

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6TH MARCH 2019 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mrs S Garnham
Mr B Haydon (Vice Chairman)
Mr S Rivers
Mr A Romang

In attendance: Mrs M. Dyer (Parish Clerk)
District Cllr Ms White

- 699. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr Archer, Cllr Wakeling and County Cllr Mrs Channer
- 700. DECLARATION OF INTERESTS**
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham and Mr Romang both declared an interest in Allotments as they are allotment holders.
- 701. PUBLIC QUESTION TIME:** there were no Members of the Public present
- 702. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 6th February 2019 were approved as correct and signed accordingly.
- 703. DISTRICT COUNCILLOR'S REPORT:** District Cllr Ms White advised that there was very little to report from MDC and that due to the restructuring of office staff, there is less paperwork. District Cllrs now have only three Directors they can go to, which Cllr White felt was a positive result of the restructuring, together with the cost saving from MDC no longer having a Chief Executive. Cllr Ms White then gave brief details of the Fire Brigade's 'Safe Secure' event, Dementia Care and the newly created 'Health Hubs'. In relation to the Police Cllr Ms White advised that they are focusing on sexual exploitation and county lines and will be holding an event for parents in June 2019 in High Chelmer to help them recognise the signs. Crime is up, but this is partly due to the way it is now reported (more categories). There will be 12 new Police Officers, but it is not known if these are specifically for the Maldon Area – to be advised. Cllr Ms White offered to raise the request for police presence in villages at the Police Crime & Disorder March Meeting.
- 704. COUNTY COUNCILLOR REPORT:** not available

FINANCE

Approval of Payments

- 705.** Mr Roy Wiseman to village caretaker work from 7th to 28th February 2019 plus litter picker and bag holder. Invoice dated 28th February 2019 £78.50 (£74.75 net). Cheque No.022063
- 706.** Maria Dyer office expenses from 1st to 28th February 2019 £99.36 (£88.36 net). Cheque No.022064
- 707.** Essex Playing Fields Association to annual membership renewal £30.00. Cheque No. 022065
- 708.** Essex Playing Fields Association Competition 2019 entry fee £10. Cheque No.022065
- 709.** E-on to electricity for street lights January 2019 Invoice No.HI6C743943A dated 1st February 2019 £98.75 (£95.05 net) taken by direct debit on 11th February 2019.

710. BT to public pay phone at Village Hall. Line Rental to 31st April 2019 on new contract. Invoice No.Q018AH dated 13th February 2019 £60.30 (£50.25 net) was taken by direct debit on 27th February 2019
711. PWLB to two loans £1,363.98 will be taken by direct debit on 20th March 2019.
712. Sue Lees to advance payment for quarterly maintenance charge April to June 2019 PC web site. Invoice No.3852 dated 1st March 2019. Cheque No.022066
713. Sue Lees to advance fee for Wordpress Maintenance Plan (twice yearly April & October – to prevent security vulnerabilities appearing in Wordpress websites. Invoice No.3858 dated 1st March 2019. Cheque No.022066.
714. HM Customs & Revenue to Tax/NI to 5th April 2019 £1.80. Cheque No.022067

715. **Financial Statement**

Current balances:

Barclays 10 Day Notice as at 10th December 2018	£	587.75
Santander as at 2nd March 2019	£	<u>14,823.55</u>
	£	15,411.30

716. **Solar Panels at Village Hall:** Members were advised that the FIT rebate from 19th October 2018 to 23rd January 2019 was £96.82 and that the next reading is due to be taken on 23rd April 2019. Noted.

VILLAGE HALL

717. **Report from VHMC:** Members were advised that discussions were ongoing re some new regular bookings at the VH
718. **Parking at Village Hall:** Members had been supplied with copies of letters issued to deter unauthorised parking and advised that they seem to have been effective. Noted.

