

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 7TH JULY 2021 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr P Jacklin
Cllr Mrs J Luck
Cllr J Richardson

In attendance: Mrs. M Dyer (Parish Clerk)
District Cllr Ms White

**AS THIS MEETING HAD TO COMPLY WITH RESTRICTED CONDITIONS DUE TO COVID-19,
MEMBERS HAD BEEN SUPPLIED WITH A COPY OF THE RISK ASSESSMENT FOR THIS MEETING
AND SO THAT THE PUBLIC WERE AWARE A COPY HAD BEEN POSTED ON THE
PARISH COUNCIL WEBSITE**

- 145. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllrs Romang and Dixon and District & County Cllr Mrs Fleming.
- 146. DECLARATION OF INTERESTS**
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.
- 147. PUBLIC QUESTION TIME:** there were no Members of the Public present.
- 148. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 2nd June 2021 was approved as correct. They will be signed accordingly when it is possible, together with other minutes from meetings held remotely.

Cllr Haydon warmly welcomed back District Cllr Ms White

- 149. DISTRICT COUNCILLOR'S REPORT:** District Cllr Ms White reported that Promenade Park beach huts were open for hire; that there is a consultation re the A12 A120 widening scheme which runs to 16th August 2021 – follow link for more information https://www.maldon.gov.uk/news/article/6637/highways_england_-_a12_a120_widening_scheme_consultation; that the Boundary Commission for England is currently reviewing and must make recommendations for new Parliamentary constituency boundaries by 1st July 2023 (including a change for Essex); that Maldon District Council is running a consultation to 29th July 2021 relating to 'Statement of Community Involvement' (how the Council will engage with the community and key stakeholders about planning policy documents and planning applications).

District Cllr Ms White then left the meeting

- 149A. COUNTY COUNCILLOR'S REPORT:** not available

FINANCE

Approval of Payments

150. Mr Roy Wiseman to village caretaker work. Invoice dated 29th June 2021 £112.50. Cheque No.022253
151. Maria Dyer office expenses from 29th May to 30th June 2021 £35.56. Cheque No.022254
152. Rural Community Council of Essex (RCCE) to annual membership to 30th June 2022 £72.60 (£60.50 net). Cheque No.022255
153. Sue Lees Consultancy July 2021 - to advance quarterly maintenance fee. Invoice No.0004942 dated 1st June 2021 £30.00. Cheque No. 022256
154. Wave to water at allotments 30th November 2020 to 29th May 2021. Invoice No.9003341 dated 30th May 2021 £22.93 – taken by Direct Debit on 17th June 2021.
155. For noting only: HMRC TAX/NI quarter to 5th July 2021 no payment due.

156. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10 th June 2021	£	589.39
Santander as at 2 nd June 2021	£	<u>72,639.87</u>
	£	73,229.26*

*includes £19,694.74 planned reserve plus CIF Grant for playground project.

157. Village Hall Solar Panels

Members noted that the FIT payment covering period 8th February 2021 to 8th May 2021 of £421.35 had been received.

158. PWLB for Playground Project

Members noted that the loan had been drawn down and £39,975 had been credited to the PC account on 23rd June 2021 (NB £25 deducted for admin). Interest rate 2.03%. Payment to PWLB in current financial year will be £1,838.50 (£814.44 in Sept 2021 and £1,024.06 in March 2022) and then in subsequent years to March 2046 will be £2,048.12 (£1,024.06 x 2 in Sept and March).

159. Woodham Infrastructure Group

Members had been supplied with a report updating situation to date. At the meeting Members discussed contributing to a Crowd Funding Account to fund expert advice, including an independent report from a specialist transportation planning/highway and infrastructure consultancy, in relation to the proposed developments in South Woodham Ferrers and were all in agreement that a £200 contribution should be made towards the cost of expert advice.

160. Village Hall Management Committee

Members were advised that as at end of June 2021 the closing balance for the VHMC was £8,664.70; no support funding therefore required at this time. Members requested a further report/update for the September PC meeting.

ACTION: CLERK/VHMC

161. Pre School Refuse Bin at Village Hall

Having considered a report re above, Members agreed to a financial contribution of £10 every 4 weeks to Pre School; for this fee the Village Caretaker will be 'permitted' to use the Pre School Refuse Bin to deposit up to 4 black bin bags per fortnight in the Pre School bin re litter picking etc.

ACTION: CLERK

PLANNING

- 162 **Planning Application received by the Parish Council:** the following was considered, and the response was:

21/00387/HOUSE PP-09724686 September Lodge, St Stephens Road: install access gates. Infill existing and integral carport to front and rear.No.22 dated 4th June 2021:

The Parish Council had no objections and had no comments to make.

- 163. Maldon District Council Decisions:** covering decisions advised from w/e 4th June to w/e 2nd July 2021; a detailed list had been supplied to Members, which is summarised below:

FUL/MAL/21/00256 Cold Norton

Demolition of existing two storey dwelling house and construction of new two storey dwelling house including outbuilding/garage and new dropped kerb to existing vehicular access.

Vermont 27 Stow Road Cold Norton Essex

(UPRN - 100090555895)

Mr & Mrs Buckley **REFUSED**

HOUSE/MAL/21/00285 Cold Norton

Erection of a single storey rear extension and front dormer and the enlargement of existing front and rear dormers. Installation of sliding doors to the rear elevation and a rooflight to front roof slope.

