

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 10<sup>TH</sup> SEPTEMBER 2008 IN THE COMMITTEE ROOM OF THE VILLAGE HALL

### THOSE PRESENT:

#### Councillors:

Prof L. Barclay  
Mrs. G. Gold (Chairman)  
Mr. P. Guppy  
Mr. C. Litscher  
Mrs. A. McDonald  
Mr. P. Wakeling  
**In attendance:** Mrs. M. Dyer (Parish Clerk)

205. **APOLOGIES FOR ABSENCE** had been received from Mr. John Archer and District Councillor Mr. John Sears.
206. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 2<sup>nd</sup> July 2008 and **MINUTES OF TWO EXTRAORDINARY MEETINGS** held on Wednesday 23<sup>rd</sup> July 2008 and Wednesday 30<sup>th</sup> July 2008 were all approved as correct and signed accordingly.

### FINANCE

#### Approval of Payments

207. Dave Bull general village caretaker work to 30<sup>th</sup> July 2008 including 4 hours re damaged sandbox invoice No.68 dated 25.06.08 £174 Cheque No.691
208. Dave Bull general village caretaker work to 30<sup>th</sup> August 2008 invoice No.69 dated 30.08.08 £174 includes 4 hours extra clearing up at Cowpiece Cheque No. 692
209. Dave Bull materials for sand box repair Inv.No.70 dated 30.08.08 £18.21 (£15.50 net) Cheque No.692.
210. Winstonmead 5 x black ink cartridges, 1 x colour ink cartridge, 1 x blue binder for minutes and 6 x white binders for accounts Invoice No1/IG8151 dated 14.07.08 £95.98 (£81.69 net) Cheque No.689
211. B.F. Ground Maintenance Limited Grass Cutting for July 2008 Invoice No.1678 dated 21.07.08 £264.38 (£225 net) Cheque No. 690
212. B.F. Ground Maintenance Limited Grass Cutting for August 2008 Invoice No.1714 dated 26.08.08 £264.38 (£225 net) Cheque No. 693.
213. BT Village hall payphone Invoice No. QO32PW dated 13.08.08 £40.02 (£34.06 net) Cheque No. 694
214. Downey & Warren (Quantity Surveyors) services re Big Lottery stage 2 bid invoice No. DW2562/3 dated 07.08.08 £1292.50 (£1100 net) (NB covered by the Big Lottery stage 2 grant) Cheque No. 695
215. WPP Architects Professional services to 11.08.08 Invoice No.03.026/DO3 dated 14.08.08 £2838.80 (£2416 net) (NB this will be covered by a grant) Cheque No. 696
216. PH Cote Limited to checking light No 11 supplying and fitting replacement lamp Invoice No. 15206-25284 dated 26.08.08. Cheque No. 697
217. Roger Hawes expenses re Big Lottery stage 2 bid (£10 for binding application and £8.94 post) £18.94 (£17.45 net) Cheque No. 698
218. Maria Dyer office expenses £49.90 (2 months) Cheque No. 699
219. E-on Energy Street lighting for June 2008 Invoice No. H6A8492D1 dated 06.07.08 £38.54 (£36.70 net) was taken by direct debit on 16.07.08
220. E-on Energy Street lighting for July 2008 Invoice No. H6C385413 dated 04.08.08 £38.54 (£36.70 net) was taken by direct debit on 24.08.08
221. Public Works Loan Board Reference 320 07310 £1,151.55 will be taken by direct debit on 22.09.08
222. Friends of Essex Heritage membership renewal October 08 to September 09 £15 Cheque No.701
223. E-on Energy Street lighting for August 2008 Invoice No. H6DEBF2B2 dated 04.09.08 £38.54 (£36.70 net) will be taken by direct debit on 14.09.08

#### 224. Financial Statement

##### Current balances:

Standard Life Direct Access as at 1 <sup>st</sup> Sept 2008	£	130.16
Standard Life 10 Day Notice as at 17 <sup>th</sup> Aug 2008	£	396.01
Abbey as at 1 <sup>st</sup> September 2008	£	<u>21,687.75</u>
	£	22,213.92

**225. Members were advised that the External Auditors had moved on 11<sup>th</sup> August 2008:**

Audit Commission  
Room 215,  
Tamar Science Park,  
1 Davy Road,  
Derriford,  
Plymouth,  
PL6 8 BX  
Tel: 0844 798 1230  
FAX: 0844 798 1231  
E-mail: [parishes-southwest@audit-commission.gov.uk](mailto:parishes-southwest@audit-commission.gov.uk)  
[www.audit-commission.gov.uk](http://www.audit-commission.gov.uk)

**226. Halloween – Party in the Park 2008.** Members discussed the request for support (financial and volunteers) for the above which is open to all children in the Dengie received from Southminster Parish Council. As Cold Norton children/teenagers are eligible to attend Members agreed to donate £50.

