

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3RD FEBRUARY 2010 IN THE PURLEIGH PAVILION, HOWE GREEN ROAD

THOSE PRESENT:

Councillors:

Mr. J. Archer
Professor L. Barclay
Mrs G. Gold (Chairman)
Mrs. A. McDonald
Mr. P. Wakeling

In attendance: Mrs. M. Dyer (Parish Clerk)

438. **APOLOGIES FOR ABSENCE:** had been received from Mr. C. Litscher
439. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 13th January 2010 were approved as correct and signed accordingly.

FINANCE

Approval of Payments

440. Cold Norton Parochial Church Council grant of £500 towards toilet as agreed at January 2010 meeting Cheque No.845
441. Winstonmead stationery: ink cartridges, ring binders and 1 Toshiba Copier Toner for photocopier invoice No.IQ5357 dated 11.01.10 £95.85 (£81.58 VAT) Cheque No.846
442. MAIA Services to web site updates reference Village Hall Project/Big Lottery Grant Invoice No.150110 dated 15.01.10 £14.69 (£12.50 net) Cheque No.847
443. WPP Architects to professional fees in relation to the village hall project Invoice No.03.026/E05 dated 19.01.10 £1,028.51 (£875.33 net) Cheque No.848
444. PH Cote Limited to repairing street lights Nos. 7 & 8 Invoice No15587-25957 dated 18.01.10 £177.52 (£151.08) Cheque No. 849
445. Information Commissioner to renewal of registry entry re Data Control Registration from 2nd March 2010 No.Z7679664 (letter dated 19.01.10) £35. Cheque No.850
446. EALC to Training for Clerk 'Audit & Risk Assessment' Invoice No.EALC0925/2009 dated 21.01.10 £54 Cheque No.851
447. Haynes & Smith Village Hall Project Invoice No.SCL/5040 dated 28.01.10 £63,356.00 (£53,920.00 net, but now £57,536.60 net due to non VAT return applicable on VHMC fund raising donation and grant from Garfield Weston which was given via the VHMC) Cheque No.853 (Cheque No.852 VOID)
448. Maria Dyer office expenses £23.09 Cheque No.854

449. Financial Statement

Current balances:

Standard Life Direct Access as at 1 st Jan 2010	£	137.23
Standard Life 10 Day Notice as at 17 th Jan 2010	£	404.93
Abbey as at 2 nd January 2010	£	<u>19,827.88</u>
	£	20,370.04

450. **PWLB Loan** – Members were advised that the 'Secretary of State' has approved a £20,000 loan for the Parish Council in respect of the village hall project. Clerk was requested to ascertain if the loan approval can be deferred to the next financial year in full or part and the length of the process in applying for and receiving the loan from PWLB
ACTION: CLERK

PLANNING

451. **Maldon District Council Decisions** – a detailed list had been copied to Members, which is summarised below:

FUL/MAL/09/00855 Cold Norton
Retention of side extension
Highbury Manor Station Road Cold Norton Essex
(UPRN - 100091257158)
Alexandros Kyriacou **APPROVED**

FUL/MAL/09/01056 Cold Norton
Remove existing single storey extension and erect two storey side extension with alteration to roof style.
42 Latchingdon Road Cold Norton Essex CM3 6JG
(UPRN - 100090555258)
Mr Jay Brunning **APPROVED**

452. **Planning Application received by the Parish Council** – the following was considered and response was as indicated:

FUL/MAL/09/00011 6 Station Crescent, Cold Norton. Approved planning application ref FUL/MAL/09/00559 amended with the addition of a chimney. Week No.2 dated 15th January 2010:

Cold Norton Parish Council objected to the original application on the grounds of the vast development and over development of the site (letter reference Planning 280709.6 applies).

However, Maldon District Council approved the original application reference FUL/MAL/09 00559; so whilst Cold Norton Parish Council's objections to proposed work on this site still apply, the Council has NO OBJECTIONS to the addition of a chimney per se.

HIGHWAYS AND ROAD SAFETY

453. **Potholes** – Members agreed to compile a list of potholes within the Parish for submission to ECC Highways Department **ACTION: ALL MEMBERS**

VILLAGE HALL

454. **Report from Parish Council Representatives:** Members were advised that the next VHMC meeting is scheduled for Tuesday 23rd February 2010. Noted by Members.

455. **Village Hall Project:** Members were supplied with a copy of the report dated 1st February 2010 produced by Mr Wakeling. Noted by Members. Members thanked Mr Wakeling for all his hard work on this project.

