

# COLD NORTON PARISH COUNCIL

## ORDINARY MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 11<sup>th</sup> May 2010, in the Committee Room of the Village Hall – commencing immediately after the Annual General Meeting

Due to the absence of Mr. Wakeling, Chairman of the PC, and Mrs Gold, the Vice Chairman, Mr. Litscher proposed Prof Barclay chair this meeting, this was seconded by Mrs McDonald, There were no further nominations and Prof Barclay was elected unanimously to Chair this meeting.

**APOLOGIES FOR ABSENCE** had been received from Mr. Archer, Mrs Gold and Mr. Wakeling. The attendance list is the same as for the Annual General Meeting.

60. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 14<sup>th</sup> April 2010 were approved as correct and signed accordingly.

### **FINANCE**

#### **Approval of Payments**

61. Dave Bull general village caretaker work. Invoice No. 94 dated 10.05.10 £72.50 Cheque No.878  
62. MAIA Services updating web site twice re Village Hall project. Invoice No.260410 dated 26.04.10 £29.38 (£25 net) Cheque No.879  
63. Essex Association of Local Councils One copy of Charles Arnold Baker 8<sup>th</sup> Edition Invoice NoEALC1069/2009 dated 10.03.10 £52.50 Cheque No.880  
64. Johns Slater and Haward Village Hall Project Invoice No.5953 dated 16.10.10 £763.75 (£650 net) Cheque No.881  
65. LCR annual subscription renewal (16 issues - NALC magazine) £13.50 Cheque No.882  
66. Ramblers membership renewal to May 2011 £40.50 Cheque No.883  
67. Maria Dyer office expenses £15.33 Cheque No.884  
68. Cold Norton Parochial Church Council donation for providing refreshments at AP on 5<sup>th</sup> May 2010 £25 Cheque No.886.  
69. E-on Street Lighting for April 2010 Invoice No.H949BE3E7 dated 03.05.10 £38.54 (£36.70 net) will be taken by direct debit on 13.05.10.

#### 70. **Financial Statement**

##### **Current balances:**

<b>Standard Life Direct Access as at 1<sup>st</sup> April 2010</b>	<b>£</b>	<b>137.23</b>
<b>Standard Life 10 Day Notice as at 17<sup>th</sup> Apr 2010</b>	<b>£</b>	<b>404.93</b>
<b>Santander as at 3<sup>rd</sup> May 2010</b>	<b>£</b>	<b><u>50,175.18</u></b>
	<b>£</b>	<b>50,717.34</b>

Members were advised that the Santander account balance is high due to precept money of £20,500 now received and also part of ECC CIF grant i.e. £17,995.26.

71. **Standard Life Direct Access Account:** as this account is not used the Clerk requested permission to transfer monies in this account into the 10 day notice account. Members agreed.

**ACTION: CLERK**

72. **Insurance renewal:** Members were advised that the administration of the policy has been transferred, and had all been supplied with details of items covered by the policy; Members were also advised that the policy renewal date is 1<sup>st</sup> June 2010 and that the premium based on current cover will be £902.80 (made up of premium £855.05, insurance premium tax of £42.75 plus a £5 administration charge). Clerk to notify Insurance Company that the play boat and rigid sand box have been removed.

**ACTION: CLERK**

73. **Budget breakdown for year ending 31<sup>st</sup> March 2010:** Members were all supplied with a summary. Noted by Members

#### PLANNING

74. **Maldon District Council Decisions:** there were no decisions relating to Cold Norton this month.
75. **Planning Applications received by the Parish Council:** the following was considered and response was as indicated:  
**HOUSE/MAL/10/00315 32 The Fairways, Cold Norton.** Single storey extension to rear of building Week No.17 dated 20<sup>th</sup> April 2010:  
  
Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.
76. **Town & Country Planning Act 1990 Appeal by Mr S. Bardwell:** Site address: Bardwells Yard, Latchingdon Road, Cold Norton. Application reference No.OUT/MAL/09/00512 Appeal Ref No. APP/X1545/10/2126320/NWF. Description of development: Demolition of existing industrial units and erection of ten 3, 4 and 5 bedroom dwellings and associated parking. Noted by members.

