

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 7th NOVEMBER 2012 IN THE NORTON ROOM OF THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mr J. Archer
Mrs S. Garnham
Mr C. Litscher
Mr S. Rivers
Mr P. Wakeling (Chairman)

In attendance: County Cllr Mrs P. Channer
District Cllr Ms S. White
Mrs M. Dyer (Parish Clerk)
Two Members of the Public

341. **APOLOGIES FOR ABSENCE:** apologies were received and accepted from Professor Barclay and Mrs Jennings.
342. **DECLARATION OF INTERESTS:** Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
- Mr Wakeling declared an interest in one of the planning applications (FUL/MAL/12/00831) as it is from a close friend.
- Due to another meeting, District Cllr Ms White had requested that the agenda item for the District Councillor report be brought forward. The Chairman duly complied with this request.
343. **DISTRICT COUNCILLOR'S REPORT:** District Cllr Ms White advised that she had attended a meeting in Derby, where the Local Development Plan was a topic and the need for a 5 year plan was stressed by the Planning Inspectorate who advised that without a 5 year plan, appeals will be granted, that Councils need to plan for blocks of land to be allocated for large scale development, not just 2 or 3 odd houses. No 5 year plan will lead to someone other than the District Council making the decision. Ms White offered to attend a meeting for all villages in the ward to discuss where the requirement for houses could be 'accommodated'. Mr Wakeling quoted from the recent Cold Norton village appraisal. Ms White distributed copies of the Planning Advisory Service sheet L12-810 "Why does my council need a five year housing land supply?" Cllr Mrs Channer reminded Members that the MDC consultation questionnaires/comments were still being analysed, then the District Council will consider the results, which Cllr Mrs Channer is suggesting, should be a full council consideration/decision.
344. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 3rd October 2012 were approved as correct and signed accordingly.

FINANCE

Approval of Payments

345. Roy Wiseman to village caretaker work £141.38 plus daffodil bulbs for front of VH and at Three Ashes and timber and screws to repair play equipment and replace broken blank at Cowpiece plus travel £246.16 (£229.36 net). Cheque No.1143
346. E-on to electricity for street lights September 2012 Invoice No.HD9FB02C0 dated 2nd October 2012. £45.34 (£43.18 net) taken by direct debit on 12th October 2012.

347. EALC to Chairman's Training Day 2 on 18th October 2012 for Stewart Rivers. Invoice No.2611 dated 19th October 2012 £65. Cheque No.1144
348. Maria Dyer office expenses £17.48. Cheque No.1145
349. E-on to electricity for street lights September 2012 Invoice No.HDC119A86 dated 2nd November 2012. £46.85 (£44.62 net) taken by direct debit will be taken on 12th November 2012.
350. CPRE Membership to 31st October 2013 £29 (no increase). Cheque No.1146

351. **Financial Statement**

Current balances:

Barclays 10 Day Notice as at 15th May 2012*	£	555.73
Santander as at 2nd November 2012	£	<u>16,502.63</u>
	£	17,058.36

* Barclays now only send a statement when there has been movement to the account

352. **Council Tax:** Members had been supplied with follow-up e-mails updating the situation. Noted by Members.
353. **Essex Air Ambulance:** Members had been advised that following the donation the PC gave to this organisation, the Grants Co-ordinator had advised that a visit for Cllrs to see the aircraft first hand could be organised if Cllrs would like this opportunity. Members to advise Clerk if they would like this to be organised. **ACTION: MEMBERS**
354. **Maldon Art Trail:** Members had been reminded that back in July they had considered a request for funding for this, but had wanted to know if the school was involved; Members were advised that a response had now been received and had been supplied with a copy. Members agreed that that if this event is held next year they will consider a request for funding as the village school was involved.
355. **HM Revenue & Customs:** Members had been supplied with details to the changes to PAYE reporting. Noted by Members.

PLANNING

356. Mr Wakeling left the room as he had declared an interest at the beginning of the meeting. As Mr Wakeling was chairing the meeting and the Vice Chairman, Professor Barclay, was not present it was necessary to elect a Chairman for this item. Mr Archer proposed Mr Rivers, this was seconded by Mr Litscher, all Members agreed.

Planning Applications received by the Parish Council: the following were considered and the responses were as indicated:

The meeting was closed to allow the applicant of the following planning to talk through the plans and answer any questions. The meeting was then duly reopened and the Members discussed the application.

FUL/MAL/12/00831 Land adjacent to Thistledown, Latchingdon Road, Cold Norton. Demolish existing redundant workshop and erection of one pair of semi-detached cottages and associated external works. Week 41 dated 12th October 2012:

Cold Norton Parish Council OBJECTS to the proposal contained within the above application and recommends that Maldon District Council REFUSE CONSENT.

The Parish Council's reasons for this recommendation are:

- It is outside the village development boundary and therefore contrary to the Parish Council's Planning Policy
- The scale and bulk of the proposed development

Mr Wakeling re-entered the room and resumed his role as Chairman.

