

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 4TH NOVEMBER 2015 IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mrs S Garnham
Mr B Haydon
Mr C Litscher
Mr S Rivers
Mr P Wakeling

In attendance: District Cllr Ms S White
Mrs Jessica Gittoes & Mr Jamie Bergin from
Lightsource Renewable Energy Holdings Ltd,
Mrs M. Dyer (Parish Clerk)
Plus 29 Members of the Public

- 503. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr Archer, Cllr Mrs Jennings and County Cllr Mrs Channer
- 504. DECLARATION OF INTERESTS:** Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest was a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.
- Mrs Garnham declared an interest in Allotments as she is an allotment holder
- 505. MINUTES THE ORDINARY MEETING of the Parish Council** held on Wednesday 7th October 2015 were approved as correct and signed accordingly.

With approval of Members the agenda item relating to Solar Panels was brought forward and there then followed a presentation from Mrs Gittoes and Mr Bergin from Lightsource in relation to the two proposed Solar Farms within the Parishes of Cold Norton and Purleigh; Mrs Gittoes and Mr Bergin responded to questions asked by Cllrs and clarified points raised.

- 506. DISTRICT COUNCILLOR'S REPORT:** District Cllr Ms S White gave a short report advising Members that the issues surrounding the LDP may be investigated and that MDC had appointed SUEZ as the new waste management company for the District.
- 507. COUNTY COUNCILLOR REPORT:** Members had been supplied with a report received from from County Cllr Mrs Channer on 12th October 2015. Noted.

FINANCE

Approval of Payments

- 508.** Land Registry to fee reference Fields in Trust and Agreed Notice AN1 £40 Cheque No.1425
509. Land Registry to fee reference Fields in Trust and Restriction Notice RX1 £40 Cheque No.1426
510. Roy Wiseman to village caretaker work to 27th October 2015 £60.00. Cheque No.1427
511. Sue Lees Consultancy to maintenance fee for November 2015 Invoice No.0002272 dated 8th October 2015 £30.00. Cheque No.1428

512. Maria Dyer office expenses from 4th October to 1st November 2015 £19.72. Cheque No.1429
 513. CPRE to membership renewal to 31st October 2016. Membership last year was £36 and Members were advised that there was the option to keep membership fee at £36, but that the CPRE were asking if the PC would be able to increase this amount for the coming year. Members agreed to remain at £36, but if applicable would review in 2016. Cheque No.1430

514. **Financial Statement**
Current balances:

Barclays 10 Day Notice as at 10 th April 2015*	£	568.77
Santander as at 2 nd October 2015	£	<u>27,077.09</u>
	£	27,645.86

* Barclays now only send a statement when there has been movement to the account

515. **Street Lighting: electricity** supplier being reviewed **ACTION: CLERK**

516. **Requests for Grants from Cold Norton Parochial Church Council and Essex Air Ambulance:** Members had been supplied with copies of requests received and advised that £546.50 remained in the grant budget as £48.50 had been donated to The Poppy Appeal and £5 to the VHMC Christmas Fayre. Members considered requests received and agreed to donate £500 to the PCC towards works which will cost £1,960 to repair/conservate stonework which is in urgent need of attention and £46.50 to Essex Air Ambulance.

VILLAGE HALL

517. **Report from Village Hall Representative:** Members were advised that the Christmas Fayre would be taking place on 21st November, that one quote had been received for the roof/soffit works, two further quotes were awaited; Clerk to check if these works are eligible for a grant under the ECC CIF Response Fund.
ACTION: MRS GARNHAM/ CLERK
518. **Lunch Club for Elderly Residents:** coffee mornings still very well attended; Christmas lunch arranged for 17th December.
519. **Parking at Village Hall:** working party to be set up to research options
520. **Defibrillator:** a Nurse had volunteered to hold a training session re the defibrillator and CPR on 10th November 2015 at the village hall
521. **Solar panels:** second quarter FIT payment of £560.52 received
522. **Toilets/St Stephens Meeting Room – renovation works:** Members had been reminded that the Plaque received from EET re grant was still to be installed in Village Hall.
ACTION: CLERK

