

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 13<sup>TH</sup> JANUARY 2010 IN THE PURLEIGH PAVILION, HOWE GREEN ROAD

### THOSE PRESENT:

### Councillors:

Professor L. Barclay  
Mrs G. Gold  
Mr. C. Litscher  
Mrs. A. McDonald  
Mr. P. Wakeling

**In attendance:** Mrs. M. Dyer (Parish Clerk)

399. **APOLOGIES FOR ABSENCE:** had been received from Mr. J. Archer.

400. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 2<sup>nd</sup> December 2009 were approved as correct and signed accordingly.

### FINANCE

#### Approval of Payments

401. Dave Bull general village caretaker work Invoice No.91 dated 10.01.10 £43.50 Cheque No.840  
402. E-on Energy Street lighting for November 2009 Invoice No. H8ADFD37C dated 04.12.09 £38.54 (£36.70 net) taken by direct debit on 14.12.09.  
403. E-on Energy Street lighting for December 2009 Invoice No. H8C8B55F7 dated 05.01.10 £38.54 (£36.70 net) will be taken by direct debit on 15.01.10  
404. WPP Architects to professional fees in relation to the village hall project Invoice No.03.026/E04 dated 18.12.09 £1,006.63 (£875.33 net). Cheque No.838  
405. Haynes & Smith Village Hall Project Invoice No.SCL/5029 dated 23.12.09 £48,127.50 (£41,850.00 net) Cheque No.839  
406. Downey & Warren Professional Fees re Village Hall Project Invoice No DW 2562/6 dated 06.01.10 £4,598.23 (£3,913.39) Cheque No.841.  
407. MAIA Services to web site updates reference Village Hall Project/Big Lottery Grant Invoice No.091209 dated 09.12.09 £57.50 (£50 net) Cheque No.842.  
408. Maria Dyer office expenses £38.76 Cheque No.843

#### 409. Financial Statement

##### Current balances:

Standard Life Direct Access as at 1 <sup>st</sup> Jan 2010	£	137.23
Standard Life 10 Day Notice as at 17 <sup>th</sup> Dec 2009	£	404.93
Abbey as at 2 <sup>nd</sup> January 2010	£	<u>19,827.88</u>
	£	20,370.04

410. **Cold Norton Parochial Church Council:** The Councillors considered a request for financial support towards the cost of providing a composting toilet in the churchyard from the PCC and agreed to give a donation of £500 to the PCC towards the costs of these works. **ACTION: CLERK**

#### 411. Parish Precept 2010/2011

Following a review of expenditure for 2009/2010 and estimated costs for 2010/2011 the precept was agreed at £20,500. **ACTION: CLERK**

## PLANNING

412. **Maldon District Council Decisions** - detailed list had been copied to Members, which is summarised below:

**FUL/MAL/09/00700**                      **Cold Norton**  
New replacement dwelling  
Broadacres Hackmans Lane Purleigh Essex  
(UPRN - 100091256735)  
Stow Maries Aerodrome Ltd **APPROVED**

**FUL/MAL/09/00908**                      **Cold Norton**  
Demolition of dwelling house and construction of new dwelling house  
Dunromin Fambridge Road Cold Norton Essex  
(UPRN - 200000915250)  
Mrs Deborah Abraham                      **REFUSED**

413. **Planning Applications received by the Parish Council** – the following were considered and responses were as indicated:

**FUL/MAL/09/00855 Highbury Manor, Station Road, Cold Norton.** Retention of side extension Week No.52 dated 23<sup>rd</sup> December 2009:

Cold Norton Parish Council has NO OBJECTIONS to the retention of the side extension as proposed within the above application.

**FUL/MAL/09/01056 42 Latchingdon Road, Cold Norton.** Remove existing single storey extension and erect two storey side extension with alteration to roof style. Week No. 51 dated 18<sup>th</sup> December 2009:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

414. **Dunromin, Fambridge Road, Cold Norton FUL/MAL/09/00908** – with reference to this application which was included on the December 2009 agenda (see minute No.375) Members were advised that a further time extension had not been possible; Members were given details of MDC's refusal for this application. Noted by Members.

415. **Evolve Architecture & Planning Limited** – Members considered a letter from this company in regards to a possible extension to Country Produce with affordable housing. Members requested Clerk respond advising that it is not usual to ask the Council to comment until plans have been produced, but as outlined in the letter the proposals are against the Council's planning policy as the development is outside the development boundary. **ACTION: CLERK**

## HIGHWAYS AND ROAD SAFETY

416. **Highways Schedule**

Flooding along footpath behind Latchingdon Road: Members were advised that ECC Legal Services are dealing with this and that, it is anticipated that the matter will be resolved in the next few months. Noted by Members

Members were advised that the Belisha Beacon light reported at December meeting was replaced, but that it became operative again, but has been replaced for a second time.

## VILLAGE HALL

417. **Report from Parish Council Representatives:** Mrs McDonald reported to the Members re the VHMC meeting held on 12<sup>th</sup> January 2010. Noted by Members.