FUL/MAL/12/00804 Farthingdale Farm, Hackmans Lane, Purleigh. Change of use from Nanny Annexe and Redundant Nursery School to domestic uses ancillary to the use of Farthingdale Farm including minor amendments to external elevations. Week 43 dated 26th October 2012:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

357. **Appeal A: APP/X1545/A/12/2174982 – Turncole Wind Farm, Southminster (10/01070/FUL)**
Appeal B: APP/X/1545/A/12/2179484 – ‘S’ bends, Lower Burnham Road, North Fambridge (12/00119/FUL)
Appeal C: APP/X/1545/A/12/2179225 – Twizzlefoot Bridge, Marsh Road, Southminster (11/00879/FUL): Members had been advised that papers supplied were further to papers submitted and considered at the October Parish Council meeting. Members agreed that CNPC had no further comments to make re these appeals.
358. **Chelmsford City Council Consultation on Draft Statement of Community Involvement. Consultation closes 21st November 2012:** Members had been supplied with details/links to this consultation. Members advised that they did not wish to review.
359. **FUL/MAL/12/00774 Lone Pines, 63A Latchingdon Road:** communication received from a resident re this application. Members had been supplied with a copy relating to an application that had already been considered by the Parish Council. Noted by Members.
360. **RCCE “Linking Community Led Plans to Policy & Strategy” Training Session:** Thursday 22nd November 7 – 9.30pm: Members had been supplied with details of this session. Members to advise Clerk if they wish to attend.
ACTION: MEMBERS
361. **Maldon District Council Decisions:** a detailed list had been copied to Members, which is summarised below:
- FUL/MAL/12/00636** **Cold Norton**
Temporary permission for 10 years for wooden outbuilding to house a composting toilet as an interim measure
St Stephens Church St Stephens Road Cold Norton Essex
(UPRN - 010013997085)
Cold Norton Parochial Church Council **APPROVED**
- HOUSE/MAL/12/00790** **Cold Norton**
Extend existing dormer window to the rear
18 Latchingdon Road Cold Norton Essex CM3 6JG
(UPRN - 100090555224)
Mr & Mrs P Capp **REFUSED**
362. **Maldon District Council Planning Workshop (10th and 22nd October 2012):** due to other commitments Cllrs due to attend were unable to do so – therefore no report available. Noted by Members.
363. **Maldon District Council Local Development Plan:** this had been covered earlier in the meeting. minute No.343 applies.
364. **Stow Maries Aerodrome:** Members had been reminded that at the October they had been advised that the Clerk had received two complaints from the same person re the Aerodrome these had been referred to the Enforcement Officer for investigation. The first had related to the temporary hanger and the second to an event held one weekend; Members were supplied with all correspondence, including response from MDC Enforcement Officer. This was noted by Members who advised that they did not wish any further action to be taken.

HIGHWAYS AND ROAD SAFETY

365. **Surface water on Latchingdon Road adjacent to bridge and Surface water on Latchingdon Road near junction with St Stephens Road:** Clerk advised that letter had not yet been sent to Dept. of Transport, but that Clerk had been given details of the Essex Strategic Flood Management Team. Clerk was requested to add two further problem areas to this list, namely: near Thistledown, Latchingdon Road (blocked drain) and near Burnham Avenue (ditch not big enough). Clerk to also contact Environment Agency. **ACTION: CLERK**
366. **Overgrown vegetation from bridge to Country Produce:** Members were reminded that this had been reported to Highways and also the Community Group whose land borders on part of this area; Community Group had advised they would action urgently their area and an e-mail had been received from ECC Highways dated 5th November 2012 advising that: *“One of our highway inspectors has made a site visit and noted: the vegetation has now been cut.”* Members agreed that the total area had not been actioned. Clerk to advise accordingly. **ACTION: CLERK**
367. **Bend in St Stephens Road (resident concern re hedge at September Lodge being a sight problem):** Members were advised that ECC Highways had e-mailed on 5th November 2012 advising that: *“Vegetation is not encroaching onto highway, this is only a 30mph road the bridge deck is visible as indicated in the photographs. No further action required.”* (Photographs were shown at the meeting). Clerk to contact the resident accordingly. **ACTION: CLERK**
368. **Station Crescent:** Clerk was requested to report blocked drain and resulting damage to road to Highways. **ACTION: CLERK**

VILLAGE HALL

369. **Report from Parish Council Representatives:** Members were advised that the VHMC had considered which works should be carried out to use the £7,000 monies remaining from the Village Hall Project, namely the toilets. The meeting was closed to allow Mr D Skitmore to talk through proposed works and outline costs. On re-opening the meeting it was agreed that costs should be obtained to do a complete refurbishment of the toilets, then these would be reviewed and grant options pursued. Members were advised that the VHMC have budgeted for Mr Skitmore to spend up to one day a month to do routine maintenance works etc. at the village hall.
370. **Village Hall Project:** see above minute No.369
371. **VANDALISM/POLICE MATTERS:** nothing to report
372. **COUNTY COUNCILLOR REPORT:** Clerk distributed at the meeting report received on 4th November 2012 from County Cllr Mrs Channer. Noted by Members.