HIGHWAYS AND ROAD SAFETY

523. **Various issues with ECC for action:** nothing to report
524. **Cutting Back from Bridge to Country Produce:** Members agreed with the recommendation of ECC to contact all residents/land owners in January prior to nesting season (March to end July) to trim well back in January/February so that hedges/vegetation do not impose onto footways and to contact again in July to undertake a second trim back in August/September.
ACTION: CLERK
525. **Cold Norton Road Safety Plan 2015 – 2020:** deferred to December meeting.

POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

526. **Southminster Neighbourhood Policing:** no report received to date
527. **Street Meets:** Members had been advised that the next meeting was scheduled for Thursday 26th November 2015 10.30am to 11.30am in the Village Hall as part of the Seniors Coffee Morning.
528. **Parking in St Stephens Road:** the Clerk reported back on her telephone conversation with PC Sam Pateman re legal issues and the process re yellow lines at the tops of Ferris Avenue and Station Crescent. **ACTION: CLERK**

OPEN SPACE

529. **Cowpiece Nature Reserve:** Mr Litscher advised all satisfactory at present. Noted
530. **Playing Field:** Members had been reminded that re the Independent Playground Inspection 2015, and works agreed that these were ongoing and that some materials are still to be supplied to Village Caretaker to undertake some works.
- Sports Wall/Kickwall: nothing to report. As there had been no further communication, Members requested that this item be removed from the agenda.
- Signing on outdoor play area – replacement required
- Fields in Trust: signed deed received back from FIT. Clerk has submitted paperwork to Land Registry. Type of plaque agreed.
- Replacement bark for younger children's play area: awaiting costs from contractor (has been chased)
- Essex Playing Fields Association: Members were shown the Silver Award Certificate for the Playing Fields awarded in the Best Kept Playing Fields Competition.
531. **Village Caretaker work:** Mr Wiseman continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: attended to 'Alec's' garden at bridge and top of Green Trees Avenue. Noted.
532. **Allotments:** Members were supplied with a copy of the report/recommendations site from The Conservation Trust (TCV) re the rear of the site following the meeting held on 12th October 2015. Mrs Garnham to discuss with other Allotment holders. **ACTION: MRS GARNHAM**
533. **Watercourse Mapping Project:** Mr Litscher advised that he had undertaken the final section of the survey and all information had been submitted to ECC - report will be issued to PC late Autumn.
534. **Bench at Churchyard:** Members had been advised that the style of bench and words for plaque had been agreed. Mr Litscher confirmed at the meeting how the bench will be installed. Mr Haydon offered to be delivery point. Members were advised that item will have to be paid for in full before delivery can be arranged. **ACTION: CLERK**
535. **Tree Planting Scheme:** Members had been supplied with details, but agreed that CNPC would not apply.

PUBLIC RIGHTS OF WAY

536. **Footpaths Map:** nothing to report

537. **Footpath 28 Proposed Reduction in Width:** Members had been reminded that this had now confirmed, but that the Clerk was liaising with ECC re works. Noted.
538. **Footpaths 12/13 bridge brickwork:** Members had been advised that a resident had kindly supplied recent photos for submission to ECC. Noted.
539. **Bridleway 29:** thanks being passed on the landowner and ECC PRoW for works
540. **EMERGENCY PLANNING/PROCEDURES:** Members had been reminded that a plan was being prepared by Chairman for presentation at future meeting and that MDC had arranged for a British Red Cross emergency planning preparedness course to be held at MDC offices on 17th November 6pm to 8pm, which Mrs Garnham is to attend. Noted. **ACTION: MR RIVERS/
MRS GARNHAM**

