

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3RD OCTOBER 2018 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mr B Haydon (Vice Chairman)
Mr A Romang
Mr P Wakeling (Chairman)

In attendance: Mrs M. Dyer (Parish Clerk)
Cllr Mrs P Channer

- 387. PRESENTATION/DISCUSSION FROM THE RCCE HOUSING ENABLER:** affordable housing for local people/community led housing such as Co-Housing, Community Land Trusts or Almshouses. Due to unavailability of 4 Cllrs at this meeting it was decided to defer this presentation to a future meeting.
- 388. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr Archer, Cllr Mrs Garnham, Cllr Mrs Jennings, Cllr Rivers and District Cllr Ms White.
- 389. DECLARATION OF INTERESTS**
Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mr Romang declared an interest in the item relating to Allotments as he is an allotment holder.
- 390. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 5th September 2018 were approved as correct and signed accordingly.
- 391. PUBLIC QUESTION TIME:** there were no Members of the Public present
- 392. DISTRICT COUNCILLOR'S REPORT:** not available
- 393. COUNTY COUNCILLOR REPORT:** County Cllr Mrs Channer reported that Cllr Bentley had made arrangements for each County Cllr to nominate 20 pot holes across their area, 10 for action ASAP and 10 for action in the Spring – each PC to submit details of the worse pot holes in their Parish for Cllr Mrs Channer to review/select for action. County Cllr Mrs Channer also spoke briefly about EALC and Highways Panels and the issue with the Army & Navy Flyover,

FINANCE

Approval of Payments

- 394.** Mrs Tanya Wiseman to playground inspections and litter picking 6th to 30th September 2018. Invoice dated 30th September 2018 £60.00. Cheque No.022022
- 395.** Maria Dyer office expenses from 1st to 27th September 2018 2018 £37.07 (£36.74 net). Cheque No.022023
- 396.** The Royal British Poppy Appeal to supply of 1 x Type "C" poppy wreath with CNPC Logo. Invoice No.97 received 19th September 2018 £19.00. Members discussed and were all in agreement to increase this donation by £31.00; total therefore £50.00. Cheque No.022024
- 397.** Cold Norton Parochial Church Council to 'use' of The Beacon for PC reports for financial year 2018 to 2019. Invoice dated 23rd September 2018 £172.69 (increase of 2.3% - £3.88 per CPI inflation measure July 2018). Cheque No.022025

- 398. EALC to all day Election Training Course for Clerk November 2018 Invoice No.10405 dated 26thSeptember 2018 £85.00 (NB Clerk has applied for a Bursary against cost of this course which will cover 75% of the course, this will be refunded later in the year and the cost to the PC will only be £21.25.). Cheque No.022026
- 399. Campaign to Protect Rural England (CPRE). Members had been supplied with details of successful CPRE campaigns last year and plans for future protection campaigns. To renewal of membership 1st November 2018 to 31st October 2019 £36. Cheque No. 022027.
- 400. E-on to electricity for street lights August 2018 Invoice No.HI632D7B5B dated 1st September 2018 £91.16 (£86.82 net) taken by direct debit on 11th August 2018.
- 401. Sue Lees Consultancy to maintenance fee for October 2018 Invoice No.3616 dated 8th September 2018 £30.00. Cheque No.022028.
- 402. HM Customs & Revenue to Tax/NI to 5th October 2018 £1.80. Cheque No.022029

403. Financial Statement
Current balances:

Barclays 10 Day Notice as at 3rd August 2018	£	587.35
Santander as at 3rd September 2018	£	<u>31,992.47</u>
	£	32,579.82

- 404. **Solar Panels at Village Hall:** nothing to report
- 405. **Barclays Business Banking:** copies of 2 letters dated 28th August 2018 and 27th September 2018 detailing changes had been supplied to Members. Noted.

VILLAGE HALL

- 406. **Report from VHMC:** not available.

HIGHWAYS AND ROAD SAFETY

- 407. **White Fingerpost from Corner of Howe Green & Hackman's Lane:** nothing further to report. Clerk to forward details again to County Cllr Mrs Channer. **ACTION: CLERK**
- 408. **Cherry Blossom Lane:** work in progress re discussions at July meeting
- 409. **Condition of Fambridge Road:** various issues had been passed to County Cllr for investigation – it was noted that there are many markings on the road to denote works would shortly be undertaken.
- 410. **Howe Green Road closure:** <https://roadworks.org?tm=106028729> due to commence on 24th September 2018 for 75 days while Essex and Suffolk Water undertakes water mains renewal works. It was noted that this has caused issues with the bus service.

POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

- 411. **Dog Byelaw – Playground:** quote approved; sign in hand.

OPEN SPACE

- 412. **Cowpiece Nature Reserve:** works identified in Independent inspection in hand. Awaiting quotes re regular maintenance of this site (and vegetation at VH).

413. Playing Field

- 413.1. Independent Playground Inspection 2018:** Members had been reminded that findings were being actioned by local contractor and that some had already been completed. New litter bin agreed for playground – order given to MDC for the removal/installation works. Removal of the two hexagonal picnic benches – budget still to be discussed with MDC.
- 413.2. Signage:** agreed signage in hand. Local contractor will install
- 413.3. Car park Extension/New Play Equipment/Skate Ramp:** Cllr Mrs Garnham pursuing grant options
- 414. Village Caretaker work:** works still being split as agreed. Quotes being obtained from gardeners & MDC re gardening works at VH and Cowpiece. Noted.
- 415. Allotments: Land adjacent to site:** – legal costs still to be discussed again with MOAT Housing
- 416. Three Ashes Corner as a Village Green:** nothing to report
- 417. Seat near allotments/bus stop:** still to be investigated
- 418. Additional Dog Bins:** agreed for two locations at Howe Green Road and Honeypot Lane. Exact locations now agreed - will be installed shortly.
- 419. Trees in Playing Field:** Costs approved re tree works on playing field and one in Cherry Blossom Lane (overhanging electric cables) – date to be agreed to suit pre-school and contractor. Clerk to still obtain quotes to have CNPC trees surveyed. Noted.

PUBLIC RIGHTS OF WAY

- 420. Footpaths 12/13 bridge brickwork:** ECC Highways Ref.2547383. New PRoW has advised: *“I inspected the footbridge 18.05.18 and have had it closed off until I can get someone to assess the subsidence issue.”* Nothing further to report
- 420. Footpath 23:** reported by a resident to Clerk as being overgrown and unwalkable; ECC Highways Ref. 2547396. New PRoW has advised: *“I inspected this PROW 23.05.2018 having cleared the footbridge which was a little overgrown I found that it is in poor repair and will need replacing. The rest of the route was available and even mowed at the Lower Burnham Road end (all be it around the headland instead of across the field). The resident’s gate at the exit onto Lower Burnham Road is looking a bit tired too.”* Update: This footbridge is to be replaced over the coming months.
- 421. Footpath 25:** reported by a resident to Clerk as the sign is messing; ECC Highways Ref 2523887. New PRoW has advised: *“I inspected this on 23.05.2018 and have noted the defect and it will be addressed.”* Update: A job has now been raised for this and will be done over the coming months.
- 422. Footpath 26:** reported by a resident to Clerk as sign is missing and the footbridge is rotten/collapsed; ECC Highways Ref 2523886. New PRoW has advised: *“This is yet to be inspected but will be addressed along with the other issues in the vicinity.”* Update: A job has now been raised for this and will be done over the coming months.
- 423. Purleigh Footpath 44:** reported by a resident to Clerk as being overgrown and unwalkable; ECC Highways Ref 2530968. New PRoW has advised that this is yet to be inspected. Update: Access to field now cleared either end and landowner to clear Crossfield through Lucerne.
- 424. Footpath 24:** PRoW has advised that she had had a site meeting with the land owner and he will be marking out Cold Norton FP24 long cross field (Kitts Hill), he has also agreed to the cross field routes Cold Norton FP23, 25 and 26. Update: Cross fields now cleared
- 425. Footpath 14/19:** gate post adrift reported. Nothing to report.

It was noted that since Ms Coleman had taken up as PRoW for this area that works were being progressed – details to be passed to County Cllr Mrs Channer. **ACTION: CLERK**

426. **EMERGENCY PLANNING/PROCEDURES:** nothing to report

TRAINING/CONFERENCES/MEETINGS

427. **Dengie Hundred Group of Parish Councils Quarterly Meeting:** Minutes from the meeting held on 20th June 2018 had been supplied to Members. Clerk is trying to ascertain if the Cyber Security Presentation is available by email. **ACTION: CLERK**
428. **Transport Meetings October 2018:** Maldon meeting: 17th October 2018 10am to 12 noon at MDC offices. If available Cllr Rivers will attend – tba **ACTION: CLLR RIVERS**
429. **Larger Local Council Forum:** Thursday 25th October 2018 10am to 12.30pm in South Woodham Ferrers: Details had been supplied to Members as there were some interesting topics i.e. bees and Safer Essex Road Partnership and that it was being held very 'locally' this time. Members had been advised that whilst CNPC is not a 'large' Council, Cllrs may attend. Members present at this meeting were not available. Other Members to advise. **ACTION: ALL MEMBERS**
430. **Highways Briefing:** Wednesday 7th November 2018 10am to 1pm Great Dunmow. Details had been supplied to Members. Members to advise if they wish to attend **ACTION: ALL MEMBERS**
431. **Local Council Police Conference:** Tuesday 20th November 2018 9.30am to 3.30pm Great Dunmow. Information had already been supplied to Members. Cllr Haydon confirmed he is available to attend; Cllr Rivers to confirm, then Clerk will book places. **ACTION: CLLR RIVERS/CLERK**

