

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 4TH JULY 2018 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mr J Archer
Mrs S Garnham
Mrs V Jennings
Mr P Wakeling (Chairman)

In attendance: Mrs M. Dyer (Parish Clerk)
Cllr Mrs P Channer
Cllr Ms S White
Plus seven Members of the Public

221. APOLOGIES FOR ABSENCE: apologies were received and accepted from Cllr Haydon and Cllr Stewart

222. DECLARATION OF INTERESTS

Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham declared an interest in the items relating to Allotments as she is an allotment holder.

223. MINUTES OF THE ORDINARY MEETING of the Parish Council held on Wednesday 6th June 2018 were approved as correct and signed accordingly.

224. PUBLIC QUESTION TIME: the majority of the Members of the Public had indicated that they were attending the meeting in connection with the agenda item relating to the road surface in Cherry Blossom Lane. The Members therefore were all in agreement that this agenda item would be brought forward and considered at this point of the meeting. The Chairman summarised the situation regarding this un-adopted road, the quotes received for the various options (different levels/standards) and stated that the PC would expect to pay a larger portion of the costs; he went on to cite the situation in two other un-adopted roads in the village, namely, Station Crescent and Ferris Avenue, where residents had equally contributed to the road surface works costs, but acknowledged that use in those roads was more 'domestic' than the 'traffic' in Cherry Blossom Lane. The Chairman then invited comments from those present. The general view of residents was that the condition of the road was due to non-village residents using the car park for school and pre-school drop offs/collections and village hall users. The possibility of ECC adopting the road was raised and District Cllr Ms White advised that this is sometimes possible, but usually will only adopt a road that is to their specification and gave an example of a road in Mayland in the 70's where making the road up to ECC specification before adoption cost each home in the road in the region of c£26,000. Following further discussion it was agreed that ECC be asked if they would adopt the road as it leads to public amenities and provides safe parking for the school and what the specification/criteria would be for the road to be adopted.

ACTION: CLERK

Six Members of the Public left the meeting at this point.

225. DISTRICT COUNCILLOR'S REPORT: District Cllr Ms White gave a brief update on Maldon District matters, advising: that a consultation was ongoing at present re more trains in evenings and more seats on the Southminster line and that there would be a meeting soon in Maldon re this; that community self-build projects are being considered and that upcoming events in the District include the Blackwater Barge Match, the Bradwell Festival and open gardens in Beeleigh and Stow Maries.

- 226. COUNTY COUNCILLOR REPORT:** County Cllr Mrs Channer gave a brief report on ECC matters, advising: £163 million would be available from the Community Housing Fund for affordable housing, £90million for domestic abuse victims and £6.5 million for disadvantaged early years children; that launching shortly would be the children's summer reading challenge 'Mischievous Makers', 'Health Week', National Democracy Week, Car Show in Maldon and a Fire Event in Maldon; that improvements would be made to the A120 and A12 at junction 23

