

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 2<sup>ND</sup> JUNE 2021 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

### THOSE PRESENT:

### Councillors:

Cllr B Haydon (Chairman)  
Cllr Mrs M Gunn (Vice Chairman)  
Cllr T Dixon  
Cllr P Jacklin  
Cllr Mrs J Luck  
Cllr J Richardson  
Cllr A Romang

**In attendance:** Mrs. M Dyer (Parish Clerk)  
District & County Cllr Mrs Fleming

**AS THIS MEETING HAD TO COMPLY WITH RESTRICTED CONDITIONS DUE TO COVID-19,  
MEMBERS HAD BEEN SUPPLIED WITH A COPY OF THE RISK ASSESSMENT FOR THIS MEETING  
AND SO THAT THE PUBLIC WERE AWARE A COPY HAD BEEN ATTACHED TO THE AGENDA  
POSTED ON THE PARISH COUNCIL WEBSITE AND WAS ALSO POSTED AS A GENERAL NEWS ITEM  
ON THE PARISH COUNCIL WEBSITE.**

The Chairman warmly welcomed his fellow Cllrs and District Cllr Mrs Fleming to this first 'live' meeting since March 2020.

**114. APOLOGIES FOR ABSENCE:** apologies were received and accepted from District Cllr Ms White.

**115. DECLARATION OF INTERESTS**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.  
Cllr Haydon declared a non-pecuniary interest and advised he would not participate in the discussion or recommendation regarding the agenda item relating to planning application 21/00385/FUL.

**116. PUBLIC QUESTION TIME:** there were no Members of the Public present.

**117. MINUTES OF THE AGM and the ORDINARY MEETING of the Parish Council** both held on Wednesday 5<sup>th</sup> May 2021 were both approved as correct. They will be signed accordingly when it is possible, together with other minutes from meetings held remotely.

**118. DISTRICT COUNCILLOR'S REPORT:** District Cllr Mrs Fleming advised Members that there was an issue that day re the planning section on the MDC website; that the District Council initiative 'Click it Local' has been launched for high street businesses to be included on the website for a small fee; that government grants are still available through MDC including a 'Business Adaption Grant'; that MDC had its first 'live' meeting at Maldon Football Club as the Chambers at MDC can only accommodate 17 of the 31 Cllrs when socially distancing; that there has unfortunately been a rise in COVID-19 cases in the Maldon District. District Cllr was asked about a planning application that the Parish Council had asked to be called in – that residents' comments were not showing up on the website – to

be investigated. District Cllr Mrs Fleming advised that these comments should also be forwarded to all the Members of the NW Planning Committee that would be considering the application, at either the June or July meeting.

The Chairman congratulated Mrs Fleming on her success at the recent County Council elections.

- 119. COUNTY COUNCILLOR'S REPORT:** County Cllr Mrs Fleming thanked Cllr Haydon and advised she was extremely pleased and looking forward to her new role, advising that she had had an initial handover meeting with Mrs Channer, who had not stood for re-election this time. County Cllr Mrs Fleming advised that she would be sitting on the following three committees at ECC: Corporate Policy & Scrutiny, Development & Regulation (i.e. planning re waste and minerals, County Council development and village green status) and People and Families Policy & Scrutiny.

District/County Cllr Mrs Fleming left the meeting.

## FINANCE

### Approval of Payments

- 120.** Mr Roy Wiseman to village caretaker work. Invoice dated 29<sup>th</sup> May 2021 £115.50. Cheque No.022249
- 121.** Maria Dyer office expenses from 29<sup>th</sup> April to 28<sup>th</sup> May 2021 £28.57 (£27.57 net). Cheque No.022250
- 122.** E-on to electricity for streetlights April 2021 Invoice No.H19C90837B dated 1<sup>st</sup> May 2021 £108.92 (£103.73 net) was taken by direct debit on 11<sup>th</sup> May 2021.
- 123.** BT to public pay phone at Village Hall. Line Rental quarter to 31<sup>st</sup> July 2021 Invoice No.Q027B3 dated 13<sup>th</sup> May 2021 £57.48 (£47.90 net) was taken by direct debit on 27<sup>th</sup> May 2021.
- 124.** Maldon District Council to independent playground inspection. Invoice No.COL58783016 dated 1<sup>st</sup> June 2021 £72.00 (£60.00 net). Cheque No.022251

### 125. Financial Statement

#### Current balances:

|                                                          |   |                  |
|----------------------------------------------------------|---|------------------|
| Barclays 10 Day Notice as at 10 <sup>th</sup> March 2021 | £ | 589.38           |
| Santander as at 3 <sup>rd</sup> May 2021                 | £ | <u>75,783.22</u> |
|                                                          | £ | 76,372.60*       |

\*includes £19,694.74 planned reserve plus CIF Grant for playground project. Precept of £38,189.00 has been received from MDC.

