

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 4TH NOVEMBER 2020 AT 7.30PM REMOTELY BY ZOOM

THOSE PRESENT:

Councillors:

Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr Mrs J Luck
Cllr J Richardson
Cllr A Romang

In attendance: Mrs. M Dyer (Parish Clerk)
County Cllr Mrs Channer
District Cllr Mrs Fleming
Plus two Members of the Public

205. APOLOGIES FOR ABSENCE: apologies were received and accepted from District Cllr Ms White

206. DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mr Romang declared an interest in Allotments as he is an allotment holder.

207. PUBLIC QUESTION TIME: there were no matters raised.

208. MINUTES OF THE ORDINARY MEETING of the Parish Council held on Wednesday 7th October 2020 were approved as correct, subject to the word 'Aerodrome' being added to minute No.196 to read: Stow Maries Aerodrome AGM. They will be signed accordingly when it is possible.

209. DISTRICT COUNCILLOR'S REPORT: District Cllr Mrs Fleming reported that Maldon District Council was also still operating under delegated powers and remote meetings and gave a brief update advising that MDC has upgraded its telephone service; that there is support for local businesses from MDC; that the community shop in Purleigh has been shortlisted for an award; that gas works are the reason why Market Hill in Maldon will be closed until 14th November.

210. COUNTY COUNCILLOR'S REPORT: Members noted receipt of report from County Cllr Mrs Channer dated 25th October 2020. At the meeting County Cllr Mrs Channer reported that the second lockdown would commence on 5th November, but would not be as restricted at the first and that ECC would operate where possible with public parks and recycling centres remaining open; libraries would be closed, but some branches would be allowing access by appointment for computer usage.

At this point thanks were conveyed to County Cllr Mrs Channer for putting forward the Parish Council for a grant from the ECC Locality Fund to purchase two picnic tables/benches (both accessible for pushchairs and wheelchairs) to provide seating as part of the new playground project. Clerk will complete the necessary paperwork.

ACTION: CLERK

FINANCE

Approval of Payments

211. Mr Roy Wiseman to village caretaker work from 11th to 24th October 2020, plus refuse sacks Invoice dated 24th October 2020 £58.65 (£57.87 net) Cheque No.022192
212. Maria Dyer office expenses from 2nd to 31st October 2020 £49.31. Cheque No.022193
213. Cllr Brian Haydon to reimbursement of charges incurred for ZOOM meetings for 6 months, plus ink for printer in relation to printing 450 copies of PCP consultation leaflet distributed to all homes in village £236.35 (£196.95 net). Cheque No.022194
214. Maldon District Council to 4 x ½ hour TRUCAM sessions in September 2020. Invoice No.COL58582148 dated 23rd October 2020 £82.08 (£68.40 net). Cheque No.022195
215. Maldon District Council to Grounds Maintenance (grass cutting) July to September 2020. Invoice No.COL58682153 dated 23rd October 2020 £100.34 (£83.62 net). Cheque No.022195
216. The Royal British Poppy Appeal to supply of 1 x Type "C" poppy wreath with CNPC Logo. Invoice No.62 received 28th October 2020 £19.00. Members discussed and were all in agreement to increase this donation by £31.00; total therefore £50.00. Cheque No.022196
217. Dexter & Frazer Wiseman to delivering and collecting back Playground (PCP) Project Consultation Leaflet to all homes in village (except 21 on outskirts of village which were posted) £80.00. NB Cheque made out to their Mother Mrs Wiseman. Cheque No.022197
218. Dengie Hundred Group of Parish Councils re affiliation fee for 2019/20. To reissue of payment as cheque No.022119 dated 6th November 2019 for invoice No.490 dated 20th October 2019 never presented £15.00. Cheque No.022198
219. Directa (UK) Limited to sign for playground Invoice No.268244 dated 3rd November 2020 £227.94 (£189.95 net). Cheque No.022199
220. E-on to electricity for street lights September 2020 Invoice No.H18FF0000E dated 1st October 2020 £109.92 (£103.73 net) was taken by direct debit on 11th October 2020.

221. Financial Statement Current balances:

Barclays 10 Day Notice as at 10 th Sept 2020	£	589.36
Santander as at 2 nd October 2020	£	<u>50,605.79</u>
	£	51,195.15*

*includes £15,000 planned reserve for VH carpark/playground project plus £1,642.74 remaining from VH Toilet Project (i.e. not yet invoiced by liquidator).

222. **Solar Panels at Village Hall:** it was noted that the next FIT payment was due in November 2020.
223. **Web Site:** to agree way forward and costs re web site accessibility: deferred.
224. **Grants:** Members had been supplied with details of two grant requests. Members requested further information in relation to one application. Deferred to December meeting.

