

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6<sup>th</sup> September 2006 IN THE COMMITTEE ROOM OF THE VILLAGE HALL

### THOSE PRESENT:

#### Councillors:

Mrs. A. Allen  
Prof. L. Barclay  
Mrs. S. Garnham  
Mrs. G. Gold (Chairman)  
Mr. C. Litscher

**In attendance:** Mrs. M. Dyer (Parish Clerk)  
Mr. L. Cooper (District Councillor)

240. **APOLOGIES FOR ABSENCE** had been received from Parish Councillors Mr. Archer and Mr. Wakeling

241. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 12<sup>th</sup> July 2006 and the extraordinary meeting held on Wednesday 2<sup>nd</sup> August 2006 were both approved as correct and signed accordingly.

### FINANCE

#### Payments

242. Dave Bull village caretaker work invoices nos 32/33 £567 cheque No.417  
243. Dave Bull materials invoice no 34 £39.46 (£33.58 net) cheque No.417  
244. Bradley Faulkner - grass cutting, invoice No.1075 £240.88 (£205 net) cheque No. 418  
245. e-on electricity July 06 inv.no.102667710 £39.10 (£37.24 net) direct debit 29.08.06  
246. Essex Playing Fields Association Membership for period 01/04/06 to 31/03/07 £25 cheque No.419  
247. MAIA Services Invoice No.280706-1 for updating 2 pages on Cold Norton Parish Council web site (June minutes and report from July meeting) £17.62 (£15 net) cheque No.420  
248. BT Invoice no.Q024SK dated 13<sup>th</sup> August 06 £40.21 (£34.22 net) cheque No.421  
249. Cold Norton PCC invoice dated 8<sup>th</sup> August 2006 for use of The Beacon for PC reports 12 issues during financial year ending 31<sup>st</sup> March 2007 £133.25 cheque No.422  
250. Public Works Loan Board £1256.86 direct debit 20<sup>th</sup> September 2006  
251. Dengie Hundred Group of Parish Councils affiliation fee £15 cheque No.423.  
252. MDC for Playground Inspection Report Ref COL586 56793 £50 cheque No. 424  
253. M. Dyer office expenses £36.14 cheque No.425

The following all relate to the village hall kitchen refit and had been checked with Mary Bryant & Roger Hawes:

254. Wickham Flooring Invoice No 9862 dated 11.08.06. £1028.13 (£875 net) Cheque No. 426  
255. Heatrae Sadia Heating (water heater) Invoice No 684343 dated 25.07.06 £544.18 (£464.86 net) Cheque No. 431  
256. Lincat (pedestal and worktop ref cooking equipment) Invoice No. 926875 dated 01.08.06 £571.05 (£486 net) Cheque No. 427  
257. Lincat (griddle, boiling tops and oven) Invoice No. 926876 dated 01.08.06 £1927.31 (£1640.26 net) Cheque No. 427  
258. IKAS Limited (kitchen units) Invoice No. 7978 dated 17.08.06 £5706.98 (£4857 net) Cheque No. 428  
259. Welequip Limited (2 fridges) pro forma invoice No.159820 dated 30.08.06 £1201.32 £1022.40 net) Cheque No. 429

### 260. Financial Statement

#### Current balances:

Standard Life Direct Access as at 1 <sup>st</sup> August	£	121.30
Standard Life 10 Day Notice as at 17th August	£	7,623.76
Abbey as at 1 <sup>st</sup> August 2006	£	<u>17,239.83</u>
	£	24,984.89

261. Members agreed to submit an application to the District Council for full planning consent for proposed extensions and buildings programme for village hall. Cost (after allowing for 50% discount allowable to local councils) is £67.50. Cheque No. 432 raised and signed.

