

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 5<sup>TH</sup> JUNE 2019 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

### THOSE PRESENT:

#### Councillors:

Mrs S Garnham  
Mr B Haydon (Vice Chairman)  
Mr A Romang  
Mr P Wakeling (Chairman)

**In attendance:** Mrs M. Dyer (Parish Clerk)  
County Cllr Mrs P Channer  
Three Members of the Public

128. **APOLOGIES FOR ABSENCE:** apologies were received and accepted from District Cllrs Ms S White and Mrs J Fleming

129. **DECLARATION OF INTERESTS**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mrs Garnham and Mr Romang both declared an interest in Allotments as they are allotment holders.

130. **PUBLIC QUESTION TIME:** one Member of the Public wished to speak about a planning application relating to Vermont, 27 Stow Road, Cold Norton, which the Members had considered at the May Parish Council meeting, referring to an email he had sent earlier. Mr Wakeling outlined the process and the reasons for the opinion the PC had submitted, advising the Gentleman that the PC is consulted, but that the decision is made by Maldon District Council

The Gentleman then left the meeting.

131. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 13<sup>th</sup> May 2019 were approved as correct and signed accordingly

132. **DISTRICT COUNCILLOR'S REPORT:** not available

133. **COUNTY COUNCILLOR REPORT:** County Cllr Mrs Channer referred to the series of recent emails relating to the road closures, and advised the Members that the road closure in South Woodham Ferrers was 'covered' by a legal agreement (Section 278) - Highway Planning Permission to ensure that the new Health Centre is opened in the summer, so this work to create a roundabout had to be carried out. The Mundon Wash works had to be done as they were urgent safety works, as were the works in Hackmans Lane, just before Cock Clarks. Mrs Channer advised the Members that she had spoken to Cllr Bentley and that MP John Whittingdale was also pursuing Cllr Bentley to resolve the issue of the road works by new housing development in Maldon. Mrs Channer then reminded Members of the Park & Ride Consultation and to submit details of footway faults to be considered in the 'Member led Footway Repair Scheme'.

## FINANCE

### Approval of Payments

134. Mr Roy Wiseman to village caretaker work. Invoice dated 30<sup>th</sup> May 2019 £75.00 (£74.50 net). Cheque No.022083
135. Maria Dyer office expenses from 8<sup>th</sup> to 31<sup>st</sup> May 2019 £85.83 (£81.33 net). Cheque No.022084
136. Graham Cornell to supply and installation of 2 x 5mph signs in Cherry Blossom Lane. Invoice No.1904 dated 24<sup>th</sup> May 2019 £240.00. Cheque No.022085
137. Holly Hann to delivering APM notices to all homes in village (except 21 on outskirts of village which were posted) £38. Cheque No.022086
138. Cold Norton Parochial Church Council (PCC) to providing refreshments at the APM 2019 £30.00. Cheque No.022087
139. BT to public pay phone at Village Hall Line Rental to 31<sup>st</sup> July 2019 on new contract. Invoice No.Q019EF dated 13<sup>th</sup> May 2019 £65.64 (£54.70 net) was taken by direct debit on 28<sup>th</sup> May 2019.
140. HM Customs & Revenue to Tax/NI to 5<sup>th</sup> July 2019 £13.60. Cheque No.022089

### 141. Financial Statement

#### Current balances:

Barclays 10 Day Notice as at 8 <sup>th</sup> March 2019	£	588.04
Santander as at 2 <sup>nd</sup> May 2019	£	<u>39,515.18</u>
	£	40,103.22*

\*includes £10,000 planned reserve for VH carpark/playground project plus £1,642.74 remaining from VH Toilet Project (i.e. not yet invoiced by liquidator)

142. **Solar Panels at Village Hall:** Members were advised that the FIT payment was £463 not £580 as estimated.

## VILLAGE HALL

143. **Report from VHMC:** Members were advised that the boiler had to be repaired and that grant applications are progressing re the car park and playground project.
144. **Parking at Village Hall:** no issues reported.