456. VANDALISM/POLICE MATTERS

Members were advised that there were 13 incidents reported to the Police during December 2009 relating to Cold Norton, 10 were of a sensitive/data protection nature and details couldn't be given, the other three related to a disturbance to a wedding at Three Rivers (gate crashers), vandalism at St. Stephens Church and icy road conditions causing a car to become stuck. In January 2010 there were 9 calls; details of seven couldn't be revealed the other two related to a call received relating to a bogus Police Survey and a road traffic accident as a result of the driver suffering a stroke at the wheel.

457. **DISTRICT COUNCILLOR'S REPORT:** District Councillor J. Archer advised that MDC will keep the increase to Council Tax under the 2% mark and that there are problems with the proposed plans for St. Peters Hospital. Professor Barclay asked if the District Councillor, in regards to the Broadband issue, would put forward Cold Norton as one of the pilot villages. **ACTION: MR. ARCHER**

OPEN SPACES

458. **Playing Field:** Members were advised that the ROSPA inspection will take place in Essex in May. Costs will be £63 for whole play area including up to 5 items of play equipment, £3 for each extra item (6 tbc), £20 for risk assessment and £66 for Cowpiece inspection – total £ 167 ex VAT. NB no increase to 2009 charges. Members agreed to use ROSPA for 2010 inspection.
ACTION: CLERK

PUBLIC RIGHTS OF WAY

459. **Footpath 14:** Situation regarding the barbed wire referred to the PRow for resolution. Awaiting update.
460. **Footpath Maps:** Whilst there is a deficit in the budget required to carry out this, Members requested the Clerk investigate the matter with P3 if the PC may proceed with map work as it is understood the artist in question is soon to retire. Clerk still to ascertain the situation regarding Ordnance Survey.
ACTION: CLERK
461. **COLD NORTON'S WEBSITE:** Mr Wakeling continues to update the Village Hall/Big Lottery section
462. **EMERGENCY PLANNING/PROCEDURES:** on hold whilst the Village Hall is undergoing renovation works

TRAINING/CONFERENCES/MEETINGS.

463. **Bradwell Liaison Meeting 9th December 2009** – Professor Barclay updated Members, advising that regarding the closing of Bradwell 1 will be a quicker clear out process than anticipated.
464. **Dengie Hundred Group of Parish Councils** – quarterly meeting held on 20th January 2010 – Mrs McDonald attended and updated Members: it is proposed to change from quarterly to bi-monthly, with each Parish Council to take a turn at hosting a meeting, this decision taken as it is becoming difficult to respond to consultations as a group with a three month gap between meetings; Parish Councils were reminded that personnel doing Community Service (male and female) are available to all Councils for appropriate works. Clerk to investigate.
ACTION: CLERK
465. **Linking Community Led Plans to policy and strategy – Saturday 27th March 2010 930am to 1pm** - this training will be of use to those involved in the new village plan which will evolve from the proposed village appraisal. Noted by Members.
466. **NALC Leadership Academies: 29 March – 1 April; 13- 16 July; 16-19 November** - Details supplied to Members. Noted
467. **Maldon & District Crime Reduction Panel Wednesday 10th February 2010 AGM** – Mr Archer to attend
ACTION: MR ARCHER

CORRESPONDENCE

468. **Maldon & District Community Voluntary Services Bulletin date 29.01.10** – had been supplied to Members. Noted.

469. **Village Plan:** Clerk had supplied Members with details of the article in the February 2010 issue of The Beacon advising that the PC would like to carry out an appraisal this year and inviting volunteers to come forward. Details to also be posted on notice boards. **ACTION: CLERK**
470. **Vacancy for a Councillor:** following discussion it was agreed that the vacancy should be advertised in the March Beacon and on village notice boards and that applications would be considered at the 14th April 2010 meeting. **ACTION: CLERK**
471. **Standing Orders/Financial Regulations/Risk Assessment:** Professor Barclay offered to review for consideration at a future meeting. Clerk advised that a new guide to Standing Orders has been produced - Members authorised Clerk to purchase a copy at a cost of £25. **ACTION: PROF BARCLAY/ CLERK**
472. **ANY OTHER BUSINESS** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.) No matters were raised.

DATES OF FUTURE MEETINGS: Scheduled or provisionally scheduled for 2010: Wednesdays 3rd March, 14th April, TBA May, 2nd June, 7th July, 1st September, 6th October, 3rd November and 1st December.

The March meeting will be held in The Pavilion, Howe Green Road, Purleigh.

Annual Parish Meeting: Wednesday 5th May 2010

Chairman.....

Date.....