

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6<sup>TH</sup> FEBRUARY 2019 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

### THOSE PRESENT:

### Councillors:

Mr J Archer  
Mr B Haydon  
Mr S Rivers  
Mr A Romang  
Mr P Wakeling (Chairman)

**In attendance:** Mrs M. Dyer (Parish Clerk)  
County Cllr Mrs P Channer

- 644. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr Mrs Garnham, Cllr Mrs Jennings and District Cllr Ms S White.
- 645. DECLARATION OF INTERESTS**  
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.  
Members have dispensation to discuss and vote in respect of matters relating to the Precept.  
  
Mr Romang declared an interest in Allotments as he is an allotment holder.
- 646. PUBLIC QUESTION TIME:** there were no Members of the Public present
- 647. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 9<sup>th</sup> January 2019 were approved as correct and signed accordingly.
- 648. DISTRICT COUNCILLOR'S REPORT:** District Cllr Archer advised that staff reductions continue at MDC. Members noted the proposed changes to Tourist Information.
- 649. COUNTY COUNCILLOR REPORT:** Members noted the January and February reports supplied by County Cllr Mrs Channer, who reminded Members that the Library Consultation closes shortly and confirmed that she had submitted an enquiry to ECC re adoption of Cherry Blossom Lane. It was commented upon that Hagg Hill had had two lots of works recently – it was assumed this related to flooding issues – to be researched.  
**ACTION: CLERK**

### FINANCE

#### Approval of Payments

- 650.** Mr Roy Wiseman to village caretaker work & black bin bags. Invoice dated 1<sup>st</sup> February 2019 £60.00 (£59.33 net) Cheque No.022058
- 651.** Maria Dyer office expenses from 6<sup>th</sup> to 31<sup>st</sup> January 2019 £37.62. Cheque No.022059
- 652.** Information Commissioner to Data Protection Registration Renewal Ref: Z767964 from 3<sup>rd</sup> March 2019. Invoice Reference No 0752eb020500 dated 21<sup>st</sup> January 2019 £40. Cheque No.022060
- 653.** Maldon District Council to grass cutting (flail of meadow). Invoice No.COL58679261 dated 18<sup>th</sup> January 2019 £114.04 (£95.03 net). Cheque No.022061

**654. Financial Statement**

**Current balances:**

<b>Barclays 10 Day Notice as at 10<sup>th</sup> December 2018</b>	<b>£</b>	<b>587.75</b>
<b>Santander as at 2<sup>nd</sup> February 2019</b>	<b>£</b>	<b><u>16,833.46</u></b>
	<b>£</b>	<b>17,421.21</b>

**655. Solar Panels at Village Hall:** report not available

**656. BT: phone at Village Hall:** Members were advised that a new 2 year contract had been negotiated with BT @ £16.50 per month i.e. 50p increase over previous contract and that the new contract was scheduled to commence on 17<sup>th</sup> January 2019. Noted

**657. Essex & Herts Air Ambulance:** Members noted thank you letter dated 15th January 2019 received re £50 donation.

**VILLAGE HALL**

**658. Report from VHMC:** not available

**659. Parking at Village Hall:** as agreed approved letter will be put on cars parking in the car park and a quantity will be left in the VH kitchen for hirers to use as applicable. A copy to also be given to all Cherry Blossom Lane residents for information. **ACTION: CLERK**

**HIGHWAYS AND ROAD SAFETY**

**660. White Fingerpost from Corner of Howe Green & Hackman's Lane:** it was noted that this had been resubmitted to ECC Highways. Nothing to report

**661. Cherry Blossom Lane:** it was noted that County Cllr Mrs Channer is looking into with ECC Highways re adoption/other options; details of groups using the hall had been passed to Cllr Mrs Channer. Nothing to report. Agreement to proceed with temporary fix – awaiting paperwork from Contractor and date for site meeting; Contractor had been advised that a school holiday period would be preferred timing for works. Letters to be delivered to residents and local business re proposed works. **ACTION: CLERK**

**662. Road Safety:** to note: awaiting decision re preferred location for TRUCAM

**POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR**

**663. Special Constables:** it was noted that the Clerk is to establish if hours can be specified and if this could be a joint 'venture' with three neighbouring villages; if permissible, neighbouring villages to be contacted. Members were supplied with copy of press article re upcoming TV programme about well-known personalities training to be Special Constables.

