

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 4<sup>TH</sup> NOVEMBER 2020 AT 7.30PM REMOTELY BY ZOOM

### THOSE PRESENT:

#### Councillors:

Cllr B Haydon (Chairman)  
Cllr Mrs M Gunn (Vice Chairman)  
Cllr Mrs J Luck  
Cllr J Richardson  
Cllr A Romang

**In attendance:** Mrs. M Dyer (Parish Clerk)  
County Cllr Mrs Channer  
District Cllr Mrs Fleming  
Plus two Members of the Public

**205. APOLOGIES FOR ABSENCE:** apologies were received and accepted from District Cllr Ms White

#### **206. DECLARATION OF INTERESTS**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Mr Romang declared an interest in Allotments as he is an allotment holder.

**207. PUBLIC QUESTION TIME:** there were no matters raised.

**208. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 7<sup>th</sup> October 2020 were approved as correct, subject to the word 'Aerodrome' being added to minute No.196 to read: Stow Maries Aerodrome AGM. They will be signed accordingly when it is possible.

**209. DISTRICT COUNCILLOR'S REPORT:** District Cllr Mrs Fleming reported that Maldon District Council was also still operating under delegated powers and remote meetings and gave a brief update advising that MDC has upgraded its telephone service; that there is support for local businesses from MDC; that the community shop in Purleigh has been shortlisted for an award; that gas works are the reason why Market Hill in Maldon will be closed until 14<sup>th</sup> November.

**210. COUNTY COUNCILLOR'S REPORT:** Members noted receipt of report from County Cllr Mrs Channer dated 25<sup>th</sup> October 2020. At the meeting County Cllr Mrs Channer reported that the second lockdown would commence on 5<sup>th</sup> November, but would not be as restricted at the first and that ECC would operate where possible with public parks and recycling centres remaining open; libraries would be closed, but some branches would be allowing access by appointment for computer usage.

At this point thanks were conveyed to County Cllr Mrs Channer for putting forward the Parish Council for a grant from the ECC Locality Fund to purchase two picnic tables/benches (both accessible for pushchairs and wheelchairs) to provide seating as part of the new playground project. Clerk will complete the necessary paperwork.

**ACTION: CLERK**

## FINANCE

### Approval of Payments

211. Mr Roy Wiseman to village caretaker work from 11<sup>th</sup> to 24<sup>th</sup> October 2020, plus refuse sacks Invoice dated 24<sup>th</sup> October 2020 £58.65 (£57.87 net) Cheque No.022192
212. Maria Dyer office expenses from 2<sup>nd</sup> to 31<sup>st</sup> October 2020 £49.31. Cheque No.022193
213. Cllr Brian Haydon to reimbursement of charges incurred for ZOOM meetings for 6 months, plus ink for printer in relation to printing 450 copies of PCP consultation leaflet distributed to all homes in village £236.35 (£196.95 net). Cheque No.022194
214. Maldon District Council to 4 x ½ hour TRUCAM sessions in September 2020. Invoice No.COL58582148 dated 23<sup>rd</sup> October 2020 £82.08 (£68.40 net). Cheque No.022195
215. Maldon District Council to Grounds Maintenance (grass cutting) July to September 2020. Invoice No.COL58682153 dated 23<sup>rd</sup> October 2020 £100.34 (£83.62 net). Cheque No.022195
216. The Royal British Poppy Appeal to supply of 1 x Type "C" poppy wreath with CNPC Logo. Invoice No.62 received 28<sup>th</sup> October 2020 £19.00. Members discussed and were all in agreement to increase this donation by £31.00; total therefore £50.00. Cheque No.022196
217. Dexter & Frazer Wiseman to delivering and collecting back Playground (PCP) Project Consultation Leaflet to all homes in village (except 22 on outskirts of village which were posted) £80.00.NB Cheque made out to their Mother Mrs Wiseman. Cheque No.022197
218. Dengie Hundred Group of Parish Councils re affiliation fee for 2019/20. To reissue of payment as cheque No.022119 dated 6<sup>th</sup> November 2019 for invoice No.490 dated 20<sup>th</sup> October 2019 never presented £15.00. Cheque No.022198
219. Directa (UK) Limited to sign for playground Invoice No.268244 dated 3<sup>rd</sup> November 2020 £227.94 (£189.95 net). Cheque No.022199
220. E-on to electricity for street lights September 2020 Invoice No.H18FF0000E dated 1st October 2020 £109.92 (£103.73 net) was taken by direct debit on 11<sup>th</sup> October 2020.

### 221. Financial Statement

#### Current balances:

|                                                         |   |                  |
|---------------------------------------------------------|---|------------------|
| Barclays 10 Day Notice as at 10 <sup>th</sup> Sept 2020 | £ | 589.36           |
| Santander as at 2 <sup>nd</sup> October 2020            | £ | <u>50,605.79</u> |
|                                                         | £ | 51,195.15*       |

\*includes £15,000 planned reserve for VH carpark/playground project plus £1,642.74 remaining from VH Toilet Project (i.e. not yet invoiced by liquidator).

