

# COLD NORTON PARISH COUNCIL

## ORDINARY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 4<sup>th</sup> MAY 2016, in The Les Barclay Room of the Village Hall – commencing immediately after the Annual General Meeting

The attendance list is the same as for the Annual General Meeting.

93. **APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllrs Mr Archer, Mrs Jennings and Mr Rivers and County Cllr Mrs Channer.
94. **Declaration of Interest:** Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest was a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.
- Mrs Garnham declared an interest in Allotments as she is an allotment holder.
95. **PUBLIC QUESTION TIME:** a Resident raised the issue of the entry to the Playing Field from a now gated area of Cherry Blossom Lane; the results of the research into archive records relating to this piece of land/access were discussed and it was agreed that further examination of the paperwork would be undertaken to establish 'right of way' for the Parish Council and appropriate correspondence submitted. **ACTION: CLERK**
96. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 6<sup>th</sup> April 2016 were approved as correct and signed accordingly.
97. **DISTRICT COUNCILLOR'S REPORT:** District Cllr Mrs White reported that the new Inspector would be going through the submitted LDP.
98. **COUNTY COUNCILLOR REPORT:** not available

## FINANCE

### Approval of Payments

99. Roy Wiseman to village caretaker work. Invoice dated 2<sup>nd</sup> May 2016 £150.00. Cheque No.1470.
100. Sue Lees Consultancy to maintenance fee for May 2016 Invoice No.0002512 dated 8<sup>th</sup> April 2016 £30.00. Cheque No.1471
101. EALC/NALC Affiliation Fees to 2016/2017 Invoice No.6514 dated 1<sup>st</sup> April 2016 £308.18 (EALC £248.19; NALC £59.99 NB fees are based on electorate figure of 909. Cheque No.1472
102. Cold Norton PCC (Parochial Church Council) to production costs of 440 copies of May issue of The Beacon for distribution to all homes. Invoice dated 4<sup>th</sup> May 2016 £103.79. Cheque No.1473
103. Cold Norton PCC to provision of refreshments at APM. Invoice dated 2<sup>nd</sup> May 2016 £25.00. Cheque No.1474
104. Haynes & Smith Limited to release of retention reference village hall toilet project. Invoice No. IN236 dated 28<sup>th</sup> April 2016 £860.44 (£717.03 net). Cheque No.1475
105. **Financial Statement**

### Current balances:

Barclays 10 Day Notice as at 11 <sup>th</sup> April 2016	£	573.34
Santander as at 2 <sup>nd</sup> April 2016	£	<u>16,646.88</u>
	£	17,220.22

106. **Street Lighting:** nothing to report
107. **Solar Panels at Village Hall:** Members were advised that a FIT of £267.21 had been paid to the Parish Council. Noted

#### VILLAGE HALL

108. **Report from Village Hall Representative:** Members had been advised that further works on the roof would be undertaken on 7<sup>th</sup> May 2016. With regards to security at the Village Hall and Playing field Clerk advised that County Broadband were still in the process of setting up a CCTV service and that MDC do still offer Ranger Patrols at Playgrounds. It was agreed to request costs from County Broadband when their service is available and to obtain further information re MDC Ranger Patrols.

**ACTION: CLERK**

Mrs Garnham advised that plans for the VH 25<sup>th</sup> June fund raising event were going well and that the cost to repair the broken window at the hall caused by children playing football against the glass was £160. Noted

109. **Coffee Morning/Lunch Club for Seniors:** continues to be popular
110. **Defibrillator:** nothing to report
111. **Grant Fund Plaque re toilet project:** Members were reminded that this will be installed when the framed footpath map is supplied. Noted.

#### HIGHWAYS AND ROAD SAFETY

112. **Various issues with ECC for action:** nothing to report,
113. **Fambridge Road – speed issues –** nothing to report. Members requested that hedging/vegetation obscuring sight lines at corner of St Stephen Road and Fambridge Road be reported to ECC Highways.  
**ACTION: CLERK**
114. **Latchingdon Road – two accidents/speed issues –** nothing to report
115. **Local Highways Panel:** Members had been supplied by email with minutes from panel meeting of 1<sup>st</sup> April 2016. Noted

#### POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

116. **Southminster Neighbourhood Policing:** no report received to date. Clerk advised that due to changes to the Police Force it was not clear if reports would be supplied in future.  
**ACTION: CLERK**
117. **Street Meets:** next date to be advised. As above with Police changes it is not clear if these will continue. If they do Members requested that the next one is held during a Seniors Coffee Morning.  
**ACTION: CLERK**
118. **Parking in St Stephens Road:** nothing to report, but one Member reported that there had been a crash outside the school on 28th April 2016.