ACTION: CLERK

PLANNING

225. **To consider Planning Applications received by the Parish Council:** the following were considered and the responses were:

20/00901/HOUSE PP-09034374: 7 Henney Close: Erection of timber car port. Week No.43 dated 23rd October 2020:

The Parish Council raised no objections and had no comments to make.

20/01054/COUPA Barn at Little Cooks, Lower Burnham Road: change of use of agricultural buildings to dwelling houses (Class C3) and for building operations reasonably necessary for the conversion. Week No.43 dated 23rd October 2020:

The Parish Council raised no objections and had no comments to make.

20/00826/WTPO PP-08972957: Honfleur, 2 Ferris Avenue: T1 Horse Chestnut –reduce back from building by 1.5m, crown lift to 5m. T2Oak – reduce back from building by 2m, crown lift to 5m. T3 Hawthorn – removal of dead wood and reduction of height by 1.5m. Week No.43 dated 23rd October 2020:

The Parish Council had no objections, providing they are in line with MDC's Tree Officer's recommendations

20/01046/HOUSE PP-09157597: Anholt, 64 Latchingdon Road: raise the existing roof ridge height, pitched roof front and rear dormers and additional gable front and rear extension and proposed double garage. Week No.44 dated 30th October 2020:

The Parish Council raised no objections and had no comments to make.

226. Planning Appeals:

Appeal Ref: APP/X1545/W/20/3255400: Oakwood Manor, Station Road, Cold Norton: Section 73A application for the siting of 2 No. mobile homes. Application Ref: 19/01270/FUL PP-08331832. Appeal start date 5th October 2020. Noted by Members.

Appeal Ref: APP/X1545/W/20/3259477: Land East Of Bradwell Power Station Downhall Beach Bradwell-On-Sea: Application to carry out ground investigations, load test and associated works in connection with a proposed new Nuclear Power Station at Bradwell-on-Sea, together with the creation of two site compound areas and associated parking areas. Application Ref: 20/00157/FUL PP-08474837. Appeal start date: 15th October 2020. Noted by Members.

227. Maldon District Council Decisions: covering decisions advised from w/e 9th October to w/e 30th October 2020; a detailed list had been supplied to Members, which is summarised below:

HOUSE/MAL/20/00803 Cold Norton

Single storey rear extension including demolition of existing garage
29 Latchingdon Road Cold Norton Essex CM3 6JG
(UPRN - 100090555237)

Mr and Mrs J Burman **APPROVED**

FOR INFORMATION ONLY

PDE/MAL/20/00815 Cold Norton

Single storey rear extension which would extend beyond the rear wall of the original house by 5.4m, maximum height of 3.1m and the maximum height to the eaves of 2.6m.

29 Latchingdon Road Cold Norton Essex CM3 6JG
(UPRN - 100090555237)

Mr & Mrs J Burman **PRIOR APPROVAL NOT REQUIRED**

FOR INFORMATION ONLY

LDP/MAL/20/00772 Cold Norton

Claim for lawful development certificate for siting of a caravan for domestic purposes
Toad Hall Station Road Cold Norton Essex
(UPRN - 100091257160)

Mr C Mead **APPROVED**

HOUSE/MAL/20/00759 Cold Norton

Single storey side & rear extension, with dormers and a roof light in existing roof
14A Latchingdon Road Cold Norton Essex CM3 6JG
(UPRN - 100090555219)

Mr Williams **APPROVED**

228. New Government Planning White Paper: it was noted that the Cold Norton Parish Council response had been submitted and a copy forwarded to Members by email on 29th October 2020.

229. Bradwell B

229.1. Stakeholder Update/Community Forum: Members noted receipt of this update dated 9th October 2020.

229.2. Bradwell B new nuclear power station - EIA Scoping Notification and Consultation (close date 7th November 2020): it was agreed not to make a submission.

230 Burnham Road, South Woodham Ferrers (development North of B1012 SWF): Members had been supplied with further communication from the Woodham Infrastructure Group and from Stow Maries Parish Council and advised that a copy of the CNPC Bradwell B Consultation had been forwarded to the Woodham Infrastructure Group. Taking into account a meeting that two Cllrs had attended last year and other information re this, Members had already expressed concern regarding this development and the effects it would have on travel in this area. At the meeting Members considered the latest communication from the Woodham Infrastructure Group and Stow Maries Parish Council and were in agreement to offer support by writing to the relevant bodies. Members were encouraged to complete the short survey that The Woodham Infrastructure Group was running.