FINANCE

Approval of Payments

- 227.** Sue Lees Consultancy to maintenance fee for July 2018 Invoice No.3501 dated 8th June 2018 £30.00. Cheque No.1645
- 228.** Mrs Tanya Wiseman to playground inspections and litter picking. Invoice dated 1st July 2018 £72.00. Cheque No.1646
- 229.** Maria Dyer office expenses from 2nd June to 29th June 2018 £25.20 (£25.03 net). Cheque No.1647
- 230.** Cold Norton VHMC to hall hire April to June including main hall for APM. Invoice dated 18th June 2018 8 hours @ £8.00 per hour £64.00. Cheque No.1648.
- 231.** NALC to annual subscription for LCR magazine (quarterly issue) from April 2018 to March 2019 £17.00 (no increase). Cheque No.1649
- 232.** EALC to Council Finance training session (half day) for Clerk (NB Clerk has applied for bursary for this course so PC will only pay 25% of cost, but apparently have to pay in full now and this is refunded after all the training sessions booked for the year have been completed). Invoice No.10035 dated 18th June 2018 £60.00. Cheque No.1650
- 233.** Playsafety Limited to independent inspection of Cowpiece Nature Reserve Invoice No.35773 dated 21st June 2018 £79.80 (£66.50 net). Cheque No.022000
- 234.** Dengie Hundred Bus Users Group to annual corporate membership (Members agreed to join at June PC meeting Minute No.168 applies) £5.00. Cheque No.022001
- 235.** Sterling Supergroup Limited to print and production of questionnaires, plus envelopes and labels re VH car park and playground. Invoice No.28155 dated 21st June 2018 £31.45 (£26.21 net). Cheque No.022002
- 236.** Rural Community Council of Essex (RCCE) to membership from 1st July 2018 to 30th June 2019 £72.60 (£60.50 net). Members had been supplied with letter outlining RCCE services). Cheque No.022003
- 237.** ASAP Office Services to internal audit. Invoice No.6457 dated 2nd July 2018 £154.35 (£128.63 net). Cheque No.022004
- 238.** HM Customs & Revenue to Tax/NI to 5th July 2018 £1.80. Cheque No.022005
- 239** Tom Hann to delivery and collection of playground questionnaires email dated 4th July 2018 £92.50. Cheque No.022008.
- 240A** Copyright Repro Limited to stationery (box of A4 paper, 2 x black ink cartridges, 2 x colour ink cartridges, giant paperclips (76mm) and medium paperclips (51mm)). Invoice No.115147 dated 29th June 2018 and Credit Note No.5586 dated 13th July 2018 – amount due £115.37 (£96.14 net). Cheque No.022009
- 240B.** E-on to electricity for street lights May 2018 Invoice No.HI5DEFF419 dated 2nd June 2018 £91.16 (£86.82 net) taken by direct debit on 12th June 2018.
- 240C** *PWLB to three loans £1,872.86 taken by direct debit on 20th March 2018 (notification not received, copy requested for noting/so can be recorded in minutes).*

241 Financial Statement

Current balances:

Barclays 10 Day Notice as at 10th April 2018	£	586.96
Santander as at 2nd June 2018	£	<u>35,125.06</u>
	£	35,712.02

- 242. Solar Panels at Village Hall:** Members were advised that next reading is due to be taken on 15th July 2018. Noted.

Annual Return for the year ended 31st March 2018: Members had been supplied with a copy of the return and relevant support papers.

- 243. Annual Governance Statement 2017/18:** having reviewed as part of the annual risk assessment the measures in place to ensure an effective system of internal control, each section of the Annual Governance Statement was read out loud and all Members agreed to each of the sections – the ‘Yes’ boxes were duly ticked for boxes 2, 3, 5, 6, 7 and 8; the ‘No’ box was ticked for boxes 1 and 4; (section 9 - Trust Funds the N/A box was ticked) and Members authorised the Chairman and Clerk to sign accordingly.

The explanation submitted to the External Auditor re ‘No’ to boxes was as follows:

The reason why these ‘No’ boxes have been ticked are only because neither the Annual Governance Statement nor the Accounting Statements were approved before 2nd July 2018. This was because of various timing/availability issues of the Internal Auditor and Cllrs, and therefore not being able to call a meeting before 2nd July 2018.

Other than that, the Cllrs of Cold Norton have prepared its accounting statements in accordance with the Accounts and Audit Regulations and during the year gave all persons interested the opportunity to inspect and ask questions about this authority’s accounts (e.g. Public Question Time at all meetings; budgets/precept part of Chairman’s report at the Annual Parish Meeting and budgets/spend sheets available to view at the APM, plus question time at this meeting).

The Authority will address timing issues for next year by forward planning to ensure booking/availability of relevant personnel and setting an appropriate meeting date in line with the key dates that will be set for next year.

- 244. Accounting Statements 2017/18:** Members were all in agreement to approve the Accounting Statements 2017/2018; these were then duly signed by the Chairman. Clerk to now return the form etc. to the external Auditor PKF Littlejohn LLP. **ACTION: CLERK**
- 245. Santander:** Members had been advised that having ordered a new cheque book, the bank had not continued the existing number sequence. The Clerk had phoned the bank on 22nd June 2018 to query this, but was given no reason for the change and advised to just use the new book. Noted,
- 246. GDPR:** Members had been advised that as part of good practice to destroy unnecessary copies of correspondence etc., MDC had offered PCs the opportunity to use their shredding service company (viewed/destroyed on site at MDC) at a cost of £5 per sack; Clerk requested permission to take advantage of this service (copy of email from MDC DPO had been supplied to Members). Members were all in agreement.