## PLANNING

262. **Maldon District Council Decisions** – a detailed list had been copied to Members, which is summarised below:

**FUL/MAL/06/00651 North Fambridge**  
To site mobile home in connection with nursery business and turkey rearing.  
Lords Acre Nursery Lower Burnham Road Cold Norton Essex  
(UPRN - 200000909836)  
M Sommerville **REFUSED**

**TPO/MAL/06/00795 Cold Norton**  
Reduce crown of Oak tree by 25%  
31 St Stephens Road Cold Norton Essex CM3 6JE  
(UPRN - 100090555822)  
David Snowling **APPROVED**

**TPO/MAL/06/00726 Cold Norton**  
Fell Ash tree and treat stump to inhibit re-growth (TPO/15/96)  
23 St Stephens Road Cold Norton Essex CM3 6JE  
(UPRN - 100090555812)  
Mrs L Hawes **APPROVED**

**FUL/MAL/06/00750 Cold Norton**  
Continuation of use of land as an extension to domestic garden.  
Land At The Rear Of The Poppets 30A Latchingdon Road Cold Norton  
(UPRN - 100090555238)  
M R Payne **REFUSED**

**FUL/MAL/06/00848 Purleigh**  
Demolition of existing dwelling and construction of replacement chalet/bungalow.  
Last Resort Junction Road Cold Norton Maldon  
(UPRN - 100091256816)  
Mr & Mrs A Jones **APPROVED**

**FUL/MAL/06/00780 Cold Norton**  
Conversion of building into a dwelling.  
Thistledown Latchingdon Road Cold Norton Essex  
(UPRN - 100091256857)  
Mr & Mrs R Surr ridge **REFUSED**

263. **Appeal Decision Ref APP/X1545/A/06/2008140 Toad Hall, Station Road, Cold Norton - Appeal dismissed** - reasons for the appeal decision had been circulated to Members

264. **Planning Applications received by the Parish Council** – the following were considered and responses were as indicated:

**FUL/MAL/06/00908 19 St. Stephens Road, Cold Norton.** Front and rear single storey extensions.  
Week No. 31 dated 4<sup>th</sup> August 2006:

Cold Norton Parish Council considers that the proposed works contained within the above application would not be harmful and recommends that Maldon District Council should APPROVE the application.

**FUL/MAL/06/00910 25 At. Stephens Road, Cold Norton.** Additional floor to bungalow. New roof and integral garage. Week No. 31 dated 4th August 2006:

Cold Norton Parish Council considers that the works proposed in the above application would not be harmful and recommends that Maldon District Council should APPROVE the application.

**FUL/MAL/06/00968 Great Whitmans, Hackmans Lane, Purleigh.** Single storey rear extension.  
Week No. 33 dated 18<sup>th</sup> August 2006:

Cold Norton Parish Council considers that the works proposed in the above application would not be harmful and recommends that Maldon District Council should APPROVE the application.

**LBC/MAL/06/00780 Great Whitmans, Hackmans Lane, Purleigh.** Single storey rear extension.  
Week No. 33 dated 18<sup>th</sup> August 2006:

Cold Norton Parish Council considers that the works proposed in the above application would not be harmful and recommends that Maldon District Council should APPROVE the application.

## HIGHWAYS AND ROAD SAFETY

### 265. Pedestrian Crossing

Now operational. At Annual Highways Liaison Meeting (AHLM) problem with vegetation noted, plus speed setting of VAS sign at Crown Road to be checked. There are still problems with this VAS sign, because of 'short vision' - special loops as per the bridge traffic lights may be needed. Highways are still reviewing best action to be taken. Clerk to approach householder first re vegetation obscuring Belisha beacon.  
**ACTION: CLERK**

Phone call received from a resident re effect of power cut on VAS signs. Response from Highways: these VAS signs do not have a battery backup, so if the power is off, they do not operate, but when power is restored they do not need resetting they reset themselves.

Clerk has also asked highways to look into the fact that the VAS sign outside 30d is activated by traffic going in opposite direction to that to which it is supposed to monitor.

### 266. Highways Schedule

Siding back to Country Produce - examined at AHLM still needs to be carried out. No date yet.

