

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3RD FEBRUARY 2021 AT 7.30PM REMOTELY BY ZOOM

THOSE PRESENT:

Councillors:

Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr T Dixon
Cllr P Jacklin
Cllr Mrs J Luck
Cllr J Richardson
Cllr A Romang

In attendance: Mrs. M Dyer (Parish Clerk)
District Cllr Mrs Fleming

Cllr Haydon started the meeting by warmly welcoming Cllr Dixon and Cllr Jacklin to the Parish Council, confirming that it is now a full council; Cllr Dixon will take over from Cllrs Mrs Gunn and Mrs Luck as the representative for police matters; Cllr Jacklin will take over from Cllr Haydon as the Public Rights of Way Representative alongside Mr P Wakeling.

347. APOLOGIES FOR ABSENCE: apologies were received and accepted from County Cllr Mrs Channer and District Cllr Ms White

348. DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.

Cllr Richardson declared a non-pecuniary interest that a contractor who carried out works at his own property would be one of the contractors quoting for works re the carpark extension/Cherry Blossom Lane.

Cllr Dixon declared a non-pecuniary interest in the Playground Renovations and Car Park Extension (PCP) Project as he is a resident of Cherry Blossom Lane.

349. PUBLIC QUESTION TIME: there were no matters raised.

350. MINUTES OF THE ORDINARY MEETING of the Parish Council held on Wednesday 13th January 2021 2020 were approved as correct. They will be signed accordingly when it is possible.

351. DISTRICT COUNCILLOR'S REPORT: District Cllr Mrs Fleming advised that the Elections (ECC) appear to be going ahead in May; that MDC Committee Meetings continue to be online; that MDC Officers are continuing to distribute grants from Central Government; that MDC will be setting the budget on 23rd February; that a new Financial Officer started during lockdown. MDC has lost income from low usage of the town car parks and at Promenade Park because of COVID-19, but MDC had good reserves.

352. COUNTY COUNCILLOR'S REPORT: County Cllr Mrs Channer was unable to attend this meeting, but had supplied a report dated 18th January 2021 for Members. Noted

FINANCE

Approval of Payments

353. Mr Roy Wiseman to village caretaker work. Invoice dated 31st January 2021 £126.00. Cheque No.022215.
354. Maria Dyer office expenses from 9th to 29th January 2021 £43.26 (£41.18 net). Cheque No.022216.
355. Maldon District Council to Community Protection Team Services for TRUCAM October 2020. Invoice No.COL58582263 dated 20th November 2020 £102.60 (£85.50 net). Cheque No.022217.
356. Information Commissioner to Data Protection Registration Renewal Ref: Z767964 from 3rd March 2021. Invoice Reference 0752eb020702 dated 19th January 2021 £40.00. Cheque No. 022218.
357. EALC to Climate Crisis Conference 28th January 2021 Cllr Richardson. Invoice No.13527 dated 28th January 2021 £60.00 (£50.00 net). NB due to cancellation of 2 x training courses (for Cllrs Mrs Gunn & Mrs Luck) in March 2020 due to COVID-19, CNPC is in credit by £228 £ (£190 net), so this will be deducted leaving CNPC in credit by £168 (£140 net).
358. Graham Cornell to materials and labour renovation the three external notice boards. Invoice No.2025 dated 29th January 2021 £850.00. Cheque No.022219.

359. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10 th Dec 2020	£	589.37
Santander as at 2 nd January 2021	£	<u>49,713.51</u>
	£	50,302.88*

*includes £15,000 planned reserve for VH carpark/playground project plus £1,642.74 remaining from VH Toilet Project (i.e., not yet invoiced by liquidator). Plus, the £3,052.00 CIF Grant has already been paid into the Santander account.

360. **Web Site:** deferred – agreed accessibility proposal will be emailed to Members for consideration.
361. **BT Phone Line at Village Hall:** Members had been advised that the contract had ended and a new lower rate contract had been negotiated: was £18.90 per month; new contract would be £12.90 per month to 1st April 2021 and then £14.20 for 24 months. Noted.

