

# COLD NORTON PARISH COUNCIL

## ORDINARY MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 6<sup>TH</sup> MAY 2008, in the Committee Room of the Village Hall – commencing immediately after the Annual General Meeting

**APOLOGIES FOR ABSENCE** had been received from Mr. Archer, Mr. Wakeling and District Councillor Mr. J. Sears. The attendance list is the same as for the Annual General Meeting.

50. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 2<sup>nd</sup> April 2008 were approved as correct and signed accordingly.

### **FINANCE**

#### **Approval of Payments**

51. Dave Bull general village caretaker work Invoice No. 63 dated 28.04.08 £145 Cheque No. 654
52. J. Macklow 2 site visits, hire of trailer, collecting fencing materials from Litscher Fuels and delivering to Cowpiece Nature Reserve Invoice No.55 £55 Cheque No.655
53. B.F. Ground Maintenance - grass cutting April 2008 Invoice No.1576 dated 28.04.08 £264.38 (£225 net) Cheque No. 656
54. NALC Local Council Review subscription renewal from 01.04.08 to 31.03.08 £13.50 Cheque No. 657
55. EALC affiliation fee 2008/2009 Invoice No.EALC150 (AF)/2008 £242.46 Cheque No. 658
56. William Dyer delivery of APM 2008 notification leaflets £38 Cheque No. 659
57. Cold Norton PCC for providing refreshments at APM £25 Cheque No.660
58. PH Cote repair to street light at corner of Howe Green Road invoice No.13101-25086 dated 02.05.08 £54.64 (£46.50 net) Cheque No. 661
59. Winstonmead box of paper for printer and photocopier plus 5 x black and 2 x colour ink cartridges invoice No.1/IF8301 dated 22.04.08 £82.82 (£70.49 net) Cheque No. 662
60. Maria Dyer office expenses £27.70 Cheque No.663
61. E-on Energy street lighting for March 2008 Invoice No. H65655088 dated 03.04.08 £38.54 (£36.70 net) was taken by direct debit on 13.04.08
62. Harvey, Escott & Co Solicitors £250 Cheque No.651 issued 2<sup>nd</sup> April 2008 in relation to Village Hall Project/2<sup>nd</sup> stage of lottery application. 'Money on Account' – will be reimbursed by lottery bid grant. Approved by Chairman.
63. Harvey, Escott & Co Re application to the lottery grant, perusal of deeds, obtaining searches, perusal of application £500 plus disbursements (£205) Invoice No.003877 dated 01.05.08 £792.50 (£705 net) less paid £250 balance due £542.50 (£455 net) Cheque No. 664
64. MAIA Services updating Cold Norton Web Site (3 sets of minutes Jan – Mar 08 and 3 reports re Feb – Apr 08 PC meetings) invoice No.050508-1 dated 05.05.08 £17.62 (£15 net) Cheque No. 665

#### 65. **Financial Statement**

##### **Current balances:**

<b>Standard Life Direct Access as at 1<sup>st</sup> April</b>	<b>£</b>	<b>130.16</b>
<b>Standard Life 10 Day Notice as at 17<sup>th</sup> April</b>	<b>£</b>	<b>296.28</b>
<b>Abbey as at 1<sup>st</sup> April 2007</b>	<b>£</b>	<b><u>4,750.62</u></b>
	<b>£</b>	<b>5,177.06</b>

66. **MDC** – received notification that Precept of £19,000 should be in Abbey account by 30.04.08.
67. **Friends of Historic Essex** – invitation to join, supporting the Essex Records Office. (Subscription is £10 per year April to March.) Members requested this be brought forward for consideration in September. **ACTION: CLERK**
68. **Insurance Renewal** – Members were advised that there is a new policy arrangement organised via ECC with the opportunity to obtain 15% discount and a fixed fee for three years. Mrs Gold to review policy and Clerk to review items included in the policy **ACTION: MRS GOLD/ CLERK**

## PLANNING

69. **Maldon District Council Decisions** – a detailed list had been copied to Members, which is summarised below:

**FUL/MAL/08/00009 Cold Norton**  
Change of use from coal yard to residential and erection of eight No. two bedroom flats and one x two bedroom cottage with associated parking and amenity space  
Land Adjacent 1 Latchingdon Road Cold Norton Chelmsford Essex  
(UPRN - 100090555210)  
Mr C Litscher **APPROVED**

**FUL/MAL/08/00156 Cold Norton**  
New dropped kerb and reinstate existing dropped kerb  
Wold House Latchingdon Road Cold Norton Essex  
(UPRN - 100091256861)  
Doug Lockwood **APPROVED**