## OPEN SPACE

119. **Cowpiece Nature Reserve:** Members were advised that this is looking very pleasant at the moment, thanks to the work of Mr Wiseman, the village caretaker & Mr Litscher. It was agreed that residents be reminded of this village asset in the PC report in The Beacon and that the new head teacher being appointed from September that the school is also reminded of the availability of this area for educational purposes as it had been in the past. **ACTION: CLERK**

120. **Playing Field:** Members were reminded that the Independent Playground Inspection 2016 was undertaken in April – report awaited; replacement signing on outdoor play area still required; Fields in Trust - type of plaque agreed; Members had been advised that works to install the replacement flooring in enclosed younger children's play area had started on 30<sup>th</sup> April 2016. Noted

Members had been supplied with copy letter from pre School re a Pre School Village Camp Out and Fete proposed for Friday and Saturday 24<sup>th</sup>/25<sup>th</sup> June 2016. Members had no objections to this providing the conditions regarding dogs and vehicles etc. were adhered to. Mrs Garnham advised that the fete on the Saturday was a joint event with the Village Hall Management Committee. Clerk to respond to Pre School accordingly. **ACTION: CLERK**

121. **Village Caretaker work:** Mr Wiseman continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: cut up and removed fallen tree at the railway bridge, plus removed weeds and swept path at this area; tended 'Alec's' garden; levelled stones/swept Ferris Avenue pathway; weeded younger children playground; barrowed and levelled new bark in younger children's play area.

122. **Allotments:** Members had been advised that Moat had been advised that the PC is interested in taking on the land to the rear of Clarke Rise, as possibly a community orchard & had been supplied with copy correspondence from Moat. Clerk was requested to pursue. **ACTION: CLERK**

123. **Bench at Churchyard:** Members had been advised that the bench had now been installed. Clerk to write to Mr Paul accordingly. **ACTION: CLERK**

124. **Trees at Three Ashes Corner (corner of Hackmans Lane & Howe Green Rd):** Members had been advised that there was nothing to report re trees, but that the Water Board had been on site w/c 25<sup>th</sup> April undertaking works to rectify leak. Noted. Clerk to follow up situation re the directional sign at this area. **ACTION: CLERK**

## PUBLIC RIGHTS OF WAY

125. **Footpaths Map:** nothing to report

126. **Footpath 28 Proposed Reduction in Width:** nothing to report

127. **Footpaths 12/13 bridge brickwork:** nothing to report

128. **Bridleway 29:** Members had been reminded that whilst the vegetation had been cut back, the Clerk was trying to establish if any works were planned re muddy section (reported to Clerk by a resident). **ACTION: CLERK**

129. **P3 (Parish Paths Partnership):** awaiting report from Roger. Members advised that in addition to water and mud issues on FP20 the broad walk along this footpath is now muddy and overgrown. **ACTION: CLERK**

130. **EMERGENCY PLANNING/PROCEDURES:** plan being prepared by Chairman for presentation at future meeting, also update for new Emergency Planning Officer at MDC. **ACTION: MR RIVERS**

## TRAINING/CONFERENCES/MEETINGS

131. **Bradwell Communications – Plan for Interim Storage of Intermediate Level Waste at Bradwell: Tues 26<sup>th</sup> & Wed 27<sup>th</sup> April 2016 Community Events:** no one had been able to attend. Noted.
132. **Police & Crime Commissioner for Essex Elections 5<sup>th</sup> May 2015;** details of Candidates emailed to Members 21<sup>st</sup> April 2016. Noted
133. **Transport Meeting re Review of Buses in 2017: 17<sup>th</sup> June 2016 10am to 12noon Maldon Town Hall:** email dated 20<sup>th</sup> April 2016 emailed to Members 21<sup>st</sup> April 2016. Noted

## CORRESPONDENCE

134. **London Southend Airport Standard Instrument Departure Procedure Consultation:** email from Cllr Mrs Channer with further information had been emailed to Members 26<sup>th</sup> April 2016. Members discussed this but were in agreement that they did not wish to change their comment as agreed at the April meeting (Minute No.52 applies).
135. **Anglian Water “Pollution Watch”:** Members had been advised that further information was awaited as requested (Minute No.55 applies).
136. **Essex Village of the Year Competition 2016:** Members were advised the entry prepared by Mr Wakeling had been submitted. Noted.
137. **CPRE: Unnecessary Greenfield Development:** email dated 15th April 2016 had been emailed to Members on 21<sup>st</sup> April 2016. Members to respond as individuals.
138. **Maldon District Council Cllr Code of Conduct revised:** email dated 26<sup>th</sup> April 2016 had been forwarded to Members. Members noted the main change as advised..
139. **Proposed Telecommunications Base Station at Cold Norton Water Tower:** Members were advised of this and agreed ‘no comments’, but requested that the Clerk convey the Council’s objections to lack of consultation time. **ACTION: CLERK**
140. **WINTER SALT BAG SCHEME:** nothing to report; it was agreed that this item is removed from the agenda until such time as applicable. **ACTION: CLERK**
141. **STOW MARIES AERODROME:** nothing to report; it was agreed that this item is removed from the agenda until such time as applicable. **ACTION: CLERK**
142. **BROADBAND:** nothing to report
143. **STANDING ORDERS:** nothing to report