PLANNING

There were no planning applications received for Cold Norton.

362. **Maldon District Council Decisions:** covering decisions advised from w/e 15th January to w/e 29th January 2021; a detailed list had been supplied to Members, which is summarised below:

FUL/MAL/20/01096 Cold Norton

Siting of a mobile home as an agricultural workers dwelling.

Barn 2 St Stephens Road Cold Norton Essex

(UPRN - 010014002766)

Mr & Mrs J Bardwell - Woodstock Animal Enterprise Ltd

REFUSED

FUL/MAL/20/01146 Cold Norton

Proposed two storey replacement dwelling with front gable and integral garage.

The Buffs Victoria Road Cold Norton Essex

(UPRN - 100091446747)

Mr Lee Small

APPROVED

LDP/MAL/20/01167 Cold Norton

Claim for lawful development certificate for a proposed conversion of existing double garage into a single garage and habitable room (playroom / study).

27 The Fairways Cold Norton Essex CM3 6JJ

(UPRN - 200000909873)

Mr Alex Collins

APPROVED

- 363. Burnham Road, South Woodham Ferrers (development North of B1012 SWF):** Members had been supplied with an update dated 28th January 2021 from the Woodham Infrastructure Group, plus details of a meeting proposed by Stow Maries Parish Council to discuss this. Members discussed and it was noted that an application in 2002 which incorporated a northern bypass was never progressed. It was agreed that Cold Norton Parish Council would take an active part and attend the meeting proposed by Stow Maries PC.
- 364. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)** Members considered the January 2021 PCP Report and discussed/agreed:
- 364.1. PWLB Loan:** Members were advised that the loan application was nearly ready and that The Beacon for January and February 2021 was loaded to the PC website to complete the evidence required as a part of the application; Clerk to complete and submit to EALC. **ACTION: CLERK**
- 364.2. Car park Extension and Cherry Blossom Lane Resurfacing Works:** Members discussed the responses to the 'Requests for Proposals' received from four contractors and the advice from a local resident who is experienced in this area of works. It was agreed that the opinion of a Civil Engineer be sought; Clerk will contact ECC Highways re final specification and check the situation regarding Building Regulations. Agreed specification will be forwarded to all four contractors to requote. It was noted that further public consultation (using EALC forms) will be required regarding a second PWLB loan, which it is estimated will be within the range of £90,000 to £115,000.

Cllr Haydon thanked Cllr Richardson and the PCP Team for all their hard work.

VILLAGE HALL

- 365. Report from VHMC:** Cllr Romang advised that the VHMC may need financial support shortly. Clerk to contact the VHMC Treasurer for full details. **ACTION: CLERK**

HIGHWAYS AND ROAD SAFETY

- 366. TRUCAM:** Members noted that TRUCAM is starting to operate again in February 2021 and that as agreed 4 x ½ sessions per month would be booked from February 2021 to March 2022.
- 367. St Stephens Road School Parking Issue:** nothing to report re school parking initiative.
- 368. Highways Sign at Pale Pitt Farm Site:** nothing to report.
- 369. ECC Highways:** Members had been supplied with copy email from Asheldham & Dengie PC regarding the level of service to villages in the Dengie. Members agreed to support the initiative. **ACTION: CLERK**

POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

- 370. Antisocial Behaviour:** gatherings at Village Hall Car Park, nothing to report. In view of the proposed extension to the VH Car Park, Members discussed a possible barrier to the extension or a lockable bollard.
- 371. Canisters on footpaths and Honey Pot Lane:** it was reported that more canisters were sighted on 30/31 January 2021
- 372. Maldon Crime Report 11th – 17th January 2021:** noted
- 373. Police Newsletter dated 19th January 2021:** noted

OPEN SPACE

- 374. Cowpiece Nature Reserve:** fallen tree by dipping pond: ongoing - nothing to report.
- 375. Playing Field**
- 375.1. Annual Play Equipment Inspection 2020:** nothing to report.
- 375.2. Plaques for Commemorative Trees:** to note options now being researched (had been put on hold)

- 376. Village Caretaker work:** Mr Wiseman has continued to carry out this work; in addition to the regular litter picks Mr Wiseman had carried out the following maintenance work: tidied and litter picked at Cowpiece and the layby in St Stephens Road.
- 377. Notice Boards:** Members were advised that all works had been completed.
- 378. Football on Playing Field:** nothing to report
- 379. Trees:** Members had been advised that ECC had advised CNPC successful re EIA submission for the Essex Forest Initiative and that up to 1,600 trees are available. Noted.
- 380. COUNTY BROADBAND:** has been followed up again by Chairman and Clerk, waiting for response.

