

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 2nd JUNE 2010 IN THE COMMITTEE ROOM OF THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mr. J. Archer
Prof L. Barclay
Mrs G. Gold
Mr. C. Litscher
Mr. P. Wakeling (Chairman)

In attendance: Mrs. M. Dyer (Parish Clerk), plus 1 Member of the Public

99. **APOLOGIES FOR ABSENCE:** Mrs S. Garnham and Mrs A. McDonald

100. **MINUTES OF THE ANNUAL GENERAL MEETING AND THE ORDINARY MEETING of the Parish Council** both held on Tuesday 11th May 2010 were approved as correct and both signed accordingly.

FINANCE

Approval of Payments

101. Dave Bull general village caretaker work Invoice No.95 dated 31.05.10 £87 Cheque No.887
102. Essex Association of Local Councils Half cost of Health & Safety Training day for Clerk (NB other half of course is being paid by Danbury Parish Council – travel costs will also be split between the two Councils) Invoice No 384 dated 20.05.10 £37.50 Cheque No.888
103. GB Office Group Winstonmead Invoice No.IH252018 dated 16.04.10 stationery (5 x black ink cartridges, 2 x colour ink cartridges, paper for printer and photocopier, document wallets, hanging linking files plus tabs and mini 'Date Received' stamp £181.54 (£154.54 net) Cheque No.889
104. Haynes & Smith Village Hall Project Invoice No.SCL/5088 dated 13.05.10 £56,094.50 (£47,740 net) Cheque No.890
105. WPP Architects Village Hall Project Invoice No.03.026/E08 dated 07.05.10 £1,028.51 (£875.33) Cheque No.891
106. BF Ground Maintenance Limited grass cutting carried out in April 2010 £264.38 (£225 net) Cheque No.892
107. Edward Dyer to delivery of leaflets advising details of 2010 Annual Parish Meeting to homes in the Parish (excluding those on the extreme edge which were posted out) £38 Cheque No. 893
108. BT Village Hall Pay Phone Invoice No.Q039GK dated 13.05.10 £41.13 (£35 net) Cheque No. 894
109. Aon Limited Insurance renewal from 1st June 2010 to 31st May 2011 Policy No. 11/AC/00005772/06 £878.16 Cheque No. 897
110. Maria Dyer office expenses £22.25 Cheque No.895
111. BF Ground Maintenance Limited grass cutting carried out in May 2010 £264.38 (£225 net) Cheque No. 892

112. Financial Statement

Current balances:

Standard Life Direct Access as at 1 st May 2010	£	137.23
Standard Life 10 Day Notice as at 17 th May 2010	£	404.93
Santander as at 3 rd May 2010	£	<u>50,175.18</u>
	£	50,717.34

113. **Annual Return for the year ended 31st March 2010:** all items of the Audit Commission's statutory Annual Return were checked; The Chairman read out the whole of section 2 - Annual Governance Statement, The Chairman then duly signed sections 1 and 2. Clerk to now return the form to Audit Commission.
ACTION: CLERK

PLANNING

114. **Maldon District Council Decisions** – a detailed list had been copied to Members, which is summarised below:

FUL/MAL/10/00220 **North Fambridge**
Retention of the office/rest area
Lords Acre Nursery Lower Burnham Road Cold Norton Essex
(UPRN - 200000909836)
Mr David Burt **APPROVED**

FUL/MAL/10/00163 **Cold Norton**
Demolition of dwelling house and construction of new dwelling house including change of use for part of the site from paddock to residential
Dunromin Fambridge Road Cold Norton Essex
(UPRN - 200000915250)
Mrs Debbie Abraham **REFUSED**

115. **Planning Applications received by the Parish Council** – None received

HIGHWAYS AND ROAD SAFETY

116. **Highways Schedule**

Members had been advised that:

Flooding along footpath behind Latchingdon Road: Awaiting details of action now that this area is the responsibility of ECC.

Signage at corner of Howe Green Road: missing awaiting reinstatement of missing 'arm'

Mr Archer had advised Steve Broad re condition of road surface at bridge from Highways, road is now marked ready for work; query being raised re work already carried out in relation to problems with flooding.

All above noted by Members

117. **Maldon District Local Highway Panel:** Members were advised within the group Cold Norton is in that Cllr Roy Pipe from Langford and Ulting had been selected and will be attending meetings for this group and reporting back.
118. **Temporary Road Closure:** Members advised: Palepit Corner affecting B1010 Fambridge Road, B1010 Fambridge Road, Cold Norton, Latchingdon Road, Cold Norton and B1018 Cold Norton Road, Cold Norton/Purleigh commencing Thursday 10th June 2010 7pm to 7am for 3 nights. Colour plan showing diversions were shown to members. Noted by members

VILLAGE HALL

119. **Report from Parish Council Representatives:** Members were advised that the Village Hall Management Committee had met on 25th May 2010
120. **Village Hall Project:** Members had been supplied with a copy of the project report dated 17th May 2010. Mr Wakeling further updated Members, advising that there is likely to be a budget shortfall but that the handling of this was being investigated and that in November 2010 a statement must be sent to the Big Lottery re change in usage of the hall resulting from the renovation and extension programme – the VHMHC has been requested to keep a records to form part of this report.
121. **DISTRICT COUNCILLOR'S REPORT:** District Councillor Archer advised that there was nothing major to report from MDC, but advised that he had arranged with Three Rivers Gold & Country Club to cut back vegetation in Honey Pot Lane as the Ambulance Service had experienced difficulty along this road. Professor Barclay expressed his disapproval of the decision made by Maldon District Council to remove the special 'free for 30 minutes' parking spaces in Maldon's car parks.