#### HIGHWAYS AND ROAD SAFETY

77. **Highways Schedule**

Flooding along footpath behind Latchingdon Road: Members had been supplied with a copy of the order confirming the modification of the definitive map from ECC Legal Services. Noted by members.

Signage at corner of Howe Green Road installed, but one post has been broken off: Members were advised that the post had been found and ECC Highways will arrange for it to be reinstated.

St. Stephens Road pram ramps: Members were advised that the Clerk had spoken to Highways re the PC's concern regarding the sight line at this point and was advised that the school hedges cannot be removed.

Members were advised that Mr Archer had had a meeting with Steve Broad from Highways and that members should advise any areas of concern in the village. Clerk was asked to advise that the condition of the road by the bridge needed attention.

**ACTION: CLERK/  
MR ARCHER**

78. **Maldon District Local Highway Panel:** Clerk updated Members, who requested that the Clerk advise the EALC that they did not feel the grouping of Parishes was satisfactory and that even they still wish to keep Mr Archer as their nomination, even though the EALC is now indicating that 'dual hated' Councillors should not now be nominated.

**ACTION: CLERK**

#### VILLAGE HALL

79. **Report from Parish Council Representatives:** Members were updated re the meeting which took place on 20<sup>th</sup> April 2010.
80. **Village Hall Project:** Members had been supplied with a copy of an article from Spring 2010 issue of RCCE Oyster magazine. Noted by Members.
81. **VANDALISM/POLICE MATTERS:** Members were supplied with a copy of an Annual report for Cold Norton 2009/10, supplied by Srg Phil Morley, also a copy of an e-mail from the Officer for Policing Pledge regarding Police Presence. Members were also advised that the Clerk had had a similar conversation with Srg Morley about the lack of police visibility either in the village or at meetings, plus lack of monthly reports. Noted by Members.

82. **DISTRICT COUNCILLOR'S REPORT:** District Councillor Sears advised that all was 'very quiet' at the moment and that the Annual District meeting is scheduled for Thursday 13<sup>th</sup> May 2010.

## OPEN SPACES

83. **Cowpiece Nature Reserve:** Clerk to put request for help to clear this area in The Beacon and on the notice boards, Mr Litscher to co-ordinate. **ACTION: CLERK/  
MR LITSCHER**

Members had been supplied with an article from an Insurance Company relating to Local Councils and wild life areas with small ponds, which stated that the Council is under no statutory duty to provide lifesaving equipment. Mr Litscher to organise a cast iron sign to advise 'Beware Water' to be installed alongside the Cowpiece name plate. **ACTION: MR LITSCHER**

Members were reminded that the ROSPA inspection is scheduled to take place this month. Noted by members

84. **Playing Field**

Tiling around swings – Clerk obtaining quotes. Clerk was advised that in some play areas small pieces of tyres are being used in stead of tiling. **ACTION: CLERK**

Missing fencing around enclosed younger children's play area, whilst some anonymous and kindly residents have replaced the missing panels Clerk is awaiting quotes for metal fencing. **ACTION: CLERK**

Members were reminded that the ROSPA inspection is scheduled to take place this month. Noted by members.

Re the basketball court Clerk was requested to obtain a quote for resurfacing this area.

**ACTION: CLERK**

Regarding the points raised by Pre School, the Village Caretaker and Bradley Faulkner have been asked to inspect the trench in the field and report on their findings and action required. Regarding the metal goal posts which have been dumped Mr Litscher to organise their removal as they are too large for the Village Caretaker to remove.

Councillors considered a requester from Mrs Wiseman to hold summer camp out for families with young children on the playing field one weekend during July 2010. It was agreed that this could take place, there would be no charge for using the field, but that the group must provide the Parish Council will a copy of insurance taken out (public liability), advise the date of this event and agree not to have any fires, to keep noise levels down and to adhere to the by law regarding no dogs in the field. Clerk to advise Mrs Wiseman accordingly. **ACTION: CLERK**

85. **Village Caretaker work – report for April:**

Around the village hall and playground I have continued to inspect despite the area being formally ` closed for renovation. I have collected litter and noted the state of the equipment.

