

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6TH NOVEMBER 2019 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Mrs M Gunn
Mr B Haydon (Vice Chairman)
Mrs J luck
Mr J Richardson
Mr A Romang

In attendance: Mrs M. Dyer (Parish Clerk)
District Cllr Mrs Fleming
Two Members of the Public

- 390. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr P Wakeling, County Cllr Mrs Channer and District Cllr Ms S White.
- 391. DECLARATION OF INTERESTS**
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mr Romang declared an interest in Allotments as he is an allotment holder.
Mr Richardson declared an interest in Stow Maries Aerodrome as he works there as a volunteer.
- 392. PUBLIC QUESTION TIME:** one of the Members of Public present spoke about the new planning application submitted for 'Vermont'. There was also a general discussion about the issues concerning Wellinditch Bridge.
- 393. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 2nd October 2019 were approved as correct and signed accordingly.
- 394. DISTRICT COUNCILLOR'S REPORT:** District Cllr Mrs Fleming updated Members advising that the changes to A12 are detailed in a booklet which would be supplied to the Clerk to copy for Members; that MDC accounts would be approved at the end of November; that District Cllr Mrs Fleming had been appointed to the Overview and Scrutiny Committee; that conditions had been lifted re sewage pipes etc. and 105 homes would now be built in North Fambridge; that the next phase in MDC restructure was underway and new staff would be recruited; that the lease for Maldon Yacht Club had expired.
- 395. COUNTY COUNCILLOR REPORT:** Members had been supplied by email with a report from County Cllr Mrs Channer dated 21st October 2019. Noted.

FINANCE

Approval of Payments

- 396.** Mr Roy Wiseman to village caretaker work. Invoice for works in September and October dated 25th October 2019 £100.00. Cheque No.022116
- 397.** Maria Dyer office expenses from 28th September to 31st October 2019 £34.27 (£33.89). Cheque No.022117
- 398.** Cold Norton PCC to space in The Beacon for PC reports from April 2019 to March 2020. Invoice dated 8th October 2019 £176.14. Cheque No.022118

399. Dengie Hundred Group of Parish Councils to affiliation fee Invoice No.490 dated 20th October 2019 £15.00. Cheque No.022119
400. EALC to Cllr Training Day 1 26th November 2019 for Cllr Richardson. Invoice No.11951 dated 8th October 2019 £108.00 (£90.00 net). Cheque No.022120
401. EALC to Cllr Training Day 2 3rd December 2019 for Cllr Richardson. Invoice No.11980 dated 8th October 2019 £108.00 (£90.00 net). Cheque No.022120
402. EALC to 2 x new Cllr files (Cllr Mrs Gunn and Cllr Mrs Luck) @ £18.00 each ex delivery & VAT. Invoice No.12002 dated 16th October 2019 £50.16 (£41.80 net). Cheque No.022120
403. E-on to electricity for street lights September 2019 Invoice No.HI7A89E3A7 dated 1st October 2019 £108.92 (£103.73 net) was taken by direct debit on 11th October 2019.

404. **Financial Statement**

Current balances:

Barclays 10 Day Notice as at 10th Sept 2019	£	588.62
Santander as at 2nd November 2019	£	<u>36,694.64</u>
	£	37,283.26*

*includes £10,000 planned reserve for VH carpark/playground project plus £1,642.74 remaining from VH Toilet Project (i.e. not yet invoiced by liquidator)

405. **The Pensions Regulator:** Members had been advised that the return had been completed: Nil Staff for enrolment. Noted
406. **Solar Panels at Village Hall:** Members had been advised that the estimated FIT for quarter to 27th October 2019 would be c£535. Noted.
407. **Grants:** Members considered two applications and were all in agreement to grant £500 to the Church to help maintain the Church grounds and footpath used by many people and to grant £50 to Essex & Herts Air Ambulance.
408. **Poppy Appeal:** Members noted the thank you email received for donation.

