

COLD NORTON PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 17TH JUNE 2020 AT 7.30PM HELD REMOTELY BY ZOOM

THOSE PRESENT:

Councillors:

Cllr Haydon (Chairman)
Cllr Mrs Gunn (Vice Chairman)
Cllr Mrs Luck
Mr J Richardson
Mr A Romang

In attendance: Mrs M. Dyer (Parish Clerk)
One Member of the PCP Working Group

57. APOLOGIES FOR ABSENCE: there were no apologies for absence.

58. DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

There were no declarations of interest at this point.

59. PUBLIC QUESTION TIME: there were no questions at this point.

60. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT (PCP) WORKING GROUP:

This meeting had been called to note progress to date since the formation of the PCP Working Group and to consider the May 2020 PCP Project Progress Report and the PCP Project Analysis of Extended Car Park Options Report dated 11th June 2020 and to formally agree the various next stages.

The meeting was closed to discuss this with the PCP Working Group.

Following detailed discussions the meeting was reopened and the following are matters noted and actions agreed by all the Members.

- 60.1.** Members noted that the PCP Working Group had made considerable progress in developing plans for the Extended Car Park and improvements to the Children's Playground and Cherry Blossom Lane. Activity was documented by monthly Progress Reports distributed to Council Members for information and feedback.
- 60.2.** Members noted receipt of the March 2020 Progress Report, and that at that stage no formal decisions committing the PC to action or expenditure had been required. However, Members at that stage had indicated their preference for Option 1 in relation to the size and configuration of the proposed car park.
- 60.3.** Members noted receipt of the April 2020 Progress Report and that guidance had been sought from the Members by email for an agreement in principle to permit continuation of work in relation to progressing the draft planning application for the proposed car park extension pending confirmation of the parking Use Class at that time and, that on submission, for Cllr Richardson to pay fees of £142 (to be refunded by the Parish Council). Also for an agreement in principle to apply for Public Works Loans for the car park and Cherry Blossom Lane (CBL) works, and that the Parish Council can/will meet the pre-requisites for borrowing approval such as public consultation.

- 60.4 Members noted receipt of the May 2020 Progress Report and agreed to utilise Chelmsford City Council (CCC) as the Design Partner and, subject to review of the draft planning application for the car park, to submit the full planning application (Cllr Richardson to pay fees of £142 - to be refunded by the Parish Council). Members formally agreed in principle to apply for Public Works Loans for the car park and CBL based on the budgetary estimates within the May report.

- 60.5 To keep residents updated on the progress of this project, with initially a summary of the project to date included on the PC website; updates to be added as applicable.

- 60.6 To record the appreciation of the Parish Council for the large commitment in time and effort made by the Working Group in developing this project.

- 61. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.)

The Clerk advised Members of an issue with a piece of wooden play equipment, but that appropriate action was in hand.

- 62. **NEXT MEETING:**
Wednesday 8th July 2020 (Remote Meeting by ZOOM)

There being no further business the meeting was closed at 20.59.

Chairman.....

Date.....