**664. Police Presence in Community/PC Meetings:** Members discussed recent information received via EALC and two recent police related surveys, coupled with the withdrawal of the Police Station in Maldon and agreed that a letter be sent to the Chief Constable with a copy to PC Pateman and to Roger Hirst (Fire & Crime Commissioner) regarding lack of Police presence in the community and requesting attendance at occasional PC meetings. County Cllr Mrs Channer advised she would raise the subject at the next MDC meeting where the Police attend. **ACTION: CLERK/MRS CHANNER**

**OPEN SPACE**

**665. Cowpiece Nature Reserve:** it was noted that works to viewing platform are to be completed by local contractor, when conditions are suitable. Village Caretaker to be asked to clear vegetation. **ACTION: CLERK**

**666. Playing Field**

**666.1. Independent Playground Inspection 2018:** it was noted that findings being actioned by local contractor (NB most already completed); Removal of the two hexagonal picnic benches – to be discussed with Village Caretaker.  
**ACTION: CLERK**

**666.2. Independent Playground Inspection 2019:** it was noted that this will be undertake in April and will cost £58 ex VAT.

**666.3. Car park Extension/New Play Equipment/Skate Ramp:** report not available

**667. Village Caretaker Work:** situation re brambles at Howe Green Road salt bin to be checked.  
**ACTION: CLERK**

**668. Allotments: Land adjacent to site:** it was noted that an email had been sent to MOAT Housing re legal costs/transfer of this land. Nothing to report.

**669. Three Ashes Corner as a Village Green:** it was noted that an email had been sent to ECC. Nothing to report

**670. Seat near allotments/bus stop:** it was noted that an email had been sent to ECC to establish feasibility. Nothing to report

**671. Trees in Playing Field:** it was noted that as instructed Clerk would investigate surveys in 2019.

**PUBLIC RIGHTS OF WAY**

**672. Footpaths 12/13 bridge brickwork:** ECC Highways Ref.2547383. Nothing to report

**673. Footpath 23:** ECC Highways Ref. 2547396. Footbridge works now completed.

**674. Footpath 25:** ECC Highways Ref 2523887. New sign now installed.

**675. Footpath 26:** ECC Highways Ref 2523886. New sign and footbridge now installed.

**676. Purleigh Footpath 44:** reported by a resident to Clerk as being overgrown and unwalkable; ECC Highways Ref 2530968. Update September 2018: Access to field now cleared either end and landowner to clear Crossfield through Lucerne. Nothing further to report.

**677. Footpath 14/19:** gate post adrift; reported Ref No.2591197 as at January 2019 still awaiting inspection. This number now not showing on ECC web site – assume work carried out – to be confirmed.

**678. Footpath 20:** top part of fingerpost is off; reported Ref No.2591196 – was classified by ECC as not high priority and this number not showing on ECC web site. Works not carried out. Clerk to ascertain if Village Caretaker can/will carry out work.  
**ACTION: CLERK**

**679. Footpath 28:** tree down; reported Ref No.2600701. Fallen tree now removed from site

**680. Bridleway 29:** sign missing; reported Ref. No.2600702. Signage is in place; incorrect location reported; correct location TBA/reported.

**681. Footpath 16:** Member reported that verge area on Lower Burnham Road is overgrown, needs clearing.  
**ACTION: CLERK**

**682. Footpaths 14 (south side of St Stephens Road) and 16:** Member reported that both have areas that need clearing and paths reinstated.  
**ACTION: CLERK**

**683. EMERGENCY PLANNING/PROCEDURES:** held in abeyance

## TRAINING/CONFERENCES/MEETINGS

684. **Dengie Hundred Group of Parish Councils Quarterly Meeting: Wednesday 16<sup>th</sup> January 2019:** no one available to attend. It was noted that copy of Cyber Security Presentation from June meeting was being chased.
685. **Local Elections:** It was noted that these will be held on Thursday 2<sup>nd</sup> May 2019
686. **Maldon District Council Schedule of Meetings May 2019/April 2020:** had been forwarded to Members by email. Noted.