**FUL/MAL/08/00202 Cold Norton**  
Continued storage of scaffolding (Renewal of planning permission FUL/MAL/03/00052)  
The Birches Cherry Blossom Lane Cold Norton Essex  
(UPRN - 100091446686)  
Mr George Davis **APPROVED**

**TPO/MAL/08/00237 Cold Norton**  
TPO 15/96 Fell and replace T51 Pine, Fell and replace T52 Weeping Willow.  
Pendragon 12 St Stephens Road Cold Norton Chelmsford  
(UPRN - 100090555800)  
Mr L W Barclay **APPROVED**

70. **Planning Applications received by the Parish Council** – the following were considered and responses were as indicated:

**FUL/MAL/08/000397 Land opposite Post Office, Latchingdon Road, Purleigh.** Two chalet bungalows. Week No.15 dated 18<sup>th</sup> April 2008:

Cold Norton Parish Council considers that, whilst an application of this nature would normally be against the Council's Policy as it is outside the development boundary, the Councillors feel that the proposed development in this particular case, as contained within the above application, would not be harmful and recommends that Maldon District Council should APPROVE the application.

**FUL/MAL/08/00475 Bluebell Barn, Lower Burnham Road, Cold Norton.** Boundary fence. Week No. 16 dated 25<sup>th</sup> April 2008:

Cold Norton Parish Council considers that the proposed development contained in the above application would not be harmful and recommends that Maldon District Council should APPROVE the application.

**FUL/MAL/08/00463 PP-000410197 16 Station Crescent, Cold Norton.** Proposed side extension to provide a kitchen utility are, dining room and en suite in guest room. Week No. 17 dated 2<sup>nd</sup> May 2008

Cold Norton Parish Council considers that the proposed development contained in the above application would not be harmful and recommends that Maldon District Council should APPROVE the application.

71. **Appeal Decision APP/X1545/A/07/2053164 1 & 2 White Acres, Crown Road, Cold Norton.**  
Summary of decision – the appeal was dismissed (full details had been supplied to Members)
72. **Appeal Decision APP/X1545/A/07/2059860 54 Latchingdon Road Cold Norton** (The Norton PH)  
Summary of decision – the appeal was dismissed (full details had been supplied to Members)
73. **Summary of all planning applications for 1<sup>st</sup> April 2007 to 31<sup>st</sup> March 2008** - had been supplied to Members: noted.

74. **Planning for Gypsy and Traveller Accommodation in the East of England** - Carried over from March meeting, as agreed Members would view and discuss. It was agreed that Members would respond individually by the close of the public consultation period on 16<sup>th</sup> May 2008.

**ACTION: MEMBERS**

#### **HIGHWAYS AND ROAD SAFETY**

75. **Highways Schedule**

Pram ramps at bridge – scheduled for action in new financial year

New signs Farnbridge Road/St. Stephens Road/Newport Avenue. Scheduled for completion in 8–12 weeks

Road/Speed signs between Stow Maries and Cold Norton – Some of the upright signs obscured by hedgerows landowners to be asked to trim back. Other measures still to be discussed with Highways.

Overgrowing vegetation from bridge to Junction Road – on Highways schedule.

Footway just over bridge cracking also near Country Produce – will be actioned at same time as pram ramps - see above

Tarmac near the kerb at Clarke Rise is 'churned up' – has been reported to highways (highways reference No. 1814128) - should be completed within 28 days

Entry to village and speed sign at corner of Howe Green Road – reported to highways - Should be completed within 28 days.

Light above Zebra Crossing – Members advised that it is twisted. Clerk to contact Highways

**ACTION: CLERK**

76. **ECC Proposed Traffic Regulation Order (road safety)** – Members were advised of the proposal regarding the road outside Cold Norton Primary School: *No stopping Monday to Friday 8 am to 9.30 am and 2.30 pm to 4 pm on school entrance markings and no waiting at any time.* Members requested Clerk advise Highways that the PC supports the proposal. **ACTION: CLERK**

77. **A12 Inquiry:** Members had been supplied with information. It was agreed that Members would write as individuals prior to meeting on 19<sup>th</sup> May 2008. **ACTION: MEMBERS**

78. **Essex Network Saver Ticketing:** information had been supplied to Members, who requested that it be included in the PC report in the forthcoming issue of The Beacon. **ACTION: CLERK**

79. **Passenger Transport Meetings Spring 2008:** details supplied to Members

80. **ECC Highways Department:** Members were supplied with an update to staff structures

#### **VILLAGE HALL**

81. **Report from Parish Council Representatives:** Members were advised that the environmental health officer had visited the hall to investigate 'an odour', but couldn't find any problems – the 'odour' wasn't evident at the time, but he couldn't find any evidence to indicate what is causing the problem. The only suggestion made by MDC was to call in a drain company again which the VHMC will discuss at their next meeting on 13<sup>th</sup> May.

