

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 1<sup>ST</sup> SEPTEMBER 2010 IN THE NORTON ROOM OF THE VILLAGE HALL

### THOSE PRESENT:

#### Councillors:

Prof. L. Barclay  
Mrs. G. Gold (Vice Chairman)  
Mrs. S. Garnham  
Mrs. A. McDonald

**In attendance:** Mrs. M. Dyer (Parish Clerk)  
Plus 3 Members of the Public

184. **Declaration of interests:** There were no declarations of interest.
185. **APOLOGIES FOR ABSENCE:** were received and accepted from Mr. P. Wakeling, Mr C. Litscher and Mr. J. Archer.
186. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 7<sup>th</sup> July 2010 were approved as correct and signed accordingly

### FINANCE

#### Approval of Payments

187. BF Ground Maintenance Limited Grass Cutting carried out in July 2010 Invoice No.2338 dated 23.07.10 £264.38 (£225 net) Cheque No.910
188. E-on Energy Street lighting for July 2010 Invoice No. H9A48580C dated 03.08.10 £38.54 (£36.70 net) taken by direct debit on 13.08.10
189. BT village hall payphone Invoice No.Q040MQ dated 11<sup>th</sup> August 2010 £ 40.24 (£34.24 net) Cheque No.911
190. Cold Norton Parochial Church Council use of The Beacon magazine for Parish Council reports to March 2011 £145.90. Cheque No. 912
191. PWLB loan payment for the three loans totalling £1,966.24 will be taken by direct debit on 20<sup>th</sup> September 2010.
192. BF Ground Maintenance Limited Grass Cutting carried out in August 2010 Invoice No.2338 £264.38 (£225 net) Cheque No.910
193. Maria Dyer office expenses £36.68 Cheque No.913
194. Cold Norton VHM use of hall for meetings from April 2010 to July 2010, plus APM £53.25 Cheque No. 914.

#### 195. Financial Statement

##### Current balances:

Standard Life 10 Day Notice as at 17 <sup>th</sup> August 2010£	547.46
Santander as at 2 <sup>nd</sup> July 2010	<u>£ 38,680.36</u>
	£ 39,227.82

196. **Standard Life:** Members were advised that the interest rate on above account will be reduced from 1<sup>st</sup> October 2010. Noted by members.
197. **BT:** Members were advised that line rental will increase by 50p per month from 1<sup>st</sup> October 2010, plus other changes as detailed in the copy letter supplied to Members. Noted by Members
198. **EALC:** Members were updated re how Councils make payments/move to update legislation. Noted by Members.

199. **Ramblers:** Members considered a request for a donation from The Ramblers, but decided that the Parish Council is unable to assist this time, but would continue to support the organisation by remaining a member.

## PLANNING

200. **Maldon District Council Decisions,** Mrs Gold Chairing the meeting read out the decisions; a detailed list had been copied to Members, which is summarised below:

**HOUSE/MAL/10/00458 Cold Norton**

Erection of conservatory to rear elevation and family room to side elevation  
9 Henney Close Cold Norton Essex CM3 6SY  
(UPRN - 100090554915)  
Mr & Mrs C. Scott **APPROVED**

**FUL/MAL/10/00475 Stow Maries**

Convert office unit into Veterinary Surgery  
Unit 5 Great Hayes Business Park Lower Burnham Road Stow Maries Essex  
(UPRN - 010013997408)  
Mr & Mrs Sumner **APPROVED**

**FUL/MAL/10/00488 Cold Norton**

Demolition of existing dwelling with replacement dwelling  
Blue House Farm Hagg Hill Cold Norton Essex  
(UPRN - 100091256733)  
Mr John Campbell **APPROVED**

**HOUSE/MAL/10/00557 Purleigh**

Orangery/conservatory to rear  
Homestead Latchingdon Road Cold Norton Essex  
(UPRN - 100091256847)  
Mrs Draper **APPROVED**

**FUL/MAL/10/00516 Cold Norton**

Demolition of dwelling house and construction of new dwelling house including change of use for part of the site from paddock to residential  
Dunromin Fambridge Road Cold Norton Essex  
(UPRN - 200000915250)  
Mrs Debbie Abraham **APPROVED**

**FUL/MAL/10/00161 Cold Norton**

80 bedroom hotel, associated car parking, landscaping and revised access arrangements (Variation to FUL/MAL/98/0120)  
Three Rivers Golf and Country Club Stow Road Cold Norton Essex  
(UPRN - 200000916977) **APPROVED**  
Mr T Peachey, Three Rivers Golf & Country Club Ltd