## CORRESPONDENCE/CONSULTATIONS

687. **Public Consultation on Essex Future Library Services (2019-2024):** It was noted that Members had completed as individuals.
688. **Local Service Fund:** it was noted that application to this would be considered for the next funding round.
689. **EALC Legal Update January 2019:** had been forwarded to Members by email. Noted.
690. **MDC Maldon District Community Safety Partnership Survey:** consultation closes 20<sup>th</sup> February 2019. had been forwarded to Members by email. Members to complete as individuals. Noted.

## PLANNING

691. **Planning Applications received by the Parish Council:** the following were considered and the responses were:

**18/01419/WTPO 14 Victoria Road, Cold Norton:** TPO 18/95- Ta and Td Ash - Cut back 2 metres, Tb and Tc Oak - Cut back by 2 metres, Te Willow - pollard back to original size, Tf Ash - reduce in height by 3 metres & Tg Unknown - reduce in height by 2 metre. Week No.2 dated 11<sup>th</sup> January 2019;

The Parish Council raised no objections, but added the following comment: *"The Parish Council raises no objections to these works providing they are in line with MDC's Tree Officer's recommendations."*

**19/00048/HOUSE PP-07546816 Klenya, Latchingdon Road, Cold Norton:** Single storey side Extension. Week No.3 dated 18<sup>th</sup> January 2019:

The Parish Council raised no objections and had no comments to make.

**19/00031/HOUSE PP-07543794 14A Latchingdon Road, Cold Norton:** First floor extension, raising the roof of the dwelling, side and rear single storey extension and open porch. Week No.4 dated 25<sup>th</sup> January 2019:

The Parish Council raised no objections, but added the following comment: *"That it was extremely difficult to view the plans - only being able to view in A4 size due to non-supply to Parish Council of larger size plans as supplied by architect to MDC. The PC does not have the technology available to view or print the plans in a size that would show details."*

**19/00058/FUL PP-7537552 Land rear of Impscamp, Purleigh Grove, Cold Norton:** Change of use of room over existing garage to provide ancillary accommodation with external staircase and one additional window. Week No.4 dated 25<sup>th</sup> January 2019:

The Parish Council recommended refusal of planning permission for the following reasons:

1. *It is outside the development boundary. Contrary to policy S8 of the Maldon District LDP (Settlement Boundaries and the Countryside)*
2. *Proliferation of residential use in that area. Contrary to policy D1 – Design Quality & Built Environment*

**19/00028/FUL PP-07543681 Plot A, Land South of Nathilda, Purleigh Grove, Cold Norton:**

Construction of a one and a half storey house with associated garage and access. Week No.5 dated 1<sup>st</sup> February 2019:

The Parish Council recommended refusal of planning permission for the following reason:

*Intensification of the site as consent on appeal APP/X1545/W/18/3199192 in September 2018 was given for 2 x single storey dwellings. This application is for a 'one and half storey' dwelling. Contrary to policy D1 – Design Quality & Built Environment*

**19/00112/FUL Plot B, Nathilda, Purleigh Grove, Cold Norton:** Construction of a one and a half storey house with associated garage and access. Week No.5 dated 1<sup>st</sup> February 2019:

The Parish Council recommended refusal of planning permission for the following reason:

*Intensification of the site as consent on appeal APP/X1545/W/18/3199192 in September 2018 was given for 2 x single storey dwellings. This application is for a 'one and half storey' dwelling. Contrary to policy D1 – Design Quality & Built Environment*

**HOUSE/MAL/18/01421 16 St Stephens Road, Cold Norton:** First floor extension over garage, single storey front extension, a pitched link roof between new and existing gable roofs and enclosing existing front porch. NB This application had been amended by the revision of the description of the proposal and an amended plan received (CNPC considered previous at December 2018 meeting):

