

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3<sup>RD</sup> MARCH 2021 AT 7.30PM REMOTELY BY ZOOM

### THOSE PRESENT:

### Councillors:

Cllr B Haydon (Chairman)  
Cllr Mrs M Gunn (Vice Chairman)  
Cllr T Dixon  
Cllr P Jacklin  
Cllr Mrs J Luck  
Cllr J Richardson  
Cllr A Romang

**In attendance:** Mrs. M Dyer (Parish Clerk)  
District Cllr Ms White  
District Cllr Mrs Fleming  
Mr Paul Kelly

**393. APOLOGIES FOR ABSENCE:** apologies were received and accepted from County Cllr Mrs Channer

### **394. DECLARATION OF INTERESTS**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.

Cllr Richardson declared a non-pecuniary interest that a contractor who carried out works at his own property would be one of the contractors quoting for works re the carpark extension/Cherry Blossom Lane.

Cllr Dixon declared a non-pecuniary interest in the Playground Renovations and Car Park Extension (PCP) Project as he is a resident of Cherry Blossom Lane.

**395. PUBLIC QUESTION TIME:** there were no matters raised.

**396. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 3<sup>rd</sup> February 2021 were approved as correct. They will be signed accordingly when it is possible.

**397. DISTRICT COUNCILLOR'S REPORTS:** District Cllrs Ms White and Mrs Fleming advised that due to COVID-19 the Bradwell B programme has been put on hold for 2021 as it is not possible to hold meetings or engage with the community; that MDC has set its budget; that COVID-19 community testing is now being conducted at the West Maldon Community Centre, including testing the children returning to school; that election staff are required by MDC for the elections on 6<sup>th</sup> May 2021.

With the agreement of Members, the Chairman brought forward the agenda item relating to the Playground Renovations & Car park Extension (PCP).

**398. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)**  
Cllr Haydon welcomed Mr Kelly and invited him to participate in this section of the meeting and thanked him for all his help and input on this project.

Members considered the February 2021 PCP Report and discussed/agreed:

**398.1. Car Park and Cherry Blossom Lane (CBL):** it was agreed that a deeper subbase should be considered but would add to the cost. It was noted that whilst the design incorporates many elements of the design required to be considered for adoption by ECC Highways, one major element missing is a soakaway and therefore the road could not be adopted by ECC Highways. It was agreed to hold a site meeting with the two contractors submitting the lowest updated quotes to discuss finer details including the bell mouth from CBL to Latchingdon Road, kerbing to both sides of the road and the existing footway.

**398.2. Playground:**

It was noted that result of loan application was still awaited.

Cllr Haydon thanked Mr Kelly for all his assistance.

District Cllrs Ms White and Mrs Fleming and Mr Kelly then left the meeting.

**399. COUNTY COUNCILLOR'S REPORT** County Cllr Mrs Channer was unable to attend this meeting, but had supplied a report dated 12<sup>th</sup> February 2021 for Members. Noted

## FINANCE

### Approval of Payments

- 400.** Mr Roy Wiseman to village caretaker work, plus insurance and bin bags invoice dated 23<sup>rd</sup> February 2021 £250.98 (£250.26 net). Cheque No. 022221
- 401.** Maria Dyer office expenses from 30<sup>th</sup> January to 27<sup>th</sup> February 2021 £37.79. Cheque No.022222
- 402.** Maldon District Council to Grounds Maintenance October to December 2020. Invoice No.COL58682542 dated 25<sup>th</sup> February 2021 £100.34 (£83.62 net). Cheque No.022223
- 403.** Cllr Brian Haydon to reimbursement of ZOOM fees for 3 months £43.17 (£35.97 net). Cheque No.022224
- 404.** Essex Playing Fields Association to annual membership renewal £30.00. Cheque No.022225  
Essex Playing Fields Association Competition 2021 entry fee £10. Cheque No.022225
- 405.** Cold Norton Village Hall Management Committee re Minute No.413 below £2,000.00. Cheque No.022226
- 406.** PWLB to two loans £1,298.87 was taken by direct debit on 22<sup>nd</sup> March 2021.
- 407.** BT to public pay phone at Village Hall. Line Rental quarter to 31<sup>st</sup> April 2021 Invoice No.Q0267W dated 13<sup>th</sup> February 2021 £50.14 (£41.78 net) was taken by direct debit on 27<sup>th</sup> February 2021.
- 408.** E-on to electricity for streetlights January 2021 Invoice No.H19720A1FC dated 1<sup>st</sup> February 2021 £112.55 (£107.19 net) was taken by direct debit on 11<sup>th</sup> February 2021.
- 409.** Marmax Products Limited to 2 x picnic tables and plaques. Pro Forma Invoice No.SO037712 dated 9<sup>th</sup> March 2021 £1,305.60 (££1,088.00 net). Cheque No.022227
- 410.** HM Revenue & Customs to Tax/NI to 5<sup>th</sup> April 2021 £10.20. Cheque No. 022228