HIGHWAYS AND ROAD SAFETY

719. **White Fingerpost from Corner of Howe Green & Hackman's Lane:** Nothing to report
720. **Cherry Blossom Lane:** Members had been supplied with a copy of the response received by County Cllr Mrs Channer from ECC re adoption/other options of this road. Regarding the agreed temporary fix, Members were advised that whilst the Insurance/H&S paperwork was awaited from the Contractor, the Vice Chairman and Clerk had met with Contractor to discuss timing and operational considerations. Works are now scheduled for the school Easter holidays and the Clerk will liaise with VHMC re classes in VH during that period. Residents in the road had been advised of probably timing of works; copy of the letter was supplied to Members. Clerk is still to talk to the business based in Cherry Blossom Lane.
ACTION: CLERK
721. **Road Safety:** Members were advised the Community Protection Team Leader at MDC had advised that the Police had advised that there is already an approved safe point in the village at the bridge/Green Trees Avenue. Clerk has asked if the PC's preferred location for TRUCAM can be considered. Noted.

POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

722. **Special Constables:** nothing to report
723. **Police Presence in Community/PC Meetings:** nothing to report

OPEN SPACE

724. **Cowpiece Nature Reserve:** it was noted that works to viewing platform are to be completed by local contractor, when conditions are suitable. Village Caretaker undertaking routine maintenance works.
725. **Playing Field**
- 725.1. **Independent Playground Inspection 2018:** to note most findings completed) Removal of the two hexagonal picnic benches – to be discussed with Village Caretaker.
ACTION: CLERK
- 725.2. **Independent Playground Inspection 2019:** Members were advised that this will be undertaken in April and will cost £58 ex VAT. Noted
- 725.3. **Car park Extension/New Play Equipment/Skate Ramp:** Members were advised that results of Community Initiative Fund (CIF) grant application was still awaited. Noted
726. **Village Caretaker work:** Members requested that the Village Caretaker be asked to clear the kerbs in the VH car park and clean the sign by the play area fence. **ACTION: CLERK**
727. **Allotments: Land adjacent to site:** Members reported rubbish on this site. Clerk to investigate and chase up re possible land transfer. **ACTION: CLERK**
728. **Three Ashes Corner as a Village Green:** nothing to report
729. **Seat near allotments/bus stop:** Nothing to report.
730. **Trees in Playing Field:** as instructed Clerk will investigate surveys in 2019. Noted.

PUBLIC RIGHTS OF WAY

731. **Footpaths 12/13 bridge brickwork:** ECC Highways Ref.2547383. Subsidence issue. Members advised at meeting that no action had been taken, Clerk to follow up with PRoW.
ACTION: CLERK
732. **Purleigh Footpath 44:** reported by a resident to Clerk as being overgrown and unwalkable; ECC Highways Ref 2530968. Access to field now cleared both ends and Crossfield through Lucerne now cleared.
733. **Footpath 14/19:** gate post adrift; reported Ref No.2591197 as at January 2019 still awaiting inspection. This number is now not showing on ECC web site. Members advised work still not carried out. Clerk to follow up.
ACTION: CLERK
734. **Footpath 20:** top part of fingerpost is off; reported Ref No.2591196. Not actioned by ECC as not 'high priority' – Village Caretaker to be asked to affix. **ACTION: CLERK**
735. **Footpath 16:** verge area on Lower Burnham Road is overgrown, needs clearing. Reported Ref No.2607951.
736. **Footpaths 14 (south side of St Stephens Road) and 16:** both have areas that need clearing and paths reinstated. Reported Ref No.2607952.
737. **Footpath 15:** pole from FP sign now in hedge. Cllr Haydon to investigate and report back to Clerk.
ACTION: CLERK
738. **EMERGENCY PLANNING/PROCEDURES:** it was agreed that Clerk contact CCC/MDC re up to date procedures
ACTION: CLERK

TRAINING/CONFERENCES/MEETINGS

739. **Dengie Hundred Group of Parish Councils Quarterly Meeting: Wednesday 20th March 2019 7.30pm:** will be held in Southminster Community Hall. No Members available to attend.
740. **Local Elections:** Thursday 2nd May 2019. Noted
741. **Passenger Transport Meetings June 2019:** Maldon District meeting will be on Wednesday 12th June in MDC offices. Details had been forwarded to Members by email. As no Members are available to attend, Clerk to approach a resident. **ACTION: CLERK**