The Parish Council raised no objections, but added the following comment: “*That it was extremely difficult to view the plans - only being able to view in A4 size due to non-supply to Parish Council of larger size plans as supplied by architect to MDC. The PC does not have the technology available to view or print the plans in a size that would show details.*”

**18/01314/HOUSE PP-07391283 32 St Stephens Road, Cold Norton:** Two single storey extensions on front elevation, replace conservatory with single storey rear extension, Juliet balcony to rear elevation, walls to be rendered on ground floor and clad on first floor and bay window on front elevation. NB Application withdrawn (considered by CNPC at January 2019 meeting). Noted.

**692. Maldon District Council Decisions:** covering decisions advised from w/e 11<sup>th</sup> January to w/e 1<sup>st</sup> February 2019; a detailed list had been supplied to Members, which is summarised below:

**HOUSE/MAL/18/01352 Cold Norton**

Alter & convert garage building to form annexe.  
Bay Lodge 1 Newport Avenue Cold Norton Essex  
(UPRN - 100091446709)

Ms Emily Hughes **APPROVED**

**FUL/MAL/18/01364 Cold Norton**

Change of use from storage and a car park to residential use  
Tosca Latchingdon Road Cold Norton Essex  
(UPRN - 100091256859)

Mr P Langston **APPROVED**

**WTPO/MAL/18/01392 Cold Norton**

Oak (T1) - Reduce crown by up to 1.5 metres to shape and balance. Remove deadwood. Clear cables by 0.5 metres. Oak (T2) - Reduce crown by up to 1.5 metres to shape and balance. Remove deadwood.

34 St Stephens Road Cold Norton Essex CM3 6JE  
(UPRN - 100090555825)

Mr Potter **APPROVED**

**RES/MAL/18/01310 Cold Norton**

Reserved matters application for the approval of appearance, landscaping and layout on planning application OUT/MAL/17/00918 allowed on appeal APP/X1545/W/18/3199192 (Erection of two single storey dwellings)

Land South Of Nathilda Purleigh Grove Cold Norton Essex  
(UPRN - 010014001661)

Mr Luke Hardy **APPROVED**

**FUL/MAL/18/01318 North Fambridge**

Section 73A application for the retention of a double unit caravan to be used as an office, rest area and for security purposes with proposed alterations to its external appearance.

Lords Acre Nursery Lower Burnham Road North Fambridge Essex  
(UPRN - 200000909836)

Ms Cassie Burt **REFUSED**

**693. MDC: Change to Parish Trigger and Withdrawal of Paper Copies of Plans to Parish Councils:** nothing to report

**694. Stow Maries Aerodrome:** it was noted that the next meeting has been changed to 19<sup>th</sup> March 2019. Mr Haydon to attend, plus Clerk to check re 'Terms of Reference' and if Mr Wakeling may also attend.  
**ACTION: CLERK**

**695. Housing Needs Survey:** to be progressed

**696. WINTER SALT BAG SCHEME 2018/19:** Members authorised Clerk to order a salt bin, not exceeding £100 for installation in village hall car park and utilising some of the salt supplied by ECC.  
**ACTION: CLERK**

**697. MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

Clerk advised Members of the outcome of initial discussions with the Parochial Church Council regarding a commemorative tree in the Church grounds. Clerk will continue discussions with PCC.

**698. PROPOSED MEETINGS AND APM in 2019**

Meetings: Wednesdays: 6<sup>th</sup> March, 3<sup>rd</sup> April, 15<sup>th</sup> May (first meeting of new Council), 5<sup>th</sup> June, 3<sup>rd</sup> July, 4<sup>th</sup> September, 2<sup>nd</sup> October, 6<sup>th</sup> November and 4<sup>th</sup> December.

Annual Parish Meeting: 29<sup>th</sup> May.

There being no further business the meeting was closed at 8.34pm

Chairman.....

Date.....