201. **Planning Applications received by the Parish Council:** the following were considered and responses were as indicated:

**HOUSE/MAL/10/00598 37 Latchingdon Road, Cold Norton.** Extension to front of existing garage with pitched roof over. Pitched roof over existing flat roof dormer windows. Week No.29 dated 23<sup>rd</sup> July 2010:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

**TPO/MAL/10/00623 Greenacre, 23 St. Stephens Road, Cold Norton.** T12 Ash – remove minor stem with poor compression joint, bring this branch back to fork at 6m and reduce remaining crown by 30%. T11 Oak – bring in crown to balance and reduce height by 2m giving overall crown reduction of 30%, clear overhead wires and neighbour's branch. Week no.30 dated 30<sup>th</sup> July 2010:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application.

**HOUSE/MAL/10/00642 20 St. Stephens Road, Cold Norton.** 2 storey extension to rear. Week No.31 dated 6<sup>th</sup> August 2010:

Cold Norton Parish Council has NO OBJECTIONS to the works proposed within the above application

**ESS/30/10/MAL Car Breakers Yard, Russell Road, North Fambridge.** Retrospective application for erection of depollution bay, officers, security fencing and lights, stationing of caravan for night watchman, concrete hard standing and planting. Letter dated 12<sup>th</sup> August 2010 from ECC:

Cold Norton Parish Council OBJECTS to the proposal contained within the above application and recommends that Essex County Council REFUSE CONSENT.

The Parish Council's reasons for this recommendation are:

- Intensification of industrial use in a rural area
- Light pollution resulting from security lights
- Increased possibility of chemical pollution

**202. Maldon District Council:** Members were advised that a letter dated 12<sup>th</sup> August 2010 had been received in response to enquiry re siting of a storage container for use as changing rooms for Bradwell Football Club, advising that planning permission is required for any period over 28 days. Members requested that Clerk advise the Football Club accordingly, ascertain how they would cope with the planting etc if they proceed and advise that they may play on the field if it is approved by the Football Association; Clerk to ascertain fees charged by other Parishes for football matches.

**ACTION: CLERK**

**203. Planning Appeal Bardwells Yard, Latchingdon Road, Cold Norton** (details had already been e-mailed to all Councillors) Appeal by Mr. S. Bardwell. Application Ref. OUT/MAL/09/00512 Appeal Ref No.APP/A1545/A/10/2126320/NWF – demolition of existing industrial units and erection of ten 3, 4 and 5 bedroom dwellings and associated parking. Appeal being held on 1<sup>st</sup> September 2010 10am at MDC offices. Noted by Members (no one had been able to attend)

## HIGHWAYS AND ROAD SAFETY

### 204. Highways Schedule

Flooding along footpath behind Latchingdon Road: Members were advised that this section of FP28 is now the responsibility of ECC, who have advised that it is proposing to lay a pipe under the footpath near De Laches and that Highways are also discussing the matter with the landowner of the area behind the two properties.

Flooding near bridge: Members were advised that an order has now been placed to lay a pipe from the gully into the manhole which was discovered Mr A. Paul at the back near 'footpath'. Members requested Clerk ascertain which pipe/manhole as it would appear there are 4.

**ACTION: CLERK**

Members requested Clerk asks Highways to reinstate the lines at the Zebra crossing.

**ACTION: CLERK**

Members requested Clerk discuss with Highways the phasing of the traffic lights at the bridge (one side has priority and the time between changes has changed)

**ACTION: CLERK**

**205. Maldon District Local Highway Panel:** Members had been supplied with a copy of agenda for first meeting held on 14<sup>th</sup> July 2010, plus notes from this meeting and advised that the next meeting is scheduled for 8<sup>th</sup> October 2010.

**206. ECC Highways re Localism Rangers Work:** Members had been supplied with a copy of the form – it was agreed that if Councillors spotted an item needing attention that they would complete a form and pass to the Clerk to record and forward as necessary.

**ACTION: COUNCILLORS/  
CLERK**

**207. Bus Users Group:** Members had been e-mailed with details of actions and advised that the date of next meeting is Tuesday 28th September 2010 1pm in Burnham Town Council offices. No one is available to attend.

## VILLAGE HALL

**208. Report from Parish Council Representatives:** Members were given a brief update re the VHMC meeting held on 19<sup>th</sup> July 2010 and advised that the next meeting will be on Monday 13<sup>th</sup> September 2010. Professor Barclay to attend.

