

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 1ST MARCH 2023 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr Mrs J Luck
Cllr P Jacklin
Cllr J Richardson
Cllr A Romang

In attendance: Mrs. M Dyer (Parish Clerk)

- 473. APOLOGIES FOR ABSENCE** apologies were received and accepted from Cllr Dixon, District Cllr Ms S White and District & County Cllr Mrs Fleming.
- 474. DECLARATION OF INTERESTS**
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.
- 475. PUBLIC QUESTION TIME:** there were no Members of the Public present
- 476. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 1st February 2023 were approved as correct and signed accordingly.
- 477. DISTRICT COUNCILLOR'S REPORT:** not available.
- 478. COUNTY COUNCILLOR'S REPORT:** County Cllr Mrs Fleming had supplied a written update; noted.

FINANCE

Approval of Payments

- 479.** Mr Roy Wiseman to village caretaker work. Invoice dated 25th February 2023, plus insurance to March 2024 £200.34. Cheques Nos.022395 and 022396.
- 480.** Maria Dyer office expenses from to 31st January to 25th February 2023 £36.73 (£34.42 net). Cheque No.022397.
- 481.** SLCC Membership replacement for cheque No.022381 not received £177.00. Cheque No.022398
- 482.** Scribe Accounts to annual subscription commencing 1st April 2023. Invoice No.INV-3557 dated 20th January 2023 £373.25 (£311.04 net). Cheque No.022399 (Starboard Systems Limited)
- 483.** Cllr Tim Dixon to reimbursement re purchase of 16 x Cherry Blossom trees, plus compost from Claremont Home & Garden Centre (Invoice No.01610 dated 14th February 2023 £497.20 (£414.33 net). Cheque No. 022400
- 484.** Cold Norton Village Hall Management Committee to hire of The Les Barclay Room for meetings November 2022 to February 2023 Invoice dated 18th February 2023 £70.40. Cheque No.022401

485. HMRC TAX/NI quarter to 5th April 2023 £110.20 Cheque No.022402
486. Sue Lees to maintenance fee April 2023 (advance quarterly maintenance for website). Invoice No.0005838 dated 1st March 2023 £30.00. Cheque No.022404
487. Sue Lees to Maintenance fee April 2023 (advance fee fir WordPress Maintenance Plan – twice yearly April & October. Invoice No.0005841 dated 1st March 2023 £40.00. Cheque No.002404
488. PWLB to 4 loans will be taken by Direct Debit 20th March 2023 £5,034.45
489. Npower to streetlights for January 2023 Invoice INO6109842 dated 3rd February 2023 £123.99 (£118.09 net) taken by direct debit on 17th February 2023.
490. BT to public pay phone at Village Hall. Line Rental quarter to 30th April 2023 Invoice No.Q03441 dated 13th February 2023 £105.50 (£87.92 net) will be taken by direct debit on 27th February 2023. (NB 2 year contract finished in January 2023, but new contract agreed and is lower than this invoice – will be adjusted next invoice).
491. All Staff costs £ 861.50

492. Financial Statement

Current balances:

Barclays 10 Day Notice as at 9 th Dec 2022	£	589.97
Santander as at 2 nd February 2023	£	<u>10,910.71</u>
	£	11,500.68

(NB £4,380 paid into account from VHMC reference fund raising monies for PCP Project)

493. Village Hall Solar Panels

FIT payment of £437.59 received for period 14th September 2022 to 17th January 2023. Noted.

PLANNING

- 494. To consider Planning Application received by the Parish Council:** the following was considered, and the response was:

22/01269/HOUSE PP-11798178 12 Latchingdon Road: erection of single storey side rear extension. Demolition & rebuild of garage. Week No.8 dated 24th February 2023:

The Parish Council had no objections and no comments to make.

- 495. Maldon District Council Decisions:** covering decisions advised from w/e 3rd February 2023 to w/e 24th February 2023; a detailed list had been supplied to Members, which is summarised below:

HOUSE/MAL/22/01229 Cold Norton

Proposed demolition of existing single storey front addition and replacement with two storey extension with accessible access and lift, first floor extension over garages and two storey rear extension, changes to existing windows and external doors and internal alterations.

Beacon Hill House Latchingdon Road Cold Norton Essex

(UPRN - 200000909829)

Mr. and Mrs. J. King **APPROVED**

FUL/MAL/22/01160 Cold Norton

Permanent rural worker dwelling

Land At Woodstock Farm St Stephens Road Cold Norton

(UPRN - 010094636147)

Mrs S Bardwell **APPROVED**

HOUSE/MAL/22/01207 Cold Norton

Proposed 2 storey rear extension and alteration of existing dormers to rear elevation (Amendment to approved scheme 17/00672/HOUSE)

Little Canneys Stow Road Purleigh Essex

(UPRN - 100091446664)

Mr Matthew Arundell **APPROVED**

For Information Only

LDP/MAL/22/01208 Cold Norton

Claim for lawful development certificate for a proposed single storey cart lodge and replacement window to the side of the main dwellinghouse

Little Canneys Stow Road Purleigh Essex

(UPRN - 100091446664)

Mr Matthew Arundell **APPROVED**

496. SWF Development Application No. 21/01961/OUT Land North West of Hamberts Farm

Members noted that an email had been sent to MP John Whittingdale for advice on how best to reinforce our objections and find out, if, and how, opinion can be fed into the Secretary of State review process.