PLANNING

409. **Planning Applications received by the Parish Council:** the following were considered and the responses were:

19/01015/FUL/WTPO Vermont, 27 Stow Road, Cold Norton: demolition of existing two storey dwelling house and construction of new two storey dwelling house including outbuilding/garage and new dropped kerb to existing vehicular access. Week No.40 4th October 2019:

The Parish Council recommended refusal for the following reasons:

1. Scale and bulk of the proposed dwelling house and proximity to the neighbouring listed building – contrary to polices: S1 – Sustainable Development; D1 – design, quality and built environment; D3 – conservation & heritage assets
2. Outside the development boundary – contrary to S8 – settlement boundaries and the countryside

One Member of the Public then left the meeting.

19/01013/OUT PP-08160957 Land adjacent Glen Loy, Latchingdon Road, Cold Norton: outline application for one detached dwelling and garage with all matters reserved except for access. Week No.40 4th October 2019:

The Parish Council recommended refusal for the following reason: Outside the development boundary – contrary to S8 – settlement boundaries and the countryside

19/00970/HOUSE 14 St Stephens Road, Cold Norton: first floor balcony to rear elevation. Week No.41 11th October 2019:

The Parish Council raised no objections and had no comments to make.

- 410. Maldon District Council Decisions:** covering decisions advised from w/e 4th October 2019 to w/e 1st November 2019; a detailed list had been supplied to Members, which is summarised below:

LBC/MAL/19/00752 Cold Norton

Variation on condition 5 (retention of existing door) on approved planning permission LBC/MAL/18/01168 (Conversion of existing stables, currently used as storage, to ancillary accommodation.) Amendment to wording of condition 5 to allow the door to be altered to fit the new door opening.

Norton Hall St Stephens Road Cold Norton Essex
(UPRN - 100091257122)

Mr & Mrs Spicer **GRANTED LISTED BUILDING CONSENT**

LDP/MAL/19/00764 Cold Norton

Claim for lawful development certificate for a proposed single storey rear extension.

4 The Links Purleigh Essex CM3 6FR
(UPRN - 010014001548)

Mr David Bench **APPROVED**

PDE/MAL/19/00967 Cold Norton

Single storey rear-side extension which would extend beyond the rear wall of the original house by 6m, maximum height of 3.0m and the maximum height to the eaves of 3.0m. Removal of existing garage. Removal of door on rear elevation. Removal of fence panel on side elevation.

12 Latchingdon Road Cold Norton Essex CM3 6JG
(UPRN - 100090555217)

Mr Wayne Shaddick **REFUSED**

WTPO/MAL/19/00944 Cold Norton

T1 Ash - Crown reduce back from property to give 2 metres clearance of roof and building. Remove deadwood. Reduce height by 1.5 metres and rebalance crown over neighbouring side by up to 2 metres. All cuts to be made at suitable growth points. To prevent interference between tree and property and good arboricultural practice.

35 St Stephens Road Cold Norton Essex CM3 6JE
(UPRN - 100090555826)

Hawkes **APPROVED**

- 411. Notification of Appeal:** Land East of Pine Lodge, Junction Road, Cold Norton.

Proposal: Conversion of workshop to three bedroom dwelling

Application Ref: 19/00466/FUL PP-07794689

Appellants Name: Mr Buschweiler

Appeal Ref: APP/X1545/W/19/3236726

Appeal Start Date: 8th October 2019

- 412. Notification of Appeal:** Great Canney Court, Hackmans Lane, Cold Norton.

Proposal: Claim for lawful development certificate for the change of use from offices (Use Class B1) to 6 No, residential units (use Class C3)

Application Ref: LDE/MAL/18/00790 PP-07043083

Appellants Name: Great Canney Developments Ltd

Appeal Ref: APP/X1545/X/19/3235329

Appeal Start Date: 10th October 2019

District Cllr Mrs Fleming left the meeting.

- 413. Revocation of Supplementary Planning Documents:** had been forwarded to Members by email. Noted.

