

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 13TH JULY 2023 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr T Dixon
Cllr P Jacklin
Cllr Mrs J Luck
Cllr J Richardson
Cllr A Romang

In attendance: Mrs. M Dyer (Parish Clerk)
1 Member of the Public

- 149. APOLOGIES FOR ABSENCE** apologies were received and accepted from District Cllrs Ms S White and Ms L Wiffen and County Cllr Mrs Fleming

150. DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.

151. PUBLIC QUESTION TIME

The Member of the Public present spoke about their concern about the condition and width of the footway from the bridge to the village shop. They also raised the question of having a bus shelter installed.

The Member of the Public then left the meeting.

- 152. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 14th June 2023 were approved as correct and signed accordingly.

- 153. DISTRICT COUNCILLOR'S REPORT:** not available.

- 154. COUNTY COUNCILLOR'S REPORT:** not available.

FINANCE

Approval of Payments

- 155.** Maria Dyer office expenses from to 13th June to 6th July 2023 £20.58. Cheque No.022426
156. Sue Lees Consultancy to yearly cost of Accessibility ("accessiBe" Software). Invoice No.0006021 dated 23rd June 2023 £390.00. Cheque No.022427

157. Maldon District Council to grounds maintenance (£2,307 PA – invoiced in 4 equal amounts) Q1 April to June 2023 Invoice No.COL58687981 dated 30th June 2023 £692.10 (£576.75 net). Cheque No.022428
158. Rural Community Council of Essex (RCCE) to annual membership 1st July 2023 to 30th June 2024 £72.60 (£60.50 net). Cheque No.022429
159. Val Evans to internal audit. Invoice to come £300 (NB higher amount as fee is based on income/expenditure which increased for last financial year due to PCO Project). Cheque No.022430
160. Cold Norton Village Hall Management Committee (VHMC) to use of village hall for May, June and July PC meetings, plus LDP meeting with MDC and the Parish Council Annual Parish Meeting. Invoice dated 10th July 2023 £95.00
161. Npower to streetlights for June 2023 Invoice INO7620912 dated 5th July 2023 £135.71 (£129.25 net) was taken by direct debit on 19th July 2023.
162. All staff costs July 2023 £949.55
163. All staff costs August 2023 £949.55

164. Financial Statement
Current balances:

Barclays 10 Day Notice as at 9 th June 2023	£	591.93
Santander as at 3 rd July 2023	£	<u>48,202.65</u>
	£	48,794.58

165. Audit

Members noted: that AGAR (Annual Governance & Accountability Return) had been submitted to PKF Littlejohn LLP on 27th June 2023.

Members discussed the internal audit report and noted the recommendation to replace the current financial regulations with the new NALC model expected during 2023.

166. ECC Community Initiatives Fund (CIF) 2023

Members discussed and agreed there was insufficient time to submit an application.

PLANNING

- 167. Planning Applications received by the Parish Council:** the following was considered, and the response was:

23/00611/HOUSE PP-12244804 Thelms, 24 Latchingdon Road, Cold Norton: demolish existing conservatory and build single storey rear extension. Week No.25 dated 23rd June 2023.

The Parish Council had no objections and no comments to make.

- 168. Maldon District Council Decisions:** covering decisions advised from w/e 16th June to w/e 7th July 2023:

HOUSE/MAL/23/00077 Cold Norton

Raise existing ridge height. Removal of existing pitched roof dormer windows and replace with flat roof dormer windows. Enclosure of a section of the existing roof terrace to provide additional habitable space, including the insertion of photovoltaic panels. Replace the existing conservatory with single storey side extension. Single storey front/side extension. Alterations to fenestration of front elevation.

Chestnuts 67 Latchingdon Road Cold Norton Essex

(UPRN - 100090555275)

Mr & Ms Alan & Nataliya Cowperthwaite & Prymich **REFUSED**

- 169. Maldon Local Development Plan Meeting 24th May 2023**

Members noted points from meeting and requested Clerk follow up with Cllr Ms White re 'options'. Members were in agreement to invite the Lead Specialist LDP to attend a future meeting.

ACTION: CLERK

170. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)

Clerk was requested to write to MDC Planning Department to advise project completed and trees installed (soft landscaping).

ACTION: CLERK

170.1. EV Charging Point

Members noted this is on hold and Cllr Richardson had not heard back from the company recommended by MDC.

170.2. Overflow Car Park

Nothing to report.

170.3. Independent Playground Inspections

Members had been supplied with copies of both reports. Clerk will review/cost out as applicable following discussion with supplier and installer.

ACTION: CLERK

171. VILLAGE HALL

Members noted: costs being obtained re gutter survey, that VPMC are covering costs of high level heaters and update re refuse bins.

172. CLERKS REPORT

Members noted Clerk's Report

HIGHWAYS AND ROAD SAFETY

173. TRUCAM

Members noted that during the 3 hours/5 sessions in June nine offenders were recorded across the two sites.

POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

174. There were no matters reported.

OPEN SPACE

175. Village Caretaker work: Mr Wiseman continued to carry out this work.

176 Trees and Survey

Nothing to report.

177. Cowpiece

Nothing to report.

TRAINING/CONFERENCES/MEETINGS

178. MDC Parish & Town Council Engagement 12th June 2023

Members noted report from meeting.

179. Stow Maries Great War Aerodrome (SMGWA) Joint Consultative Committee

Members noted date of next meeting on 7th September 2023 and that Cllr Haydon will attend.

180. EALC AGM Thursday 21st September 2023

Members noted that submissions re business for this meeting must be received by the EALC CEO before 22nd August 2023.

CORRESPONDENCE/CONSULTATIONS

181. Street Naming & Numbering Policy

Members noted the updated National Code.

182. Member Appointments at Maldon District Council

Members noted amendment to list supplied last month.

183. Sustainability Exhibition

Members agreed to request to consider hosting touring exhibition in Cold Norton. Clerk to advise accordingly.

ACTION: CLERK

184. Future of Transport in The Maldon District

Members noted; completion date 31st July 2023

185. Essex Electric Vehicle Charge Point Strategy – public consultation

Members noted; completion date 30th July 2023.

186. VILLAGE APPRAISAL

Members were advised that analysis is ongoing – 75% completed.

187. ECC Winter Salt Bag Scheme 2023/2024

Following discussion, it was agreed that due to lack of a storage location that salt would not be requested.

188. PARISH COUNCIL WELFARE OFFICER

Members noted that Clerk is investigating various agencies for Cllr to engage with.

189. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

It was reported that a washing machine had been left at the village hall.

190. MEETINGS IN 2023

Wednesdays: 6th September, 4th October, 1st November and 6th December

There being no further business the meeting was closed at 9.50pm

Chairman.....

Date.....