TRAINING/CONFERENCES/MEETINGS

541. **Dengie Hundred Bus Users Group:** Wednesday 14th October 2015 12.45pm in Burnham Town Hall. No one was able to attend.
542. **Dengie Hundred Group of Parish Councils Annual Quiz:** Wednesday 18th November 2015 7.30pm. No one available to attend.
543. **LCLC Wednesday 9th December 2015 9.30am Mundon Victory Hall.** Mr Litscher to attend. Clerk to also book a place for Mr Haydon. **ACTION: CLERK**

CORRESPONDENCE

544. **Community Agents email received 13th October 2015:** Members had been supplied with copy email requesting details of groups/clubs in the village appropriate to the over 60s to be included in a directory for use by Community Agents. Members suggested the Seniors Coffee Morning/Lunch Club and Tai Chi. **ACTION: CLERK**
545. **Community Agents email received 16th October 2015:** Members had been supplied with copy report and details of service. Members agreed that they would like an agent to attend a PC meeting on 2016. **ACTION: CLERK**
546. **Essex Rural Strategy Questionnaire:** Members had been supplied with details and advised that it closes 4th December 2015. Noted
547. **Maldon Youth Service email received 6th October 2015:** Members had been supplied with details of training/support available for anyone wishing to start a Youth Club and advised that posters would be displayed on Parish notice boards. Noted.
548. **Station Road email received 19th October 2015:** Members had been supplied with copy email from a resident in Station Road and photos supplied by the resident had been forwarded to Members by email in relation to a recent planning application. The meeting was closed to allow the resident to speak about his disappointment that the Parish Council had not objected to this particular application. The resident was advised that the decision made by the Cllrs was based on the information placed in front of the Cllrs at the time. Meeting was then reopened. (It should be noted that the application in question was for retrospective permission and had been refused permission by MDC in September 2015). Clerk to ascertain what MDC are now doing re this. **ACTION: CLERK**
549. **WINTER SALT BAG SCHEME:** Members had been reminded that this will operate for winter 2015/16, that the salt had been ordered (not yet delivered) and advised that letters will be sent to salt team members with required paperwork to be completed. Noted. **ACTION: CLERK**

550. **STOW MARIES AERODROME:** Members had been supplied with information re National Recognition for MDC's heritage conservation work. Noted.
551. **BROADBAND:** Members were advised that the 'private' system installed by County Broadband was now operating with much increase in speeds being experienced by residents who have joined the this service. Noted.
552. **STANDING ORDERS:** nothing to report

PLANNING

553. **Planning Applications received by the Parish Council:** the following were considered and the responses were as indicated:

WTPO/MAL/15/0102418 St Stephens Road: TPO 2/83 T1 Oak: reduce height and width of crown by up to 2m all round (4m across in total width). Crown lift to approx. 3m. Remove dead wood and crossing branches. Week No.41 dated 9th October 2015:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application, providing they are carried out under the guidance of MDC's Tree Officer.

FUL/MAL/15/00779 PP-04369821 Field to West of Blood Lagoon, Hackmans Lane: Installation and operation of a solar farm and associated infrastructure, including photovoltaic panels, mounting frames, inverters, transformers, substations, communications building, access tracks, fencing, pole-mounted CCTV cameras. Weekly List No.33 dated 17th August 2015 (additional info):

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application

FUL/MAL/15/00780 PP-04369823 Land West of Flambirds Farm, Flambirds Chase, Hackmans Lane: Installation and operation of a solar farm and associated infrastructure, including PV panels, mounting frames, inverters, transformers, pole mounted CCTV cameras, substations, composting toilet and fence. Weekly List No.34 dated 24th August 2015 (additional info):

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

With reference to **FUL/MAL/15/00779** and **FUL/MAL/15/00780** following further information, letters of 'support' were submitted to MDC, as follows: "*Letter (reference no.) dated 4th November 2015, was submitted to MDC with the Parish Council's view on the above. It had been understood that (nos of applications) would both to go to Committee for determination at the end of this month, as indicated on the MDC web site. It has now come to light, that this may not necessarily be the case (the policy and determination process etc. in respect of major or large scale development has been explained to the Cllrs), and that it would therefore have been more appropriate if the Parish Council had responded with either a clear 'support' or 'object' response as opposed to the just 'no objections' view submitted. This letter is submitted to clarify the earlier response and to advise that the Members are minded to SUPPORT the proposed development.*"

FOR INFORMATION ONLY: LDP/MAL/15/01059 Coppercoin House, Hackmans Lane: claim for Lawful Development Certificate for proposed development: replace 20 year old flat felt roof with insulated, pitched tiled roof to match existing house roof. Week No.43 dated 23rd October 2015. No comment from Members.

