

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 7TH SEPTEMBER 2022 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr B Haydon (Chairman)
Cllr P Jacklin
Cllr Mrs J Luck
Cllr J Richardson
Cllr A Romang

In attendance: Mrs. M Dyer (Parish Clerk)
Cllr Mrs Jane Fleming
Two Members of the Public

- 186. ELECTION OF CHAIRMAN FOR MEETING** (Chairman had advised that due to a prior meeting he would be delayed, and the Vice Chairman had a prior engagement).
Cllr Jacklin nominated Cllr Romang to chair the meeting until Cllr Haydon arrived, this was seconded by Cllr Mrs Luck, there were no other nominations. All Members were in agreement.
- 187. APOLOGIES FOR ABSENCE:** apologies were received and accepted from Cllr Mrs Gunn, Cllr Dixon and District Cllr Ms White.
- 188. DECLARATION OF INTERESTS**
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.
- 189. PUBLIC QUESTION TIME:** the two Members of the Public present spoke about one of the planning applications on the agenda. The Chairman thanked them for their time.
- 190. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 6th July 2022 were approved as correct and signed accordingly.
- 191. DISTRICT COUNCILLOR'S REPORT:** District Cllr Ms White was unable to attend this meeting due to a prior meeting at MDC, but had sent a report, which the Chairman read out:
"Council tax. Please ignore incorrect advice to not pay council tax under the freeman of the land movement, as a number of residents have appeared before Chelmsford Magistrates court. The magistrate dismissed every single claim on July 26th.

You just have time to submit your views on the priorities for the District's Budget. Responses have to be in by 11th September. There is an online form on the MDC website

The next Big Business network meeting will be on the 20th October 2022 at the Royal Corinthian Yacht Club in Burnham on Crouch. Visit www.essexchambers.co.uk for more information.

Maldon call for sites map is being continually updated. But please realise that the sites are not yet chosen (it is a long process) and that just because they are green, it does not mean that they will actually become preferred sites, as other issues may become apparent on further investigation. All the green means is that at a first look these sites seem to meet the criteria, but there is a long way to go!"

- 192. COUNTY COUNCILLOR'S REPORT:** County Cllr Mrs Fleming advised that the focus in relation to budgets for both Maldon District and ECC, would be the cost of living for residents and businesses and advised that two thirds of ECC's budget goes on adult social care. The next fund for special works from ECC Highways would be a footways fund. Regarding the locality fund Cllr Mrs Fleming was still waiting to hear if other Parish Councils needed anything as Cold Norton had been successful in the last two years. Speeding in the village was discussed and the Clerk will liaise with County Cllr Mrs Fleming regarding TRUCAM and speed reduction.

FINANCE

Approval of Payments

- 193.** Mr Roy Wiseman to village caretaker work from 6th July to 26th August 2022, plus bin bags. Invoice dated 26th August 2022 £214.00 (£213.33 net). Cheque No.022346
- 194.** Maria Dyer office expenses from 1st July to 4th September 2022 £62.61 (£60.94 net). Cheque No.0223347
- 195.** Cold Norton Village Hall Management Committee to hire of The Les Barclay Room for PC meetings April to July inclusive, plus April APM meeting. Invoice dated 10th July 2022 £88.00. Cheque No.022348
- 196.** Maldon District Council to Community Engagement Team Services (TRUCAM) April to June 2022 inclusive Invoice No.COL58585438 dated 11th July 2022 £388.15 (£323.46 net). Cheque No.022349
- 197.** Maldon District Council to Grounds Maintenance 2022-2023 first quarter April to June 2022 £480.00 (£400.00 net). Cheque No.022349
- 198.** Sue Lees Consultancy to advance quarterly maintenance fee October 2022 for web site. Invoice No.0005544 dated 1st September 2022 £30.00. Cheque No.022350
- 199.** HMRC TAX/Ni quarter to 5th October 2022 £74.00. Cheque No.022351
- 200.** Npower to streetlights for June 2022 Invoice No.INO4043024 dated 6th July 2022 £135.86 (£129.39 net) was taken by direct debit on 20th July 2022.
- 201.** Npower to streetlights for July 2022 Invoice No.INO4282089 dated 3rd August 2022 £137.77 (£131.21 net) was taken by direct debit on 17th August 2022
- 202.** PWLB to three loans £2,274.10 was taken by direct debit on 20th September 2022.
- 203.** BT to village hall phone. Invoice No.Q032X4 dated 13th August 2022 £63.37 (£52.81 net)

204. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10 th June 2022	£	589.46
Santander as at 2 nd August 2022	£	<u>59,285.41</u>
	£	59,874.87

205. Village Hall Solar Panels

Members noted payment on 24th June 2022 of £742.51 from Scottish Power, but that no paperwork had been received.

206. External Audit

Members discussed continuing to be part of SAAA Sector led auditor appointment regime and were all in agreement not to opt out.

