

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6TH OCTOBER 2021 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr T Dixon
Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr P Jacklin
Cllr Mrs J Luck
Cllr J Richardson

In attendance: Mrs. M Dyer (Parish Clerk)

- 237. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr Romang, District Cllr Ms White and District & County Cllr Mrs Fleming.

238. DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

There were no declarations of interest.

- 239. PUBLIC QUESTION TIME:** there were no Members of the Public present.

- 240. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 8th September 2021 were approved as correct. They will be signed accordingly when it is possible, together with other minutes from meetings held remotely.

- 241. DISTRICT COUNCILLOR'S REPORT:** District Cllrs Ms White and Mrs Fleming were unable to attend due to a committee meeting at MDC, but District & County Cllr Mrs Fleming had supplied a report for the Parish Councillors and the Parish Council Website.

- 242. COUNTY COUNCILLOR'S REPORT:** see Minute No.241 above.

FINANCE

Approval of Payments

- 243.** Mr Roy Wiseman to village caretaker work. Invoice dated 4th October 2021 £54.00. Cheque No.022267
244. Maria Dyer office expenses from 6th September to 3rd October 2021 £58.78 (£55.36 net). Cheque No.022268
245. Sue Lees Consultancy to Advance Quarterly Maintenance fee for website October 2021 Invoice No.0005058 dated 1st September 2021 £30.00. Cheque No.022269
246. Sue Lees to Advance yearly maintenance fee for website (set up diary for PC meetings 2022 and tidy up website etc) Invoice No.0005066 dated 1st September 2021 £60.00. Cheque No.022269
247. Sue Lees Consultancy to advance fee for WordPress Maintenance Plan (twice yearly in April and October). Invoice No.0005067 dated 1st September 2021 £40.00. Cheque No.022269
248. Sue Lees Consultancy October 2021 advance once yearly reporting fee for CNPC web site. Invoice No.0005068 dated 1st September 2021 £30.00. Cheque No.022269

249. Maldon District Council to grounds maintenance July to September 2021. Invoice No.COL58683746 dated 24th September 2021 £480.00 (£400.00 net). Cheque No.022270
250. Campaign to Protect Rural England (CPRE) to annual subscription to 31st October 2022 £36.00. Cheque No.022271
251. E-on to electricity for streetlights August 2021 Invoice No.H1A3CA4833 dated 2nd September 2021 £112.55 (£107.19 net) was taken by direct debit on 12th September 2021.

252. Financial Statement
Current balances:

Barclays 10 Day Notice as at 10 th Sept 2021	£	589.40
Santander as at 2 nd October 2021	£	<u>69,876.11</u>
	£	70,465.51*

*includes £19,694.74 planned reserve plus CIF Grant for playground project, plus new PWLB loan.

253. Village Hall Solar Panels

Members noted that a payment of £240.18 had been received for the quarter to 7th August 2021 and that Cllr Jacklin was assisting the VHMC with the internal panel.

254. Village Hall Management Committee

An update was given re the financial situation of the VHMC, and Members noted that there is an issue with one of the boilers, which may need replacing in the near future. It was agreed that the PC will try and assist the VHMC with marketing the VH generally and through the village school. Clerk to obtain details of current booking timetable.

ACTION: CLERK

255. ECC Locality Fund 2021/22

It was agreed to apply for two new benches for the new younger children's play area and, subject to amount available per parish, some bins.

ACTION: CLERK

PLANNING

256. Planning Applications received by the Parish Council: the following were considered, and the responses were:

21/00866/WTPO PP-10153792 19 Station Crescent: TPO 4/89 T3 Oak height reduction of 3 metres. Lateral reduction of 2 metres on each side and crown lift to 3 metres above ground level. Week No.36 dated 10th September 2021:

The Parish Council had no objections to these works providing they are in line with MDC's Tree Officer's recommendations.

21/00920/HOUSE PP-10187765 11 St Stephens Road: single storey rear. Alteration to existing front and rear dormer. Addition of front and rear dormer. New chimney. Changes to fenestration including rooflights and entrance doors. Week No.39 dated 1st October 2021:

The Parish Council had no objections and had no comments to make.