OPEN SPACES

373. **Cowpiece Nature Reserve:** Members had been advised that Mr Litscher and the Clerk had carried out a full inspection and that only minor works were required, which had been put in hand. Members were also advised that a very large quantity of tyres had been fly tipped at Cowpiece and along this area of St Stephens Road, but that MDC had very promptly removed. Clerk to write formally to thank MDC. **ACTION: CLERK**
374. **Playing Field:** Members had been advised that:
- Improvement to skate ramps – nothing further to report.
- Football – Shed installed and a ‘thank you letter had been received from the Club
- Pre School outdoor play area: no change to last report: – further fault reported by Pre School re gate – contractor advised. Clerk liaising with Pre School Chair re signage inside hall and external sign to combine usage and acknowledgement to grant funders.
- Playground inspection – several works need to be carried out, costs to be obtained. Poplar Trees to

be removed per MDC Tree Officer – quote to be obtained to remove trees (MDC tree officer had advised that these works should be carried out in the spring)

Mound slide – Mr Wiseman briefed to carry out repairs to the steps.

Swings – Mr Wiseman investigating material to repair matting, if not possible swings will be taken down until matting is replaced after tree removal. Relocation of swings being investigated.

Essex Best Kept Playing Field Competition 2012 – Members were advised that Cold Norton had been awarded two Certificates of Merit - one for the playing field in general and one for the football pitch.

Quote being obtained for a self-closing gate for the entrance to the playing field.

Nets for the basketball/netball posts – order to be placed.

375. Village Caretaker work: Members had been advised that Mr Wiseman had continued to carry out this work, and that in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: litter pick at Cowpiece and works identified to be carried out at Cowpiece, planting daffodil bulbs, removed fly tipping (Wendy house) from St Stephens Road and litter picking generally in village. Plus repairs to play equipment and creosote to hand rail and bench at Cowpiece. Noted by Members.

376. Allotments: nothing to report

377. Notice Board near Charter Cottages: Clerk to arrange disposal of main body of board and return and storage of header with PC name. **ACTION: CLERK**

PUBLIC RIGHTS OF WAY

378. Footpaths Map – work in progress. Noted.

379. Footpath 14/Footpath 19: Members had been reminded that gate is inoperable and as a temporary measure it is now propped open. PRow has been chased.

380. Purleigh Byway 32 (Howe Green Road): Members had been reminded that this in the process of being downgraded to a bridleway, ECC Legal Department progressing. Noted by Members

381. EMERGENCY PLANNING/PROCEDURES: Members had been supplied with details of repeat of the training sessions that Mrs. Garnham and the Clerk had attended. Members to contact the Clerk if they wish to attend. **ACTION: MEMBERS**

TRAINING/CONFERENCES/MEETINGS.

382. Dengie Hundred Group of PCs Annual Quiz: Wednesday 14th November 2012 7.30pm for 8pm at The Royal Burnham Yacht Club. No one available to attend.

383. EALC Maldon District Association: Members had been supplied with details; Clerk was requested to talk to neighbouring Cllrs re this. **ACTION: CLERK**

384. Parish Transport Meeting 16th October 2012: Members had been supplied with minutes from this meeting. Noted by Members.

CORRESPONDENCE

- 385. **EALC:** Members had been supplied with details of a Bus Subsidies Consultation which closes on 12th November 2012. Members advised that CNPC will not be participating.

- 386. **THE NORTON:** Members were advised that the kerb outside the pub had been lowered and that Professor Barclay had represented the PC when a MP had visited the Pub recently. Noted.

- 387. **VILLAGE SURVEY:** Proof was shown at the meeting. This was favourably received.

- 388. **WINTER SALT BAG SCHEME:** Members had been reminded that ECC are running this scheme again, that further stock of salt had been ordered and that insurance was being reviewed. Noted.

- 389. **CODE OF CONDUCT:** Members had been advised that this will be discussed with the new Monitoring Officer when in post. Noted.

- 390. **STANDING ORDERS/RISK ASSESSMENT/FINANCIAL REGULATIONS:** Mr Rivers proposed that the Standing Orders await review as NALC are planning a second edition of 'Standing orders for Parish Councils' in 2013. Clerk reminded Members that the Risk Assessment and Financial Regulations should be reviewed.

- 391. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

Members briefly discussed the trees at Three Ashes Corner.

DATES OF FUTURE MEETINGS

Provisionally scheduled for 2012: Wednesday: 5th December.

There being no further business the meeting was closed at 9.30pm

Chairman.....

Date.....