

# **COLD NORTON PARISH COUNCIL**

## **THE MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 7<sup>TH</sup> SEPTEMBER 2005, IN THE COMMITTEE ROOM OF THE VILLAGE HALL**

### **THOSE PRESENT:**

### **Councillors:**

Mrs. A. Allen  
Mrs. S. Garnham (Chairman)  
Mrs. G. Gold  
Mr. P. Wakeling  
**In attendance:** Mrs. M. Dyer (Parish Clerk)

**APOLOGIES FOR ABSENCE** had been received from Prof. Barclay, Mr. Archer and Mr. Litscher

195. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 20<sup>th</sup> July 2005, and the Extraordinary Meeting of the Parish Council held on Wednesday 10<sup>th</sup> August 2005 – were approved as correct records and signed accordingly.

### **FINANCE**

**Payments** – the following invoices were approved and cheques signed accordingly:

196. Bradley Faulkner – grass cutting invoice dated 25<sup>th</sup> July: £481.75 (£410.00 net) cheque No. 276
197. Bradley Faulkner – grass cutting invoice dated 22<sup>nd</sup> August: £235.00 (£200.00 net) cheque No. 276
198. EALC training course £26 for one delegate cheque No. 277
199. Dengie Hundred Group of Parish Councils invoice dated 21<sup>st</sup> August affiliation fee £10 cheque No. 278
200. Dave Bush village caretaker work invoice dated 31<sup>st</sup> August £397.75 (£389.78 net) cheque No. 279
201. BT invoice dated 11<sup>th</sup> August £45.02 (£39.06 net) cheque No. 280
202. Village Hall hire March to June 2005 £32.50 approved minute no.161 July meeting cheque No. 281 presented for signatures.
203. EALC annual affiliation fee shortfall £12.57 approved minute no. 162 July meeting cheque No. 282 presented for signatures
204. RCCE membership annual subscription £50 approved minute no. 163 July meeting cheque No. 283 presented for signatures.
205. RCCE one delegate place at village halls conference £13 approved minute no.168 July meeting cheque No. 284 presented for signatures.
206. PWLB – loan repayment ref 320 07319 dated 20<sup>th</sup> September £1309.51 – direct debits
207. e-on Energy invoice dated 9<sup>th</sup> August (for period to 31.8.05) £21.12 (£20.11 net) direct debit
208. Essex Playing Fields Renewal of membership to 31.03.06 £25 cheque No. 285
209. **Financial Statement**  
Members were given copies of the bank reconciliation and budget comparison reports  
Cash at bank as at 31<sup>st</sup> July:
- |                       |   |                  |
|-----------------------|---|------------------|
| Abbey                 | £ | 3,366.99         |
| Standard Life instant | £ | 50.69            |
| Standard Life Notice  | £ | <u>24,597.52</u> |
| Total                 | £ | 28,015.20        |
210. **Risk Assessment**  
Members were given a copy of the Certificate of Public Liability from village caretaker – original will be filed
211. **The Ramblers Association – local paths appeal** - members decided not to make a donation at this point

212. **Change of Clerk – letter for signature by all three Parish Council signatories plus Mary Bryant.**

Members were advised that regarding Standard Life accounts – details of clerk have now been amended to new clerk, which means that Mrs. Dyer is now able to carry out all transfers between the Standard Life accounts and the Abbey (current) account, and she will receive the statements.

However, to do the same change for the Abbey account (Which only affects the address to which their statements should be sent – no transfers), a letter is needed to be signed by all the existing signatories plus outgoing clerk, to confirm that Mrs. Bryant's name/ address should be replaced by Mrs. Dyer's for receipt of Abbey statements, and also that David Tubby's name should be removed from the list of signatories (apologies from Mrs. Bryant that this wasn't done before).

Signatories are A. Allen, L. Barclay and P. Wakeling. Clerk to prepare letter

**PLANNING**

213. **Maldon District Council Decisions**

A detailed list had been copied to members, which is summarised below:

**FUL/MAL/05/00678 Purleigh**

Renewal of planning permission reference FUL/MAL/04/00557 for the continued parking of a mobile fitting lorry (7.5 tonnes) Valentines Cottage Crown Road Cold Norton Essex (UPRN - 100091256517)  
Mr M Ewers and Mrs V Jennings

**APPROVED**

**AGR/MAL/05/00731 Cold Norton**

Erection of a fertilizer store building  
Norton Hall Farm St Stephens Road Cold Norton Maldon  
(UPRN - 010000236169)  
D Bardwell

**PRIOR APPROVAL REQUIRED**

**FUL/MAL/05/00591 Cold Norton**

Single storey front and rear extensions and alterations.  
26 The Fairways Cold Norton Essex CM3 6JJ  
(UPRN - 200000909872)  
Mr and Mrs Archer

**APPROVED**

**FUL/MAL/05/00633 Cold Norton**

Proposed two storey extensions  
40 St Stephens Road Cold Norton Essex CM3 6JE  
(UPRN - 100090555831)  
Dr S Stacey

**APPROVED**

**TPO/MAL/05/00565 Cold Norton**

Crown lift to 3m, crown reduce and thin by 30%, due to concerns that the tree could cause problems with the building.