CORRESPONDENCE/CONSULTATIONS

742. **Bus Consultations:** information from Dengie Hundred Bus users Group (DHBUG) re the 2 x consultations that close on 22nd March 2019 had been forwarded to Members by email. Noted
743. **Draft Local List of Heritage Assets for Cold Norton:** had been forwarded to Members by email. At the meeting Members all agreed they had no objections to the MDC draft list, but queried why Norton Hall in St Stephens Road and its stable block were not on the list. Clerk to raise the issue with MDC **ACTION: CLERK**

PLANNING

744. **Planning Applications received by the Parish Council:** the following were considered and the responses were:

19/00125/HOUSE PP-07594790 5 Victoria Road, Cold Norton: Single storey rear extension with parapet, flat roof and roof lights. Week No.6 dated 8th February 2019:

The Parish Council raised no objections and had no comments to make.

19/00166/FUL PP-07615939 Land West of Nathilda, Purleigh Grove, Cold Norton: Erection of a one and half storey dwelling on land west of Nathilda. Week No. 7 dated 15th February 2019:

The Parish Council recommended refusal of planning permission for the following reasons:

1. *It is outside the development boundary. Contrary to policy S8 of the Maldon District LDP (Settlement Boundaries and the Countryside)*
2. *Progressive infill and over development of land. Contrary to policy D1 – Design Quality & Built Environment, Policy S2 – Strategic Growth and Policy S3 - Place Shaping*

FOR INFORMATION ONLY: PDE/MAL/19/00245 4 The Links, Cold Norton: Single storey rear extension with flat roof which would extend beyond the rear wall of the original house by 8m, maximum height of 3.91m and the maximum height to the eaves of 3m. Week No.9 dated 1st March 2019.

745. **Maldon District Council Decisions:** covering decisions advised from w/e 8th February to w/e 1st March 2019; a detailed list had been supplied to Members, which is summarised below:

HOUSE/MAL/18/01489 Cold Norton

Single storey front extension. Additional side window to eastern elevation.

21 Ferris Avenue Cold Norton Essex CM3 6HZ

(UPRN - 100090554772)

Mr & Mrs Bagshaw **APPROVED**

746. **MDC: Change to Parish Trigger and Withdrawal of Paper Copies of Plans to Parish Councils:** no reversal of decision at this time. Members agreed to remove this item from future agendas.
747. **Stow Maries Aerodrome:** next meeting scheduled for 19th March 2019. Cllr Haydon to attend plus Cllr Wakeling – tbc. **ACTION: CLERK**

- 748. Housing Needs Survey:** Members had been advised that this was being progressed, and had been supplied with information received from The Rural Housing Partnership re Rural Exception Sites. Clerk advised that this organisation/offer would be checked with RCCE in relation to the funding mentioned. Noted **ACTION: CLERK**
- 749. WINTER SALT PARTNERSHIP SCHEME 2018/2019:** salt bin to be installed at village hall car park and will utilise some of the salt supplied by ECC. **ACTION: CLERK**
- 750. RISK ASSESSMENT:** Members reviewed and agreed that no changes were needed at this time.
- 751. FINANCIAL REGULATIONS:** Members reviewed and agreed that no changes were needed at this time
- 752. STANDING ORDERS:** review deferred to the next meeting. **ACTION: CLERK**
- 753. MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters reported.
- 754. PROPOSED MEETINGS AND APM in 2019**
Meetings: Wednesdays: 3rd April, 15th May (NB change of date: will be first meeting of new council following Election on 2nd May), 5th June, 3rd July, 4th September, 2nd October, 6th November and 4th December.

Annual Parish Meeting: will be held on Wednesday 29th May 2019.
- 755. EXCLUSION OF PRESS & PUBLIC**
In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they were instructed to withdraw

There were no Members of the Public present
- 756. OPERATION LONDON BRIDGE:** Members considered information they had been supplied with, together with a verbal report from the Clerk. It was agreed that no action was required at this time.

There being no further business the meeting was closed at 9.20pm

Chairman.....

Date.....