OPEN SPACES

- 122. Cowpiece Nature Reserve:** Clerk to check with ROSPA re cast iron 'Beware Water' sign
ACTION: CLERK
- 123. Playing Field**
Clerk to report to Police re ongoing vandalism regarding fencing around the enclosed play equipment for younger children.
Re trench on playing field – awaiting recommendations from Bradley Faulkner and Caretaker.
Mr Archer offered to assist Mr Litscher to arrange removal of old goal posts pieces that have been dumped.
Summer Camp out by families with pre school age children – awaiting date, but organiser has been advised that PC require details of public liability insurance
Area of playing field where container was placed: Clerk inspected on 15th May 2010 with Mr. Wakeling who recommended that it be left as it should reseed itself.
Clerk to arrange for key to field padlock to be obtained from Contractors.
ACTION: CLERK
All above noted by Members.
- 124. Village Caretaker work – report for May:**
Around the village hall and playground I have continued to inspect the area. I have collected litter and noted the state of the area including the equipment. I note that wind damage has brought down twigs etc that I will sweep; I note that some of the new planting has died and some appears slightly damaged, possibly by footballs.
Unfortunately the large skate board ramp is still being used as a drinking area. I have replaced the missing fixings and will continue to inspect for damage, bottles and cans.
I regret to report that there has been considerable damage to the new fencing around the children's play area and to the fabric covering on some of the play equipment. I have cleared up those parts of the fence that were lying around and put them behind the Calor gas tank so that I can return with tools and make such repairs as I can. I would strongly recommend that the covering is replaced by the manufacturer before the exposed wood is damaged by rain.
I continue to inspect the triangle area and to remove litter. There has been fly-tipping in the Cowpiece Nature Reserve. I have removed some bags of rubbish but more continue to be dumped: it appears to be household rubbish. My general inspection of the verges around the village has not indicated any other fly-tipping.
In the Cow Piece Nature Reserve I continue to inspect, keep pathways clear and remove litter. The pond has not yet dried out sufficiently for me to access the dumped rubbish.
In the Memorial Garden I continue to tidy the rose bed: the roses are flowering well.
As the Caretaker has at present spare hour within those budgeted for, he will be asked to assist Mr Litscher at Cow piece
- 125. Allotments:** Members were supplied with a copy of confirmation letter from Solicitor re transfer – Clerk has requested a copy of the plan. Mr Wakeling offered to review the terms.
ACTION: CLERK

PUBLIC RIGHTS OF WAY

- 126. Footpath 14:** regarding the Situation with the barbed wire Members were advised that the PRow had met with landowner on 13th May 2010 and advised: "*The path width is fine and where the barbed wire is wrapped around the posts the landowner hammered the spikes into the posts to make it safe whilst I was there.*" Noted by Members.

127. **Footpath Maps:** Members were advised that the Clerk has now been sent an official PO from P3 for £650 towards the costs of producing this item. Mr. Hawes as P3 representative is checking out the ordnance survey situation and Clerk has a guidance document issued by NALC re use of ordnance survey mapping by Parish Councils. Clerk to liaise with Mr. Hawes. **ACTION: CLERK**
128. **Footpath 13:** Members were advised that ECC is proposing to divert part of this footpath to the line of the permissive path which has been in use for many years –any comments re this must be made to ECC before 11th June 2010. Clerk to arrange for Professor Barclay to meet with ECC to discuss the diversion agreed many years ago. **ACTION: CLERK**

TRAINING/CONFERENCES/MEETINGS.

129. **Bradwell Site – Local Community Liaison Council Wednesday 9th June 2010 10am:** Cllrs Barclay, Archer and Litscher advised they would like to attend. Clerk to make the necessary arrangements. **ACTION: CLERK**
130. **Dengie Hundred Group of Parish Councils, next meeting is scheduled for Wednesday 16th June 2010 7.30pm in Dengie Village Hall.** No one available to attend.
131. **Maldon District Council Fly the Flag Armed Forces Day Monday 21st June 2010 10am:** No one available to attend
132. **Essex Wildlife Trust Annual Members Day, plus AGM, on Saturday 26th June 2010.** Noted by Members
133. **Maldon District Local Strategic Partnership Conference Monday 5th July 2010 9.30am to 4pm Wickham Bishops Village Hall.** Professor Barclay attend – tbc.

CORRESPONDENCE

134. **Letter dated 10th May 2010 from ECC reference Love Where You Live Week 7th – 14th June 2010:** Clerk to write to ECC to advise that whilst it was felt to be a good idea more notice is required in order for Parishes to be involved/organise local support. **ACTION: CLERK**
135. **E-mail dated 17th May 2010 from EALC re Broadband Launch.** Noted by Members
136. **EALC May update survey re Broadband.** Clerk to complete and return. **ACTION: CLERK**
137. **Letter dated 18th May 2010 re Bradwell United Football Club.** Members advised that they are not against the use of the field, but Mr. Litscher and Clerk to meet with organiser to discuss. **ACTION: MR. LITSCHER/CLERK**
138. **Letter and questionnaire from MDC dated 26th May 2010 re LSP (see 133 above).** Noted by Members
139. **Village Plan:** deferred to next meeting
140. **Standing Orders:** Professor Barclay is reviewing standing orders model with the guide book. **ACTION: PROF. BARCLAY**

141. **ANY OTHER BUSINESS** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

The VHMC has requested the PC investigate if a directional sign for the village hall could be erected.
Clerk will investigate **ACTION: CLERK**

DATES OF FUTURE MEETINGS

Scheduled or provisionally scheduled for 2010: Wednesdays 7th July, 1st September, 6th October, 3rd November and 1st December.

Chairman.....

Date.....