

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 8TH FEBRUARY 2017 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mr J Archer
Mrs S Garnham
Mr B Haydon
Mrs V Jennings
Mr P Wakeling (Vice Chairman)

In attendance: Mrs M. Dyer (Parish Clerk)

- 608. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Mr Rivers, Mr Litscher, District Cllr Ms White and County Cllr Mrs Channer.
- 609. LEAVE OF ABSENCE**
Members had been advised that Mr Litscher had requested a 6 month leave of absence for health reasons. All Members were in agreement and advised that they were looking forward to welcoming Mr Litscher back to the Council.
- 610. DECLARATION OF INTERESTS**
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham declared an interest in the items relating to Allotments as she is an allotment holder.
- 611. PUBLIC QUESTION TIME:** there were no Members of the Public present.
- 612. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 11th January 2016 were approved as correct and signed accordingly.
- 613. DISTRICT COUNCILLOR'S REPORT:** District Cllr Archer advised that he had nothing new to report and had no updates regarding the LDP.
- 614. COUNTY COUNCILLOR REPORT:** Members had been supplied with a copy of a very comprehensive report for January 2017 from County Cllr Mrs Channer and the Clerk conveyed a message to Members from County Cllr Mrs Channer in relation to the 2017/18 budget and elderly care. Noted

FINANCE

Approval of Payments

- 615.** Roy Wiseman to village caretaker work to 6th February 2017 £48.75 Cheque No.1530
- 616.** MDC to grass cutting for work completed to December 2016 Invoice No.COL58675999 dated 26th January 2017 £644.51 (£537.09). Cheque No.1531. Members had been supplied with copy letter from MDC re contract/changes to invoices for next financial year. Noted.

617. Maria Dyer office expenses from 6th January to 2nd February 2017 £42.08. Cheque No.1532
618. Information Commissioner to Data Protection Registration Renewal Ref: Z767964 from 3rd March 2017. Invoice Reference No 00752eb020306 dated 19th January 2017 £35. Cheque No.1533
619. K Isaaks to 100 x Wheelie Bin stickers (payment required in advance) Invoice No.170203.1 dated 3rd February 2017 £99.00. Cheque No.1534
620. Mrs Sue Garnham to stationery reference Village History archives (Minute No.503 applies). Invoice dated 6th February 2017 £24.92 (£20.77net). Cheque No.1535
621. E-on to electricity for street lights January 2017 Invoice No.H404F681C dated 1st February 2017 £73.33 (£69.84 net) will be taken by direct debit on 11th February 2017.

622. Financial Statement

Current balances:

Barclays 10 Day Notice as at 4th January 2017	£	576.47
Santander as at 2nd February 2017	£	<u>13,509.34</u>
	£	14,085.81

623. **Solar Panels at Village Hall:** £211.84 credited to PC account on 16th January 2017 (quarterly payment)
624. **Village Hall Valuation:** quotes to be obtained. Members were advised that the VH Insurance renewal month is April. Noted
ACTION: CLERK
625. **Essex & Suffolk Water:** Members had been supplied with further information regarding changes to the water industry from April 2017. Noted.
626. **VILLAGE HALL:** Mrs Garnham advised that a new water heater had been installed, that all the gutters had been cleared out and that the VH was in reasonable 'financial health', thanks to the PC covering the costs of the roof works. Noted.

HIGHWAYS AND ROAD SAFETY

627. **Speed Reminder Stickers:** Members were advised that there is no issue re display on bins on the 'Highway' and that the invoice had now been received – Minute No.620 applies.
628. **Footway Latchingdon Road from bridge to Country Produce:** Members were advised that County Cllr Mrs Channer will support the PC in a Local Highways Panel (LHP) application; the Clerk requested photographs; Clerk will contact Adam Pipe of Safer Essex Roads Partnership for support.
ACTION: MEMBERS/CLERK
629. **Parking on Latchingdon Road near Zebra crossing:** Members were advised that the Clerk had spoken to the family concerned and they have been offered space for the carer's car in a neighbour's drive. Clerk advised that a car had been spotted today parked on the main road near the corner of St Stephens Road – not parked illegally, but again not in an ideal place for road safety. Noted.
630. **Local Highways Panel:** minutes from 16th December 2016 meeting (with details of all projects pending, agreed etc.) had been forwarded to Members by email. Noted.
631. **POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR:** Members noted the ECM regarding Bogus Police Officers.

OPEN SPACE

632. **Cowpiece Nature Reserve:** Mrs Garnham reported that the fence in the neighbouring field had now been removed and that planks on the dipping platform needed replacing. Members authorised the Clerk to have the works undertaken by Graham Cornell and for hazard warning tape to be installed.
ACTION: CLERK

633. Playing Field

Independent Playground Inspection 2016: Members had been reminded that all works had now been completed and that regarding the area where jump box was sited the Village Caretaker had advised that: *"Whilst he is no expert in his opinion it is no worse than the generic area"*. As Members were of the same opinion i.e. that it did not represent a trip hazard, it was agreed to monitor.

