

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 10th OCTOBER 2007 IN THE COMMITTEE ROOM OF THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mr. J. Archer
Prof L. Barclay
Mrs. G. Gold (Chairman)
Mr. P. Guppy
Mr. C. Litscher
Mrs. A. McDonald
Mr. P. Wakeling

In attendance: District Councillor Mr. J. Sears
Mrs. M. Dyer (Parish Clerk)
PCSO Butler & 4 members of the public

287. **APOLOGIES FOR ABSENCE:** there were no apologies

288. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 5th September 2007 were approved and signed accordingly.

FINANCE

Payments

289. Dave Bull general village caretaker work Invoice No. 54 dated 02.10.07 £135 (20 hours) Plus Invoice No. 56 dated 02.10.07 travel expenses to Writtle College re Playing Fields Seminar £20 Cheque No. 593
290. Bradley Faulkner grass cutting: September and reducing height of willow trees in playing field Invoice No. 1389 dated 20.09.07 £616.88 (net £525 = £225 grass/£300 trees) Cheque No. 594
291. Royal British Legion one poppy wreath £17 Cheque No. 595
292. Cold Norton Parochial Church Council for use of The Beacon parish magazine for PC reports during financial year 2007/8 £ 137.25 Cheque No. 596
293. Friends of Essex Heritage Trust Membership October 07 to September 08 £15 Cheque No. 597
294. Dengie Hundred Group of Parish Councils affiliation fee July 07 to June 08 £15 Cheque No. 598
295. E-on Energy invoice No. H5A7C55CO dated 06.09.07 street lighting for August 2007 £39.10 (£37.24 net) taken by direct debit on 27.09.07
296. Maria Dyer office expenses £38.95 Cheque No. 599
297. Inland Revenue Tax & NI to 5th October 2007 £0.88 Cheque No. 600

298. **Financial Statement**

Current balances:

Standard Life Direct Access as at 1 st October	£	130.16
Standard Life 10 Day Notice as at 17 th September	£	3,299.54
Abbey as at 1 st September 2007	£	<u>16,418.28</u>
	£	19,847.98

299. **Southminster Parish Council** – Halloween Party in the Park: request for donation - declined

PLANNING

300. **Maldon District Council Decisions** – a detailed list had been copied to Members, which is summarised below:

TPO/MAL/07/00798 Cold Norton
TPO 15/96 T6, Field Maple - Reduce by 30%, T7, Ash - Remove lower dead branches
11 St Stephens Road Cold Norton Chelmsford Essex
(UPRN - 100090555799)
Mr and Mrs M Kennedy **APPROVED**

TPO/MAL/07/00794 Cold Norton
Proposal 1 - TPO 15/96, Fell T7 Ash tree
11 St Stephens Road Cold Norton Essex CM3 6JE
(UPRN - 100090555799)
Stephen Lam **REFUSED**

FUL/MAL/07/00906 Cold Norton
Erection of new three bed dwelling
Land Adjacent 1 Greentrees Avenue Cold Norton Essex CM3 6JA
(UPRN - 100090554854)
Procoyle **REFUSED**

FUL/MAL/07/00929 Cold Norton
Change of use from public house to residential use
The Norton 54 Latchingdon Road Cold Norton Essex
(UPRN - 100091446524)
Tim Emery-King **REFUSED**

FUL/MAL/07/00804 Purleigh
Construction of a manège
Valentines Cottage Crown Road Cold Norton Essex
(UPRN - 100091256517)
M. Ewers and V. Jennings **APPROVED**

TPO/MAL/07/00635 Cold Norton
TPO 15/96 Remove T18 and T19 Oak trees. (marked T1 and T2 on Application)
Wyvern House 29A St Stephens Road Cold Norton Essex
(UPRN - 100090555818)
Mr and Mrs Shield **APPROVED**

FUL/MAL/07/00790 Cold Norton
Continued use of outbuildings for the storage and distribution of goods
Norton Hall Outbuildings St Stephens Road Cold Norton Essex
(UPRN - 100091257122)
P Goodman **APPROVED**

301. **Planning Application received by the Parish Council** – the following was considered and response was as follows:

TPO/MAL/07/01058 35 St. Stephens Road, Cold Norton. TPO 15/96 – T27 (T1 on plan) Ash tree-fell and replace. Week No 39 dated 28th September 2007:

Based on the very little information supplied with this application, Cold Norton Parish Council considers that the proposed felling applied for to be harmful and therefore objects to the felling of yet another tree in this road and recommends that Maldon District Council REFUSE CONSENT.