497. Maldon Local Development Plan

Member noted that a meeting has been arranged for Members with Lead Specialist – Local Plans and Implementation Strategy, Performance and Governance Directorate on Wednesday 24th May 2023 time still to be agreed.

498. Housing Needs Survey/Community Led Housing

It was noted that Cllr Haydon, Cllrs Mrs Gunn and Cllr Jacklin planned to attend the online Q&A session re Community Led Housing in Essex on Thursday 16th March 2023 at 7pm.

PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)

499. EV Charging Point

Cllr Romang declared a non-pecuniary interest in this item as a relative was submitting quotes for EV Charging Points; Cllr Romang did not participate in the discussions.

Cllr Richardson gave a summary report of his research – options and outline costs; explaining difference in power available from the varying ‘size’ of charging point and that further quotes are awaited.

500. Overflow Car Park

Members discussed and were all in agreement that the access to this should be left permanently open. It was noted that a meeting had been arranged with MDC Ground Maintenance Department on 13th March 2023 to discuss grass cutting in this area. Cllr Richardson and Clerk to attend.

501. Pedestrian Gate to Playing Field

Whether this should be replaced was discussed as now there is open access via the overflow car park. Clerk will talk to Pre School Leader.

ACTION: CLERK

502. Dogs in Playing Field

Members discussed addition of more signage re no dogs in the field as the Clerk had been advised that families with dogs had been accessing the playing field via the overflow car park. Current signage to be reviewed and quotes for additional signage to be obtained if required.

ACTION: CLLR HAYDON/CLERK

503. VILLAGE HALL

Members noted that two heaters need replacing and two need refurbishing, but there are sufficient funds for these works.

504. CLERKS REPORT

Members noted Clerk's Report

HIGHWAYS AND ROAD SAFETY

505. TRUCAM

Members noted that during the 3 hours/4 sessions of TRUCAM/Speed Checks conducted during January 6 speeding offences were recorded and that the report does split the two approved sites; MDC has advised no news re other sites requested.

Members were advised that MDC has advised a higher than budgeted for increase to the hourly rate from 1st April 2023 for the TRUCAM service i.e. from £35.94 to £40.53. Following discussion Members agreed to continue with three hours per month rather than reduce the number of hours.

506 20's Plenty for Us – The New Norn

It was agreed to consider the proposed motion at a future meeting.

POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

507. There were no reports

508. Members noted nothing to report at this time re Police 'Beat Surgeries'

509. Members were reminded re the Rural Crime Open Day 10th March 2023 1pm to 4pm at Layer Marney Tower (specialist police officers on hand, range of stands, Essex Police drone display, real-life operational briefing)

OPEN SPACE

510. Village Caretaker work: Mr Wiseman continued to carry out this work; in addition to the regular litter picks and emptying bins on playing field, undertook the following tasks: Palepit: removed advertising signs, cones and other abandoned items; cut grass at allotments; removed hard core from Green Trees Avenue and Ferris Avenue.

511. Trees and Survey

Member noted quotes were in hand.

512. Cowpiece

Members noted that Clerk was still discussing issues with TCV and contractors.

TRAINING/CONFERENCES/MEETINGS

513. Elections Training

Members noted Clerk had attended a training session in February 2023 and would forward by email information from MDC re upcoming elections.

514. Electoral Commission Webinar 7th March 2023 12pm to 1pm

Information had been forwarded to Members.

515. Code of Conduct Training Post Elections: 23rd May 7pm & 31st May 3pm

Noted by Members.

CORRESPONDENCE/CONSULTATIONS

516. Members noted correction to email sent re independent candidates.

517. VILLAGE APPRAISAL

Cllr Haydon updated Members re analysis of questionnaires returned.

518. FINANCIAL REGULATIONS/RISK ASSESSMENTS/STANDING ORDERS

518.1 Standing Orders

Members considered and approved the proposed amendments.

518.2. Risk Assessment

Members considered and approved the revised and expanded risk assessment.

518.3. Financial Regulations

Members reviewed the current regulations and agreed that no changes were required at this time, but that the Clerk review these against the NALC Model Financial Regulations and present at a future meeting for consideration by the Members.

ACTION: CLERK

519. KINGS CORONATION

Cllr Jacklin updated Members on concepts/costs outlined at the last meeting and alternative options. It was agreed that Cllr Jacklin would research ideas discussed and that final plans would be agreed at the April meeting.

ACTION: CLLR JACKLIN

520. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters reported.

521. MEETINGS IN 2023

Wednesdays: 12th April (changed as agreed), 10th May (NB changed due to Elections on 4th May), 7th June, 5th July, 6th September, 4th October, 1st November and 6th December

There being no further business the meeting was closed at 9.30pm

Chairman.....

Date.....