**411. Financial Statement**

**Current balances:**

<b>Barclays 10 Day Notice as at 10<sup>th</sup> Dec 2020</b>	<b>£</b>	<b>589.37</b>
<b>Santander as at 2<sup>nd</sup> February 2021</b>	<b>£</b>	<b><u>48,499.13</u></b>
	<b>£</b>	<b>49,088.50*</b>

\*includes £15,000 planned reserve for VH carpark/playground project.  
Plus £1,642.74 remaining from VH Toilet Project (i.e., not yet invoiced by liquidator).  
Plus, the £3,052.00 CIF Grant has already been paid into the Santander account.

**412. Web Site:** Members agree to the accessibility proposal from Sue Lees Consultancy be put in place for one year at a cost of £630.00.

**413. Village Hall Management Committee**

Members noted that a discretionary government grant is being applied for through MDC. Members considered the VHMC finance report supplied detailing current situation and estimated payments for March and April and agreed that a payment of £2,000.00 be made to the VHMC. Whilst

the Members will support the VHMC, the Members advised that the VHMC must apply for all possible grants available and provide a monthly report for the Members to review.

## PLANNING

**414. Planning Applications received by the Parish Council:** the following were considered, and the responses were:

**20/01346/HOUSE PP-09382076 20 St Stephens Road:** single storey rear extension. Week No.6 dated 12<sup>th</sup> February 2021:

The Parish Council raised no objections and had no comments to make.

**21/00055/HOUSE PP-09429300 1 Clarke Rise:** demolition of existing single storey rear extension and erection of new single storey rear extension with flat roof and roof lantern. Week No.7 dated 19<sup>th</sup> February 2021 (amended plans 25<sup>th</sup> February):

The Parish Council raised no objections and had no comments to make.

**415. Maldon District Council Decisions:** covering decisions advised from w/e 5<sup>th</sup> February to w/e 26<sup>th</sup> February 2021; a detailed list had been supplied to Members, which is summarised below:

**WTPO/MAL/20/01171 Cold Norton**

Oak T1 - Reduce by 2 metres. Remove deadwood.  
31 St Stephens Road Cold Norton Essex CM3 6JE  
(UPRN - 100090555822)

Mr Mickey Hunt

**APPROVED**

**COUPA/MAL/20/01348 Cold Norton**

Change of use of agricultural building to a dwelling house.  
Barn at Little Cooks Lower Burnham Road Cold Norton Essex  
(UPRN - 010094634531)

Mr & Mrs Jenkins

**REFUSED**

**416. Burnham Road, South Woodham Ferrers (development North of B1012 SWF):**

Members noted that CNPC had submitted letter detailing concerns and requesting that the Master Plan is not approved at this time (copy had been forwarded to Members). At the meeting Cllr Haydon advised the Members that he had attended the meeting (virtually) on 2<sup>nd</sup> March 2021 at which this was being considered and reported to Members that CCC had approved the Master Plan, which would allow 1,200 houses to be built and that approval at this time would mean that there would not be a Northern Bypass.

## VILLAGE HALL

**417. Report from VHMC:** nothing to report at this time

## HIGHWAYS AND ROAD SAFETY

**418. TRUCAM:** Members noted that TRUCAM started to operate again in February 2021 and that 4 x ½ sessions per month were booked for February 2021 and March 2021; Clerk had signed agreement. Details of fees for April 2021 to March 2022 are awaited.

**419. St Stephens Road School Parking Issue:** nothing to report re school parking initiative.

**420. Highways Sign at Pale Pitt Farm Site:** nothing to report.

**421. ECC Highways:** Members noted that re level of service to villages in the Dengie a response had been sent to Asheldham & Dengie PC advising support.