However, as very little information has been supplied with this application, the Parish Council propose that if the applicant can satisfy the Tree Officer at Maldon District Council that in this case felling is warranted, Cold Norton Parish Council would agree to this felling, but would insist that an appropriate replacement i.e. an indigenous species and, most definitely not, an ornamental tree, is included as a major condition of the approval.

302. **MDC** - Appeals reference Palepit Farm - noted.

303. **RCCE Affordable Housing Presentation:** Clerk to organise

ACTION: CLERK

304. **Statutory Planning Day:** Clerk to attend

305. **The Norton:** Mr Guppy to contact owner

ACTION: MR GUPPY

HIGHWAYS AND ROAD SAFETY

306. **Highways Schedule**

Pram ramps at bridge – scheduled for end of October.

Drain at top of Station Crescent – scheduled for end of October. Re damage to top of Station Crescent - this needs to be a claim against ECC by the landowners.

New signs/road markings Farnbridge Road/St. Stephens Road/Newport Avenue – should be completed out by end of November.

Road/Speed signs between Stow Maries and Cold Norton – work ordered, should be completed by end of November.

Overgrowing vegetation from bridge to Junction Road – highways arranging for this to be trimmed back

Hedge/bush by notice board/bus stop opposite The Norton which obscures vision for drivers exiting Victoria Road has now been trimmed back, Clerk still to contact the nearby home owner re whether he would prefer it to remain for 'privacy' reasons and would therefore be prepared to keep it trimmed back. If not highways will arrange for it to be removed.

Fence outside school (broken and leaning out towards footway) – Highways advised this is the school's responsibility. School has now advised that the PTA are arranging repair.

307. **ECC Temporary Road Closure** – 12th November to 16th November Woodham Road, Stow Maries from Scarr Cottage (Stow Maries) to junction with Hagg Hill.

VILLAGE HALL

308. **Report from Parish Council Representatives:** no report, next meeting scheduled for 7th November Mr Archer advised he will not be able to be the PC representative at VHM meetings; Mrs McDonald will now be a PC representative with Professor Barclay

309. **VANDALISM/POLICE MATTERS** – Members had been given a copy of the Village crime report for September. PCSO Butler advised that distraction burglaries had taken place. Clerk to warn residents via The Beacon report.

ACTION: CLERK

310. **DISTRICT COUNCILLOR'S REPORT-** District Councillor confirmed that amalgamation plans with Chelmsford had fallen through

OPEN SPACES

311. **Cowpiece Nature Reserve** – Mr Litscher and Mr Bull to liaise re fencing. Review of ROSPA report Ongoing.

**ACTION: MR LITSCHER
MRS GOLD**

312. Playing Field

Trees from playing field overhanging private garden – have been trimmed.

Re sinking play equipment - manufacturer is going to replace and will also remove and dispose of old equipment. Company is not prepared to refund cost of security fencing or put claim through their insurers – they are not admitting liability but are replacing sinking equipment as a goodwill gesture. Work scheduled to start on 6th November will not commence until this issue re security fencing is resolved. Clerk advised that approximately £973 will have been incurred in security fence costs by that date, that the sinking equipment is now 5 years old and to buy new today would cost £6917 ex VAT. Agreement not to pursue claim for fencing costs thorough manufacture, but to approach own insurance company again

ROSPA report – Mrs Gold reviewing (priorities/plus possible cost implications re additional caretaker time)

Increased bark requirement in play areas (300mm) – awaiting costs/alternative material/grant possibility. Costs re Enviromulch (new material which is wheelchair and pram friendly) also being investigated. Soft asphalt to also be investigated (consult MDC and ROSPA)

Picnic bench – still to be fixed.

313. Village Caretaker work – report as follows:

I continue to clear round the playground and car park area by the village hall and remove rubbish from behind the temporary fencing.