ACTION: CLERK/ALL CLLRS

231. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)

231.1 Research: Members considered the October 2020 PCP Report and discussed/agreed arrangements for the distribution of the consultation leaflet, the research with the village Pre-School and Primary School and the opportunity for residents to discuss the project at an socially distanced open air event at the village hall, so that views and evidence can be gathered re the playground, car park, road works and a PWLB loan.

231.2. Car Park Layout/Options/Landscaping: following lengthy discussions it was agreed to amend the planning application for 14 x car parking spaces with enhanced tree coverage along the Cherry Blossom Lane boundary.

ACTION: CLLR RICHARDSON

231.3. Funding: it was noted that the grant application to the ECC CIF Fund had been successful and CNPC had been awarded £3,052.00 to purchase a basket swing. Thanks were expressed to Cllr Richardson for his work on this application.

County Cllr Mrs Channer and District Cllr Mrs Fleming left the meeting at this point.

VILLAGE HALL

232. Report from VHMC: not available at the meeting, but following the meeting Cllr Romang reported that the main hall floor had been sanded and was looking good.

HIGHWAYS AND ROAD SAFETY

233. TRUCAM: it was reported that TRUCAM sessions are to start in November 2020.

234. St Stephens Road School Parking Issue: Clerk still to discuss other elements with Head Teacher.

235. Highways Sign at Pale Pitts Farm Site: Clerk outlined issue to Members. Clerk to investigate.

ACTION: CLERK

OPEN SPACE

236. Cowpiece Nature Reserve: nothing to report

237. Playing Field

237.1. Annual Play Equipment Inspection: nothing new to report

237.2. Replacement Signage: it was noted that the sign had been delivered and would be installed ASAP.

237.3. Football on Playing Field: it was noted that the Clerk is still waiting to hear back from the youth football club

- 238. **Village Caretaker work:** Mr Wiseman has continued to carry out this work, but limited due an injury, but he had carried out regular litter picks and inspections of the playground equipment.
- 239. **Notice Boards:** nothing to report
- 240. **Essex Forest Initiative:** nothing to report, but Cllr Richardson advised that he had applied to CCC and MDC for trees.
- 241. **COUNTY BROADBAND:** report not available

TRAINING/CONFERENCES/MEETINGS

- 242. **Essex Playing Fields Association: Monday 12th October and Thursday 15th October 2020: AGM & Best Kept Playing Fields Competition:** no one had been available to attend. Members noted receipt of the Annual Report and autumn edition of the EPFA magazine.
- 243. **Remembrance Day Sunday 8th November 2020:** it was noted that the wreath would be laid by Cllr Alex Romang subject to expected COVID-19 lockdown restrictions. Thanks were expressed to Cllr Romang for putting 'Tommy' up at the Church.
- 244. **Dengie Hundred Group of Parish Councils:** Members noted receipt of minutes from last meeting held in January 2020 and were advised that the proposed meeting by ZOOM on Wednesday 18th November 2020 had now been cancelled.

CORRESPONDENCE/CONSULTATIONS

- 245. **Health & Wellbeing: Presentation & Toolkit from EALC.** Members noted email dated 8th October 2020 from MDC, but requested this be brought back to a meeting in the New Year.
ACTION: CLERK
- 246. **Essex Youth Service:** Members noted email from MDC dated 22nd October 2020 and requested this be brought back to the February 20221 meeting.
ACTION: CLERK
- 247. **Public Consultation & Public Sector Surveys:** Members noted receipt of email from EALC dated 22nd October 2020 and were advised that EALC had requested comments by Friday 4th December 2020 for inclusion in the NALC response (NB the Government Survey close date is 29th January 2021). It was agreed that if Cllrs have any comments they forward to the Clerk who will collate views and submit to EALC.
ACTION: ALL CLLRS/CLERK
- 248. **HOUSING NEEDS SURVEY:** deferred to a future meeting.
- 249. **VILLAGER OF THE YEAR:** Members were advised that the plaque had been engraved; that the Clerk would prepare and circulate to Members copy for an announcement to go in the December issue of The Beacon and would investigate the preferred display location for the plaque.
ACTION: CLERK
- 250. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

Cllr Haydon gave a brief update on a planning enforcement issue. Clerk to follow up
ACTION: CLERK

251. FUTURE MEETINGS

2020: Wednesday 9th December (amended)

2021: Wednesdays 13th January, 3rd February, 3rd March, 7th April, 5th May, 2nd June, 7th July, 1st September, 6th October, 3rd November and 1st December.

At this point it is likely that some, if not all, will be conducted remotely by ZOOM.

There being no further business the meeting was closed at 10.15pm

Chairman..... Date.....

DRAFT