82. **Village Hall Project:** Mr Guppy advised that at a recent meeting with the Architect costs had increased.

#### **VANDALISM/POLICE MATTERS**

83. **Graffiti – Old Fire Station/Dear Dolly Site** – hoarding has now been repainted.

84. **Neighbourhood Action Panel Meetings:** Next meeting on 19<sup>th</sup> May in Latchingdon Village Hall 7 pm  
Mr Guppy plans to attend  
**ACTION: MR GUPPY**
85. **Maldon Police & Community Consultative Group Public Meeting** 20<sup>th</sup> May 2008 7.30 pm, Town Hall Maldon: noted
86. **Crime report for April:** only one incident advised by PCSO Butler, namely a road traffic accident outside The Norton on 28<sup>th</sup> April, three people involved who ran off when the Police arrived, but were later arrested. No people injured
87. **DISTRICT COUNCILLOR'S REPORT:** not available

#### OPEN SPACES

88. **Cowpiece Nature Reserve:** Mr Litscher trying to find buyer for fencing and has offered to clear brambles etc. Work still to be carried out on bridge.  
**ACTION: MR LITSCHER**
89. **Playing Field:** Picnic bench – Village Caretaker will fix now that other works are completed and has sourced fixing material for the ‘tiling’ around swings.
90. **Village Caretaker work** – report as follows:  
I continue to clear round the playground and car park area by the village hall.  
  
In the Queen Mother Memorial garden I continue to inspect and tidy the area and tend to the roses.  
  
I continue to remove rubbish from the Cowpiece nature reserve and have continued to maintain the paths and furniture.  
  
I continue to inspect the triangle and pathway by the bridge, remove any litter and clear away the fallen leaves.  
  
There has been further dumping of builders rubbish in the hedges behind the way posts in St Stephens Road
91. **Beacon at back of Church:** MDC has now rectified

#### PUBLIC RIGHTS OF WAY

92. **Footpath 14:** PROW has advised that he has spoken to the Landowner re the definitive path which is still to be corrected/signed but will be resolved during this cropping season - Incorrect path cannot be re-seeded so may still be used
93. **Footpath 20:** Cutting back commenced mid April - Cold Norton paths due to be cut this week.
94. **Footpaths 23 and 24:** P3 will undertake this work - Charlotte Fellingham liaising with Roger Hawes.
95. **NEW MODEL CODE OF CONDUCT/STANDING ORDERS:** Professor Barclay reviewing and offered to review the NALC publication re Standing Orders and a Chairmanship (July 2003). Clerk to supply copy.  
**ACTION: PROF BARCLAY/  
CLERK**

**TRAINING/CONFERENCES/MEETINGS**

- 96. **Risk Management Course Wednesday 14<sup>th</sup> May 9.30 – 3.30:** no one available to attend.
- 97. **Councillor Training day: Communications – make your council work effectively & working in partnership -Tuesday 24<sup>th</sup> June 9.30 – 3.30:** no one available to attend

**CORRESPONDENCE**

- 98. **MDC - Stray Dogs:** Members were advised that from 6<sup>th</sup> April 2008 the police will no longer have responsibility for stray dogs – this will fall to local councils. Contact MDC on 01621 854477 in office hours or 07711 885894 at all other times. Noted
- 99. **EALC - Pensions for Council employees:** Members advised that they did not wish to learn (at a possible EALC seminar) about pensions/become part of the ECC Pension Fund.
- 100. **Maldon Victorian Evening - request for entertainers:** Members requested Clerk include in the PC Beacon report **ACTION: CLERK**
- 101. **DEFRA – Carbon Reduction commitment:** copy of leaflet passed to each Member.
- 102. **NATS:** Carried over from March meeting, as agreed Members would view and discuss. It was agreed that Members would respond individually by the close of the public consultation period on 22<sup>nd</sup> May 2008. **ACTION: MEMBERS**
- 103. **NHS PCT Single Equality Scheme:** Clerk to request Mr Wakeling respond **ACTION: MR WAKELING**
- 104. **ANY OTHER BUSINESS** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.  
Members briefly discussed the Bradwell/Windfarm situation as mentioned in County Councillor Brian Mead's report at the recent APM. Also their desire to have pylons in this area removed/bury the cables underground.

**DATES OF FUTURE MEETINGS**

Scheduled or provisionally scheduled for 2008: Wednesdays 4<sup>th</sup> June, 2nd July, 3<sup>rd</sup> September, 1<sup>st</sup> October, 5<sup>th</sup> November, 3<sup>rd</sup> December.

Chairman.....

Date.....