

COLD NORTON PARISH COUNCIL

Notice and Summons to Parish Councillors:

Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr Mrs J Luck
Cllr J Richardson
Cllr A Romang

I write to inform you that an **ORDINARY MEETING OF THE PARISH COUNCIL will be held remotely at 7.30 p.m. on Wednesday 13th January 2021** for the transaction of the under mentioned business. I do hope you will be able to attend.

Members of the Public and Press are also cordially invited to attend the meeting. For log in details, meeting ID and password please contact the Clerk by email: mariadyr30@yahoo.co.uk by 5.30pm before the meeting.

The **AGENDA/Report** for this meeting follows.

Signed (M Dyer, Parish Clerk/RFO)

8th January 2021

Explanatory comments or "Clerk's Report" are printed in this format

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

3. PUBLIC QUESTION TIME

4. MINUTES OF THE ORDINARY MEETING of the Parish Council held on Wednesday 9th December 2020 (sent by email)

5. DISTRICT COUNCILLOR'S REPORT

6. COUNTY COUNCILLOR'S REPORT

7. FINANCE

7.1. Approval of Payments

- 7.1.1. Mr Roy Wiseman to village caretaker work invoice to come
- 7.1.2. Maria Dyer office expenses from 5th December 2020 to 8th January 2021 £30.91
- 7.1.3. Cold Norton Parochial Church Council to grant as agreed at December 2020 meeting £500
- 7.1.4. Essex & Herts Air Ambulance to grant as agreed at December 2020 meeting £50
- 7.1.5. Sue Lees to advance quarterly maintenance fee for CNPC web site. Invoice No.0004668 dated 1st December 2020 £30.00
- 7.1.6. Sue Lees to renewal for SSL Certificate (1year) for the CNPC web site (yearly cost due 5th February 2021). Invoice No.000727 dars 5th January 2021 £75.00
- 7.1.7. E-on to electricity for streetlights December 2020 Invoice No.H195532D1E dated 2nd January 2021 £112.55 (£107.19 net) was taken by direct debit on 12th January 2021.

7.2. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10 th Dec 2020	£	589.37
Santander as at 2 nd January 2021	£	<u>49,713.51</u>
	£	50,302.88*

*includes £15,000 planned reserve for VH carpark/playground project plus £1,642.74 remaining from VH Toilet Project (i.e., not yet invoiced by liquidator). Plus, the £3,052.00 CIF Grant has already been paid into the Santander account.

7.3. **Web Site:** deferred – agreed accessibility proposal will be emailed to Members for consideration

7.4. **Precept 2021/22:** to consider **herewith**

8. PLANNING

8.1. To consider Planning Applications received by the Parish Council:

8.1.1. **20/01171/WTPO PP-09248271: 31 St Stephens Road:** Oak T1 – reduce by 4 meters. There is also a lot of dead wood that need to be removed. Week No.50 dated 11th December 2020. **Forwarding by email**

8.1.2. **20/01348/COUPA PP-09358771 Barn at Little Cooks, Lower Burnham Road:** Change of use of agricultural building to a dwelling house. Week No.1 dated 8th January 2021. **Forwarding by email**

8.2. Appeal Decisions:

8.2.1. **Appeal Ref: APP/X1545/D/20/3255400 Application No19/01270/FUL: Oakwood Manor, Station Road, Cold Norton:** Proposal: Section 73A application for the siting of 2 No. mobile homes. Appeal dismissed. **Forwarding by email**

8.2.2. **Appeal Ref: APP/X1545/D/20/3245694 Application No19/01013/OUT: Land adjacent Glen Loy, Latchingdon Road, Cold Norton:** Proposal: Outline application for one detached dwelling and garage with all matters reserved except for access. Appeal dismissed. **Forwarding by email**

8.3. **Maldon District Council Decisions:** **(forwarding by email)**

9. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)

9.1. **To consider:** December 2020 report

9.2. **To note:** outcome of tender process re installation of play equipment

9.3. **To note:** Request for Proposals in relation to car park extension and Cherry Blossom Lane were forwarded to 5 contractors. Close date for response is Friday 22nd January 2021.