## HIGHWAYS AND ROAD SAFETY

145. **White Fingerpost from Corner of Howe Green & Hackman's Lane:** awaiting installation – no further communication from ECC Highways. County Cllr Mrs Channer offered to look into. Clerk to forward details to Mrs Channer.  
**ACTION: CLERK**
146. **Cherry Blossom Lane:** Members had been advised that the Clerk had followed up with ECC Highways the adoption process, initially to ascertain a ballpark figure per square metre to bring this road up to the standard required by ECC Highways before adoption can be considered – Members had been supplied with copy correspondence. Members considered in conjunction with correspondence from a Cherry Blossom Lane and the reply from Cllr Kevin Bentley, which had already been supplied to Members. Members were advised that the Contractor was to visit the site re concerns to road surface and supply a report. Clerk relayed details of a telephone conversation with the contractor re works undertaken in another village which the PC may wish to consider. Members requested that a site meeting be arranged to discuss current status, the installation of speed humps and to discuss works in the other village.  
**ACTION: CLERK**
147. **Road Safety:** still awaiting Police to advise if a site near the zebra crossing is suitable for TRUCAM checks
148. **VAS (vehicle activated) Signs:** both reported to ECC Highways as not working correctly. Nothing to report. County Cllr Mrs Channer offered to look into. Clerk to forward details to Mrs Channer.  
**ACTION: CLERK**

- 149. ECC Road Works:** Maldon and Mundon/diversions through villages; SWF works near new Sainsbury's and Hullbridge Road. Ongoing see Minute No.133 above.
- 150. Belisha Beacon:** one not working reported to ECC Highways No.20412897. Clerk reported at meeting that this was now working. Noted.
- 151. ECC Member Led Footway Repair Programme:** Members had been supplied with copy email from Cllr Mrs Channer and agreed at the meeting that areas of Latchingdon Road from the bridge to Country Produce should be put forward for this programme. Mr Wakeling offered to select specific areas and to take photographs.  
**ACTION: MR WAKELING**

#### **POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR**

- 152. Special Constables:** meeting still to be arranged with the Officer, Cllrs Wakeling and Haydon, plus Clerk to explain/discuss the scheme.
- 153. Police Presence in Community/PC Meetings:** Clerk awaiting contact details from District Cllr Ms White.  
**ACTION: DISTRICT CLLR MS WHITE**

#### **OPEN SPACE**

- 154. Cowpiece Nature Reserve:** to note works to viewing platform still to be completed by local contractor. Village Caretaker has carried some clearance works. Noted.
- 155. Playing Field**
- 155.1. Independent Playground Inspection 2019:** Members had been advised that this had been undertaken and a copy of the report had been emailed to Members. All findings were either very low or low risk with exception of 2 moderate risks, which would be addressed. Meeting to be convened with Village Caretaker/local contractor to discuss division of works.  
**ACTION: CLERK**
- 155.2. Car park Extension/New Play Equipment/Skate Ramp:** at fund raising stage, Minute No.143 applies
- 155.3. Goal Posts:** following site inspection to establish if issue can be resolved or if needs removal, Members advised that one of the goal posts needs to be removed and that net clips be purchased so that goal nets can be attached to the remaining post. Clerk to brief the Village Caretaker.  
**ACTION: CLERK**
- 155.4 Metal 'Nets' for basketball hoops:** Members had been supplied with an offer from a resident to supply and fit these. Members had no objection to this and expressed thanks to the resident for their kind offer, but the Clerk pointed out that the resident would not be allowed to install the nets for Health & Safety and insurance reasons. Clerk to liaise with the resident and the Village Caretaker/local contractor.  
**ACTION: CLERK**
- 156. Village Caretaker work:** Members were advised that in addition to safety checks and litter picks, works carried out were: grass cutting at the village hall entrance; clearing and mowing around the bench and lay-by in St Stephens Road; removing fallen branches cutting paths and verge at Cowpiece; removing graffiti at village hall. Noted
- 157. Allotments: Land adjacent to site:** nothing to report
- 158. Three Ashes Corner as a Village Green:** Mr Wakeling offered to follow this up. Clerk to forward information.  
**ACTION: CLERK**
- 159. Seat near allotments/bus stop:** District Cllr investigating permission route at MDC.
- 160. Trees in Playing Field:** to note that as instructed Clerk will investigate surveys in 2019.