222. **Solar Panels at Village Hall:** it was noted that the next FIT payment was due in November 2020.
223. **Web Site:** to agree way forward and costs re web site accessibility: deferred.
224. **Grants:** Members had been supplied with details of two grant requests. Members requested further information in relation to one application. Deferred to December meeting.

**ACTION: CLERK**

## PLANNING

225. **To consider Planning Applications received by the Parish Council:** the following were considered and the responses were:

**20/00901/HOUSE PP-09034374: 7 Henney Close:** Erection of timber car port. Week No.43 dated 23<sup>rd</sup> October 2020:

The Parish Council raised no objections and had no comments to make.

**20/01054/COUPA Barn at Little Cooks, Lower Burnham Road:** change of use of agricultural buildings to dwelling houses (Class C3) and for building operations reasonably necessary for the conversion. Week No.43 dated 23<sup>rd</sup> October 2020:

The Parish Council raised no objections and had no comments to make.

**20/00826/WTPO PP-08972957: Honfleur, 2 Ferris Avenue:** T1 Horse Chestnut –reduce back from building by 1.5m, crown lift to 5m. T2Oak – reduce back from building by 2m, crown lift to 5m. T3 Hawthorn – removal of dead wood and reduction of height by 1.5m. Week No.43 dated 23<sup>rd</sup> October 2020:

The Parish Council had no objections, providing they are in line with MDC's Tree Officer's recommendations

**20/01046/HOUSE PP-09157597: Anholt, 64 Latchingdon Road:** raise the existing roof ridge height, pitched roof front and rear dormers and additional gable front and rear extension and proposed double garage. Week No.44 dated 30<sup>th</sup> October 2020:

The Parish Council raised no objections and had no comments to make.

**226. Planning Appeals:**

**Appeal Ref: APP/X1545/W/20/3255400: Oakwood Manor, Station Road, Cold Norton:** Section 73A application for the siting of 2 No. mobile homes. Application Ref: 19/01270/FUL PP-08331832. Appeal start date 5<sup>th</sup> October 2020. Noted by Members.

**Appeal Ref: APP/X1545/W/20/3259477: Land East Of Bradwell Power Station Downhall Beach Bradwell-On-Sea:** Application to carry out ground investigations, load test and associated works in connection with a proposed new Nuclear Power Station at Bradwell-on-Sea, together with the creation of two site compound areas and associated parking areas. Application Ref: 20/00157/FUL PP-08474837. Appeal start date: 15<sup>th</sup> October 2020. Noted by Members.

**227. Maldon District Council Decisions:** covering decisions advised from w/e 9<sup>th</sup> October to w/e 30<sup>th</sup> October 2020; a detailed list had been supplied to Members, which is summarised below:

**HOUSE/MAL/20/00803 Cold Norton**

Single storey rear extension including demolition of existing garage  
29 Latchingdon Road Cold Norton Essex CM3 6JG  
(UPRN - 100090555237)

Mr and Mrs J Burman **APPROVED**

**FOR INFORMATION ONLY**

**PDE/MAL/20/00815 Cold Norton**

Single storey rear extension which would extend beyond the rear wall of the original house by 5.4m, maximum height of 3.1m and the maximum height to the eaves of 2.6m.

29 Latchingdon Road Cold Norton Essex CM3 6JG

(UPRN - 100090555237)

Mr & Mrs J Burman **PRIOR APPROVAL NOT REQUIRED**

**FOR INFORMATION ONLY**

**LDP/MAL/20/00772 Cold Norton**

Claim for lawful development certificate for siting of a caravan for domestic purposes

Toad Hall Station Road Cold Norton Essex

(UPRN - 100091257160)

Mr C Mead **APPROVED**

**HOUSE/MAL/20/00759 Cold Norton**

Single storey side & rear extension, with dormers and a roof light in existing roof

14A Latchingdon Road Cold Norton Essex CM3 6JG

(UPRN - 100090555219)

Mr Williams **APPROVED**

**228. New Government Planning White Paper:** it was noted that the Cold Norton Parish Council response had been submitted and a copy forwarded to Members by email on 29<sup>th</sup> October 2020.

**229. Bradwell B**

**229.1. Stakeholder Update/Community Forum:** Members noted receipt of this update dated 9<sup>th</sup> October 2020.

**229.2. Bradwell B new nuclear power station - EIA Scoping Notification and Consultation (close date 7<sup>th</sup> November 2020):** it was agreed not to make a submission.

**230 Burnham Road, South Woodham Ferrers (development North of B1012 SWF):** Members had been supplied with further communication from the Woodham Infrastructure Group and from Stow Maries Parish Council and advised that a copy of the CNPC Bradwell B Consultation had been forwarded to the Woodham Infrastructure Group. Taking into account a meeting that two Cllrs had attended last year and other information re this, Members had already expressed concern regarding this development and the effects it would have on travel in this area. At the meeting Members considered the latest communication from the Woodham Infrastructure Group and Stow Maries Parish Council and were in agreement to offer support by writing to the relevant bodies. Members were encouraged to complete the short survey that The Woodham Infrastructure Group was running.