CORRESPONDENCE/CONSULTATIONS

432. **ECC Devolution Pilot Scheme:** EALC email dated 19th September 2018 had been supplied to Members. Members advised that they wished for Cold Norton PC to be considered as part of this pilot scheme. **ACTION: CLERK**
433. **Scam Mail:** Members had been supplied with copy letter/poster from Royal Mail received 18th September 2018 and advised that the Poster would be displayed on all village notice boards, when space allowed.

BROADBAND:

434. **BT Broadband Fibre:** it was noted that this is now available in Cold Norton. This item to be now taken off the agenda.

PLANNING

435. **Planning Applications received by the Parish Council:** the following were considered and the responses were:

18/01084/HOUSE 14 St Stephens Road, Cold Norton: First floor side extension. Week No.37 dated 14th September 2018:

The Parish Council raised no objections and had no comments to make.

18/01067/HOUSE 11 Victoria Road, Cold Norton: Two storey side extension, single storey rear. Week No.37 dated 14th September 2018:

The Parish Council raised no objections and had no comments to make.

436. **Maldon District Council Decisions** covering decisions advised from w/e w/e 6th July to w/e 24th August 2018; a detailed list had been supplied to Members, which is summarised below:

FUL/MAL/18/00587 Cold Norton

Section 73A application for the change of use of agricultural buildings to Use Class B8 (storage and distribution)

Agricultural Buildings Honeywood Farm Honeypot Lane Stow Maries

(UPRN - 010014002583)

Mr A Brown

APPROVED

LDE/MAL/18/00790 Cold Norton

Claim for lawful development certificate for the change of use from offices (Use Class B1) to 6No. residential units (Use Class C3)

Great Canney Court Hackmans Lane Cold Norton Essex

(UPRN - 010000236161)

Great Canney Developments Ltd **REFUSED**

HOUSE/MAL/18/00958 Cold Norton

Proposed detached garage

The Sixteenth 16 St Stephens Road Cold Norton Essex

(UPRN - 100090555804)

Mr & Mrs J Hassler

APPROVED

AGR/MAL/18/00990 Cold Norton

Prior notification for the erection of steel portal agricultural class 2 timber clad.

Wayback Farm St Stephens Road Cold Norton Essex

(UPRN - 010014000364)

Miss Ann-Marie Pharoah

PRIOR APPROVAL REQUIRED AND REFUSED

437. **Appeal Decision: OUT/MAL/17/00918 Appeal Ref: APP/X1545/W/18/3199192 Land South of Nathilda, Purleigh Grove, Cold Norton.** Erection of two single storey dwellings. Appeal allowed. Full details had been supplied to Members. Noted
438. **Appeal Decision: OUT/MAL/17/01045 Appeal Ref: APP/X1545/W/17/3191345 Land adjacent to Crown Lodge, Crown Road, Cold Norton.** Residential development of 4 bungalows. Appeal dismissed. Application for a costs award was refused. Full details had been supplied to Members. Noted.
439. **MDC: Change to Parish Trigger and Withdrawal of Paper Copies of Plans to Parish Councils:** nothing to report.
440. **WINTER SALT BAG SCHEME 2018/19:** salt will be delivered in September/October 2018. Noted
441. **COLD NORTON POST OFFICE:** Nothing to report re alternative site. To be taken off the agenda,
442. **GENERAL DATA PROTECTION REGULATIONS (GDPR) –** to be taken off the agenda
443. **WEB SITE:** information being added to the site. Clerk still to be trained to manage site.
444. **REMEMBRANCE DAY:** Sunday 11th November service at 10.30am; Cllr Wakeling advised he would lay the wreath on behalf of village residents.

445. MATTERS TO REPORT (Members were reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

No matters were reported.

446. DATES OF FUTURE MEETINGS in 2018

Wednesdays: 7th November, 5th December

Mr Haydon advised that he would now be available for the 7th November meeting

There being no further business the meeting was closed at 8.12pm

Chairman.....

Date.....