**422. Road Closure:** Stow Road, The Street, Woodham Road for 4 days from 18<sup>th</sup> May 2021. Full details supplied. Noted.

## **POLICE MATTERS AND ANTISOCIAL BEHAVIOUR**

**423. Antisocial Behaviour:** nothing to report.

**424. Wi-Fi at Village Hall:** Members noted that Cllr Jacklin is assisting the VHMC re security aspects.

## **OPEN SPACE**

**425. Cowpiece Nature Reserve:** fallen tree by dipping pond: ongoing - nothing to report.

**426. Playing Field**

**426.1. Annual Play Equipment Inspection 2020:** nothing to report.

**426.2. Plaques for Commemorative Trees:** to note options now being researched (had been put on hold)

**427. Village Caretaker work:** Mr Wiseman continued to carry out this work; in addition to the regular litter picks and safety checks, Mr Wiseman had carried out the following maintenance work: benches in St Stephens Road and Three Ashes Corner – cleaned and repaired as required (including stone area in front of bench in St Stephens Road) and removed vegetation/fallen branches as applicable; cut back overhanging branches/hedges as applicable between bridge and bench in St Stephens Road. Mr Wiseman reported that there was copious amounts of litter between the bridge down to Pale Pitts Farm/roundabout.

**428. Football on Playing Field:** nothing to report.

**429. Trees:** Cllr Dixon updated Members advising that CNPC can have up to 1,600 trees to plant in the winter – trees available are a mix of native trees; various sites were discussed to be followed up. Cllr Dixon advised that trees can be supplied to individual residents. Order needs to be placed in May 2021. As one of the areas discussed was the land along Latchingdon Road owned by a group of residents, Cllr Haydon declared a non-pecuniary interest as he is one of the joint owners of this land.

**430. COUNTY BROADBAND:** has been followed up again by Chairman and Clerk, waiting for response.

## **TRAINING/CONFERENCES/MEETINGS**

**431. Bradwell B Community Forum (virtual meeting) 3<sup>rd</sup> February 2021.** Cllr Haydon had attended part of this meeting (same evening as the CNPC February Meeting) and reported back to Members; slide presentation was now available, and link had been forwarded to Members. Noted.

**432. Environment Agency Nuclear Regulation News: Generic Design Assessment Consultation:** Thursday 25<sup>th</sup> February 2021 (virtual meeting). Cllr Haydon attended and reported to Members that this was a consultation that was only applicable to be completed by experts. It was agreed therefore that the PC would not participate in this consultation.

**433. Community Led Housing: Eastern Community Homes:** Tuesday 16<sup>th</sup>, Wednesday 17<sup>th</sup> & Thursday 18<sup>th</sup> March 2021. The most relevant event for Parish Councils is the one on 16<sup>th</sup> March at 5.30pm to 6.30pm (This event is aimed at potential groups, parish and town councils, neighbourhood planning groups, and any individuals with an interest in community-led housing. It will introduce delegates to the concept of community-led housing and explore some of the options available.). As Cllr Mrs Gunn is unavailable, Cllr Jacklin offered to attend. **ACTION: CLERK/CLLR JACKLIN**

## **CORRESPONDENCE/CONSULTATIONS**

**434. Bradwell B: Stakeholder Update dated 26<sup>th</sup> February 2021:** noted

**435. POWER CUTS:** nothing to report

**436. ANNUAL PARISH MEETING:** following discussion the Members agreed to hold an APM this year by Zoom on Wednesday 21<sup>st</sup> April 2021 at 8pm. Format agreed.

**437. MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters reported.

**438. MEETINGS 2021**

Wednesdays: 7<sup>th</sup> April, 5<sup>th</sup> May, 2<sup>nd</sup> June, 7<sup>th</sup> July, 1<sup>st</sup> September, 6<sup>th</sup> October, 3<sup>rd</sup> November and 1<sup>st</sup> December.

The April and May meetings will be conducted remotely by ZOOM.

Local councils only have the power to hold public meetings remotely by using video or telephone conferencing technology currently until 7<sup>th</sup> May 2021. Awaiting guidance.

There being no further business the meeting was closed at 9.59pm

Chairman.....

Date.....