**ACTION: PROF BARCLAY**

## VANDALISM/POLICE MATTERS

209. Members were advised that Mr Wakeling and the Clerk had attended the Neighbourhood Action Panel meeting on 27<sup>th</sup> July 2010 (Chaired by PC Alan Bowen) – the subject of vandalism in the play area was discussed; the suggestions given to stop this were: lock gate at night, raise levels of fences and install CCTV plus talk to the new crime prevention officer; PC Bowen promised to visit the area more frequently. **ACTION: CLERK**
210. **Community Speed Watch e-mail received 9<sup>th</sup> July 2010** - general information passed to members. Noted.
211. **Community Speed Watch e-mail dated 5<sup>th</sup> August 2010 – update for July/August 2010** passed to members. Noted.
212. **MDC Neighbourhood Watch – update/new officer at MDC** information passed to members. Noted.
213. **Maldon & District Crime Reduction Panel:** Members were advised that the next meeting is scheduled for Wednesday 29<sup>th</sup> September 2010 7.30pm in St. Cedds building by MDC offices. Noted, but no one available to attend.
214. **DISTRICT COUNCILLOR'S REPORT:** not available

## OPEN SPACES

### 215. Cowpiece Nature Reserve

Whilst Mr Litscher could not attend this meeting he had supplied a report advising that on 8<sup>th</sup> and 15<sup>th</sup> August 2010 together with Mr Paul and 5 members of the Essex Volunteer Service (but no village residents) the middle section was cleared and also the pond area. Mr Litscher and Mr Paul returned the following Sunday to burn the dried vegetation and estimates that there is at least one more day's clearing work required. In his report Mr. Litscher proposed that some good quality timber is purchased to make some benches and railings. Members agreed to a budget of up to £200 for these materials.

Members had also been supplied with a copy of the e-mail from AON Insurance regarding cover under the Council's public liability - Members requested that the Clerk clarify whether the tools supplied and used have to be PC property. **ACTION: CLERK**

ROSPA inspection by Play Safety, Members were advised that the pdf version is still awaited, but the company has been chased again. **ACTION: CLERK**

### 216. Playing Field

Members were advised that alternative suppliers are being sought for tiling around swings, replacement bark around junior multiplay, fencing around enclosed younger play area and hard standing and that work to entrance gate to playing field gate, removal of temporary gate/replacement fencing and replacement panel at top of slide are in a hand, but that Clerk is still to contact MDC for their assistance regarding signage into field. Noted by Members.

ROSPA inspection by Play Safety, Members were advised that the pdf version is still awaited, but the company has been chased again. **ACTION: CLERK**

Re the trench on playing field Members were advised that this has now been filled in, but needs to be monitored.

Football/Bradwell FC – see above minute No.202 - planning permission is required for these 'changing rooms'. Mr Litscher had advised that Bradwell FC would like the old goal posts pieces that have been 'fly tipped' retained.

Members were advised that the Summer Camp out by families with pre school age children took place on Saturday 7<sup>th</sup> August 2010 and was apparently very successful.

Pre School had requested use of field for their annual fund raising BBQ on Saturday 11<sup>th</sup> September 2010 11am to 3pm – Members agreed subject to the usual conditions. **ACTION: CLERK**

217. **Village Caretaker work** – Members were advised that due to illness and computer problems no report had been submitted, but the Caretaker had advised the Clerk that when he had phoned MDC re fly tipping they acted promptly; that fencing in playground which he was going to reinstate has been damaged where it was being stacked and there was now further damage to panels remaining and posts

218. **Beacon near Church:** Members were advised that the Clerk has made arrangements for this to be checked by MDC and that there will be no charge for inspection, but that if any work is required there will be a charge. Landowner has given permission for inspection to take place now crop has been harvested. Noted by Members.