The large skate board ramp is being used as a drinking area and as well as bottles and beer cans being dumped under the ramp several of its fixings have been removed. I have ordered new fixings and will replace them when they arrive.

I continue to inspect the triangle area and to remove litter. There has been fly-tipping in this area and in St Stephen's road by the church and the Cowpiece Nature Reserve. I have removed some bags of rubbish but more continue to be dumped. My general inspection of the verges around the village has not indicated any other fly-tipping recently.

In the Cow Piece Nature Reserve I continue to inspect, keep pathways clear and remove litter. I note that most of the wooden furniture is rotten and beyond repair: some wooden rubbish has been dumped in the pond; I can remove it when the pond dries out.

I have inspected and treated the Parish Council's benches with preservative in the playground and the Queen Mother Memorial Garden. In the Memorial Garden the roses have been pruned professionally by my wife, who is still concerned that they have been hacked about by some other party.

Clerk to talk to Parochial Church Council regarding the roses.

**ACTION: CLERK**

- 86. **Allotments:** Members were advised that the land registry fee was paid in January 2010, but Clerk is still awaiting confirmation re completion of paperwork/handover.
- 87. **Grass Cutting:** Members were advised that Bradley Faulkner has been appointed to carry this out for this year and he had advised that soil and reseeded is required at playing field entrance where contractors lorries and the container have been. Noted by Members.

#### **PUBLIC RIGHTS OF WAY**

- 88. **Footpath 14:** Situation regarding the barbed wire referred to the PRow for resolution. Members were advised that the PRow was meeting with the Landowner on Thursday 13<sup>th</sup> May 2010.
- 89. **Footpath 28 (link with Footpath 14):** ECC Legal Services have now supplied a copy of the order confirming the modification of the definitive map – see minute No.76. Noted by Members.
- 90. **Footpath Maps:** Members were advised that P3 is still to confirm that CNPC has been allocated budget requested and that the use of Ordnance Survey maps is being investigated.
- 91. **EMERGENCY PLANNING/PROCEDURES:** this had been on hold as the Village Hall had been out of action. Mrs Garnham advised that she had a list of volunteers and planned to ask the MDC Emergency Planning Officer to attend a meeting with the volunteers. Professor Barclay confirmed he was holding the 'yellow box' supplied by MDC as part of emergency planning procedures.

**ACTION: MRS GARNHAM**

#### **TRAINING/CONFERENCES/MEETINGS.**

- 92. **Dengie Hundred Group of Parish Councils, next meeting is scheduled for Wednesday 16<sup>th</sup> June 2010 7.30pm in Dengie Village Hall.** Members requested that this be included in the June meeting agenda. **ACTION: CLERK**
- 93. **Bradwell Site – decommissioning update meeting on Wednesday 12<sup>th</sup> May 2010, Jacks Centre, Bowls Centre, Burnham Road, Latchingdon CM6 6EX 6.30pm refreshments 7pm start.** Meeting open to Councillors and members of the public. Noted by members

#### **CORRESPONDENCE**

- 94. **Letter dated 29<sup>th</sup> March 2010 from EDF reference development at Bradwell.** Noted by members.
- 95. **Letter dates 12<sup>th</sup> April 2010 from ECC re public consultation: The Edith Borthwick School & Soutview School.** Noted by members
- 96. **Village Plan:** deferred to next meeting
- 97. **Standing Orders:** Professor Barclay Les will review standing orders model with the guide book.

98. **ANY OTHER BUSINESS** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)  
No topics raised.

**DATES OF FUTURE MEETINGS**

Scheduled or provisionally scheduled for 2010: Wednesdays 2<sup>nd</sup> June, 7<sup>th</sup> July, 1<sup>st</sup> September, 6<sup>th</sup> October, 3<sup>rd</sup> November and 1<sup>st</sup> December.

Chairman.....

Date.....