

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3RD NOVEMBER 2021 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr T Dixon
Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr P Jacklin
Cllr Mrs J Luck
Cllr J Richardson
Cllr A Romang

In attendance: Mrs. M Dyer (Parish Clerk)
District & County Cllr Mrs Fleming
Plus, four Members of the Public

286 APOLOGIES FOR ABSENCE: apologies were received and accepted from District Cllr Ms White.

287. DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.

Cllr Richardson declared a non-pecuniary interest in planning application 21/00904/FUL as the site, and access to the site, is adjacent to his property.

288. PUBLIC QUESTION TIME: The four Members of the Public all wished to speak. The first spoke about a recent road traffic accident in the village involving three senior school age children and the question of road safety generally. The Chairman advised that TRUCAM was currently operating along the 30mph section of Latchingdon Road and that the possibility of TRUCAM was being investigated in the 40mph section past the bridge toward the village shop; other traffic calming options such as chicanes would be investigated with ECC Highways; additional TRUCAM hours could be considered for the next financial year. The second Member of the Public raised several topics including the current closure of Cowpiece; the possibility of a new bus service from South Woodham Ferrers (SWF) to Three Ashes Corner onto Maldon because of the proposed new building project in SWF; the possibility of a dog walk area around the edge of the playing field. The responses were that Cowpiece is currently closed pending tree works for safety works; that there is a virtual Bus Transport meeting later this month for the Integrated Passenger Transport Unit to report back re the Essex response to the new Bus Back Better Strategy which the government introduced in March 2021; there is a by law in place which does not permit dogs on the playing field. The other two Members of the Public spoke about the proposed works within the planning application 21/00904/FUL which is on the agenda for consideration by the Parish Cllrs.

With the agreement of the Cllrs the Chairman brought forward the section of the agenda relating to planning matters.

PLANNING

289. Planning Applications received by the Parish Council: the following were considered, and the responses were:

21/01035/HOUSE Broom Cottage 23 Ferris Avenue: Part single storey and part two storey rear extension. New windows to existing first floor side elevations. Week No.40 dated 8th October 2021:

The Parish Council had no objections and had no comments to make.

21/00904/FUL PP-10099781 Land Rear Of 24 To 32B Latchingdon Road: Construction of building to include stables for private use and storage for land management purposes and associated work. Week No.40 dated 8th October 2021:

The Members had no objections to these works providing:

- 1.Stables are solely for domestic use.
- 2.Managed entry/exit onto St Stephens Road especially during school times, both during construction period and movement of horses/horse boxes etc once construction is complete.

21/00969/OUT PP-09997486 Land West of Great Canney House Hackmans Lane: Outline planning application with the matter of access for consideration for two detached dwellings. Week No.41 dated 15th October 2021:

The Parish Council recommended refusal for the following reasons:

- 1.Outside the development boundary (S8 – Settlement Boundaries & the Countryside)
- 2.Plot splitting (S3 Place Shaping)
- 3.Over development (D1 Design Quality & Built Environment)
- 4.Out of keeping with village (D2 Climate Change & Environmental Impact of New Development)

Application from Chelmsford City Council 21/01961/OUT Land North West of Hamberts Farm, Burnham Road, South Woodham Ferrers:

Proposal Hybrid application, (part full and part outline) for:

1. Outline application with all matters reserved for residential development of: up to 1020 homes, up to 88 bedroom units of residential care use (Class C2), up to 1,100 sq. m (GEA) neighbourhood centre (Class E) including a multi-purpose community centre, up to 1,200 GEA) of business floorspace (Class E), a 2fe primary school and two 56 place early years facilities, 5 serviced plots for travelling showpeople, landscaping, strategic and local open space and associated buildings and structures, all associated highway infrastructure, pedestrian, cycle and bridleway routes (including partial extinguishment of Bridleway 25), vehicular and cycle parking, drainage works, ground reprofiling, demolition of existing building and all associated ancillary works including services and utilities
2. Full application for the principal means of vehicular access to the site, the initial phase of on-site highway works, strategic ground reprofiling, strategic surface water attenuation, and strategic foul drainage.

This application was discussed (NB this proposed development has been known as Burnham Road, South Woodham Ferrers (development North of B1012 SWF). Members were all in agreement that the element that will impact on Cold Norton residents and other residents in The Dengie is transport. It was agreed the Chairman and the Clerk would prepare a response. This was duly done after the meeting and the response submitted to Chelmsford City Council was:

Cold Norton Parish Council recommends that this outline planning application is refused at this point as it does not address the transport issue and the impact on traffic not only in SWF, but also as far out as The Dengie. The developer needs to take into account the 'real' impact a development of this size will have on the already struggling current traffic system. Transport needs to be addressed before the other elements of this application can be fully considered.