Station Road entrance onto Latchingdon Road – dropped kerb and footway resurface to be carried out visited on AHLM, plus possible leak identified No date yet for this work Clerk has been advised to contact water board re leak.  
**ACTION: CLERK**

Pram ramps at bridge – design is still with safety audit team for their report. Visited on AHLM. Report received, but because of gully, usual type of tactile paving cannot be used, new type which may be suitable is being investigated

Drain outside school and drain at corner of The Fairways: jetting to be redone, discussed at AHLM. Have had confirmation that they are on the district drain clearing cycle list, which is part way through, this is scheduled to be finished by end of November, cannot advise exactly when these will be done

Letter received from a Station Crescent resident re the drain and water problem. Following discussion Members asked Clerk to discuss with Highways the possibility of the 'private' drain at the top of Station Crescent being included on the drain cleansing schedule and the creation of another drain in St. Stephens Road up from the entrance to Station Crescent.  
**ACTION: CLERK**

Water on Latchingdon Road – discussed at AHLM Flowline report has been received and whole system is clear, therefore it is a leak problem and has been reported again to Essex & Suffolk Water. Highways will advise reference number so that as well as Highways following this up the Clerk can also put pressure on the water board.

Drain opposite coal yard has been jetted – this has not solved the problem, now scheduled to be dug out in December.

Missing school sign – replaced

Sinking drain in middle of road where Latchingdon Road becomes Stow Road now rectified

Subsidence at sides of St. Stephens Road - awaiting confirmation that it is on this year's action list

Honeypot Lane resurfacing/recycling treatment – awaiting confirmation that it is on this year's action list.

Missing/damaged road/street signs – Clerk now has contact name at MDC so these will be reported.  
**ACTION: CLERK**

New signs Farnbridge Road/St. Stephens Road – progress still to be advised

## VILLAGE HALL

267. **Report from Parish Council Representatives:** last VHMC was held on 4<sup>th</sup> September, kitchen nearly finished, except shutter. Committee still without a Chairman
268. **Village Hall Project:** Essex Environment Trust - Commencement of work card submitted to EET when work commenced; completion card to be sent when advised to do so by Village Hall Project Committee. Grants can then be claimed from EET and Community Initiatives Fund. Next plan is to apply to Lottery for building extension grant. Thanks were expressed to Mary Bryant, Roger Hawes and all members of the Village Hall Project Committee.
269. **VANDALISM/POLICE MATTERS:** Members were advised that the Police were not happy with the arrangement to turn off street lights in Maldon. Re lights Clerk was advised that the light in St. Stephens Road above the sign advising 'Pedestrian Crossing' needs a shield on it to 'protect' nearby houses from its rays, **ACTION: CLERK**
270. **DISTRICT COUNCILLOR'S REPORT:** nothing to report

## OPEN SPACES

271. **Cowpiece Nature Reserve:** fencing still to be erected. Clerk to pursue assistance from Countryside Agencies **ACTION: CLERK**
- Triangle of land at top of Greentrees Avenue, outside Nos. 1 and 3:** Members were advised that Mr How was no longer able to tend this and had approached Mr M Allen to carry on tending/trimming this area. Members agreed that this changeover was acceptable. Clerk to sort out payment outstanding to Mr How. **ACTION: CLERK**
272. **Playing Field**
- Trees from Playing Field overhanging garden of resident in Latchingdon Road: Clerk to confirm legal situation **ACTION: CLERK**
- Playground inspection report from MDC: Clerk to talk to MDC re tiles, chains and bark requirements & clarify new rules versus those in operation when equipment first installed. **ACTION: CLERK**
- Clerk to look into pros/cons of MDC and ROSPA inspection reports. **ACTION: CLERK**
273. **Village Caretaker work - report as follows:**
- I continue to clear round the playground and car park area by the village hall. I am painting and preserving the playground equipment and fences as weather permits. I am sad to report that the vandals have returned to the play area, I am carrying out repairs as needed. Removing the Bin Shed/Rubbish Area has led to an improvement in tidiness by the village hall, but has led to tipping in the car park and play areas
- During my inspection of the Play Equipment I have noted that some of the fasteners and rivets were missing on the skate board ramps and I have replaced them as required. I shall also be dismantling and inspecting the swings, climbing frames and small slides after the school holidays
- I have weed-killed in the car park and play areas and I shall repeat as needed.
- In Cowpiece Nature reserve I continue to inspect the site regularly and to clear away any litter or debris. My colleague and I have cleared the pond and pond margins and removed rubbish. We have created new footpaths around the pond and furniture. The furniture and bridge have been painted and refurbished
- In the Queen Mother Memorial garden I continue to inspect and tidy the area, I have pruned and deadheaded the roses and removed weed and replenished the bark chippings
- I continue to prune the hedges and bushes by the village hall and keep their height to below the windows.