19 Station Crescent Cold Norton Essex CM3 6HY  
(UPRN - 100090555856)  
Graham Cornell

**ALLOWED TO PROCEED**

**AGR/MAL/05/00909 Cold Norton**

Erection of a fertilizer store building  
Norton Hall Farm St Stephens Road Cold Norton Essex  
(UPRN - 010000236169)  
D Bardwell

**PRIOR APPROVAL REQUIRED**

214. **Planning Applications received by the Parish Council – the following were considered and responses**  
Were as indicated:

**FUL/MAL/05/00905 Norton Hall Farm, St. Stephens Road.** To erect a livestock/store building Weekly list dated 12<sup>th</sup> August. Response:

Cold Norton Parish Council considers that the proposed development contained in the above planning application would not be harmful, providing the whole building blends in colour wise (colour for roof not stated on application), and recommends that Maldon District Council should APPROVE the application.

**FUL/MAL/05/00902 The Poppets, 30A Latchingdon Road.** Continuation of use of land as an extension of domestic garden. Weekly list dated 19<sup>th</sup> August. Response:

Cold Norton Parish Council considers that the proposed development contained within the above planning application would not be harmful, providing that:

- **no permanent structure is erected on the site**

The recommendation is therefore that Maldon District Council should APPROVE the application with above condition attached

**FUL/MAL/05/00878 Dunstan House, Latchingdon Road.** First floor rear extension. Weekly list dated 25<sup>th</sup> August. Response:

Cold Norton Parish Council considers that the proposed development contained in the above planning application would not be harmful and recommends that Maldon District Council should APPROVE the application.

**FUL/MAL/05/00970 8 St. Stephens Road.** Extend first floor of house and infill open sided area behind garage. Weekly list dated 25<sup>th</sup> August. Response:

Cold Norton Parish Council considers that the proposed development contained within the above planning application would not be harmful and recommends that Maldon District Council should APPROVE the application.

**FUL/MAL/05/00788 Old Whitmans Farm** – revised plan for information only – no further response required.

**AGR/MAL/05/00909 Norton Hall Farm** – delegated decision – plans supplied, but no response required. Members noted and expressed thanks for sight of plans

215. **Trees in St. Stephens Road**

Members were advised via an e-mail received from Andy Day dated 1<sup>st</sup> September that “we won the appeal at 29a St. Stephens Road, so the trees will be staying”.

216. **Sherae, Latchingdon Road.**

Reference minute No. 194 Clerk had been requested to find out the situation re demolition of original house which had been replaced by a new dwelling. Clerk had supplied copies of original decision. Members requested that Clerk investigate further.

**ACTION: CLERK**

**HIGHWAYS AND ROAD SAFETY**

217. **Pedestrian Crossing**

Letter was sent to Councillor Bass on 26<sup>th</sup> July. Response confirmed that he had received the advice of the officers and that he would be considering the comments and let us know the outcome shortly. A telephone conversation on 1<sup>st</sup> September with Trevor Williams indicated that Mr Bass was very keen to meet with PC representatives and MDC to find the best way forward and to resolve the safety issues. Members requested that the Clerk write to Mr Williams, with copies to Councillor Bass and Mr. Archer requesting sight of the ‘report’ and the opportunity to discuss the matter.

**ACTION: CLERK**

218. **Annual Highways Liaison meeting**

Clerk to organise

**ACTION: CLERK**

219. **Footpath to Prince of Wales PH**

A member advised that Cold Norton residents had pointed out that vegetation on this path was very overgrown. Clerk was requested to write to Stow Maries with cc to Highways re this matter

**ACTION: CLERK**

220. **Temporary road closure – Sunday 25<sup>th</sup> September – junction of Victoria Road.**

Members were advised details.