- 290. Maldon District Council Decisions:** covering decisions advised from w/e 8th October to w/e 29th October 2021; a detailed list had been supplied to Members, which is summarised below:

HOUSE/MAL/21/00808 Cold Norton

Single storey rear extension

31 Latchingdon Road Cold Norton Essex CM3 6JG

(UPRN - 100090555242)

Mr & Mrs Martin Cadey **APPROVED**

HOUSE/MAL/21/00881 Cold Norton

Single storey rear and side extension, new single storey porch
63 Latchingdon Road Cold Norton Essex CM3 6HT
(UPRN - 100090555271)
L Bennie

APPROVED

291. Burnham Road, South Woodham Ferrers (development North of B1012 SWF)

It was noted that the CNPC contribution to the commissioning of a report by a Transport Consultant had been acknowledged

Members considered the proposed group letter to be submitted to CCC by Parishes in The Dengie and agreed that the Clerk should sign it on behalf of the Parish Council.

ACTION: CLERK

292. MINUTES OF THE ORDINARY MEETING of the Parish Council held on Wednesday 6th October 2021 were approved as correct. They will be signed accordingly when it is possible, together with other minutes from meetings held remotely.

293. DISTRICT COUNCILLOR'S REPORT: District Cllr Mrs Fleming had submitted a written report covering both District and County matters and gave a verbal update at the meeting.

294. COUNTY COUNCILLOR'S REPORT: see above

FINANCE

Approval of Payments

295. Mr Roy Wiseman to village caretaker work. Invoice dated 30th October 2021 £90.00. Cheque No.022273

296. Maria Dyer office expenses from 4th to 31st October 2021 £29.84. Cheque No.022274

297. Maldon District Council to Community Protection Team Services (TRUCAM) July to September 2021 6 hours Invoice No.COL58583830 dated 11th October 2021 £252.43 (£210.36 net). Cheque No.022275

298. The Conservation Volunteers (TCV) to scrub clearance at Cowpiece 27th October 2021. Invoice No.33023019 dated 28th October 2021 £276.00 (£230.00 net). Cheque No.022276

299. The Royal British Legion Poppy Appeal 2021 to supply of Type C Wreath with insert (CNPC logo) Invoice No.86 £19.00. Members discussed and were all in agreement to increase this donation by £31.00; total therefore £50.00. Cheque No.022277

300. PKF Littlejohn to external audit. Invoice No.SB20213573 dated 27th September 2021 £240.00 (£200 net). Cheque No.022278

301. E-on to electricity for streetlights September 2021 Invoice No.H1A52C1AA0 dated 2nd October 2021 £125.18 (£119.22 net) was taken by direct debit on 12th October 2021.

302. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10 th Sept 2021	£	589.40
Santander as at 2 nd October 2021	£	<u>69,876.11</u>
	£	70,465.51*

*includes £19,694.74 planned reserve plus CIF Grant for playground project, plus new PWLB loan.

303. Village Hall Solar Panels

Members noted that the next FIT payment is due November 2021

304. Village Hall Management Committee

Members were advised that the Committee had been successful in a COVID-19 grant via RCCE.

305. ECC Locality Fund 2021/22

Members noted that an application is in hand for two benches and two bins for new playground.

306. Grants

Members discussed the two applications received and were all in agreement to give a £50 donation to Essex & Herts Air Ambulance and to undertake a site visit in relation to the application from St Stephens Church for discussion at the December meeting.

307. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP).

Members noted receipt of report supplied by Cllr Richardson. At the meeting Cllr Richardson updated Members, advising that CCC were in the middle of construction, but that the weather (rain) had been an issue and there had been a flood in the younger children's' area and that a soakaway is required. Members were all in agreement that CCC undertakes this work at a cost of £217.00 ex VAT. Cllr Richardson also advised that the layout had had to be changed. It was also agreed to obtain a quote from CCC to install the kickwall in a new agreed position. Water on the field was also discussed. The signage for new playground was discussed – Clerk to investigate a new email address for use on this sign, which would then be used as the main Parish Council email address. Format of formal opening ceremony to be considered at a later stage.

308. VILLAGE HALL

Members were advised that a building survey will be undertaken soon.

309. CLERKS REPORT

Members noted Clerk's Report.