PLANNING

207. To consider Planning Applications received by the Parish Council: the following were considered, and the responses were:

22/00762/FUL PP-11315624 The Spinney, Fambridge Road: Proposed demolition of existing bungalow and erection of a replacement dwellinghouse and detached double garage/store. Week No.29 dated 22nd July 2022.

The Parish Council had no objections and had no comments to make.

22/00799/FUL PP-11351831 Sky High, Hagg Hill: Construction of new garage and equipment store Week No.29 dated 22nd July 2022.

The Members recommended refusal for the following reasons:

1. Outside the Development Boundary (S8 – Settlement Boundaries & the Countryside)
2. Ruining the open rural nature (D2 Climate Change & Environmental Impact of New Development)
3. Encroachment onto agricultural land (H4 – Effective use of Land)
4. Too big, will be prominent and taller than proposed residential dwelling where floors are being built 'underground' (D1 – Design Quality & Built Environment)

22/00828/HOUSE PP-11402036 Tamina, 1 Latchingdon Road: Single storey rear extension, Week No.30 dated 29th July 2022

The Parish Council had no objections and had no comments to make.

22/00808/HOUSE PP-11392003 Ashmead Lodge, 41 Stow Road: rear extension above swimming pool to replace existing extension and to include bedroom space within roof. Single storey extension to kitchen. Week No.31 dated 5th August 2022.

The Parish Council had no objections and had no comments to make.

22/00860/HOUSE PP-114331483: Omeath. 11 Latchingdon Road: demolition of existing conservatory and garage. The erection of a single storey rear extension. Week No.31 dated 5th August 2022.

The Parish Council had no objections and had no comments to make.

CC/MAL/69/22 Cold Norton Primary School, St Stephens Road: the retention of a classbase for a further temporary period without compliance with Condition 2 (time limit) attached to planning permission CC/MAL/11/17. Letter from ECC dated 28th July 2022

The Parish Council had no objections and had no comments to make.

208. Maldon District Council Decisions: covering decisions advised from w/e 8th July 2022 to w/e 2nd September 2022; a detailed list had been supplied to Members, which is summarised below:

HOUSE/MAL/22/00665 Cold Norton

Proposed loft conversion with rear box dormer & front pitched dormers with adjoining section between. 9 Ferris Avenue Cold Norton Essex CM3 6HZ
(UPRN - 100090554760)

Mr Beau Dickens **REFUSED**

WTPO/MAL/22/00696 Cold Norton

T1 English Oak - Reduce canopy by up to 2 meters, east side of canopy will be required to be reduced by 4 metres to create a more balanced crown. T2 English Oak - Reduce canopy by up to 2 meters and to remove 3 lowest lateral limbs to create a balanced crown lift. T3 English Oak - Reduce canopy by up to 2 meters.

Cutting Edge 20 Station Crescent Cold Norton Essex
(UPRN - 100090555857)

Mr Matthew Thornton **APPROVED**

- 209. 22/00601/COUPA PP-11225219 Land adjacent to Norton Hall, St Stephens Road:** prior notification of a proposed change of use of two agricultural barns to two residential dwelling houses. Members noted that applicant has withdrawn the application.
- 210. Chelmsford City Council Local Plan**
Members discussed participation of CNPC in the consultation which closes on 6th October 2022 and were all in agreement that a Parish Council response would not be submitted, but that Members would submit their own individual responses.

District/County Cllr Mrs Fleming and the two Members of the Public left the meeting at this point.

- 211. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)**
Members noted that the car park and Cherry Blossom Lane project started 5th September 2022 and that the Clerk had advised MDC regarding works in relation to the refuge lorry attending whilst works are ongoing on the CBL element of the project, and that the Clerk would now start the process of drawing down the £100,000 PWLB loan.

Members noted September progress report: It was agreed not to proceed with powered LED lights around the car park at this point, but to proceed with solar powered lights and to install collapsible bollards at entry and exit points instead of proposed telescopic which will be easier to operate and are cheaper. It was noted that an additional cost of £270.00 ex VAT had been incurred to dispose of the rubber matting from the old play area. As previously agreed, the existing car park will be patch repaired at this time; resurfacing will be reconsidered when current works are completed. Some of soil from playground equipment will be used for landscaping, rest will be moved to rear of site (price to be advised). BMX Track and Wildflower Meadow to be researched. It was noted that refuge collections and the library bus services should be able to operate, but Clerk had already notified MDC refuge service department. It was noted that the grass on the new car park areas may need to be watered, subject to weather conditions. Village Caretaker to trim brambles near No.1 to facilitate road works. It was noted that the width of the road would be reduced by one foot in order to create a path due to dropped kerb to channel water away.

It was noted that the Village caretaker had filled in cracks on the playing field due to the dry weather, but that more deeper filling was needed. Clerk to liaise with CCC re gap between gate and post to younger children's enclosed playground.