Independent Playground Inspection 2017: Members were advised that this will be carried out in April at a cost of £56 (£1 increase over 2016). Noted.

Signing on outdoor play area & Fields in Trust: for installation in summer

Timber Ball Wall: order placed, awaiting delivery/installation details

634. **Village Caretaker work:** Mr Wiseman continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: litter pick at the traffic lights and VH. Mrs Garnham requested that there was more litter at the VH. Clerk to advise Mr Wiseman. **ACTION: CLERK**

635. Allotments

- 635.1. **Land adjacent to site:** investigating costs re possible transfer from MOAT Housing. Noted

- 635.2. **Oil Leak:** Members were advised that a letter had been delivered to the Allotment Holder Leader. Noted

636. **Trees at Three Ashes Corner (corner of Hackmans Lane & Howe Green Rd):** Members were advised that the works undertaken by Village Caretaker at this area were: tree adjacent to seat - 4 lower branches trimmed. Distance trimmed away from the trunk was twice the circumference of the branches. Some dead fallen trees cut up and tidied (elderberry); the Village Caretaker had not undertaken any work on the Ash Trees. It was agreed that the Clerk would review the latest report from the Maldon Tree Officer re the Ash Trees and ascertain if these works can be undertaken by the Village Caretaker. **ACTION: CLERK**

637. **Three Ashes Corner as a Village Green:** Members were advised that information on village greens had been passed to Mrs Garnham and Mr Wakeling. It was agreed that the Clerk contact ECC Legal Services regarding ownership and was authorised to pay for any Land Registry fees. **ACTION: CLERK**

638. **Seat near allotments/bus stop:** still to be investigated. Noted.

PUBLIC RIGHTS OF WAY

639. **Footpath 28 Proposed Reduction in Width:** nothing to report/Clerk to look into **ACTION: CLERK**

640. **Footpaths 12/13 bridge brickwork:** Mr. Wakeling advised that he had visited the site and updated Members. Clerk to try and get an update from Highways **ACTION: CLERK**

641. **Footpath 20: Potential Environmental Health Issue:** The Clerk reported that she had spoken to the MDC Environmental Health Officer, who advised that the site had been visited many times over the past year – both the footpath and the land the problem is alleged to be from. Whilst the property is not on mains system the land owner has made the necessary arrangements for correct sewage disposal. An Officer from the Environmental Agency had also accompanied the MDC EHO and no evidence was found. The pond on the land is healthy and showing no signs of sewage disposal. Re the footpath the MDC EHO has walked this many times and other than being rather wet on some occasions had not detected any evidence – actual or odour. The MDC EHO is very willing to visit again. Members were advised that if when walking the footpath an odour or otherwise is detected they should call the EHO direct and they will visit if available that day. EHO details to be supplied to Members. **ACTION: CLERK**

642. **EMERGENCY PLANNING/PROCEDURES:** 2nd draft to be produced.

TRAINING/CONFERENCES/MEETINGS

643. **Keep Britain Tidy: Great British Spring Clean 3rd to 5th March 2017:** Members had been supplied with details, but were in agreement that the PC would be unable to participate on this occasion.
644. **EALC Planning Briefing: Saturday 25th March 2017:** details had been supplied to Members, but at the meeting were advised that no spaces were available for the morning session, but that there would be an afternoon session. Mr Haydon advised he would like to attend.
ACTION: CLERK
645. **MDC Committee Meetings for May 2017 to April 2018:** details had been supplied to Members.
Noted

CORRESPONDENCE/CONSULTATIONS

646. **Community Agents Essex:** availability for a Seniors meeting being looked into. Noted
647. **CPRE Campaigns Update dated 11th January 2017:** copy had been supplied to Members. Noted.
648. **MDC Pink Recycling Bags email dated 16th January 2017:** Members had been supplied with a request from MDC to distribute these prior to PC meetings; Clerk had suggested this may be more suitable at the Seniors coffee mornings. Members were in agreement as Pre School also have a session at the same time, so would be convenient for many residents. Mrs Garnham offered to take delivery of the bags. Clerk to liaise with MDC.
ACTION: CLERK
649. **A12 Widening Scheme Consultation: runs to 3rd March 2017:** details had been supplied to Members who agreed that there would not be a PC response and that Members respond as individuals.
650. **ECC Public Notice re various local road closures:** Members had been supplied with details and advised that details had been posted on all village notice boards. Noted.
651. **MDC Community Safety Survey:** Members were all supplied with a copy and advised that the close date is 15th March 2017; the Clerk has requested 30 hard copies for distribution at the Seniors Coffee mornings. Noted.