- 414. Housing Needs Survey:** it was agreed that a leaflet would be distributed with the survey updating Residents on various activities in the village. **ACTION: CLLRS/CLERK**

- 415. COUNTY BROADBAND:** Members were advised that there was no news re the investigation re the three most 'offensive' poles in St Stephens Road; Members then discussed that the three poles erected in Latchingdon Road were not being used and were they actually needed. County Broadband to be contacted.

- 416 **VILLAGE HALL:** Mr Romang reported that the floor in the main hall had been resealed and that the badminton court lines would not be reinstated as there had not been a badminton club at the hall for some considerable time; that there had been a flood in the gents' toilet. Members were reminded about the upcoming fund raising event: a talk about Radio Caroline.

HIGHWAYS AND ROAD SAFETY

417. **Cherry Blossom Lane:** the meeting was closed to allow a Cherry Blossom Lane resident to speak about the road. When the meeting was reopened the Members requested the Clerk contact the contractor again to discuss the condition. **ACTION: CLERK**
418. **Road Safety:** it was agreed that as the Police were still to confirm if the zebra crossing was a suitable/safe site for speed checks/TRUCAM, that a TRUCAM trial be conducted at the approved site at the bridge/Green Trees Avenue. Clerk to contact TRUCAM operative at MDC
ACTION: CLERK
419. **VAS (vehicle activated) Signs:** nothing to report; Clerk to follow up again.
ACTION: CLERK
420. **ECC Member Led Footway Repair Programme:** County Cllr Mrs Channer to advise if the CN submission is to be progressed.
421. **Speed Limit Reduction in Village:** additional request passed to and acknowledged by District Cllr Mrs Fleming. Awaiting response.
422. **Mundon Wash Bridge Progress:** Members noted latest update that had been forwarded by email.
423. **Closure of Wellingditch Bridge, Stow Maries:** Members noted that works are expected to be completed pre Christmas.
424. **Hoe Mill Bridge, The Causeway:** Members noted latest update that had been forwarded by email.
425. **St Stephens Road: parking near School:** Members had been supplied with a report from the school and action taken by the School. Noted.

POLICE MATTERS/ANTI-SOCIAL BEHAVIOUR

426. **Special Constables:** nothing to report
427. **Police Presence in Community/PC Meetings:** nothing to report.

OPEN SPACE

428. **Cowpiece Nature Reserve:** nothing to report
429. **Playing Field**
- 429.1. **Independent Playground Inspection 2019:** local contractor has completed majority of works, awaiting final report. Noted
- 429.2. **Car park Extension/New Play Equipment/Skate Ramp:** nothing to report
- 429.3. **Goal Posts/Woodham Radars:** Members had been advised that Woodham Radars had been asked to confirm their plans and supplied with copies of the correspondence. Clerk to follow up re site of proposed site WR goals. **ACTION: CLERK**
430. **Village Caretaker work:** Caretaker had carried out regular inspections at the playground and litter picked throughout the village. Noted.

- 431. **Allotments: Land adjacent to site:** nothing to report. Members requested that this item be removed from the agenda for the time being.
- 432. **Three Ashes Corner as a Village Green:** nothing to report
- 433. **Seat near allotments/bus stop:** District Cllr had been investigating permission route at MDC, Members asked Clerk to chase. **ACTION: CLERK**
- 434. **Trees in Playing Field:** clarification of areas to be included in tree survey for costs to be then obtained. Clerk and Chairman to meet to discuss
- 435. **Trees/hedges encroaching into playing field:** Clerk and Chairman still to meet to discuss extent of removal. **ACTION: CHAIRMAN/CLERK**
- 436. **Tree Charter:** Members had been advised that CNPC is now signed up to the Tree Charter and a copy of guide for Parish Councils had been forwarded to Members by email. Noted. Clerk to clarify if free trees can be given to private individuals/residents. **ACTION: CLERK**