TRAINING/CONFERENCES/MEETINGS

- 381. Learning Disability Awareness Training Course**
Members noted that Cllr Richardson had attended this course (by Zoom) on 25th January 2021 and had reported to Members by email. The Course was to raise awareness and it was noted that regarding the current playground project and the equipment, this had already been taken into account, but the PC needs to be aware for any future activities or new projects.
- 382. Climate Crisis Conference:**
Members noted that Cllr Richardson had attended this conference (by Zoom) on 28th January 2021. Cllr Richardson reported to Members that the point of the conference was to raise awareness and galvanize action, with even simple actions such as litter picking and planting trees. It was acknowledged that the PC had already taken some actions with the installation of solar panels at the village hall and the programme to replace the village street lights with LEDs. Cllrs Dixon and Jacklin offered to take this topic on as a project on receipt of the materials from the conference. Ideas for actions that residents could take would be posted on the PC website and notice boards etc.
- 383. Bradwell B Community Forum (virtual meeting) 3rd February 2021 6pm – 8pm**
Cllr Haydon attended the first half of this meeting (before this meeting started) and reported back to Members that Bradwell B now has an electricity generating licence and that there is a consultation out now re nuclear power station design (see minute no.384 below) and that agreement to get permission to undertake assessments is progressing even though MDC refused permission; the Planning Inspector has visited the site and a decision is awaited. Cllr Haydon advised that the slides from this meeting will be published.
- 384. Environment Agency Nuclear Regulation News:** Generic Design Assessment Consultation Event: Tuesday 23rd and Thursday 25th February 2021. Cllr Haydon to attend.
- 385. Community Led Housing: Eastern Community Homes:** series of events across Tuesday 16th, Wednesday 17th & Thursday 18th March 2021. Whilst it had been decided to postpone any action following the Housing Need Survey until next year it was thought this series of events may be useful. Cllr Mrs Gunn advised she would attend if available.

CORRESPONDENCE/CONSULTATIONS

- 386. Bradwell B: Stakeholder Update dated 14th January 2021:** noted
- 387. Bradwell LCLC: re decommissioning email dated 19th January 2021:** noted
- 388. Request for another plaque to be added to Alex Paul's Seat in Churchyard:** Members considered a request by the family to add a plaque to this seat in memory of both Alex and Rosie Paul; the family would cover all the costs. Members agreed to the request and the wording that the family had submitted.

ACTION: CLERK

389. POWER CUTS: nothing to report

390. DEFIBRILLATOR: Cllr Richardson outlined the request made by a Cold Norton resident for a defibrillator in St Stephens Road. The Clerk advised that there are already two defibrillators in the village, one at the village hall and one in Three Rivers Golf & Country Club and that if housed outside that the storage cabinet needs to be kept at a certain temperature and therefore needs to be connected to an electric power source. Cllr Richardson would pass on this information to the resident.

391. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters reported.

392. MEETINGS 2021

Wednesdays: 3rd March, 7th April, 5th May, 2nd June, 7th July, 1st September, 6th October, 3rd November and 1st December.

At this point it is likely that some, if not all meetings to May will be conducted remotely by ZOOM.

Local councils only have the power to hold public meetings remotely by using video or telephone conferencing technology currently until 7th May 2021. Awaiting guidance.

Date for APM cannot be set at moment.

The Chairman thanked District Cllr Mrs Fleming for staying for the whole meeting.

There being no further business the meeting was closed at 10.15pm

Chairman.....

Date.....