Members noted that re Sovereign Compliance Plus Package for play equipment inspections in place. Clerk is communicating with Sovereign re timing of first general inspection and zip wire inspection.

- 212. VILLAGE HALL**
It was reported that the side gate to rear of hall needs to be replaced, plus new pedestrian gate into playing field s required.
- 213. CLERKS REPORT**
Members noted Clerk's Report

HIGHWAYS AND ROAD SAFETY

- 214. TRUCAM**
Members noted that the 5 sessions split over 3 hours in July 2022 had resulted in 20 CAPS with 9 being recorded in one half hour session.
- 215. 20's Plenty – The New Norn**
Members noted receipt of details of the Zoom meeting in July 2022 re a 20mph speed limit that Clerk had attended and requested this be brought back to the October meeting.

POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

- 216.** It was reported to Members that three women in a car had been sighted in both The Fairways and Victoria Road acting suspiciously.

OPEN SPACE

- 217. Village Caretaker work:** Mr Wiseman continued to carry out this work; in addition to the regular litter picks and emptying bins on playing field, undertook the following tasks: at Village Hall cleared around salt bin, cleared branches from left hand side of VH; Green Trees Avenue cleared away broken glass, cut grass; Three Ashes Corner removed fallen branches, cut back vegetation; allotments cut back perimeter ground and hedge, cleared edge path to rear of Clarke Rise, mowed; Hackmans Lane cut back vegetation; Howe Green Road cut back vegetation.
- 218. Trees and Survey**
Members noted that the survey was underway, awaiting report.
- 219. Cowpiece**
Quotes still awaited re dipping pond platform.
- 220. Public Rights of Way**
Members noted that ECC Highways had advised that re Footpath 25 (ref No.2646700) they are talking to landowner about resolving the obstruction issue.

TRAINING/CONFERENCES/MEETINGS

- 221. Dengie Hundred Group of Parish Councils Wednesday 20th July 2022**
Members noted that minutes are awaited, but that topics discussed included the MDC Local Development Plan/Five Year Housing Land Supply and a subcommittee was being formed in preparation for the next stage; Bradwell B – soil tests being undertaken; SWF development and the United Councils Group; Coastal Walks/Natural England – Burnham on Crouch to Maldon commencement of public access rights from 7th July 2022 (details of this had been forwarded to Members by email).
- 222. Maldon Conservation & Design Awards 6th September 2022 (first stage)**
It was noted that Cllr Haydon had been invited to be part of the judging panel and had attended this first meeting.
- 223. Dengie Hundred Group of Parish Councils Wednesday 21st September 2022 7pm**
It was noted that Cllr Mrs Luck plans to attend.
- 224. Stow Maries Great War Aerodrome Trust 2022 AGM 21st September 2022 7pm by Zoom**
It was noted that Cllr Haydon will attend the AGM and also the ordinary meeting on 28th September 2022 at 10 am on Zoom.
- 225. EALC AGM/Conference Thursday 22nd September 2022 9.00am to 4.30pm at Hyland House**
It was noted that Cllr Haydon and Cllr Mrs Gunn will attend.
- 226. CPRE AGM & Celebration of the 50th Anniversary of the Essex Way. Saturday 1st October 2022 2pm at Grange Barn, Coggeshall**
Members noted details.

CORRESPONDENCE/CONSULTATIONS

- 227. Public Space Protection Order – Dog Control**
Members noted details of this order which came into effect on 18th July 2022 for three years.
- 228. Priorities for the District's Budget**
Members noted that MDC is inviting views from residents and business owners via an online survey which closes 11 September 2022 and will complete as individuals.
- 229. VILLAGE APPRAISAL**
Clerk advised cost to print draft questionnaire as revised by Cllr Richardson. It was agreed that draft will be reviewed, and Cllr Haydon will prepare a covering letter. Clerk will investigate costs for supply/print of envelope.
ACTION: CLLR HAYDON/CLERK

230. CODE OF CONDUCT

Members noted that Cllr Jacklin and Clerk had attended training session in June and acknowledged receipt of the slide presentation from this session.

Members discussed and agreed to adopt the Local Government Association (LGA) Councillor Code of Conduct as adopted by MDC in March 2022 (which took effect on 4th July 2022), so that Parish Councils in the district all work to the same code as MDC and ECC. (NB one minor change by MDC to the LGA model code).

231. COLD NORTON PRIMARY SCHOOL

Members noted new head, Ms Emily Penkett, had started on 1st September 2022.

Members noted that proposed works by ECC re heating etc which would impact on access/parking did not commence during school holidays.

232. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

No matters were reported

233. MEETINGS 2022

Wednesdays 5th October, 2nd November, 7th December.

There being no further business the meeting was closed at 10.50pm

Chairman.....

Date.....