VILLAGE HALL

- 247. Report from VHMC:** Members were advised that the external drain pipe had been repaired. Noted.
- 248. Car Park: installation of barrier:** Members were advised that quote having been approved by email as agreed at the June meeting an order had been placed, but the first date offered wasn’t suitable and alternatives were awaited. Noted.

HIGHWAYS AND ROAD SAFETY

- 249. Footway Latchingdon Road from bridge to Country Produce:** Reported to Highways (2523891) Members had been reminded that the information had been passed to MDC to ascertain if the MDC Localism Rangers could undertake this work. Waiting to hear re MDC Rangers/Clerk has chased. Mr Archer offered to look into when next at MDC offices. **ACTION: CLERK/MR ARCHER**
- 250. White Fingerpost from Corner of Howe Green & Hackman’s Lane:** nothing further to report.

251. **Cherry Blossom Lane:** road surface: letters had been sent to residents/business as requested. Members had been supplied with copies of the letters/form sent and copies of the two responses received. This item had been discussed earlier in the meeting – Minute No.224 applies.
252. **Corner of St Stephens Road/Fambridge Road:** vegetation obscuring sight line. ECC Highways Ref No. 2547397. Members had been supplied with the latest correspondence advising that as the land is unregistered there is no landowner responsible for the vegetation; ECC to undertake a site visit to establish if there are safety grounds which will necessitate works being carried out – if so ECC will undertake the works. Noted.
253. **Road Closure:** St Stephens Road 28th – 29th August 2018 for surfacing works. Link to details: <https://roadworks.org?tm=105241001>
254. **MDC Localism Rangers:** see Minute No. 249 above, plus trying to establish if they can carry out works on footpaths. Noted
255. **Fambridge Road:** Members had been supplied with details of emails received from a resident re this and advised that these concerns would be passed to County Cllr Mrs Channer to pass to ECC Highways. Noted.

POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

256. **Dog Byelaw – Playground:** Clerk to source and check legal wording.
ACTION: CLERK
257. **Nuisance Dogs in Green Trees Avenue, Victoria Road and in Cow Piece Nature Reserve;**
Nothing to report

OPEN SPACE

258. **Cowpiece Nature Reserve:** Members had been advised that an Independent Inspection had been carried out at this site in May and the report had been forwarded to Members by email. It was noted that Mr Litscher had cleared away vegetation from the entrance – letter of thanks to be sent.
ACTION: CLERK
259. **Playing Field**
- 259.1. **Independent Playground Inspection 2018:** Members had been advised that findings would be actioned by local contractor (w/c 9th July 2018 – will advise which he is able to undertake) and/or MDC. New litter bin agreed for playground.
- 259.2. **Signage:** on outdoor play area & Fields in Trust, plus new signage re dogs and parking in VH car park
ACTION: CLERK
- 259.3. **Safety matting:** site visit by contractor took place on Monday 2nd July with Mr Haydon in attendance. As Mr Haydon was unable to attend the meeting, the Clerk read out a report supplied by the contractor. It was agreed to liaise with Mr Haydon re payment of the invoice under question.
ACTION: CLERK
- 259.4. **Car park Extension/New Play Equipment/Skate Ramp:** Members had been advised that the questionnaires had been distributed to all homes in the village and 130 had been collected or returned to date. Mrs Garnham will be analysing and will produce a report for Members to consider at a future meeting.
ACTION: MRS GARNHAM
260. **Village Caretaker work:** works being split as agreed. Report from Mrs Wiseman had been supplied to Members, with Clerk's response re actions taken/to be taken re the various matters. Mrs Wiseman to still advise re insurance. Quote being obtained from gardener/MDC re gardening works at VH and Cowpiece.
ACTION: CLERK

