Elections 5th May 2015:** nothing further to report

CORRESPONDENCE

50. **Rail Services – Southminster Branch Line Sunday Service:** Members had been advised that the Clerk had advised North Fambridge PC & Dengie Hundred Group of PCs offer of support from Cold Norton PC. Members were supplied with an update. Noted.
51. **Rural Planning Review Call for Evidence:** Members were reminded that the Clerk drafting response (Close date for response is 21st April 2016). Noted
52. **London Southend Airport Standard Instrument Departure Procedure Consultation:** closes 27th May 2016. This had been deferred from the March meeting. Members were in agreement that they had no objections to the proposed changes. **ACTION: CLERK**
53. **UK Power Networks: Members had been advised that an** invitation had been extended to UK Power Networks to attend APM, but that they were not able to attend, but had supplied forms etc. for distribution at APM at Senior Coffee/Lunch Club. Noted.
54. **ECC & Southend on Sea BC: Joint Replacement Waste Local Plan – Pre Submission Draft March 2016: consultation closes 14th April 2016:** Members had been supplied with copy letter dated 1st March 2016. Members were in agreement to 'No Comment'.
55. **Anglian Water “Pollution Watch”:** Members had been supplied with details (email dated 2nd March 2016). Members requested further information and for Crown Road to be investigated. **ACTION: CLERK**
56. **EALC Legal Newsletter:** email dated 4th March 2016 had been forwarded to Members by email. Noted.
57. **Essex Fire & Rescue Consultation 2016:** details had been forwarded to Members by email and advised that the consultation closes 25th April 2016. It was agreed that there would be no PC response
58. **Devolution Update:** Members had been supplied with a copy (email dated 16th March 2016). Noted.
59. **Maldon District Council: New Waste Contract:** email dated 16th March 2016 had been forwarded to Members by email. Noted.
60. **EALC County Update:** containing a report from the Police Conference had been forwarded to Members by email (email dated 21st March 2016). Noted.
61. **ECC Consultation on review of Parking Standards, Design and Good Practice 2016:** email dated 1st April 2016 had been forwarded to Members by email; Consultation close date 13th May 2016. Members agreed there would be no PC response.
62. **Essex Village of the Year Competition 2016:** details had been forwarded to Members by email; close date 3rd May 2016. Mr Wakeling offered to complete the form. **ACTION: CLERK**

- 63. **WINTER SALT BAG SCHEME:** nothing to report
- 64. **STOW MARIES AERODROME:** nothing to report
- 65. **BROADBAND:** Consultation **email** dated 1st April 2016 had been forwarded to Members; consultation closes 1st May 2016. Noted.
- 66. **STANDING ORDERS:** nothing to report

PLANNING

- 67. **Planning Applications received by the Parish Council:** the following were considered and the responses were as indicated:

HOUSE/MAL/16/00124 Oakland Manor, Station Road, Cold Norton: create a ménage for pony kept on site in existing stables. Week 10 dated 11th March 2016:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application; however the Members would not want to see lights installed in this proposed area.

FUL/MAL/16/00270 PP-04903721 Honeywood Farm, Honeypot Lane, Cold Norton: Removal of Condition 3 (Agricultural Occupancy Condition) on approved planning permission FUL/MAL/82/00003. Week 12 dated 24th March 2016:

Cold Norton Parish Council has NO OBJECTIONS to Condition 3 being removed

HOUSE/MAL/16/00216 Tamina, 1 Latchingdon Road, Cold Norton: Formation of dormers either Side of ridge in roof slope including new fully glazed window in gable end. Week No.13 dated 1st April 2016:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

FUL/MAL/16/00306 Stow Maries Aerodrome Hackmans Lane Cold Norton: Change of use of buildings 3 & 4, vehicle workshop (for high performance engines) to museum & museum shop. Week No.13 dated 1st April 2016:

Cold Norton Parish Council has NO OBJECTIONS to the change of use proposed within the above application.

LBC/MAL/16/00307 Stow Maries Aerodrome Hackmans Lane Cold Norton: Change of use of buildings 3 & 4, vehicle workshop (for high performance engines) to museum & museum shop. Week No.13 dated 1st April 2016:

Cold Norton Parish Council has NO OBJECTIONS to the change of use proposed within the above application.

- 68. **Maldon District Council Decisions:** there were no decisions for Cold Norton this month
- 69. **Local Development Plan (LDP):** nothing further to report (see Minute No.5 above)
- 70. **MDC Community Infrastructure Levy Charging Schedule (CIL):** in abeyance pending LDP outcome
- 71. **Affordable Housing -** in abeyance pending LDP outcome
- 72. **Vehicle accesses along St Stephens Road:** nothing to report

73. **Hoarding – Old Fire Station Site:** nothing to report
74. **Cherry Blossom Lane/Access to Playing Field:** Members discussed the papers etc. discovered by Mrs Garnham and agreed that a letter is written to the land owner to request periodic access to the playing field via this route and to Land Registry noting this access.
ACTION: CLERK
75. **Appeal Decision: APP/X1545/W/15/3138510 Land at Corner of Fambridge Road & St Stephens Road, Cold Norton.** Appeal against enforcement notice issued by Maldon District Council. Appeal against: Without planning permission the material change of use of the land from agricultural to use for the siting of a caravan for residential purposes. APPEAL ON GROUND (G) IS ALLOWED – It is directed that the enforcement notice be varied by the deletion of 2 calendar months and the substitution of 9 calendar months as the period for compliance. Subject to this variation the enforcement notice is upheld. Members had been supplied with a full copy of the appeal decision. Noted.
76. **For information only: NMA/MAL/16/00332 Norwendor 26 St Stephens Road Cold Norton:** Application for non-material amendment following grant of Planning Permission HOUSE/MAL/13/01062 (Two storey rear and single storey side & front extension with one half storey extension over garage to side of house. Removal of outer skin of brickwork and replace with new red facing brickwork), Noted.
77. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

Mr Wakeling updated Members re The Norton and the new tenants. Letters to be written to the new tenants and the Committee.
ACTION: CLERK
78. **DATES OF FUTURE MEETINGS:**
Provisionally scheduled for 2016: Wednesdays 4th May, 1st June, 6th July

Annual Parish Meeting: Tuesday 12th April 2016
79. **EXCLUSION OF PRESS & PUBLIC**
In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw
80. **VILLAGER OF THE YEAR**
Clerk advised Members of the names of the Villagers proposed via emails/phone calls. Members considered and a unanimous decision was reached. Clerk to arrange for the shield to be engraved accordingly for presentation at the APM.
ACTION: CLERK
81. **PLANNING ISSUES**
Discussed but no decisions made/actions to be undertaken.

There being no further business the meeting was closed at 9.25pm

Chairman.....

Date.....