PUBLIC RIGHTS OF WAY

- 437. **Footpaths 12/13 bridge brickwork:** ECC Highways Ref.2547383 (7/1/18) Awaiting update from PRoW
- 438. **Footpath 14/19:** gate post adrift; reported Ref No.2591197 (12/10/18) Awaiting update from PRoW
- 439. **Footpath 16:** verge area on Lower Burnham Road is overgrown, needs clearing. Reported Ref No.2607951 (3/3/19) Awaiting update from PRoW
- 440. **Footpath 15:** sign rotten and unusable, new sign needed. Reported to ECC Highways Ref No.2616290 (8/5/19) Awaiting update from PRoW
- 441. **Footpath 28:** overgrown – reported ECC Highways Ref.2631091 (31/8/19) Vegetation cut back.
- 442. **EMERGENCY PLANNING/PROCEDURES:** nothing to report

TRAINING/CONFERENCES/MEETINGS

- 443. **Dengie Hundred Group of Parish Councils Quarterly Meeting:** Members had been supplied with the minutes from the meeting held on 18th September 2019 and advised that the next Quarterly Meeting would be on 15th January 2020 in Mayland. Cllr Haydon, Cllr Romang and Cllr Mrs Gunn advised that they would not be able to attend the January meeting.
- 444. **DHBUG (Dengie Hundred Bus Users Group): Members Meeting 23rd October 2019:** Members had been supplied with information/agenda and a report from Mrs Allen who had kindly attended the meeting. Noted
- 445. **Stow Maries Aerodrome Joint Consultative Committee (JCC) Meeting Wednesday 6th November 2019:** minutes from the July meeting and the agenda for the November meeting had been supplied to Members by email. Cllr Haydon had attended the November meeting and reported back to Members: that all local Parish Councils are part of the Joint Consultative Committee (JCC) which discusses all activities at the site, including flights at the Aerodrome; that fund raising has been successful to pay for works at the Aerodrome; that the site has been awarded 'Museum' status and had established a connection with The Imperial War Museum; and that developing the nature side of the site is proving successful..
- 446. **Police & Fire and Rescue Service Meeting: Tuesday 19th November 2019:** details had been supplied to Members. Cllr Mrs Gunn offered to attend. **ACTION: CLERK**

- 447. **Community J9 Domestic Abuse training session on 26th November 2019:** details had been supplied to Members. No one available to attend.
- 448. **Dengie Hundred Group of Parish Councils Annual Quiz: Wednesday 27th November 2019 7.30pm in Southminster.** CNPC unable to put forward a team.

CORRESPONDENCE/CONSULTATIONS

- 449. **EALC Legal Update for October 2019:** had been forwarded to Members by email. Noted.
- 450. **What3words:** details had been forwarded to Members. A Parish Council use was not identified, so it was agreed that perhaps the system just be promoted to residents via the website.
ACTION: CLERK
- 451. **Fire Service – Have Your Say survey:** details had been forwarded to Members by email; close date Friday 13th December 2019. Members to complete as individuals if they wish.
ACTION: ALL CLLRS
- 452. **WINTER SALT PARTNERSHIP SCHEME 2019/2020:** Members had been advised that the new scheme had been launched and that the Clerk had advised ECC that CNPC would be participating, but did not require any salt. Noted.
- 453. **STANDING ORDERS:** review deferred
- 454. **HEALTH & WELLBEING:** Mr Wakeling discussing whole topic with organisers of Seniors Coffee Morning/lunch club etc. Information about the recent launched 'United in Kind' had been forwarded to Members by email. Noted
- 455. **STOLEN POST BOX:** Clerk updated Members, advising that as the Royal Mail were reluctant to reinstate the stolen box that the matter had been referred to MP Mr John Whittingdale and the Post Review Panel
- 456. **MEMORIAL ITEMS:** discussed and agreed would be in the form of trees. Plaques to be considered at a future meeting.
- 457. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

A Member advised that hedges on Latchingdon Road opposite to De Laches were overgrown and causing a safety issue – to be reported to ECC Highways **ACTION: CLERK**
- 458. **PROPOSED FINAL MEETING FOR 2019:** Wednesday 4th December.

There being no further business the meeting was closed at 9.52pm

Chairman.....

Date.....