

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6th April 2022 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr T Dixon
Cllr P Jacklin
Cllr J Richardson
Cllr A Romang

In attendance: Mrs. M Dyer (Parish Clerk)
District Cllr Ms S White

1. **APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr Mrs Luck and County Cllr Mrs Fleming
2. **DECLARATION OF INTERESTS**
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.
3. **PUBLIC QUESTION TIME:** there were no Members of the Public present
4. **MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 2nd March 2022 were approved as correct and signed accordingly.
5. **DISTRICT COUNCILLOR'S REPORT:** District Cllr Ms White updated Members on various matters, including advising of a meeting with ECC re the large scale development in South Woodham Ferrers, where ECC owns most of the land; free business support for mid and north Essex; launch of 'One Maldon District' bringing together senior level representatives from across the local statutory, voluntary, and private sectors to improve health, wellbeing, and community safety across the District; MDC Council Tax increase of £5 per property, but that bands A – D will get a refund of £150; MDC meetings are now being held in the Council Chamber.

District Cllr Ms White then left the meeting
6. **COUNTY COUNCILLOR'S REPORT:** County Cllr Mrs Fleming had supplied a report which had been forwarded to Members. Noted.

FINANCE

Approval of Payments

7. Mr Roy Wiseman to village caretaker work invoice dated 30th March 2022 £79.59. Cheque No.022314
8. Maria Dyer office expenses from 26th February to 31st March 2022 £53.62. Cheque No.022315

9. Cold Norton Village Hall Management Committee to reimbursement of costs for battery and pads for village hall Defibrillator £242.40. Cheque No.022316
10. Cold Norton VHM to use of The Les Barclay Room for PC meetings January to March 2022 inclusive Invoice dated 11th March 2022 6 hours @ £8.40 per hour £50.40 Cheque No.022316
11. Maldon District Council to TRUCAM services January to March 2022 inclusive 5 hours. Invoice No.COL58584688 dated 25th March 2022 £210.36 (£175.30 net). Cheque No.022317
12. Maldon District Council to Grounds Maintenance January to March 2022 Invoice No.COL58684732 dated 25th March 2022 £480.00 (£400.00 net). Cheque No.022317
13. Chelmsford City Council to 95% of costs to install new playground and related works, plus soakaway works and reinstalling kick wall. Invoice No.2024662 dated 30th March 2022 £25,230.36. Cheque No.0322318
14. EALC/NALC to affiliation fees 2022/2023 based on electorate numbers. Invoice No.15375 dated 1st April 2022 £355.82 (EALC £286.24; NALC £69.58). Cheque No.022319
15. Essex Wildlife Trust to membership renewal £40. Cheque No.022320
16. Mrs Margaret Taylor to reimbursement of expenses or refreshments for Playground Opening Event £12.85 (£10.71 net). Cheque No.022321
17. Cold Norton Parochial Church Council (PCC) to serving refreshments at Playground Opening Event £30.00. Cheque No.022322
18. Npower to streetlights for January 2022 Invoice No.INO3162159 dated 1st April 2022 £201.05 (£191.48 net). Will be taken by direct debit on 15th April 2022.
19. Npower to streetlights for February 2022 Invoice No.INO3162202 dated 1st April 2022 £173.69 (£165.42net). Will be taken by direct debit on 15th April 2022.
20. Npower to streetlights for March 2022 Invoice No.INO3159151 dated 5th April 2022 £182.56 (£173.87 net). Will be taken by direct debit on 19th April 2022

21. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10 th Dec 2021	£	589.41
Santander as at 2 nd April 2022	£	<u>55,366.88</u>
	£	55,956.29*

*includes £19,694.74 planned reserve plus CIF Grant for playground project, plus new PWLB loan of which only the playground equipment has been invoiced.

22. Village Hall Solar Panels

Noted payment received – period covered tbc

23. Grass cutting

Members discussed recommended new grass cutting schedule and costs and were all in agreement to cut football pitch cuts by four to keep within allocated budget. Clerk to advise MDC

ACTION: CLERK

24. Rubbish Collection at Village Hall/Playing Field

Members discussed this issue agreed that quote be obtained for second bin'

ACTION: CLERK

25. Beacon May Issue

Members considered outline costs to increase print quantity so that every home in village receives a copy of this issue which will include full details of the Jubilee Programme of Events, total cost subject to final format of events section.

26. Beacon Magazine

Clerk outlined costs if Parish Council were to finance magazine so that all homes in the village receive a copy, but that the Parochial Church Council still benefitted as this is one of the Church's means of raising funds. It was agreed that as this had not been budgeted for in the current financial year, it would be reconsidered as part of the next budget.