BROADBAND:

652. **Broadband Development:** Members were supplied with copy letter from Superfast Essex received on 30th January 2017 and advised that the Clerk had requested someone from Superfast Essex call to discuss/clarify the contents prior to this PC meeting – no one had called and there was no phone number for the Clerk to make contact. At the meeting the Members agreed that despite the presence of County Broadband in the village that the PC still want the fibre service installed. One Member who subscribes to the County Broadband service stated that in his experience it is expensive and unreliable and that whilst he is paying for 20Mb per second that it changes daily and can be anything from 6 to 18 Mb. Clerk was requested to write to ECC and County Cllr Mrs Channer.
ACTION: CLERK
653. **STANDING ORDERS:** Clerk to circulate changes regarding recording/filming and remove from agenda for the time being.
ACTION: CLERK
654. **WINTER SALT:** to be taken off agenda for the time being. **ACTION: CLERK**

PLANNING

655. **Planning Application received by the Parish Council:** the following was considered and the response was as indicated using the new MDC Planning reporting system:

HOUSE/MAL/17/00016 PP-05744999 Cranswick Lodge, Victoria Road, Cold Norton: single storey rear/side infill extension and detached garage. Week 3 dated 20th January 2017.

The Parish Council raised no objections and had no comments to make.

This planning application was discussed for some considerable time and the above decision was as a result of a vote of three for 'no objections' and two Members 'recommending refusal'. Mr Wakeling and Mrs Garnham wanted recorded in the minutes their opposition to submitting 'no objections' as the property is outside the development boundary and further development of the site conflicts with retaining the rural aspect of Cold Norton.

656. **Maldon District Council Decisions:** covering decisions advised from w/e 13th January to w/e 3rd February 2017; a detailed list had been supplied to Members, which is summarised below:

HOUSE/MAL/16/01285 Cold Norton

Reinstatement of section of western boundary garden wall. Replacement porch. Replacement windows. Internal alterations. Roofing works.

Norton Hall St Stephens Road Cold Norton Essex
(UPRN - 100091257122)

Mr & Mrs Spicer **APPROVED**

LBC/MAL/16/01286 Cold Norton

Reinstatement of section of western boundary garden wall. Replacement porch. Replacement windows. Internal alterations. Roofing works.

Norton Hall St Stephens Road Cold Norton Essex
(UPRN - 100091257122)

Mr & Mrs Spicer **GRANTED LISTED BUILDING CONSENT**

WTPO/MAL/16/01386 Cold Norton

T1 Oak - Reduce the canopy by 3-4 metres
19 Station Crescent Cold Norton Essex CM3 6HY
(UPRN - 100090555856)

Mr Graham Cornell **APPROVED**

HOUSE/MAL/16/01268 Cold Norton

2 storey side and rear extension and a single storey rear extension
61 Latchingdon Road Cold Norton Essex CM3 6JB

(UPRN - 100090555268)

Miss Lisa Price **APPROVED**

COUPA/MAL/16/00593 (Appeal Ref: APP/X1545/W/16/3157810)

Unit 1 Honeywood Farm - Honeypot Lane - Purleigh

Prior approval of proposed change of use of Agricultural Building to a Dwelling House (Class C3), and for Associated Operational Development

APPEAL ALLOWED & FULL COSTS AGAINST THE COUNCIL ALLOWED

FUL/MAL/16/00353 (Appeal Ref: APP/X1545/W/16/3159655)

Great Canney Cottage, Hackmans Lane, Purleigh, Essex, CM3 6RP

Demolition of existing dwelling and erection of a replacement dwelling with associated triple garage

APPEAL DISMISSED

657. **Maldon District Local Development Plan (LDP) Consultation:** Members had been supplied with hard copies of the letters received from the Purleigh Ward District Cllrs. At the Meeting District Cllr Archer advised that in general he does support the PC and that he will support the Cold Norton PC view in regards to the LDP. Noted.

658. **Maldon District Local Development Plan (LDP):** nothing to report

- 659. **MDC Community Infrastructure Levy Charging Schedule (CIL):** in abeyance pending LDP outcome.
- 660. **Affordable Housing** - in abeyance pending LDP outcome
- 661. **Vehicle accesses along St Stephens Road:** following up again
- 662. **Appeal Decision: Appeal Ref: APP/X1545/W/16/3151358 Land at the corner of Fambridge Road and St Stephens Road, Cold Norton.** Members had been supplied with copy email from MDC, advising that this planning permission had quashed the Enforcement Notice. Noted.
- 663. **Appeal Decision: Appeal Ref: APP/X1545/W/16/3159655 Great Canney Cottage, Hackmans Lane, Cold Norton CM3 6RP.** Appeal dismissed. Members had been supplied with a copy of the decision notice.
- 664. **MDC Scheme of Delegation/Clarification of Policy Reference Numbers:** Clerk has contacted MDC awaiting update. Noted.

665. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

Clerk advised that a request for nominations for the Villager of the Year was included in the February issue of The Beacon. Mr Wakeling reminded Members that Parish Cllrs were not eligible for nomination in connection with their PC role.

666. **DATES OF FUTURE MEETINGS:**
 Scheduled for 2017: Wednesday 1st March (NB only a 3 week gap).

Clerk to circulate possible dates for the April and May meetings and the Annual Parish Meeting
 Clerk noted holiday dates advised by Members. **ACTION: CLERK**

There being no further business the meeting was closed at 8.40pm

Chairman.....

Date.....