261. **Allotments: Land adjacent to site:** Members had been reminded that costs were being investigated re possible transfer from MOAT Housing. **ACTION: CLERK**
262. **Three Ashes Corner as a Village Green:** nothing to report
263. **Seat near allotments/bus stop:** still to be investigated
264. **Additional Dog Bins:** agreed for two locations at Howe Green Road and Honeyplot Lane
265. **Trees in Playing Field:** Members had been supplied with quotes re Willows and Ash Trees and advised that revised quotes were awaited so that all contractors were quoting on the same works. Members authorised Clerk to appoint contractor submitting lowest costs (to include overhang works to a tree reported by a Cherry Blossom resident). Clerk to also obtain cost for a tree survey for all CNPC trees. **ACTION: CLERK**

PUBLIC RIGHTS OF WAY

266. **Footpaths 12/13 bridge brickwork:** ECC Highways Ref.2547383. Members had been reminded that the New PRow had advised: *"I inspected the footbridge 18.05.18 and have had it closed off until I can get someone to assess the subsidence issue."* Nothing further to report
267. **Footpath 23:** reported by a resident to Clerk as being overgrown and unwalkable; ECC Highways Ref. 2547396. Members had been reminded that the New PRow had advised: *"I inspected this PRow 23.05.2018 having cleared the footbridge which was a little overgrown I found that it is in poor repair and will need replacing. The rest of the route was available and even mowed at the Lower Burnham Road end (all be it around the headland instead of across the field). The resident's gate at the exit onto Lower Burnham Road is looking a bit tired to."* Nothing further to report
268. **Footpath 25:** reported by a resident to Clerk as the sign is messing; ECC Highways Ref 2523887. Members had been reminded that the New PRow had advised: *"I inspected this on 23.05.2018 and have noted the defect and it will be addressed."* Nothing further to report
269. **Footpath 26:** reported by a resident to Clerk as sign is missing and the footbridge is rotten/collapsed; ECC Highways Ref 2523886. Members had been reminded that the New PRow had advised: *"This is yet to be inspected but will be addressed along with the other issues in the vicinity."* Nothing further to report
270. **Purleigh Footpath 44:** reported by a resident to Clerk as being overgrown and unwalkable; ECC Highways Ref 2530968. Members had been reminded that the New PRow had advised: that this is yet to be inspected. Nothing further to report
271. **Footpath 13:** St Stephens Road end gate out of ground. ECC Highways Reference 2547385. Members had been reminded that the New PRow had advised: *"I inspected this 13.05.2018; the gate was removed and left by the hedge. I'm happy to leave the gap without a gate as access is easier. The gate is actually the landowner's responsibility to maintain."* Nothing further to report. Members advised that this may now be taken off the agenda.
272. **Footpaths 3 and 5 Cold Norton & Footpath 11 Purleigh:** temporary closures 21st July and 22nd July re fly-ins and air displays at Stow Maries Aerodrome. Noted.
273. **Footpath 28:** nettles reported to PRow who had advised: *"FP28 is on the annual cutting schedule and will be cut in turn along with any other Cold Norton paths on the schedule, once over the summer months."* Noted.
274. **Footpath 24:** PRow had advised that she had had a site meeting with the land owner and he would be marking out Cold Norton FP24 long cross field (Kitts Hill), he had also agreed to the cross field routes Cold Norton FP23, 25 and 26. Noted
275. **EMERGENCY PLANNING/PROCEDURES:** Clerk was unable to access pdf document, awaiting Cllr return. **ACTION: MR RIVERS**

TRAINING/CONFERENCES/MEETINGS

276. **Dengie Hundred Group of Parish Councils Quarterly Meeting:** Wednesday 20th June 2018
Mr Haydon attended – report awaited. Noted.
277. **RCCE AGM Wednesday 11th July 2018 at Chelmsford City Racecourse 7.30pm:** No-one available to attend.
278. **EALC Focus Group Vulnerable People:** Members had been supplied with email dated 13th June 2018 requesting by 28th June 2018 volunteers to sit on a focus group. Clerk to ascertain if volunteers are still required. **ACTION: CLERK**
279. **Essex Police Public Engagement:** email dated 20th June 2018 had been supplied to Members. Clerk to convey to the Public Engagement Officer a request for a Police Officer to attend Annual Parish Meetings and to supply statistics for this area. **ACTION: CLERK**
280. **EALC New Police Constable:** email dated 29th June 2018 supplied to Members. Noted.