PLANNING

27. **To consider Planning Application received by the Parish Council:** the following was considered, and the response was:

Chelmsford City Council application 22/00311/OUT Land North of South Woodham Ferrers, Burnham Road, South Woodham Ferrers:

Outline application with all matters reserved (except for access) for up to 200 residential; open space (including allotments, children's play facilities and sustainable drainage features) pedestrian, cycle and bridleway routes; vehicle accesses; internal roads; and associated infrastructure:

The Parish Council objected to this application for the following reasons:

- 1. The Parish Council believes that the daily travel implications of this development (being part of the wider development plans for the area to the north of Burnham Road) will be detrimental to Cold Norton parishioners and residents of the Dengie Hundred as a whole, contrary to Chelmsford Planning Policy DM30. Cold Norton Parish Council believes that the proposal to urbanise Burnham Road with additional traffic lights, an extra junction and numerous pedestrian crossings will create significant congestion, especially at peak times, grid-locking the route out of the Dengie Peninsular via South Woodham Ferrers and creating unacceptable rat-runs via Ferrers Road and Crows Lane.*
- 2. The proposal will have a negative impact on highway safety. The Parish Council has concluded that the Traffic Assessment submitted as part of wider development proposals for this area (21/01961/OUT) has not adequately addressed this very important issue, or the air pollution which may be generated and the potential for associated public health issues caused as a result of the aforementioned traffic management proposals for Burnham Road.*
- 3. This application has not taken into account potential future development in the Dengie Hundred as part of the Maldon District Local Development Plan (currently under review) or the possible development of Bradwell B. It is understood that each planning application should be assessed on its own merits, but the development at Bradwell B had already progressed to the investigation stage which will create additional traffic movements and being in a Housing Market Area with the Maldon District, Chelmsford City Council should appreciate that future development in the district is inevitable. A more strategic and flexible approach to this application should therefore be taken.*
- 4. Cold Norton Parish Council agrees with the recommendations of the Woodham and Dengie Infrastructure Group that a new northern by-pass is created to redirect east / west traffic on the Burnham Road and wholly endorses the position of Stow Maries Parish Council and Purleigh Parish Council that Chelmsford City Council and Essex County Council should analyse the full costs and benefits of a northern by-pass which is consistent with the policies in Chelmsford City Council's Local Plan and with Chelmsford Planning Policy DM30, whilst not sacrificing the ability of existing residents of the Maldon District to access Burnham Road and complete their on-going journeys to work, leisure and education etc.*
- 5. Given that the decision has already been made to allocate land to the north of Burnham Road for significant development, it is imperative that the necessary infrastructure is provided, and that significant planning applications such as this should be infrastructure led, even if that mean that developments will be less profitable and that policy exceptions have to be made.*

28. **For Information Only: 22/00132/LDP 34 Green Trees Avenue:** Claim for lawful development certificate for a proposed single storey side extension with flat roof. Week No.9 dated 4th March 2022.

29. **Maldon District Council Decisions:** covering decisions advised from w/e 4th March 2022 to w/e 1st April 2022; a detailed list had been supplied to Members, which is summarised below:

HOUSE/MAL/22/00013 Cold Norton

Single storey rear extension. Alteration to existing front and rear dormer. Addition of one front dormer and three rear dormers. Changes to fenestration including rooflights and entrance doors.

11 St Stephens Road Cold Norton Essex CM3 6JE

(UPRN - 100090555799)

Mr Bobby Thurling **REFUSED**

FUL/MAL/21/01272 Cold Norton

Demolish existing farm outbuildings and erect 4 new, two-bedroom dwellinghouses with associated parking garages, cycle store and landscaping.

Land Adjacent to Norton Hall St Stephens Road Cold Norton Essex

(UPRN - 010094634085)

Robert & John Lyon **REFUSED**

FOR INFORMATION ONLY

PDE/MAL/22/00127 Cold Norton

Single storey rear extension which would extend beyond the rear wall of the original house by 5.3m, maximum height of 3.9m and the maximum height to the eaves of 2.7m.

Monama 7 Latchingdon Road Cold Norton Essex

(UPRN - 100090555212)

Mr Darren Bond

PA NOT REQUIRED

30. MDC Local Development Plan

Members noted response submitted by South Woodham Ferrers Town Council.

31. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)

Members noted the March progress report and note/agreed that:

- 31.1.** New seats be installed on concrete plinths at a cost of £705, one inside the enclosed area and one outside
- 31.2.** Members conducting the weekly play equipment inspections were in agreement that the format of the inspection forms is acceptable. It was noted that Cllr Richardson is storing spare parts received e.g., bolt covers and that contract with Sovereign for ongoing operational inspections and maintenance will commence in June
- 31.3.** Re basketball court/skateboard park area local contractor will be contacted re trip hazard
ACTION: CLERK
- 31.4.** Re pedestrian gate into field, Clerk to investigate options
ACTION: CLERK
- 31.5.** As PC PWLB loan had been approved revised prices/timings were awaited from contractors; it was noted that lighting had not been included in original prices

32. VILLAGE HALL

Members were advised that bookings for children's parties were on the increase and that a request had been received from the seniors group for an ordinary seat in the new playground as the two picnic benches were not easily accessible. Cllr Richardson advised that two new seats had already been ordered and would be installed in the near future.

33. CLERKS REPORT

Members noted Clerk's report

34. HIGHWAYS AND ROAD SAFETY

34.1. TRUCAM

Members noted that March report was still awaited

34.2. Vehicle Activated Sign at 30d/32 Latchingdon Road

Members noted that this is not working.

ACTION: CLERK

34.3. Zebra Crossing

Members noted that: details of survey and Local Highways Panel timings are awaited

34.4. St Stephens Road Parking

Nothing to report.

POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

- 35.** No matters reported

OPEN SPACE

- 36. Village Caretaker work:** Mr Wiseman continued to carry out this work; in addition to the regular litter picks undertook the following tasks: cleared verge at Church and removed gas canisters; Three Ash Corner: removed branches; Stow Road: removed broken glass; Allotment; cut grass; bridge: cleared broken bottles.

- 37. Trees and Survey**
Members noted that Clerk is liaising with Arboriculturist re survey timing
- 38. Cowpiece**
Following discussion, it was agreed that additional quotes be obtained re the entrance railing and dipping platform. **ACTION: CLERK**
Cllr Mrs Gunn gave a report re the fallen tree; it was noted that this area would be included in the tree survey.
- 39. Public Rights of Way**
Outstanding issues in hand
- 40. Great British Spring Clean**
Members considered offer from MDC but were in agreement not to pursue this year.

TRAINING/CONFERENCES/MEETINGS

- 41. Stow Maries Aerodrome Meeting SMGWA JCC Wednesday 6th April 2022**
Cllr Haydon had attended the meeting and advised Members that Stow Maries Aerodrome is now officially recognised as a museum, which will now help with loan of exhibits; that a £250,000 lottery grant application had been successful; a survey will be undertaken to make more areas available to the public; Wings & Wheels will take place on 29th May; September 17th large Model Air Show.
- 42. Bradwell B Community Forum Tuesday 17th May 2022 6-8pm online**
Members noted that Cllr Haydon will attend
- 43. Ride London/Essex Friday 27th May to Sunday 29th May 2022**
Members noted that Clerk attended online briefing from organisers re this and that publicity material will be supplied. Road closures will be publicised to Residents, as Maldon is involved.

CORRESPONDENCE/CONSULTATIONS

- 44.** None received
- 45. THE QUEEN'S JUBILEE**
Cllr Jacklin updated Members.
- 46. HOUSING NEEDS SURVEY**
Nothing to report
- 47. VILLAGE APPRAISAL**
Cllr Richardson was thanked for preparing draft for 2022 questionnaire. It was agreed September would be the best time for the survey.
- 48. CLIMATE CHANGE**
Members noted receipt of '20 actions Parish & Town Councils can take on climate & nature emergency' and report from Seven Oaks Town Council.
Subject to work commitments Cllr Dixon would like to attend the online NALC Event 'Fighting Climate Change' 25th May 2022 12noon to 1.15pm.
- 49. MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

Cllr Richardson reported re the mound of soil in playground near neighbouring property.
- 50. MEETINGS 2022**
Wednesdays 4th May, 1st June, 6th July, 7th September, 5th October, 2nd November, 7th December.

51. ANNUAL PARISH MEETING

Wednesday 20th April 2022 in The Les Barclay Room

52. EXCLUSION OF PRESS & PUBLIC

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded, and they were instructed to withdraw

53. VILLAGER OF THE YEAR

Members considered nominations and agreed unanimously who should be announced Villager of the Year 2022 at the APM.

54. CLERK'S HOURS

Members discussed and were in agreement to increase the Clerk's hours to fourteen per week from 1st April 2022 and to review further increase again in six months.

There being no further business the meeting was closed at 10.40pm

Chairman.....

Date.....