HIGHWAYS AND ROAD SAFETY

310. TRUCAM

Members noted that the October report was awaited. In view of the recent road traffic accident (see minute No.288 Members were all in agreement to double the number of TRUCAM hours to four for the months November and December 2021.

ACTION: CLERK

311. Safer Essex Roads Partnership (SERP) Workshops (5th, 6th 13th & 28th October 2021)

Members noted that as the Chairman and Clerk were unable to attend, issues had been conveyed to Cllr Mrs Fleming to raise as she had planned to attend - awaiting update and confirmation if notes from meetings are available.

312. Highways sign at Pale Pitt Farm Site

Members noted that the above has now been removed

POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

313. There were no reports.

OPEN SPACE

314. Village Caretaker work: Mr Wiseman continued to carry out this work; in addition to the regular litter picks and safety checks, Mr Wiseman had carried out the following maintenance work: cut back of vegetation at allotment site where it was impacting on a Clarke Rise resident's property; removal of brambles along Latchingdon Road; litter removal at Three Ashes Corner; minor tree works along St Stephens Road. Clerk was requested to follow up with the Village Caretaker the trimming back of trees alongside the car park impacting on parking spaces on the left-hand side of the car park (as facing the hall).

ACTION: CLERK

315. Trees from ECC

Cllr Dixon updated Members advising that delivery of bare rooted trees is scheduled for 18th November, amongst which there are 50 for the allotments and 35 for the playing field. Members noted that the Clerk is liaising with ECC re completion of MOU.

316. Trees and Survey

Members noted that date to be advised for survey of all areas of CNPC trees; that an ash tree at Cowpiece needs felling; Cowpiece was closed off; quotes in hand
Clerk gave an update re fallen goat willows at dipping pond, meeting with tree surgeons to date and quotes received.

317. Cowpiece

Cllr Mrs Gunn gave a report following works undertaken on 27th October 2021 by The Conservation Volunteers (TCV) (NB photographs were forwarded by the Clerk to Members after the meeting). It was agreed that no further works would be booked with the TCV until the goat willows are removed.

TRAINING/CONFERENCES/MEETINGS

318. Stow Maries Aerodrome Meeting Monday 11th October 2021

Cllr Haydon reported that despite the situation with COVID-19 the aerodrome continued to attract a steady stream of visitors, volunteers continued to carry out various tasks and that works to repairs to both hangers were in hand. Cllr Haydon advised Members that there be a Remembrance Service at 2pm on Sunday 11th November – tickets required (free).

319. RCCE AGM Wednesday 13th October 2021 Layer Marney Tower)

No one was available to attend

320. Essex Playing Fields Association AGM & Awards re Best Kept Playing Field Competition Thursday 21st October 2021 8pm Old Chelmsfordians Cricket Club, Chelmsford

No one was available to attend

321. Essex Wildlife Trust AGM Saturday 23rd October 2021 11.30am online

Cllr Mrs Gunn reported that the Trust is doing well with the aid of various grants and had recently been bequeathed a property in Great Dunmow.

322. Bradwell B Community Forum: Tuesday 2nd November 2021 6pm to 8pm online

Cllr Haydon advised that there was nothing new reported.

323. Passenger Transport Meeting: Brentwood/Chelmsford/Maldon Districts: Thursday 18th November 2021 10am to 12noon (virtual meeting)

Cllr Mrs Gunn plans to attend.

324. Stow Maries Aerodrome Meeting SMGWA JCC) Monday 6th December 2021 10am to 11am

Cllr Haydon to attend

CORRESPONDENCE/CONSULTATIONS

325. Local Government Association (LGA): survey re impact on in-person council meetings:

It was agreed that the Clerk should complete this survey.

ACTION: CLERK

326. Maldon District Council Community Engagement Team: Parish Council Contracts: Definition of Service

Members noted.

327. DEMENTIA TRAINING/SUPPORT FOR CARERS

Members noted this is being researched

328. THE QUEEN'S JUBILEE

Cllr Jacklin reported back on the first meeting and advised the next is scheduled for 24th November 2021. Clerk was requested to ascertain which Parish Councils in this area would be lighting a beacon.

ACTION: CLERK

- 329. MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters reported

- 330. LAST MEETING IN 2021**
Wednesday 1st December.

- 331. MEETINGS 2022**
Wednesdays 5th January, 2nd February, 2nd March, 6th April, 4th May, 1st June, 6th July,
7th September, 5th October, 2nd November, 7th December.

There being no further business the meeting was closed at 10.38pm

Chairman.....

Date.....