### 126. Village Hall Solar Panels

Members noted FIT payment covering period 8<sup>th</sup> February 2021 to 8<sup>th</sup> May 2021 of £421.35 had been notified, but not showing on latest bank statement.

## PLANNING

- 127. Planning Applications received by the Parish Council:** the following were considered, and the responses were:

**21/00405/FUL PP-09720112 Land adjacent to Norton Hall, St Stephens Road:** demolish existing farm buildings and erect 4 new 2-bedroom dwelling houses with associated parking garages, cycle store and landscaping. Week No.18 dated 7<sup>th</sup> May 2021:

The Parish Council recommended refusal for the following reasons:

1. Outside the Development Boundary (S8 – Settlement Boundaries & the Countryside)
2. Ruining the open rural nature (D2 Climate Change & Environmental Impact of New Development)

**21/00484/FULPP-09646711 Land between Koombora and Mansfield, Victoria Road:** Erection of a self-build detached dwelling complete with parking, landscaping and related infrastructure. Week No.19 dated 14<sup>th</sup> May 2021:

The Parish Council recommended refusal for the following reasons:

1. Outside the Development Boundary (S8 – Settlement Boundaries & the Countryside)
2. Ruining the open rural nature (D2 Climate Change & Environmental Impact of New Development)
3. Road is too narrow (T1 – Sustainable Transport; T2 – Accessibility)

**21/00473/WTPO PP-09790192 Holly Bush, 31A St Stephens Road:** T1 Ash - Pollard to 4 metres in height, to previous cut points. Week No.21 dated 28<sup>th</sup> May 2021:

The Parish Council had no objections, providing they are in line with MDC's Tree Officer's recommendations.

**21/00520/HOUSE Broom Cottage, 23 Ferris Avenue:** Part single storey and part two storey rear extension. New windows to existing first floor side elevations. Week No.21 dated 28<sup>th</sup> May 2021:

The Parish Council had no objections and had no comments to make.

Cllr Haydon restated that he would not participate in the discussion or recommendation regarding the following planning application. Vice Chairman Cllr Mrs Gunn took over to chair this part of the meeting.

**21/00385/FUL PP-09719924 New dwelling between 53 and 55 St Stephens Road:** proposed erection of a new 3 x bedroom dwelling to the side land of 55 St Stephens Road. Week No.21 dated 28<sup>th</sup> May 2021:

The Parish Council recommended refusal for the following reasons:

1. Outside the Development Boundary (S8 – Settlement Boundaries & the Countryside)
2. Ruining the open rural nature (D2 Climate Change & Environmental Impact of New Development)
3. Plot splitting (S3 Place Shaping)
4. Accessibility: road at this end is narrow, plus condition of road – St Stephens Road at the Farnbridge Road end camber is failing (T1 – Sustainable Transport and T2 - Accessibility)

Cllr Haydon resumed chairing the meeting.

**21/00559/HOUSE PP-09855877 Toad Hall, Station Road:** two storey side extension (Renewal of HOUSE/MAL/18/00538). Week No.21 dated 28<sup>th</sup> May 2021:

The Parish Council had no objections and had no comments to make.

- 128. Maldon District Council Decisions:** covering decisions advised from w/e 7<sup>th</sup> May to w/e 18<sup>th</sup> May 2021; a detailed list had been supplied to Members, which is summarised below:

**WTPO/MAL/21/00227 Cold Norton**

T20 Oak - Reduce by 2 metres.

Wyvern House 29A St Stephens Road Cold Norton Essex

(UPRN - 100090555818)

Mrs Peggy Shields **APPROVED**

- 129. 21/00397/FUL Thornfields**

Members noted that District Cllr Mrs Fleming, as requested by Members, has called in this application to the NW Planning Committee for determination.

**130. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)**

- 130.1. Play Area Installation:** Members had been supplied with report re the PWLB application and the request by the Assessor to reword the Resolution passed at the December 2020 meeting to include the name of the Council, the date of the meeting and updated figures. Cllr Richardson proposed that Cold Norton Parish Council seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £40,000 over the borrowing term of 25 years for the installation of a new play area. The annual loan repayments will come to around £2,086.30. It is not intended to increase the council tax precept for the purpose of the loan repayments. Cllr Haydon seconded the proposal; all Members were in agreement.