## PLANNING

144. **Planning Applications received by the Parish Council:** the following were considered and the responses were as indicated using the new MDC Planning reporting system:

**FUL/MAL/16/00353 PP-05002975 Great Canney Cottage Hackmans Lane, Cold Norton:**

Demolition of existing dwelling and erection of a replacement dwelling with associated triple garage and pool house. Week 15 dated 15<sup>th</sup> April 2016:

Refusal of planning permission recommended for the following reasons:

1. Outside the development boundary
2. Substantial development outside the development boundary
3. "Alien Intrusion" into countryside

References: Policy S3 – Place Shaping  
Policy S8 – Settlement Boundaries and the Countryside  
Policy D1 – Design Quality & Built Environment  
Policy N2 – Natural Environment & Biodiversity

Accepted Material Planning Considerations: layout & density; design & appearance; effect on character of the area

**COUPA/MAL/16/00395 Focus House, Hackmans Lane, Cold Norton:** Prior approval for a proposed change of use of a building from office use (Class B1{a}) to a dwelling house (Class C3) Week 15 dated 15<sup>th</sup> April 2016:

Refusal of planning permission recommended for the following reasons:

Do not wish to see a proliferation of residential development in a most sensitive site

References: S3 – Place Shaping  
D1 – Design Quality & Built Environment

145. **Maldon District Council Decisions:** covering decisions advised from w/e 8<sup>th</sup> April 2016 to w/e 29<sup>th</sup> April 2016; a detailed list had been supplied to Members, which is summarised below:

**OUT/MAL/15/01319 Cold Norton**

Outline planning application for twelve dwellings, including four affordable units with all matters reserved for subsequent approval with the exception of vehicular access

Glen Loy Latchingdon Road Cold Norton Essex

(UPRN - 100091256843)

Mr Ted Law **REFUSED**

**HOUSE/MAL/16/00056 Cold Norton**

Two storey side extension

2 Brennan Close Cold Norton Essex CM3 6SZ

(UPRN - 200000909810)

Mrs K G Woolmer **APPROVED**

**NMA/MAL/15/00929 Cold Norton**

App for non-material amendment following grant of Planning Permission HOUSE/MAL/14/00052 allowed on appeal APP/X1545/D/14/2219766 (Detached carport & boundary wall & railings)

Amendment sought: Change of gable end fenestration from single window to glazed screen.

1 Latchingdon Road Cold Norton Essex CM3 6JG

(UPRN - 100090555210)

Mr A Pearlman **REFUSED**

**FUL/MAL/15/00868 Cold Norton**

Variation of condition 2 on approved planning permission FUL/MAL/14/01039 (Amended plans to planning application FUL/MAL/13/01118 - permission given for single storey dwelling and cart lodge garage, amended plans for one & half storey dwelling and cart lodge garage) Alterations of size of windows & adding windows & removing 1 window. Alteration of position of window, adding small entrance porch & staircase to garage.

Land Rear of Imps Camp Purleigh Grove Cold Norton Essex

(UPRN - 010013998259)

Mr Ian Kirk **APPROVED**

- 146. **Local Development Plan (LDP):** Members had been advised that a new Inspector had been appointed. Noted
- 147. **MDC Community Infrastructure Levy Charging Schedule (CIL):** in abeyance pending LDP outcome
- 148. **Affordable Housing** - in abeyance pending LDP outcome
- 149. **Vehicle accesses along St Stephens Road:** nothing to report
- 150. **Hoarding – Old Fire Station Site:** nothing to report
- 151. **Cherry Blossom Lane:** discussed as part of Public Question Time – see Minute No.95.
- 152. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)  
  
No matters were raised.
- 153. **DATES OF FUTURE MEETINGS:**  
Scheduled for 2016: Wednesdays, 1<sup>st</sup> June, 6<sup>th</sup> July

There being no further business the meeting was closed at 8.50pm

Chairman.....

Date.....