CORRESPONDENCE/CONSULTATIONS

281. **Maldon District Vehicle Parking Standards & Statement of Community Involvement Consultation close date 26th July 2018:** Email dated 13th June 2018 had been forwarded to Members. Members agreed to respond as individuals if applicable. **ACTION: MEMBERS**
282. **MDC Licencing Act 2003 Statement of Licensing Policy Consultation:** comments required before 15th August 2018. Email dated 19th June 2018 had been forwarded to Members. Members agreed to respond as individuals. **ACTION: MEMBERS**
283. **ECC Passenger Transport: Chelmsford Park & Ride Survey:** close date 24th July 2018. Email dated 27th June 2018 had been forwarded to Members. Members agreed to respond as individuals. **ACTION: MEMBERS**
284. **BROADBAND:** Members were advised that it is understood that County Broadband would be proceeding with their new service.

PLANNING

285. **Planning Applications received by the Parish Council:** the following were considered and the responses were:

18/000396FUL PP-06799623 Agricultural Building at Charity Farm, Crows Lane, Stow Maries (but within the Cold Norton boundary). The construction of a new agricultural storage building to provide additional; secure covered fertiliser, crop and machinery storage. Week No.26 dated 29th June 2018:

COMMENT: Cold Norton Parish Council does not wish to comment on this application. As it is on the border with Woodham Ferrers & Bicknacre Parish any development would impact more on this Parish's residents and therefore would suggest that this application is referred to WF & B Parish Council for its opinion.

18/00578/House 14 St Stephens Road, Cold Norton. First floor side extension. Week No.26 dated 29th June 2018:

The Parish Council raised no objections, but made the following comment:

“That it was extremely difficult to view the plans - only being able to view in A4 size due to non-supply to Parish Council of larger size plans as supplied by architect to MDC. Cllrs had to view using a magnifying glass - as the PC does not have the technology available to view or print the plans in a size that would show details).”

FOR INFORMATION ONLY 18/00760/AGR Barn 1, St Stephens Road, Cold Norton. Prior notification for a proposed new steel portal framed general purpose agricultural building. Week No.25 dated 22nd June 2018:

The Parish Council recommended refusal for the following reasons:

"It is understood that as this an AGR application comments may only be made if they relate to siting of the building, design and access.

Siting of the proposed barn - it is outside the development boundary and an alien intrusion into the countryside's open and rural aspect - Contrary to policy S8 of the Maldon District LDP (Settlement Boundaries and the Countryside)."

FOR INFORMATION ONLY 18/00761/AGR Barn 2, St Stephens Road, Cold Norton. Prior notification for a proposed new steel portal framed general purpose agricultural building. Week No.26 dated 29th June 2018:

The Parish Council recommended refusal for the following reasons:

"It is understood that as this an AGR application comments may only be made if they relate to siting of the building, design and access.

Siting of the proposed barn - it is outside the development boundary and an alien intrusion into the countryside's open and rural aspect - Contrary to policy S8 of the Maldon District LDP (Settlement Boundaries and the Countryside)."

FOR INFORMATION ONLY PDE/MAL/18/00764 5 Victoria Road, Cold Norton. Single storey rear extension with flat roof and roof lights/lanterns which would extend beyond the rear wall of the original house by 4.450m and the maximum height of 3.155m. Week 25 dated 22nd June 2018. Members had been supplied with information relating to PDE (Permitted Development). Noted.

FOR INFORMATION ONLY NMA/MAL/18/00765 Great Canney Cottage, Hackmans Lane, Cold Norton. Application for non-material amendment following grant for Planning Permission FUL/MAL/17/01317 (Demolition of existing dwelling and erection of replacement dwelling) Amendment sought: Front elevation-removal of door & small window. Add one window for bedroom. Side elevation-removal of small window. Drawing 001 - Removal of plant room and WC. Creation of bedroom combining plant room, WC & part of family area running up to window on side elevation. Change guest bedroom to plant room. Replace door from plant room with continuous wall & complete removal of en-suite & cupboard to include this space as living room. Removal of boot room & WC. Division of space into 2 rooms projecting into kitchen. One room becomes utility room and other is a larder. Space between covered porch and boot room becomes WC. Week 26 dated 29th June 2018. Noted

- 286. Maldon District Council Decisions:** covering decisions advised from w/e w/e 8th June to w/e 29th June 2018; a detailed list had been supplied to Members, which is summarised below:

WTPO/MAL/18/00444 Cold Norton

T35 Ash - One limb to be cut to 3m and two limbs to be trimmed down to 5m. T33, T34 & T18 Willow - Trim back to main knuckles at 5-6m high.