## **PUBLIC RIGHTS OF WAY**

- 161. Footpaths 12/13 bridge brickwork:** ECC Highways Ref.2547383. Mr Wakeling still to inspect  
**ACTION: MR WAKELING**
- 162. Footpath 14/19:** gate post adrift; reported Ref No.2591197 as at January 2019 still awaiting inspection. This number is now not showing on ECC web site. Members advised works not yet carried out. Clerk to follow up.  
**ACTION: CLERK**
- 163. Footpath 20:** top part of fingerpost is off; reported Ref No.2591196. Not actioned by ECC as not 'high priority' – Village Caretaker has been asked to affix.  
**ACTION: CLERK**
- 164. Footpath 16:** verge area on Lower Burnham Road is overgrown, needs clearing. Reported Ref No.2607951. Nothing to report as number not now showing on ECC web site – to be followed up  
**ACTION: CLERK**
- 165. Footpath 15:** sign rotten and unusable, new sign needed. Reported to ECC Highways Ref No.2616290
- 166. EMERGENCY PLANNING/PROCEDURES:** Mr Wakeling offered to contact MDC/CCC re up to date procedures. Clerk to forward details  
**ACTION: CLERK**

## **TRAINING/CONFERENCES/MEETINGS**

- 167. MDC Code of Conduct Training for Cllrs:** had been held on 22<sup>nd</sup> May 2019. Members were supplied with notes from this session. Noted.
- 168. Passenger Transport Meetings June 2019:** Members had been reminded that the Maldon District meeting would be on Wednesday 12<sup>th</sup> June in MDC offices, and that a resident had indicated that she would attend on behalf of the PC. Members expressed their thanks. The Members had no issues that they wished to be raised at this meeting.
- 169. Dengie Hundred Bus Users Group:** AGM on Wednesday 19<sup>th</sup> June 2019 12.45pm at Burnham Town Council Offices. Members had been supplied with copy email dated 25<sup>th</sup> May 2019 with details of the AGM etc. As no Members will be available to attend, the Clerk will also ask resident attending the Passenger Transport Meeting). Members were supplied with information from the DHBUG web site. Noted
- 170. Dengie Hundred Group of Parish Councils Quarterly Meeting:** Wednesday 19th June 2019, No one available to attend

## **CORRESPONDENCE/CONSULTATIONS**

- 171. EALC Strategic Plan Consultation:** email dated 23<sup>rd</sup> May 2019 had been forwarded by email. Hard copy handed over to Mr Wakeling for review  
**ACTION: MR WAKELING**
- 172. Environment Agency Consultation: on draft national flood and coastal erosion risk management strategy for England:** email dated 28<sup>th</sup> May 2019 had been forwarded to Members Consultation closes 4<sup>th</sup> July 2019. Whilst Members had only been asked to consider and complete areas relevant to this PC, Members agreed that this needed an expert's opinion.

County Cllr Mrs Channer left the meeting

## PLANNING

173. **Planning Applications received by the Parish Council:** the following were considered and the responses were:

**19/00523/FUL PP-07804519 Land at Pine Lodge, Junction Road, Cold Norton:** erection of tractor/hay barns and stables. Week No.19 dated 10<sup>th</sup> May 2019:

The Parish Council recommended refusal for the following reasons:

*"It is outside the development boundary and impacts on the open visual aspect of the landscape. Contrary to policy S8 of the Maldon District LDP (Settlement Boundaries and the Countryside)"*