221. **Village Hall – Report from Parish Council Representatives**

No report as there has not been a meeting of the VHMC

222. **Village Hall Project - report from Mary Bryant as follows:**

- Reference last meeting held on 14<sup>th</sup> July : quotations for a new kitchen - two have now been obtained , third quote still to be obtained
- Discussion needed with people who had made successful lottery fund applications. Meeting with Daphne Parnham to be arranged.
- In case members were surprised to read the report in the 11<sup>th</sup> August M & B Standard about a successful application to the Big Lottery by a local group, please note that it is still the case that we cannot make an application to the Big Lottery until earliest next year. The award quoted would have been made before to the Community Fund before it finished – applications take at least 6 months to process.
- However, we could apply to 'Awards for All' for up to £5000, which could contribute to the proposed new kitchen.

223. **VANDALISM/POLICE MATTERS**

No matters were raised.

224. **DISTRICT COUNCILLOR'S REPORT**

There was no report

**OPEN SPACES**

225. **Cowpiece Nature Reserve**

All seems to be okay at the moment. Clerk to ask Village Caretaker to cut back everything and remove cuttings (or make compost) at end of September

**ACTION: CLERK**

226. **Playing Field**

Clerk advised that an approach had been made by a youth football club from South Woodham Ferrers to use the field. Members requested Clerk suggest to that the football club organisers have a good look at the field re the condition it is in, and that if they are still interested that upkeep and making it a safe playable pitch would be their responsibility (the Pc would take no responsibility for the ruts which if not 'treated' could cause problems for players), plus white lining and goal posts.

**ACTION: CLERK**

Clerk advised that the trophy that had been awarded to Cold Norton for the playing field last year has to be returned.

**ACTION: CLERK**

227. **Village Caretaker work – report as follows:**

The play equipment has been well used during the school holidays and I shall refurbish it as necessary once the school term has started. Meanwhile I have been carrying out regular running repairs to ensure the safety and good appearance of the playground, village hall grounds, playing field and nature reserve.

I have left fitting of the parts of the seat in the Queen Mother 100<sup>th</sup> Birthday Garden until the school children have returned to school (at this point members did comment that they did not believe school children had been responsible for the damage in the first place).

Regarding the Golfing Trophy that I found by the nature reserve, I handed it to Southminster Police as suggested.

Members requested the Village Caretaker be requested to tidy up the area of grass by the bridge wall at the end of Greentrees Avenue.

**ACTION: CLERK**

**PUBLIC RIGHTS OF WAY**

228. **Ferris Avenue Path**

Mary Bryant has advised that she will be sending out letters to homes in the vicinity in the near future in order to start the application off

**ACTION: MARY BRYANT**

229. **Footpath 14**

Members advised that paths had been realigned so that kissing gates will be used more. Clerk to ask If CC can come up with a solution.

**ACTION: CLERK**

230. **Footpath 20**

Clerk advised contact re footpaths is on holiday, will be followed up.

**ACTION: CLERK**

231. **Field on which The Beacon stands**

Clerk to approach landowner for permission for public gathering on this field to allow The Beacon to be lit as part of the Trafalgar Day Celebrations. **ACTION: CLERK**

232. **Railway line enquiry**

Members had been given Page 1 of the order decision and advised that the full copy would be circulated.

Mr Wakeling requested his own copy. Members requested that the Clerk ascertain the following:

- who can use bridleways
- maintenance: proposals for maintenance, who will be responsible, how far back will vegetation be stripped back
- define access and exits at the various road diversions **ACTION: CLERK**

233. **COLD NORTON'S WEBSITE**

A note from Mary Bryant advised that Dean Hallam had confirmed (e-mail dated 26<sup>th</sup> July) that the website should be up to date, except that an electronic copy of the Parish council's Fol scheme is needed. Clerk to check what a Fol is **ACTION: CLERK**

**CORRESPONDENCE**

234. EALC notice of AGM on 28<sup>th</sup> September – no members available to attend

235. Dengie Hundred Group of Parish Councils: meeting 21<sup>st</sup> September – no members available to attend

236. Southminster Parish Council – Halloween Treasure Hunt 2005 – meeting on 12<sup>th</sup> September – no members available to attend

237. British Red Cross – volunteer drivers needed. Members requested Clerk display on hall notice board.

**ACTION: CLERK**

238. **TRAFALGAR WEEKEND: 21<sup>st</sup> - 23<sup>rd</sup> October 2005**

Members were advised that national lighting of Beacons will be at 7.15 pm on Friday 21<sup>st</sup> October – no plans can be made until it is established that the land owner grants permission (see minute 231).

239. **ANY OTHER BUSINESS** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

Mrs Allen advised that there is a Police and the Community Meeting on 21st September

240. **DATES OF FUTURE MEETINGS**

Scheduled or provisionally scheduled to year end: - Dates scheduled are: Wednesday 12 October, Wednesday 9 November, and Wednesday 7 December.

Chairman.....

Date.....