

COLD NORTON PARISH COUNCIL

ORDINARY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 10TH JUNE 2020 REMOTELY BY ZOOM – commencing immediately after the Annual General Meeting

The attendance list is the same as for the Annual General Meeting.

12. **APOLOGIES FOR ABSENCE:** apologies were received and accepted from District Cllr Ms White
13. **DECLARATION OF INTERESTS**
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mr Romang declared an interest in Allotments as he is an allotment holder.
14. **REMOTE MEETINGS**
Members were all in agreement to the rules for conducting remote meetings.
15. **PUBLIC QUESTION TIME:** the one Member of Public present had no questions, but the Members, expressed their thanks to him for looking after the Cherry Blossom Trees, which are looking good.
16. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 4th March 2020 were approved as correct. They will be signed accordingly when it is possible.
17. **DISTRICT COUNCILLOR'S REPORT:** District Cllr Mrs Fleming reported that Maldon District Council was also operating under delegated powers and remote meetings and gave a brief update advising that there is a discretionary grant situation in operation for businesses in the Parishes.

District Cllr Mrs Fleming left the meeting at this point.
18. **COUNTY COUNCILLOR'S REPORT:** Members had been supplied by email with the annual ECC report in two parts which would have been the ECC Report at the APM. At the meeting County Cllr Mrs Channer gave a brief update relating to the opening of Maldon High Street and other shopping areas in the County and that in certain areas speed limits were being lowered to 20mph for safety reasons because of narrowness of pavements and the 2 meter ruling. 16 libraries would be reopening along with recycling centres and country parks. County Cllr Mrs Channer thanked the Cllrs and residents for volunteering for various tasks at this difficult time.
19. **DELEGATED AUTHORITY**
Members formally sanctioned the agreement agreed by email that, due to the Covid-19 Outbreak, that in relation to Council decisions power was delegated to the Clerk during any period of restricted activity to lawfully enable the Council to fulfil its responsibilities.

FINANCE

Approval of Payments

Members formally sanctioned the approval of payments submitted to Members by email on 4th June 2020, namely:

20. Graham Cornell to labour and material re fence screening bin at village hall. Invoice No.1922 dated 7th March 2020 £215.00. Cheque No.022153

21. Sue Lees Consultancy to quarterly maintenance fee (April 2020) CNPC web site. Invoice No.0004314 dated 1st March 2020 £30.00. Cheque No.022154
22. Sue Lees Consultancy to advance fee (April 2020) for WordPress Maintenance Plan (twice yearly April/Oct) CNPC web site. Invoice No.0004319 dated 1st March 2020 £40.00. Cheque No.022154
23. Sue Lees Consultancy to hosting for CNPC web site for one year (reduced rate). Invoice No.0004350 dated 1st April 2020 £60.00. Cheque No.022154
24. Lodge Information Services to subscription renewal LIS Managed Antivirus Subscription one year to 29th April 2021. Invoice No.LIS57587 dated 30th March 2020 £60.00 (£50.00 net). Cheque No.022155
25. Maldon District Council to Community Protection Team TRUCAM Services 3 x half hour sessions in January 2020. Invoice No.COL58581063 dated 6th March 2020 £58.39 (£48.66 net). Cheque No.022156
26. Maldon District Council to grass cutting Invoice No.COL58681122 dated 20th March 2020 £401.38 (£334.48 net). Cheque No.022156
27. EALC to 2020/21 Affiliation Fees for EALC & NALC Invoice No.12551 dated 1st April 2020. Fees are based on electorate figure of 931 £342 68 (EALC £275.65; NALC £67.03). Cheque No.022157
28. Essex Wildlife Trust to annual membership £40.00. Cheque No.022158
29. BHIB to insurance renewal from 1st June 2020 to 31st May 2021 (3rd of 3 year agreement). Invoice No.LCO00345-361478 dated 5th April 2020 £685.42 (Premium £611.98; Insurance Premium Tax £73.44). Cheque No.022159
30. Brian Haydon to expenses: printer ink producing Bradwell B village questionnaire £81.60 (£68.00 net). Cheque No.022160
31. Dexter & Frazer Wiseman to delivering and collecting back Bradwell B Village Questionnaire to all homes in village (except 21 on outskirts of village which were posted) £80.00. NB Cheque made out to their Mother Mrs Wiseman. Cheque No.022161
32. Roy Wiseman to village caretaker work 1st March to 25th April 2020 29 1/2 hours. Invoice dated 25th April 2020 £265.50. Cheque No.022162
33. Maria Dyer to office expenses 1st March to 4th June 2020 (includes COVID-19 phone calls, plus envelopes and 42 stamps re Bradwell B village questionnaire) £127.58 (£127.21 net). Cheque No.022163
34. BT to public pay phone at Village Hall. Line Rental quarter to 31st July 2020 Invoice No.Q023WD dated 13th May 2020 £72.84 (£60.70 net) was taken by direct debit on 27th May 2020
35. Wave to water at Parish Council Allotment site 30th November 2019 to 15th March 2020. Invoice No.7192123 dated 6th May 2020 £35.61 was taken by direct debit on 28th May 2020.
36. E-on to electricity for street lights February 2020 Invoice No.HI837A3D12 dated 1st March 2020 £105.28 (£100.27 net) was taken by direct debit on 11th March 2020.
37. E-on to electricity for street lights March 2020 Invoice No.HI8530B8D9 dated 1st April 2020 £112.55 (£107.19 net) was taken by direct debit on 11th April 2020.
38. E-on to electricity for street lights April 2020 Invoice No.HI86F10F9F dated 2nd May 2020 £108.92 (£103.73 net) was taken by direct debit on 12th May 2020.

39. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10th March 2020	£	589.12
Santander as at 2nd June 2020	£	<u>59,827.38</u>
	£	60,416.50*

*includes £15,000 planned reserve for VH carpark/playground project plus £1,642.74 remaining from VH Toilet Project (i.e. not yet invoiced by liquidator), plus Precept from MDC has been received, any approved payments since the March 2020 meeting have yet to be presented.

40. **Solar Panels at Village Hall:** Members noted that the FIT payment for the quarter to 2nd May 2020 was £536.62.

PLANNING

41. **Planning Applications received by the Parish Council:**

Members formally sanctioned the decisions taken under delegated authority relating to the following. Responses agreed were:

20/00391/HOUSE PP-08655771; 21 St Stephens Road: Single storey rear extension:

The Parish Council raised no objections and had no comments to make

20/00449/HOUSE PP-08696740; Oakwood House, St Stephens Road: Proposed two storey side extension, single storey rear extension and front extension top existing garage:

The Parish Council raised no objections and had no comments to make

20/00419/HOUSE PP-08679884; 1 Clarke Rise: Two storey side extension & single storey rear extension:

The Parish Council recommended refusal for the following reasons: This house is within a small development of affordable housing and the proposed extension is too extensive and would not be consistent with the rest of the houses in the development. Overdevelopment. Contrary to Policy D1 (Design Quality and Built Environment); Policy D2 (Climate Change and Environmental Impact of New Development); H4 Effective Use of Land.

42. **Planning Appeal**

To formally sanction the decision taken under delegated authority that no further comments be submitted in relation to:

Planning Appeal APP/X/1545/W/20/3245694

Land adjacent Glen Loy, Latchingdon Road

Outline application for one detached dwelling and garage with all matters reserved except for access 19/-1013/OUT PP-08160957.

Appeal start date: 6th May 2020; close date for representations: 10th June 2020

43. **Tree Preservation Order**

Members noted information supplied regarding Tree Preservation Order No.05/20 for Land between Latchingdon Road and St Stephens Road at Old Railway Embankment, Cold Norton, but requested information from MDC as to why this is being done at this time. **ACTION: CLERK**

44. **Chelmsford Local Plan 2013-2036:**

Members noted that this was adopted at an Extraordinary Meeting held on 27th May 2020.

County Cllr Mrs Channer left the meeting at this point.

45 **Bradwell B**

Cllr Haydon reported that 74 village questionnaires had been returned (17.2% response). The Parish Council response will be prepared based on the results of the village questionnaire and the views of the Parish Council. The response would be kept simple and concise and would include types of measures required to compensate for disruption during construction.

VILLAGE HALL

46. **Report from VHMC:** Members noted that the Village Hall had reopened on Tuesday 9th June 2020 for Pre School only. Cllr Romang advised that a possible grant may be used towards renovation works to the floor in the main hall. Noted.

HIGHWAYS AND ROAD SAFETY

47. **Road Safety:** Members noted that 4 x half hour TRUCAM sessions were undertaken in March and were supplied with a report advising that a total of 13 speeding offences were recorded and forwarded to the Police for processing.

OPEN SPACE

- 48. **Cowpiece Nature Reserve:** Members noted that there is a fallen tree by dipping pond, that costs would be obtained to remove and that a repair will then be needed to rail and possibly to the platform.
- 49. **Playing Field:** Members noted that this remains closed to the public due to COVID-19.
- 50. **Village Caretaker work:** Mr Wiseman has continued to carry out this work – in addition to the regular litter picks and safety checks at the playing field, Mr Wiseman had carried out the following maintenance work: cut back trees at allotment boundary, trimmed bush, swept bridge and edged path at Green Trees Avenue/Latchingdon Road/bridge; Three Ash Corner: cut out dead wood, brambles, roots etc. and disposal of waste; Cowpiece Nature Reserve: installed barrier due to fallen tree; Ferris Avenue footpath: mowed; allotments/strip by Clarke Rise: mowed. Noted.
- 51. **Notice Board by Allotments:** following discussion regarding the current condition of this notice board, it was agreed to investigate that whether it is possible to refurbish it/obtain quote to replace. Members advised that they still wished this board be ‘open’ so that residents can also use to display suitable material of interest to residents. **ACTION: CLERK**
- 52. **PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP:**
It was agreed that as there was much to discuss/consider that an extraordinary meeting be called on Wednesday 17th June 2020 at 7.30pm
- 53. **WINTER SALT PARTNERSHIP SCHEME 2020/2021**
Members had been advised that whilst it is not certain due to COVID-19 if ECC can secure stock of salt, Parishes were being asked to complete the usual paperwork/advise if able to participate in the scheme. The Members were in agreement that the Parish would participate.
- 54. **STOLEN POST BOX**
Members were advised that on 16th April 2020 Mr Whittingdale’s Assistant had advised:
“...Mr Whittingdale did receive a reply from Royal Mail....In summary, Royal Mail has unfortunately mostly repeated the contents of their previous response and do not intend the replace the post box on Latchingdon Road. I am sorry to send you a reply you will find disappointing...”
Members were all in agreement that this should not be pursued any further.
- 55. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

No matters were reported
- 56. **MEETINGS IN 2020**
Extraordinary meeting (by ZOOM) on Wednesday 17th June 2020 at 7.30pm
Next ordinary meeting by ZOOM: Wednesday 8th July.

There being no further business the meeting was closed at 10.07pm

Chairman.....

Date.....