#### **PUBLIC RIGHTS OF WAY**

219. **Footpath Maps:** Members were advised that CNPC now has an agreement with ECC to use ordnance survey maps under their licence and confirmation from P3 re financial contribution toward this, but that a grant for £300 is still to be sought. Members agreed that the drawing of the map at a cost of £385 may be ordered as the gentleman is soon to retire as this does not exceed the P3 contribution nor the monies already budgeted for by the PC for this project.
220. **Footpath 13:** Members were advised that the diversion across the golf course had been agreed and had been supplied with details by e-mail. Noted by Members.
221. **Footpath 14:** Members were advised that the Clerk had met with the PRow and they had walked both sections of this footpath (either side of St. Stephens Road): where the handrail was put in to aid walking on the sloped section approx third of the way up from Latchingdon Road, Members were advised that this has helped, but that with any rain it becomes very muddy and slippery (as it was on the day the PRow and Clerk walked this footpath) and that it is not ideal even with the hand rail, so the PRow plans to put in step risers with either planings or gravel on the levels to eliminate the slope. As there is budget at the moment this will be carried out before November 2010. On this section and on the section across from the Church the PRow and the Clerk recorded that there is much evidence of dog waste not being picked up – this was confirmed by the landowner who came along at the end of the walk. Noted by Members.
222. **Bridleway along old railway line:** Members were advised that the PRow and Clerk also walked a section of this: – the entry down to this from St. Stephens Road is steep and the previous PRow had a handrail installed and 'gravel' put down – the gravel needs replenishing and this will be done. Further into the bridleway is very 'boggy' and the PRow is going to arrange for material suitable for horses to be put down to make it also walkable for humans. Noted by Members.
223. **Footpath 20:** Members requested that the PRow inspect the section of this footpath after the board walk , but before the horses.  
**ACTION: CLERK**

#### **TRAINING/CONFERENCES/MEETINGS.**

224. **SLCC Regional Conference Tuesday 21<sup>st</sup> September 2010 10m to 3.45pm in Norwich:** details supplied to members. Noted by Members. No one to attend.
225. **Tuesday 28<sup>th</sup> September 2010 7pm to 9pm RCCE training course on 'Questionnaires'.** (May be useful re proposed village plan review) details supplied to members. Noted by Members. No one to attend.
226. **Wednesday 29<sup>th</sup> September 2010 EALC AGM at Foakes Hall, Great Dunmow.** Noted by Members. No one to attend.
227. **EALC training day Election Day (for local Councils in 2011):** Clerk advised that she would like to attend this in November 2010. Members approved this at a cost of £60 for this one day course.  
**ACTION: CLERK**
228. **Essex Heritage Trust Annual Meeting on Thursday 30<sup>th</sup> September 2010 at Essex Regiment Museum 7pm.** Mrs Garnham plans to attend. Clerk handed over reports etc.

**CORRESPONDENCE**

- 229. **ECC 'Changing Essex' e-mail dated 5<sup>th</sup> August 2010 forwarded to Members plus copy of the actual publication supplied to Members** (except Mr Archer who will have received a copy via MDC) Noted by Members.
  
- 230. **MDC letter dated 29<sup>th</sup> July 2010 re change to our Legal and Monitoring Officer had been supplied to all Members.** Noted by members.
  
- 231. **Environment Agency e-mail dated 23<sup>rd</sup> August 2010 re nuclear power stations:** copy supplied to all Members and advised that the consultation period closes on 18<sup>th</sup> October 2010. Noted by Members.
  
- 232. **ECC letter dated 30<sup>th</sup> June 2010 re concessionary travel passes:** copy supplied to all Members and advised that the consultation closes on 30<sup>th</sup> September 2010. Noted by Members.
  
- 233. **Maldon District Council e-mail dated 26<sup>th</sup> August 2020 re licensing policy:** copy forwarded to all Members and advised that the consultation closes end of October 2010. To be included on the October agenda for review. **ACTION: CLERK**
  
- 234. **Essex Village of the Year and Best Kept Village 2020 results:** details supplied to all Members. Noted by Members. Clerk to request score sheet. **ACTION: CLERK**
  
- 235. **Maldon District Sustainable Community Strategy questionnaire:** it was agreed that Mrs Gold as Vice Chairman for the PC would complete this.
  
- 236. **Two e-mails received from a CN resident re the recent Three Rivers hotel planning application;** Members had all been supplied with copies of this correspondence.  
  
The Chairman then closed the meeting to allow the writer of the above to speak. The writer was advised that the Parish Council has no right of appeal against the decision taken by MDC.  
  
The meeting was hen reopened.
  
- 237. **Village Plan** – deferred to next meeting
  
- 238. **Standing Orders:** Professor Barclay has reviewed – it was agreed that a working party comprising of Professor Barclay, Mrs Gold and the Clerk would meet to consider this review on 20<sup>th</sup> September 2010 and to then present back to the Parish Council
  
- 239. **ANY OTHER BUSINESS** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)  
  
Problem with electric power supply in village was raised and Members were advised that Mr Archer had offered to contact the supplier to discuss.

**DATES OF FUTURE MEETINGS:**

Scheduled or provisionally scheduled for 2010: Wednesdays 6<sup>th</sup> October, 3<sup>rd</sup> November and 1<sup>st</sup> December.

Chairman.....

Date.....