**ACTION: CLERK**

**PLANNING**

**227. Maldon District Council Decisions** – a detailed list had been copied to Members, which is summarised below:

**FUL/MAL/08/00566 Purleigh**  
Relocation of agricultural barn  
Palepit Farm Latchingdon Road Cold Norton Essex  
(UPRN - 100091256500)  
Mr D Carter **REFUSED**

**FUL/MAL/08/00795 Cold Norton**  
Demolition of existing dwelling and proposed replacement dwelling  
Blue House Farm Hagg Hill Cold Norton Essex  
(UPRN - 100091256733)  
John Campbell **REFUSED**

**FUL/MAL/08/00680 Cold Norton**  
Retention of boundary wall at front of property to replace wall  
Sannu Latchingdon Road Cold Norton Essex  
(UPRN - 100091256854)  
Leslie Harden **APPROVED**

**228. Planning Applications received by the Parish Council** – the following were considered and responses were as indicated:

**FUL/MAL/08/00970 The Old Coal Yard, Land adjoining 1 Latchingdon Road, Cold Norton.**  
Installation of solar hot water panels upon front roof slopes Week No.36 dated 5<sup>th</sup> September 2008:

Cold Norton Parish Council considers that the proposed installation of solar panels as detailed in the above application would not be harmful and recommends that Maldon District Council should APPROVE the application.

**FUL/MAL/08/00979 Pantile Hall, Honeypot Lane Stow Maries.** Retention of replacement 1.25m high fence. Week No. 36 dated 5<sup>th</sup> September 2008:

Cold Norton Parish Council considers that the proposed retention of the replacement 1.25m high fence as detailed in the above application would not be harmful and recommends that Maldon District Council should APPROVE the application.

**229. Notification of Appeal in relation to Land opposite Post Office, Latchingdon Road, Purleigh.**  
**FUL/MAL/08/00397 Appeal Ref: APP/X1545/A/08/2082893/WF Two chalet bungalows.** Members were advised that the Parish Council's letter re the original application will be forwarded to the planning inspectorate and that if the Council wished to modify or withdraw these earlier comments they must be advised to the Inspectorate by 2<sup>nd</sup> October 2008 – Members advised no changes.

230. **Chelmsford Borough Local Development Framework** – Members were advised that the Adoption of the Chelmsford Town Centre Area Action Plan Development Plan Document took place on 27<sup>th</sup> August 2008 and that if 'aggrieved' by the AAP application must be made by 8<sup>th</sup> October 2008. Noted.

## HIGHWAYS AND ROAD SAFETY

### 231. **Highways Schedule**

Pram ramps at bridge – works ordered - still to be scheduled

New signs Fambridge Road/St. Stephens Road/Newport Avenue – scheduled to be carried out in August – to be confirmed,

Road/Speed signs between Stow Maries and Cold Norton - Some of the upright signs obscured by hedgerows. Shared VAS sign – Members approved the proposed location recommended by ECC and the VAS supplier engineer. **ACTION: CLERK**

Overgrowing vegetation from bridge to Junction Road – on Highways schedule for cutting back. Works to be ordered

Footway just over bridge cracking also near Country Produce: Works ordered – still to be scheduled

Tarmac near the kerb at Clarke Rise was 'churned up' – work now completed

Entry to village and speed sign at corner of Howe Green Road – work now completed.

VAS sign at Crown Road – fault corrected

232. **£1million Bonanza for Highways Projects:** Members requested Clerk put forward Cherry Blossom Lane for consideration for resurfacing work as it leads to the village hall. **ACTION: CLERK**

233. **ECC Permitted parking Area Special parking Area Amendment No.3 Order 200** (includes outside Cold Norton Primary School). Members were advised that the Clerk had received a copy of the Public Notice from ECC Legal Department – and that the proposals are exactly as on original plans shown to PC at May 2008 meeting (both sets available at the meeting for Members to view). Noted.

234. **ECC Mid Essex Area Forum:** a copy of the Executive summary and recommendations of the A12 enquiry had been supplied to each Member. Noted.

## VILLAGE HALL

235. **Report from Parish Council Representatives:** nothing to report. Next VHMC meeting scheduled for 23<sup>rd</sup> September. Mrs McDonald to attend

236. **Village Hall Project:** Members were advised that a visit from Big Lottery team has now been scheduled and that a decision should be known within 6 months. Letters of thanks to be sent to Mary Bryant and Roger Hawes for all their work. **ACTION: CLERK**

237. **Proposal re new village hall:** in view of the latest communication from the Architect it was felt that the Parish Council should consult with MDC Planning Department regarding technical and monetary matters. After this meeting has taken place a meeting will be convened with the Architect and some members of the Parish Council. **ACTION: CLERK**

## VANDALISM/POLICE MATTERS

238. **Neighbourhood Action Panel Meeting:** Members had been supplied with an update from the May meeting and priorities from the July meeting. Mr Guppy to attend the next meeting on 23<sup>rd</sup> September in Althorne village hall. **ACTION: MR GUPPY**

239. **Village Hall/Playing Field:** Members were advised that the sand box lid etc having just recently been repaired, its sides have now been kicked in (photos also supplied to Members). Members agreed that the sand box should be repaired again. **ACTION: CLERK**
240. **Police report for August for all villages:** copy had been passed to all Members. Noted.
241. **DISTRICT COUNCILLOR'S REPORT:** not available