9.4. **To discuss:** PWLB Loan and advice from EALC/NALC

9.5. **To note:** wording agreed with County Cllr Mrs Channer for the plaques on the two picnic benches: *"Kindly provided through the Locality Fund of Essex County Council 2020/21"*

9.6. **To note:** Mrs Ashforth, Head Teacher, acknowledged letter re consultation with Cold Norton Primary School children advising that it was passed to the school council members to share with their classes and that the children had really enjoyed being involved.

10. VILLAGE HALL

10.1. **Report from VHMC**

11. HIGHWAYS AND ROAD SAFETY

11.1. **TRUCAM:** To note: no TRUCAM checks carried out since October due to COVID-19 restrictions; MDC will advise when this service is available again

11.2. **St Stephens Road School Parking Issue:** nothing to report re school parking initiative; **forwarding by email** copies of letters etc that have been sent to parents last term.

11.3. **Highways Sign at Pale Pitt Farm Site:** nothing to report

12. POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

12.1. Antisocial Behaviour: gatherings at Village Hall Car Park, nothing to report

12.2. Canisters on footpaths and Honey Pot Lane: details forwarded to Police Community Team.

13. OPEN SPACE

13.1. Cowpiece Nature Reserve: fallen tree by dipping pond: ongoing - nothing to report

13.2. Playing Field

13.2.1. Annual Play Equipment Inspection 2020: nothing to report

13.2.3. Plaques for Commemorative Trees: to note options now being researched (had been put on hold)

13.3. Village Caretaker work: Mr Wiseman continued to carry out this work

13.4. Notice Boards: renovation work to noticeboard at 14 Latchingdon Road completed; works ongoing on other two boards.

13.5. Football on Playing Field: nothing to report

13.6. Trees: to note ECC have sent apologies for the delay in getting back regarding the EIA submission for the Essex Forest Initiative, but advising that the EIA submitted has been approved by their team as a suitable site for planting. ECC will in contact soon to make further arrangements for the planting. Other options being researched through CCC and MDC.

14. COUNTY BROADBAND: has been followed up again, waiting for response.

15. TRAINING/CONFERENCES/MEETINGS

15.1. EALC Climate Crisis Conference: Thursday 28th January 2021 9.30am to 2.30pm: by Zoom cost £50 **forwarding by email**. Is anyone available/would like to attend?

15.2. Bradwell B Community Forum (virtual meeting) 3rd February 2021 6-8pm **forwarding by email**. NB this is the same evening as the February CNPC meeting.

16. CORRESPONDENCE/CONSULTATIONS

16.1. Nuclear Regulation News: update on generic design of nuclear power station design; link to consultation which closes on 4th April 2021 **forwarding details by email**

16.2. Bradwell LCLC: Nuclear Decommissioning Authority Update for December 2020 **forwarding by email**.

16.3. ECC CIF Applications 2020/21: to note: report of successful applications **forwarding by email**

17. HOUSING NEEDS SURVEY

To note: deferred to a future meeting

18. POWER CUTS

To discuss: PC involvement

19. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

20. MEETINGS 2021

Wednesdays: 3rd February, 3rd March, 7th April, 5th May, 2nd June, 7th July, 1st September, 6th October, 3rd November and 1st December.

At this point it is likely that some, if not all, will be conducted remotely by ZOOM.

Local councils have the powers to hold public meetings remotely by using video or telephone conferencing technology currently until May 2021 and are advised to make use of those powers.

Date for APM cannot be set at moment.

21. EXCLUSION OF PRESS & PUBLIC

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded, and they are instructed to withdraw

22. CO-OPTION TO PARISH COUNCIL (herewith applications to consider)