257. Maldon District Council Decisions: covering decisions advised from w/e 10th September to w/e 1st October 2021; a detailed list had been supplied to Members, which is summarised below:

HOUSE/MAL/21/00697 Cold Norton

Single storey rear extension.
Loralai 27 Green Trees Avenue Cold Norton Essex
(UPRN - 100090554882)
Donna Smith

APPROVED

HOUSE/MAL/21/00786 Cold Norton

Single storey side/rear extension, rendering of external walls, replacement of windows and door, removal of chimney and associated internal works.

34 Green Trees Avenue Cold Norton Essex CM3 6JA

(UPRN - 100090554887)

Mrs Jenny Browne

APPROVED

HOUSE/MAL/21/00787 Cold Norton

Part two storey, part first floor rear extension. New windows to existing first floor side elevations.

Broom Cottage 23 Ferris Avenue Cold Norton Essex

(UPRN - 100090554773)

Mr And Mrs Jay Amos

REFUSED

258. Application being considered at NW Planning Committee 6th October 2021

Members noted HOUSE/MAL/21/00808 31 Latchingdon Road: single storey rear extension was going to Committee for a decision.

259. Appeal Notification:

Members noted: 20/00285/HOUSE PP-09641351 11 St Stephens Road: erection of a single storey rear extension and front dormer and the enlargement of existing front and rear dormers. Installation of sliding doors to the rear elevation and a rooflight to front roof slope. Alterations to fenestration, entrance doors and the external materials of the host dwelling.

Appeal ref: APP/X1545/D/21/3280905. Appeal start date 22nd September 2021.

Members agreed that no further comments need be submitted by CNPC (previous comments by CNPC have already been forwarded to the Planning Inspector).

260. Burnham Road, South Woodham Ferrers (development North of B1012 SWF)

Members noted receipt of information newsletter from the developer, Countryside.

261. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)

Members noted receipt of report supplied by Cllr Richardson. At the meeting Cllr Richardson updated Members, advising that the old play equipment had all been removed, fencing moved and installed in new location, foundation for younger children's area laid and old play area levelled off; there is a large pile of soil which will be kept on site as some will be required by CCC as part of the installation; new supplier sourced for flooring. Members then discussed the correspondence received re the swing seat and agreed to proceed with that version. Name and signage also discussed - held in abeyance pending decision re name, but outline costs to be obtained. Format of formal opening ceremony to be considered at a later stage. Clerk to chase football club re their plans; to ascertain if MDC can undertake weekly playground inspections once the new equipment is installed and to clarify wording for new signage with PC's annual play equipment inspector

**ACTION: CLLR RICHARDSON
CLERK**

VILLAGE HALL

262. Report from VHMC: Cllr Romang was unable to attend the meeting but had supplied a report, advising that the VHMC are in contact with manufacturer of solar panel part, which has 2 years left on the guarantee, awaiting response. Awaiting report on boiler.

263. CLERKS REPORT: Members noted Clerk's Report.

HIGHWAYS AND ROAD SAFETY

264. TRUCAM

To note: 8 x ½ hour sessions in August and September 2021 had resulted in 20 CAPS

265. Safer Essex Roads Partnership (SERP) Workshops (5th, 6th 13th & 28th October 2021)

It was noted that Cllr Haydon and the Clerk would try to attend one of these.

- 266. Road Closures:** Members noted:
Cold Norton Road, Purleigh: 18th October 2021 for 8 days
Cold Norton Road, Cold Norton: 8th November 2021 for 3 nights
Lower Burnham Road, Cold Norton: 22nd November 2021 for 5 nights
Cold Norton Road, Cold Norton: 7th February 2022 for 3 nights

POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

- 267.** Members noted receipt of the Summer Newsletter Maldon 2021.