26 Station Crescent Cold Norton Essex CM3 6HY
(UPRN - 100090555861)

Mr Jeremy Hartland **APPROVED**

FUL/MAL/18/00337 Cold Norton

Removal of conditions 2, 3, 4, 5 & 6 on approved planning permission FUL/MAL/16/00306 (Change of use of buildings 3 & 4, vehicle workshop (for high performance engines) to museum & museum shop) Stow Maries Aerodrome Hackmans Lane Cold Norton Essex
(UPRN - 010013997738)

The Trustees Stow Maries Great War Aerodrome Ltd

APPROVED NO CONDITIONS

LBC/MAL/18/00413 Cold Norton

Structural stabilisation works to buildings 29, 31, 32, 33, 33A and 34 replacement and repair of existing timber windows and doors.

Officers Mess Stow Maries Aerodrome Hackmans Lane Cold Norton
(UPRN - 010014001469)

Mr Michael Pudney - Stow Maries Great War Aerodrome Trust

GRANT LISTED BUILDING CONSENT

HOUSE/MAL/18/00473 Cold Norton

Single storey rear extension. Loft extension including rear dormer.

31 Latchingdon Road Cold Norton Essex CM3 6JG

(UPRN - 100090555242)

Mr Martin Cadey **APPROVED**

HOUSE/MAL/18/00483 Cold Norton

First floor extension over garage and porch extension, and other alterations.

The Sixteenth 16 St Stephens Road Cold Norton Essex

(UPRN - 100090555804)

Mr & Mrs Hasler **REFUSED**

LDE/MAL/17/01250 North Fambridge

Claim for a lawful development certificate for the existing containers used for storage of animal feed, hay, straw, nursery pots, seed trays, plant machinery and anything related to farm

Lords Acre Nursery Lower Burnham Road North Fambridge Essex

(UPRN - 200000909836)

Mr David Burt **REFUSED**

- 287. MDC: Change to Parish Trigger and Withdrawal of Paper Copies of Plans to Parish Councils:** Members had been supplied with copy of response received by Purleigh re paper copies of plans and advised that EALC is trying to arrange a meeting with MDC re the Parish Trigger (per copy email forwarded to Members on 17th June 2018). Noted and Clerk was requested to write again to Fiona Marshall re the democratic process. **ACTION: CLERK**
- 288. FUL/MAL/18/00597 PP-06987378 Honeywood Farm, Honeypot Lane:** Members had been advised that this would will be considered at the NW Area Planning Committee meeting on Monday 9th July 2018 and that the PC may speak at this meeting. Having already submitted a view the Members agreed it was unnecessary to attend/speak at the meeting.
- 289. WINTER SALT BAG SCHEME 2018/19:** CNPC would be participating. Noted
- 290. COLD NORTON POST OFFICE:** temporary closure. Re shop: Community Right to Bid information had been forwarded to Members on 8th May 2018, Members agreed no action was needed at present.
- Cllr Archer left the meeting at this point.
- 291. GENERAL DATA PROTECTION REGULATIONS (GDPR):** all paperwork being assessed re retention/destruction – see Minute No.246. **ACTION: CLERK**
- 292. QUESTIONS/ISSUES RAISED AT APM:** nothing to report
- 293. WEB SITE:** Draft had been forwarded to Members and advised that the Clerk and Web Master were working to make new site live ASAP. Members advised that it could be launched with some sections still to be agreed/completed.

294. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters reported.

295. DATES OF FUTURE MEETINGS in 2018

Wednesdays: 5th September, 3rd October, 7th November, 5th December

296. EXCLUSION OF PRESS & PUBLIC

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they were instructed to withdraw

The one remaining Member of the Public then left the meeting

297. CO OPTION TO PARISH COUNCIL - ONE VACANCY: Members discussed and then agreed unanimously to co-opt Mr Alex Romang to the Parish Council

There being no further business the meeting was closed at 9.25pm

Chairman.....

Date.....