RESOLUTION: at the Cold Norton Parish Council meeting of 2nd June 2021, it was RESOLVED to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £40,000 over the borrowing term of 25 years for the installation of a new play area. The annual loan repayments will come to around £2,086.30. It is not intended to increase the council tax precept for the purpose of the loan repayments.

- 130.2. Car Park Extension and Cherry Blossom Lane Resurfacing:** Members discussed the May Progress Report and the loan application. Cllr Richardson proposed that Cold Norton Parish Council seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £100,000 over the borrowing term of 35 years for the Construction of the Car Park extension and resurfacing of Cherry Blossom Lane. The annual loan repayments will come to around £4,200. It is not intended to increase the council tax precept for the purpose of the loan repayments. Cllr Romang seconded the proposal; all Members were in agreement.

RESOLUTION: at the Cold Norton Parish Council meeting of 2nd June 2021, it was RESOLVED to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £100,000 over the borrowing term of 35 years for the Construction of the Car Park extension and resurfacing of Cherry Blossom Lane. The annual loan repayments will come to around £4,200. It is not intended to increase the council tax precept for the purpose of the loan repayments.

**VILLAGE HALL**

- 131. Report from VHMC:** Cllr Romang reported that some of the regular groups had returned to the hall; that the Government Grant had been received via MDC and the Seniors Coffee Morning was resuming. Regarding the issue with the refuse bin, it was agreed that the Clerk would liaise with Pre School regarding waste from playing field bins and village littering picking by the Village Caretaker.

**ACTION: CLERK**

- 132. CLERKS REPORT:** Members noted Clerk's Report dated 28<sup>th</sup> May 2021.

**HIGHWAYS AND ROAD SAFETY**

- 133. TRUCAM:** Members noted that 4 x ½ sessions in April had resulted in 13 CAPS. Clerk was requested to enquire for another location for speed checks. **ACTION: CLERK**

**POLICE MATTERS AND ANTISOCIAL BEHAVIOUR**

- 134. Wi-Fi at Village Hall:** Members noted that security was now completed.
- 135. Anti-social behaviour at Village Hall:** Members discussed the installation of CCTV; to be considered at future meeting/
- 136. Parking at Three Ashes Corner:** Clerk had advised Members that this had been reported by nearby residents as an issue again and that letters would be delivered to nearby properties. It was suggested that hedges could be planted at this area to deter parking be considered – to be discussed further.

**OPEN SPACE**

- 137. Village Caretaker work:** Mr Wiseman continued to carry out this work; in addition to the regular litter picks and safety checks, Mr Wiseman had carried out the following maintenance work: works at Cow Piece, cleared broken glass from the bridleway, works St Stephen Road and layby, and at Green Trees Avenue, plus clearance works by substation.

138. **Trees:** Cllr Dixon updated Members re responses to date and proposal to invite residents to request trees/hedges.  
**ACTION: CLLR DIXON**

#### TRAINING/CONFERENCES/MEETINGS

139. **Parish Clerks Forum 28<sup>th</sup> April 2021:** Members noted that notes are still to be received from MDC re this session (topics were Bradwell B update, Tri-Service Community Officer and Essex Youth Based Commissioner Service, Local Development Plan and Mental Health Awareness Week.).  
  
Clerk had supplied further information regarding proposal for each Parish to have a Mental Health Champion. Members considered but decided that this was not possible at the moment.
140. **Dementia Friends Session & Training for Town & Parish Councils:** Members noted that Cllr Mrs Gunn, Cllr Mrs Luck and Cllr Dixon would attend the online session on Thursday 3<sup>rd</sup> June 2021.
141. **Bradwell B Community Forum: Tuesday 22<sup>nd</sup> June 2021 6pm – 8pm online:** Members noted that Cllr Haydon planned to attend.

#### CORRESPONDENCE/CONSULTATIONS

142. **Maldon District Council:** Members noted receipt of link to consultation that runs to 4<sup>th</sup> July 2021 re Public Space Protection Order (PSPO) Alcohol and Psychoactive Substances. Clerk to clarify re individual or PC response.  
**ACTION: CLERK**
143. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).  
  
It was reported that the Woodham Infrastructure Group had started a Crowd Funding Account to fund expert advice including an independent report from a specialist transportation planning/highway and infrastructure consultancy in relation to the proposed developments in South Woodham Ferrers. Clerk was requested to include this topic on the July agenda and to contact neighbouring Parish Councils.  
**ACTION: CLERK**
144. **MEETINGS 2021**  
Wednesdays 7<sup>th</sup> July, 1<sup>st</sup> September, 6<sup>th</sup> October, 3<sup>rd</sup> November and 1<sup>st</sup> December.

There being no further business the meeting was closed at 9.36pm

Chairman.....

Date.....