OPEN SPACE

- 268. Village Caretaker work:** Mr Wiseman continued to carry out this work; in addition to the regular litter picks and safety checks, Mr Wiseman had carried out the following maintenance work: litter pick at Cowpiece and fenced off entrance as requested due to dead Ash Tree; removed fallen tree from St Stephens Road.
- 269. Trees from ECC**
Cllr Dixon updated Members re numbers and variants, plus delivery details
Members noted that the Clerk is liaising with ECC re completion of MOU
- 270. Trees and Survey**
Members considered quotes to survey trees in the following areas in the village: allotments, Cowpiece, corner of Latchingdon Road & Howe Green Road, corner of Latchingdon Road, Stow Road and Hackmans Lane, playing field behind village hall and village hall car park/side of village hall. It was agreed to appoint Underhill Tree Consultancy Limited to carry out the survey, produce plans and report covering tree condition, any hazards, and recommendations for management at a cost of £650.00 ex VAT.
Members noted that an ash tree at Cowpiece needs felling, that Cowpiece has been closed off and that quotes were in hand
Clerk outlined discussions regarding the fallen goat willows at dipping pond with an Arboriculturist and TCV (The Conservation Volunteers) and advised that quotes to remove were in hand.
ACTION: CLERK
- 271. Cowpiece**
Cllr Mrs Gunn and Clerk gave a report regarding the meeting at Cowpiece with TCV and suggested works. Members were all in agreement that TCV be booked for a one day session at Cowpiece at a cost of £230.00 ex VAT.
ACTION: CLERK

TRAINING/CONFERENCES/MEETINGS

- 272. Community Specials Constables Briefing 16th September 2021:**
Cllr Dixon gave a report on the process to 'employ' a Special Constable for Cold Norton and outlined the cost implications. Members discussed and agreed that the subject/need for a dedicated Cold Norton Special Constable be put to residents as part of the proposed 2022 Village Survey.
- 273. Stow Maries Aerodrome AGM 29th September 2021**
Cllr Haydon advised that reports were similar to the JCC meeting he had attended in August in terms of 'weathering' the effects of COVID-19. There will be a special event at the Aerodrome on 14th November for Remembrance Day.
- 274. CPRE (Campaign to Protect Rural Essex) AGM 2021: Saturday 2nd October 2021**
Members noted report from Cllr Haydon forwarded to Members by email.
- 275. Stow Maries Aerodrome Meeting Monday 11th October 2021**
Members noted that Cllr Haydon plans to attend

276. **RCCE AGM Wednesday 13th October 2021 Layer Marney Tower 6.30pm (virtual link also available)**
Details supplied to Members.
277. **Essex Playing Fields Association AGM & Awards re Best Kept Playing Field Competition Thursday 21st October 2021 8pm Old Chelmsfordians Cricket Club, Chelmsford**
Details supplied to Members.
278. **Essex Wildlife Trust AGM Saturday 23rd October 2021 11.30am online**
Details supplied to Members. Cllr Mrs Gunn may attend – TBC.
279. **Bradwell B Community Forum: Tuesday 2nd November 2021 6pm to 8pm online**
Members noted that Cllr Haydon plans to attend

CORRESPONDENCE/CONSULTATIONS

280. Nothing to report
281. **DEMENTIA TRAINING/SUPPORT FOR CARERS**
Members noted this is being researched
282. **THE QUEEN'S JUBILEE**
Clerk had supplied details of the 2002 events to Members. Cllr Jacklin offered to steer a discussion group to consider possible 2022 events. Lighting of the Beacon to be discussed at a future meeting.
283. **COLD NORTON BOOK BOX**
Clerk outlined suggestion/request from a resident. Members discussed and agreed to finance a more robust box.
ACTION: CLERK
284. **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

Clerk advised that the PC had been approached to take over the administration of the village Facebook (the one that requires membership). This could not be referred to a future PC meeting as there is a commercial element involved.
285. **MEETINGS 2021**
Wednesdays 3rd November and 1st December.

There being no further business the meeting was closed at 10.12pm

Chairman.....

Date.....