Alterations to fenestration, entrance doors and the external materials of the host dwelling.

11 St Stephens Road Cold Norton Essex CM3 6JE (UPRN - 100090555799)

Mr Bobby Thurling **REFUSED**

FUL/MAL/21/00397 Cold Norton

Two new detached dwellings and associated works

Thornfields Purleigh Grove Cold Norton Essex

(UPRN - 010013998259)

Mr & Mrs Kirk **REFUSED**

LDE/MAL/21/00287 Cold Norton

Claim for a lawful development certificate for the existing use of the office building and yard area for business use.

Toad Hall Station Road Cold Norton Essex

(UPRN - 100091257160)

Mr C Mead **REFUSED**

164. Application Withdrawn

Members noted that the following application had been withdrawn: 21/00473/WTPO PP-09790192 Holly Bush, 31A St Stephens Road: T1 Ash – Pollard to 4 metres in height, to previous cut points.

165. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)

Members noted that the PWLB Loan for £40,000 had been approved and monies received; that the order for play equipment had been placed with KOMPAN. It was noted that a meeting was still to take place with the youth football club to discuss location of pitch in relation to new playground.

Members considered the June 2021 PCP Report and discussed letters to CBL residents and communication via Facebook, the CNPC Website, the school and preschool. Clerk confirmed that the loan application for the car park/CBL works had been submitted to EALC. Clerk reminded Members that the 2021 CIF Grant Scheme was open and that the proposed outdoor gym was an acceptable project. Cllr Haydon, Cllr Jacklin and the Clerk to progress the application.

**ACTION: CLERK/CLLR HAYDON
CLLR JACKLIN**

VILLAGE HALL

- 166. Report from VHMC:** Members were advised that the VHMC initiative of Jubilee Celebrations for 2022 had received a positive response following an article in The Beacon.

- 167. CLERKS REPORT:** Members noted Clerk's Report.

HIGHWAYS AND ROAD SAFETY

168. TRUCAM

Members noted that 4 x ½ hour sessions in May 2021 had resulted in 13 CAPS and the 4 x ½ session in June 2021 had resulted in 19 CAPS.

169. School Parking

Members noted the issue advised by the School relating to Ferris Avenue and the action then taken by the School.

170. Londis – Vehicular exit onto Latchingdon Road

Members noted that the Clerk had spoken to Manager regarding the reinstatement of the 'viewing panel' on Londis advertising board. Clerk to follow up. **ACTION: CLERK**

POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

171. Tri-Service Rural Community Officer

Members considered the proposed sessions from local Police as outlined and were all in agreement that CNPC should register interest. **ACTION: CLERK**

OPEN SPACE

172. Village Caretaker work: Mr Wiseman continued to carry out this work; in addition to the regular litter picks and safety checks, Mr Wiseman had carried out the following maintenance work: Cowpiece - litter pick, mow front of paths and around seat area; cleared glass from bridleway; St Stephens Road – tidy and mow layby and verge and by bench; tidy and mow by triangle at Green Trees Avenue, plus level soil; tidy, mow and clear area by substation following works by cable installers.

173. Trees

Members noted an update supplied by Cllr Dixon re ECC Tree Initiative and possible locations. Clerk to clarify situation with Fields in Trust re planting on playing field. **ACTION: CLERK**

174 Public Rights of Way Issues

Members noted report detailing current issues/status.

TRAINING/CONFERENCES/MEETINGS

175. Parish Clerks Forum 28th April 2021:

Members noted receipt of notes from the session attended by the Clerk; topics covered were Bradwell B update, Tri-Service Community Officer and Essex Youth Based Commissioner Service, Local Development Plan and Mental Health Awareness Week. Clerk to research the Essex Youth Based Commissioner Service. **ACTION: CLERK**

176. Dementia Friends Session & Training for Town & Parish Councils:

Cllr Mrs Gunn, Cllr Mrs Luck and Cllr Dixon attended the online session on Thursday 3rd June 2021 and reported back to Members mixed views of the session. Cllr Mrs Luck requested application of practical ideas proposed at the session be considered to be either taken forward by the PC or by a resident. **ACTION: CLLR MRS LUCK**

177. Bradwell B Community Forum: Tuesday 22nd June 2021

Members noted receipt of slide presentation (link forwarded by email) from above session.

CORRESPONDENCE/CONSULTATIONS

178. MDC Revised Statement of Community Involvement

Members discussed consultation re above available via www.maldon.gov.uk/consultations (Friday 17 June to Thursday 29 July 2021) and agreed Members could respond as individuals and submit view to Clerk to prepare a PC response. **ACTION: ALL CLLRS/CLERK**

179 Broadband: Superfast Essex Programme Update June 2021

Members noted receipt of update and agreed that future updates need not be circulated to Members.

180. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

Undergrowth at Cowpiece needs to be cleared

Queen's Jubilee to be included on September agenda

181. MEETINGS 2021

Wednesdays 1st September, 6th October, 3rd November and 1st December.

There being no further business the meeting was closed at 9.48pm

Chairman.....

Date.....