- 554. Maldon District Council Decisions:** covering decisions advised from w/e 9th October 2015 to w/e 30th October 2015; a detailed list had been supplied to Members, which is summarised below:
- FUL/MAL/15/00843 Cold Norton**
 The erection of a large five bedroom dwelling with a triple garage and associated parking to replace the existing dwellings known as Great Canney Cottage. The proposal includes the erection of a pool house to accompany the existing pool.
 Great Canney Cottage Hackmans Lane Purleigh Essex
 (UPRN - 010014000390)
 Mr G Stripe **REFUSED**
- HOUSE/MAL/15/00815 Cold Norton**
 Two storey side extension
 Four Corners 10 St Stephens Road Cold Norton Essex
 (UPRN - 100090555798)
 Mr & Mrs Malone **APPROVED**
- 555. Local Development Plan:** District Cllr Ms White had updated Members earlier Minute No.506 applies
- 556. Klenya, Latchingdon Road, Cold Norton - boundary fence:** nothing to report
- 557. Hillsborough 42 Latchingdon Road - unauthorised outbuilding and access:** nothing to report
- 558. MDC Community Infrastructure Levy Charging Schedule:** in abeyance pending LDP outcome
- 559. Affordable Housing:** in abeyance pending LDP outcome
- 560. Land at corner of St Stephens Road and Fambridge Road:** Members had been supplied with copies of appeal decision notices, first relating to Appeal No. APP/X1545/C/15/3002155 re prefabricated structure – appeal allowed, but Members were advised that a further MDC Enforcement Notice was in hand re this structure; second Appeal No. APP/X1545/A/15/3023059 (related to planning application AGR/MAL/14/01097 erection of a second barn) was dismissed. Noted.
- 561. Vehicle accesses along St Stephens Road:** Members were reminded that ECC Highways would be writing to the landowners regarding construction of accesses without permission of the highway authority, but that it was unlikely that retrospective applications would be refused providing they comply with ECC Highways requirements. Nothing further to report. Noted by Members.
- 562. Old Fire Station Site – hoarding:** nothing to report
- 563. 14 Green Trees Avenue:** nothing to report re untidy land – in hand with MDC. Members requested that this item be removed from the agenda.
- 564. Cherry Blossom Lane:** letters sent to land Registry
- 565. Cold Norton Parish Council’s Planning Policy – review completed**
- 566. MDC letter dated 17th August 2015: Development Plan Document consultation for Rural Housing Allocations, Rural Employment Allocations and District Travellers Allocations:** Members were advised that the Parish Council response had been submitted
- 567. Village/Parish Development Boundaries:** Members had been supplied with copy email from a resident with reference to a particular area of land in the village and asking if “the Parish Council is intending to move the boundary in the near future to encompass this land into the development boundary”. The Clerk advised that the area of land in question is outside the development boundary and that it is not the Parish Council that sets the development boundaries but the District Council. The meeting was closed to allow the resident to speak.

568. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

Mrs Garnham expressed concern re the condition of the Ash Trees at 'Three Ashes Corner' – Clerk will contact the Tree Officer at MDC for advice. **ACTION: CLERK**

It was also reported that 2 cars are regularly parking partially on the footway near the zebra crossing – Clerk to report to the Police **ACTION: CLERK**

569. DATE OF NEXT MEETING: 2nd December 2015

There being no further business the meeting was closed at 9.10pm

Chairman.....

Date.....