418. **Village Hall Project:** Members had been supplied with report dated 4<sup>th</sup> January 2010, Mr Wakeling updated Members on certain elements of the project i.e. outdoor play area, road way and timings and advised that the next site meeting was scheduled for 21<sup>st</sup> January 2010. Members were also advised that Harvey Escott had confirmed receipt of paperwork signed by 3 of the 4 trustees in relation to transfer of Plot 207 to CNPC. Noted by Members.

#### OPEN SPACES

419. **Cowpiece Nature Reserve:** Mr Litscher has now briefed Caretaker re actions required from ROSPA Report, and advised that ownership details are also required on the water sign.

420. **Playing Field:** Mr Litscher has now briefed Caretaker re actions required from ROSPA Report.

421. **Village Caretaker work** – report for December:

I regret to that due to the bad weather I have been able to do very little since my last report.

I continue to clear round the playground, as access to the car park and village hall is restricted I am taking the rubbish home for disposal.

I have arranged to meet with Cllr. Litscher on Monday the 11<sup>th</sup> January.

I have cleared footpaths and the picnic and seating area at cow piece and remove rubbish weekly.

#### PUBLIC RIGHTS OF WAY

422. **Footpath 14:** Members were supplied with a report from the PRow regarding the barbed wire along this footpath and requested that the PRow discuss the matter with the Landowner.

**ACTION: CLERK**

423. **Footpath 20:** Members were advised that the Clerk had been advised before Christmas by a resident in Crown Road who has electric fencing she has had up for many years that she had had a complaint from a rambler. The lady had also spoken to the PRow who visited the site on 22<sup>nd</sup> December and the PRow has advised that technically the rambler has a point as the footpath is slightly off the definitive line although it has never been a problem in the past. The PRow has recommended that they move the gap when the weather is better. Noted by Members.

424. **Footpath 28 (link with Footpath 14):** Members were advised that ECC Legal Services are dealing with this, it is anticipated that the matter will be resolved in the next few months (link to minute No. 416). Members requested that it be noted in the minutes that it was resolved in the 1970s by Highways that this section be included in the Definitive Map. Noted by Members.

425. **Footpath Maps:** Members were advised that budget will be available form P3 funds towards this in the next financial year and were supplied with footpath map guidelines issued by P3. However in setting the Parish Council's budget for next year only £300 has been allocated towards this; the Clerk is to try and find a grant for the rest of the monies required for this project.

**ACTION: CLERK**

426. **'Path' from Railway Bridge behind Ferris Avenue and Station Crescent:** Members were advised that Essex Legal Services had confirmed receipt of the CNPC application (which had to be submitted in 2009) and advised that Maldon District applications will be considered after Colchester and Epping applications have been processed.

427. **COLD NORTON'S WEBSITE:** Mr Wakeling has arranged for information regarding the VH Project/Big Lottery to be put onto the website.

**TRAINING/CONFERENCES/MEETINGS.**

- 428. **Dengie Hundred Group of Parish Councils:** quarterly meeting on Wednesday 20<sup>th</sup> January 2010, Mrs McDonald to attend. **ACTION: MRS MCDONALD**
  
- 429. **EALC Training Sessions:** Members were given details of details of training opportunities for 2010; Clerk advised she would like to attend the Audit & Risk Assessment Day. Members approved cost of £54.
  
- 430. **RCCE Training Session 'Introducing Community Led Planning' Thursday 28<sup>th</sup> January – noted.**

**CORRESPONDENCE**

- 431. **Cold Norton Primary School letter dated 9<sup>th</sup> December 2009 – re dog fouling.** Members were given a copy of the letter from the Year 6 pupil and the Clerk's response regarding signs and notifying the dog warden. Members did not require any further action.
  
- 432. **Essex Police letter dated 2<sup>nd</sup> January 2010 - re Chief Inspector Nick Lee ceasing to be District Commander of the Maldon Police District.** Noted by Members.
  
- 433. **Village Agents Winter Newsletter:** had been copied to Members. Noted.
  
- 434. **Mid Essex PCT Discussion and feedback form re 'The Future of Community Services in Mid and South East Essex'.** Noted by Members.
  
- 435. **Village Plan:** Members requested Clerk 'advertise' in The Beacon for volunteers to form a committee to consider the format of the appraisal/questionnaire to ascertain what should be included in the village plan. **ACTION : CLERK**
  
- 436. **Vacancy for a Councillor:** Members were advised that as a result of the legal notice posted for the required period no requests for an election have been received by the Returning Officer at Maldon District Council so the Parish Council may proceed to co-option.
  
- 437. **ANY OTHER BUSINESS** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)  

At the November meeting Mr Litscher requested that the standing orders be reviewed at a future meeting. The Clerk advised that this would be put this on the February agenda together with the risk assessment and financial regulations as these need to be reviewed annually as part of the audit.

The Parish Council requested that a letter of condolence be sent to Mrs Kennedy and Clerk to ascertain the charities that have been chosen by the family. **ACTION: CLERK**

**DATES OF FUTURE MEETINGS:** Scheduled or provisionally scheduled for 2010: Wednesdays 3<sup>rd</sup> February, 3<sup>rd</sup> March and 14th April. The meeting on 3<sup>rd</sup> February will be held in the Purleigh Pavilion in Howe Green Road.

Chairman.....

Date.....