**ACTION: CLERK/ALL CLLRS**

**231. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)**

**231.1 Research:** Members considered the October 2020 PCP Report and discussed/agreed arrangements for the distribution of the consultation leaflet, the research with the village Pre-School and Primary School and the opportunity for residents to discuss the project at an socially distanced open air event at the village hall, so that views and evidence can be gathered re the playground, car park, road works and a PWLB loan.

**231.2. Car Park Layout/Options/Landscaping:** following lengthy discussions it was agreed to amend the planning application for 14 x car parking spaces with enhanced tree coverage along the Cherry Blossom Lane boundary.

**ACTION: CLLR RICHARDSON**

**231.3. Funding:** it was noted that the grant application to the ECC CIF Fund had been successful and CNPC had been awarded £3,052.00 to purchase a basket swing. Thanks were expressed to Cllr Richardson for his work on this application.

County Cllr Mrs Channer and District Cllr Mrs Fleming left the meeting at this point.

**VILLAGE HALL**

**232. Report from VHMC:** not available at the meeting, but following the meeting Cllr Romang reported that the main hall floor had been sanded and was looking good.

**HIGHWAYS AND ROAD SAFETY**

**233. TRUCAM:** it was reported that TRUCAM sessions are to start in November 2020.

**234. St Stephens Road School Parking Issue:** Clerk still to discuss other elements with Head Teacher.

**235. Highways Sign at Pale Pitts Farm Site:** Clerk outlined issue to Members. Clerk to investigate.

**ACTION: CLERK**

**OPEN SPACE**

**236. Cowpiece Nature Reserve:** nothing to report

**237. Playing Field**

**237.1. Annual Play Equipment Inspection:** nothing new to report

**237.2. Replacement Signage:** it was noted that the sign had been delivered and would be installed ASAP.

**237.3. Football on Playing Field:** it was noted that the Clerk is still waiting to hear back from the youth football club

- 238. Village Caretaker work:** Mr Wiseman has continued to carry out this work, but limited due an injury, but he had carried out regular litter picks and inspections of the playground equipment.
- 239. Notice Boards:** nothing to report
- 240. Essex Forest Initiative:** nothing to report, but Cllr Richardson advised that he had applied to CCC and MDC for trees.
- 241. COUNTY BROADBAND:** report not available

#### **TRAINING/CONFERENCES/MEETINGS**

- 242. Essex Playing Fields Association: Monday 12<sup>th</sup> October and Thursday 15<sup>th</sup> October 2020: AGM & Best Kept Playing Fields Competition:** no one had been available to attend. Members noted receipt of the Annual Report and autumn edition of the EPFA magazine.
- 243. Remembrance Day Sunday 8<sup>th</sup> November 2020:** it was noted that the wreath would be laid by Cllr Alex Romang subject to expected COVID-19 lockdown restrictions. Thanks were expressed to Cllr Romang for putting 'Tommy' up at the Church.
- 244. Dengie Hundred Group of Parish Councils:** Members noted receipt of minutes from last meeting held in January 2020 and were advised that the proposed meeting by ZOOM on Wednesday 18<sup>th</sup> November 2020 had now been cancelled.

#### **CORRESPONDENCE/CONSULTATIONS**

- 245. Health & Wellbeing: Presentation & Toolkit from EALC.** Members noted email dated 8<sup>th</sup> October 2020 from MDC, but requested this be brought back to a meeting in the New Year.  
**ACTION: CLERK**
- 246. Essex Youth Service:** Members noted email from MDC dated 22<sup>nd</sup> October 2020 and requested this be brought back to the February 2021 meeting.  
**ACTION: CLERK**
- 247. Public Consultation & Public Sector Surveys:** Members noted receipt of email from EALC dated 22<sup>nd</sup> October 2020 and were advised that EALC had requested comments by Friday 4<sup>th</sup> December 2020 for inclusion in the NALC response (NB the Government Survey close date is 29<sup>th</sup> January 2021). It was agreed that if Cllrs have any comments they forward to the Clerk who will collate views and submit to EALC.  
**ACTION: ALL CLLRS/CLERK**
- 248. HOUSING NEEDS SURVEY:** deferred to a future meeting.
- 249. VILLAGER OF THE YEAR:** Members were advised that the plaque had been engraved; that the Clerk would prepare and circulate to Members copy for an announcement to go in the December issue of The Beacon and would investigate the preferred display location for the plaque.  
**ACTION: CLERK**
- 250. MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).  
  
Cllr Haydon gave a brief update on a planning enforcement issue. Clerk to follow up  
**ACTION: CLERK**

**251. FUTURE MEETINGS**

2020: Wednesday 9th December (amended)

2021: Wednesdays 13<sup>th</sup> January, 3<sup>rd</sup> February, 3<sup>rd</sup> March, 7<sup>th</sup> April, 5<sup>th</sup> May, 2<sup>nd</sup> June, 7<sup>th</sup> July, 1<sup>st</sup> September, 6<sup>th</sup> October, 3<sup>rd</sup> November and 1<sup>st</sup> December.

At this point it is likely that some, if not all, will be conducted remotely by ZOOM.

There being no further business the meeting was closed at 10.15pm

Chairman.....

Date.....