#### OPEN SPACES

242. **Cowpiece Nature Reserve:** Mr Litscher advised that some of the fencing is missing. Mrs Gold had reviewed the ROSPA report/action required: major clearing needed, plus repairs to bridge already identified as requiring attention. **ACTION: MR. LITSCHER**
243. **Playing Field:** Picnic benches – Clerk had advised that these had been moved/fixd down outside the enclosed play in the vicinity of the swings (NB have since been advised that they haven't).
- Tiling around swings: work had been delayed awaiting the ROSPA report. Members agreed the work relaying tiles may now proceed providing quote already received is under £250.  
**ACTION: CLERK**
- Mrs Gold had reviewed the Gloria ROSPA report /action required: Clerk to discuss with ROSPA the gaps on the new equipment; Caretaker to be asked to correct gaps on older equipment.  
**ACTION: CLERK**
- Members had been supplied with details of North Farnbridge Youth football teams' matches for the coming season. Noted.
244. **Village Caretaker work** – reports for July as follows:
- I continue to clear round the playground and car park area by the village hall.
- In the Queen Mother Memorial garden I continue to inspect and tidy the area and tend to the roses.
- I continue to inspect the triangle and pathway by the bridge and remove any litter.
- Further to our telephone conversation regarding the sandpit. I will remove the contaminated sand and leave the equipment safe
- Broken bottles on the playing field and in the fenced play area seem to be an ongoing problem and think it would be advisable to warn user groups to be aware of this hazard.
- Builders rubbish has been appearing in green sacks in the village hall car park.
- August report:
- In the Queen Mother Memorial garden I continue to inspect and tidy the area and tend to the roses.
- I continue to inspect the triangle and pathway by the bridge and remove any litter.
- Further to our telephone conversation regarding the sandpit after I had repaired the sandpit lid and replaced the hasp and padlock the vandals have returned and broken the sandpit lid and kicked out the bottom and one of the sides see photos.
- I have cleared footpaths, observation deck and furniture. Removed overhanging branches and rubbish from Cowpiece
- Broken bottles on the playing field and in the fenced play area seem to be an ongoing problem and think it would be advisable to warn user groups to be aware of this hazard.
- Builders rubbish is still appearing in green sacks in the village hall car park.

245. **Essex Tree Initiative:** Members had been advised that this is now been handled by RCCE and if any trees are supplied under this scheme the Parish Council will have to organise planting and be responsible for maintenance. Members requested that Cold Norton be considered for 20 mixed trees for possible planting on Latchingdon Road opposite Palepit Farm. **ACTION: CLERK**
246. **Allotments:** Members requested Clerk advise MDC that it would consider taking these over. **ACTION: CLERK**

#### **PUBLIC RIGHTS OF WAY**

247. **Footpaths 23 and 24:** Awaiting confirmation re way marking and clearing work - PRow on holiday, but did advise after July meeting that re FP23 two of the bridges have been widened in order to make it easier for the ECC contractors to access the fields for cutting – Landowner and the Farmer are aware of this.
248. **Footpath 20:** Mr Wakeling advised that this is extremely wet and impassable at present. Clerk to advise PRow **ACTION: CLERK**
249. **P3 AGM 24<sup>th</sup> September:** no Members available to attend. P3 to be asked if he will be available to attend. **ACTION: CLERK**

#### **TRAINING/CONFERENCES/MEETINGS**

250. **Dengie Hundred Group of Parish Councils:** next quarterly meeting on Wednesday 17<sup>th</sup> September 7.30pm in Burnham. Mr Guppy to attend. **ACTION: CLERK**
251. **Annual Meeting of Essex Heritage Trust at Great Dunmow 18<sup>th</sup> September 7pm:** noted
252. **Essex Funding Forum Community Money Maketforce Thursday 2<sup>nd</sup> October 10 am to 4 pm:** Noted plus Members were advised that Mary Bryant had already been given details.
253. **Essex Association of Local Councils (EALC) AGM** on Wednesday 24<sup>th</sup> September 2008 6.15 pm preceded by Annual 'Making the Links' event at 2.30 pm. Noted.
254. **ECC Essex Rail Seminar Friday 3rd October** in Chelmsford 9.45 am. No one available to attend
255. **EALC Training Course 'Greens & Commons Course:** Friday 24<sup>th</sup> October 9.30 to 3.30 pm – noted

#### **CORRESPONDENCE**

256. **MDC: Community Safety Partnerships Workshops:** invitation to book workshops. Members advised none required at present.
257. **MDC re Dog Fouling District wide dog control order:** Members were supplied with details and advised that representations/views are required by 31<sup>st</sup> October and that the PC may create their own Dog Control Orders. Noted.

**258. ANY OTHER BUSINESS** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.

No topics raised.

**DATES OF FUTURE MEETINGS:**

Scheduled or provisionally scheduled for 2008: Wednesdays 1st October, 5<sup>th</sup> November and 3rd December.

Chairman.....

Date:.....