In the Queen Mother Memorial garden I continue to inspect and tidy the area and tend to the roses and have repaired the bench as required.

I continue to remove rubbish from the Cowpiece nature reserve and have continued to maintain the paths and furniture.

I continue to inspect the triangle and pathway by the bridge and remove any litter.

There has been further dumping of rubbish bags and rubbish in the village hall car park which I have tidied up and placed in the bin.

There has again been some graffiti around the village hall that I have removed, there has also been some fly tipping that I have reported to you.

I will shortly progress the work on the Cowpiece Nature Reserve fence.

314. Beacon at back of Church - Safety inspection will be carried out on 11th October 2007 by MDC

PUBLIC RIGHTS OF WAY

315. Footpath 13 (Golf Course) - New gates installed ahead of schedule (was advised as Nov)

316. Footpath 14 - Walkers had expressed concern re the barbed wire on top of fencing. PRow inspected and found that landowner has installed the wire correctly.

317. Footpath 15/New Bridleway - PRow has advised he will continue to endeavour to resolve the slippery slope problem. The bridleway has now been cut back all the way through to Stow Maries by ECC contractors.

318. Footpath 20 - On going re 'wet ' problem PRow trying to contact landowner re this section - no news yet. Members requested Clerk ask PRow if a raised platform could be installed over the wet area and the vegetation be cut back again

ACTION: CLERK

- 319. Undefined Paths**
 CN23 - Landowner extending headland width, way marking still to be done – PRow has advised:
 “Could be a good one for PPP volunteers but will pass by County Hall”
 FP 16 Members advised this needs redefining **ACTION: CLERK**
- 320. Footpath 23** - Report from PRow: Entrance to FP 23 (Lower Burnham Road end) has now been cleared. As discussed, the stile within the gate at this location is a legal structure which was approved by ECC Legal Services prior to installation. Way marking ongoing.
- 321. P3** - Roger Hawes has advised: “Only thing to report this month is that I attended a Health & Safety and a First Aid course at Shire Hall on October 5th for PPP volunteers”
- 322. COLD NORTON'S WEBSITE** **ACTION: MRS GOLD**
- 323. Emergency Planning** **ACTION: MRS GARNHAM**
- 324. New Model Code of Conduct** – Members information dated 2nd October 2007 supplied by EALC and Town & Parish Standard passed to Members. Professor Barclay requested ‘standing orders’ is included on next agenda for review/possible changes in view of new code.
- 325. TRAINING/CONFERENCES/MEETINGS** – details had been supplied to Members, agreed that Clerk will attend Risk Management Course and EALC/ETP/SLCCE Clerks Annual Networking Event (Cheque No.602 for £7 raised) **ACTION: CLERK**
- EALC** Half yearly Meeting of the parish and town councils in the Maldon district 25th October. Mr Guppy to attend **ACTION: MR GUPPY**

CORRESPONDENCE

- 326. Campaign to Protect Rural England** – October newsletter supplied to Members
- 327. ECC Guide to Development Contributions and the Provision of community Infrastructure – Consultation Document – comments requested by 12th November 2007.** Mr Wakeling to review **ACTION: MR WAKELING**
- 328. ECC ‘Making the Links’** – summary of the Essex Local Area Agreement (LAA) supplied to Members
- 329. Dengie Hundred Group of Parish Councils** – 50th Anniversary Celebration – details supplied to Members
- 330. Dengie Hundred Group of Parish Councils** – Annual Quiz 14th November unable to send team as next PC meeting is scheduled for that date
- 331. Dengie Hundred Group of Parish Councils** – Proposed purchase of tent/marquee – CNPC does not wish to contribute to this.
- 332. East Essex Transport Forum:** next meeting 24th October- no one available to attend

- 333. **Maldon & District Council for Voluntary Service** – Local Strategic Initiatives and How the Voluntary Sector is Represented - noted

- 334. **MDC Core Strategy Second Issues & Options Consultation** Members to respond individually
ACTION: ALL MEMBERS

- 335. **Saint FM Community Radio** – noted

- 336. **ANY OTHER BUSINESS** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)
No topics raised

DATES OF FUTURE MEETINGS

Scheduled or provisionally scheduled for 2007: 14th November and 12th December.

Chairman..... Dated.....