**19/01369/FUL PP-07309248 Lords Acre Nursery, Lower Burnham Road, Cold Norton:**

Section 73A application for the erection of four polytunnels (proposed) and the erection of a farm shop to sell on site grown produce (part retrospective). Week No.20 dated 17<sup>th</sup> May 2019:

The Parish Council had no comment to make, but suggested that this application be deferred to North Fambridge Parish Council

**FOR INFORMATION ONLY: PDE/MAL/19/00573 4 The Links, Stow Road, Cold Norton:** single storey rear extension with flat roof which would extend beyond the rear wall of the original house by 8m, maximum height of 3.91 and the maximum height to the eaves of 3m. Week No.21 dated 24<sup>th</sup> May 2019. Noted by Members.

174. **Maldon District Council Decisions:** covering decisions advised from w/e 17<sup>th</sup> May to w/e 31<sup>st</sup> May 2019; a detailed list had been supplied to Members, which is summarised below:

### **HOUSE/MAL/19/00231 Cold Norton**

Exterior of property to be rendered and clad, two single storey extensions to front of property, replace conservatory with single storey extension, bay window on front elevation, replacement windows, Juliet balcony on rear elevation, rear patio doors replaced with French doors, new front door with glazed side panels.

32 St Stephens Road Cold Norton Essex CM3 6JE

(UPRN - 100090555823)

Mr Andrew Turner **APPROVED**

### **COUPA/MAL/19/00331 Purleigh**

Prior approval of proposed change of use of agricultural building to No.1 dwelling house (C3), and for associated operational development.

Agricultural Building Flambirds Farm Hackmans Lane Purleigh

(UPRN - 010094633699)

Mr Trevor Crosby **REFUSED**

### **FUL/MAL/19/00166 Cold Norton**

Erection of a single, one and a half storey dwelling with detached garage on land west of Nathilda Land West Of Nathilda Purleigh Grove Cold Norton Essex

(UPRN - 010094633684)

Mrs Luke Hardy **APPROVED**

### **FUL/MAL/19/00258 Cold Norton**

Section 73A application for the change of use from office use to residential use containing one (1) x two-bedroom and five (5) x one-bedroom residential units and the provision of associated parking and amenity space.

Great Canney Court Hackmans Lane Cold Norton Essex

(UPRN - 010000236161)

Great Canney Developments Ltd **REFUSED**

175. **Housing Needs Survey:** Members agreed to postpone this to September 2019
176. **Planning Appeal Decision: OUT/MAL/18/00367 (Appeal Ref: APP/X1545/W/18/3207877)**  
 Proposal: Outline application for 2 detached dwellings, with all matters reserved.  
 Address: Land Adjacent To Glen Loy, Latchingdon Road, Cold Norton  
 APPEAL DISMISSED – 15 May 2019. Members had been supplied with a copy of the decision notice
177. **WINTER SALT PARTNERSHIP SCHEME 2018/2019:** Members were reminded that a salt bin is to be installed at village hall car park utilising some of the salt supplied by ECC. Number of bags remaining from 2018/19 to be confirmed. Members had been advised that paperwork had been received from ECC about 2019/2020 scheme. Members to consider participation in the scheme for the coming winter and if so to consider where the current salt stock/new stock if required can be stored. It was agreed that initially quantity of stock remaining be clarified. **ACTION: MR HAYDON**
178. **STANDING ORDERS:** review deferred to a future meeting.  
**ACTION: CLERK**
179. **COUNTRY PRODUCE:** Members had been advised that the shop closed on 1<sup>st</sup> June 2019 for 3 to 4 weeks for refurbishment. Noted.
180. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).  
 Clerk updated Members re commemorative tree/bench in Churchyard.
181. **DATES OF FUTURE MEETINGS IN 2019**  
 Wednesdays: 3<sup>rd</sup> July, 4<sup>th</sup> September, 2<sup>nd</sup> October, 6<sup>th</sup> November and 4<sup>th</sup> December.

There being no further business the meeting was closed at 8.55pm

Chairman.....

Date.....