I continue to inspect the triangle and pathway by the bridge and remove any litter.

I note that the padlock hasps on the sandpit in the playground have been damaged and will replace them as soon as I have access to the keys. I also note that the edging round the small play is missing and have ordered replacements.

Members advised that area by bridge needs clearing/advise caretaker **ACTION: CLERK**  
Also hedge by pub wall needs trimming back/contact pub **ACTION: CLERK**

274. **Allotments:** Shed now received, but no base and land has been rotavated and will then be sectioned into plots. New contact now at PCT

#### **PUBLIC RIGHTS OF WAY**

275. **Ferris Avenue Path:** number of forms returned to date has now reached ten
276. **Footpath Map:** still to be discussed with P3 team
277. **New bridleway:** no volunteers have come forth reference the request in the August Beacon
278. **The Parish Paths Partnership Scheme (P3):** Clerk still to liaise with P3/review agreement  
**ACTION: CLERK**
279. **Land Registry –** voluntary first registration of CNPC landholdings **ACTION: CLERK**
280. **COLD NORTON'S WEBSITE:** Clerk supplying updates as applicable
281. **Freedom of Information** **ACTION: CLERK**
282. **Files/Documents to Archive/ Retain/Destroy** **ACTION: PROF BARCLAY  
MRS GARNHAM**

#### **CORRESPONDENCE**

283. **MDC Contract Monitoring – Parish Councils;** no presentation required
284. **East Essex Transport Forum re Dengie Link:** Clerk to write to MP re loss of Dengie Link and contact EETF re current level of service
285. **MDC Planning Performance & Delegated arrangements – letters of 7<sup>th</sup> & 18<sup>th</sup> August:** letter to be written as discussed  
**ACTION: CLERK**
286. **MDC Street Lighting Policy:** discussed, majority view to keep village lights on as at present, monitor what happens in other villages. Clerk to reply to letter **ACTION: CLERK**
287. **Highways - Local Speed Limits:** Re Fambridge Road section which does not have the 40 mph limit, Highways have confirmed that because this section has less than 20 houses visible from the road this section will still not be 'eligible' for a 40 mph limit
288. **ECC VAS Signs and speed Indicator Devices:** not of interest, document does not need to be circulated
289. **Essex Heritage Trust Annual Meeting on Thursday 14<sup>th</sup> September 7 pm at Ingatestone Hall:** no one available to attend

- 290. **EALC AGM at Little Waltham Wednesday 20<sup>th</sup> September:** no one available to attend
- 291. **SLCC Regional conference Wednesday 4<sup>th</sup> October:** no one available to attend
- 292. **CPRE AGM Saturday 7<sup>th</sup> October:** no one available to attend
- 293. **RCCE Village Hall conference Saturday 14<sup>th</sup> October:** a member of the VHMC may be attending
- 294. **EALC Planning Training Course Tuesday 17<sup>th</sup> October;** no one to attend
- 295. **ANY OTHER BUSINESS:** Clerk was requested to write letter of welcome to new head teacher at primary school and to request support re encouraging parents to use village hall car park and new pedestrian crossing  
**ACTION: CLERK**

**DATES OF FUTURE MEETINGS**

Scheduled or provisionally scheduled for 2006: Wednesday, 4<sup>th</sup> October, 1<sup>st</sup> November and 6<sup>th</sup> December.

Chairman.....

Date.....