

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 6TH SEPTEMBER 2023 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr T Dixon
Cllr P Jacklin
Cllr Mrs J Luck
Cllr J Richardson
Cllr A Romang

In attendance: Mrs. M Dyer (Parish Clerk)
Cllr Mrs J Fleming
Cllr Ms S White
Two Members of the Public

191. APOLOGIES FOR ABSENCE apologies were received and accepted from District Cllr Ms L Wiffen

192. DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.

193. PUBLIC QUESTION TIME

Following on from the discussion regarding the footway to the village shop at the July meeting a Member of the Public there was further discussion regarding this and in particular in relation to the overhanging vegetation. The County Cllr for this area, Cllr Mrs Jane Fleming was present at the meeting and is contacting ECC Enforcement Department to contact the various home and landowners along this stretch of Latchingdon Road to cut back their vegetation.

One Member of the Public then left the meeting.

194. MINUTES OF THE ORDINARY MEETING of the Parish Council held on Wednesday 13th July 2023 were approved as correct and signed accordingly.

195. DISTRICT COUNCILLOR'S REPORT: District Cllr Ms White updated the Members advising about the closures of some units at St Peter's Hospital, the Saltmarsh Walk, that the Maldon Street Market will reopen in October, that there is £6million in funding to insulate homes and reminded everyone to check that they are on the electoral register. Cllr Ms White also advised that in relation to the Local Development Plan that there will be a working party meeting in the next few weeks to discuss options.

196. COUNTY COUNCILLOR'S REPORT: County Cllr Mrs Fleming had already supplied an August report, which had been forwarded to Members. At the meeting Cllr Mrs Fleming talked about the Maldon District Walking Festival with guided walks and that a new bus user group is starting up with its initial meeting on 20th September at 7.30pm in Maldon Town Hall.

FINANCE

Approval of Payments

197. Mr Roy Wiseman to village caretaker work. Invoice dated 28th August 2023 £116.65 (includes £6.65 for bin bags) (£115.54 net), Cheque No.022434
198. Maria Dyer office expenses from 7th July 2023 to 4th September 2023 £139.08 (£127.42 net). Cheque No.022435
199. Maldon District Council to Community Engagement Team Services (TRUCAM) April to June 2023 Invoice No.COL58588064 dated 18th July 2023 £401.24 (£334.37 net) Cheque No.022436
200. CPRE to renewal of Membership to 31st October 2024. Proposed increased to £60.00 (last increase was in 2015). Members had been supplied with details of membership. Members were all in agreement with the proposed increase. Cheque No.022437
201. Cllr Tim Dixon reimbursement of expenses re purchase for topsoil for Cherry Trees alongside extended car park. £15.00 (£12.50 net) Cheque No.022438
202. S. Firth Home Improvements to supply and fitting of 1 x toughened sealed unit window at village hall. Invoice dated 4th September 2023 £384.00 (£320.00). Cheque No.022439
203. HMRC To TAX/NI due to 5th October 2023 plus underpayments from April 2022. £327.80 Cheque No.022440
204. PWLB to 4 loans taken by Direct Debit 20th September 2023 £5,296.62.
205. Npower to streetlights for July 2023 Invoice INO7922835 dated 5th September 2023 £138.59 (£131.99 net) was taken by direct debit on 17th August 2023.
206. Npower to streetlights for August 2023 Invoice INO82233508 dated 3rd August 2023 £136.99 (£130.47 net) was taken by direct debit on 19th September 2023.
207. BT to public pay phone at Village Hall. Line Rental quarter to 31st October 2023 Invoice No.Q036CI dated 12th August 2023 £108.37 (£90.31 net) was taken by direct debit on 26th August 2023.
208. All staff costs September 2023 £949.55

209. **Financial Statement**
Current balances:

Barclays 10 Day Notice as at 9 th June 2023	£	591.93
Santander as at 2 nd August 2023	£	<u>46,312.88</u>
	£	46,904.81

210. **Solar Panels at Village Hall**

Members noted payment of £897.93 received covering period 19th April to 20th July 2023 and that next meter reading would be due on 18th October 2023.

211. **Financial Regulations**

Members noted that NALC has launched a consultation to update the 2019 Model Financial Regulations and that the new version will be brought to the attention of Members when agreed.

212. **Village Hall Finances**

Members considered a request from the VHM for financial support in regards to the fabric of the building. Cllr Richardson proposed that the cost of carrying out a full overhaul, repair and service of 2 x high level fan assisted convection radiators in the main hall at a cost of £2,394.80 and works to the gas pipe at a cost of £875.62 be covered by the Parish Council; this was seconded by Cllr Haydon; all Members were in agreement. It was also agreed that the Village Hall be reinstated as a budget line. A full survey of the village hall will be undertaken to ascertain a plan of works.

ACTION: CLERK

PLANNING

213. **Planning Applications received by the Parish Council:** the following were considered, and the responses were:

23/00775/HOUSE PP-12365587 Great Canney Farm, Hackmans Lane, Cold Norton:

Retrospective permission for alterations to landscaping. New proposed landscaping.
Week No.33 dated 18th August 2023:

The Parish Council had no objections and no comments to make.

23/00791/PACUAR PP-1140759 Land adjacent to Norton Hall, St Stephens Road, Cold Norton: prior notification for the change of use of 3 agricultural buildings to 5 dwelling houses (barns 1 and 2 into two large dwelling houses and barn No.4 into three small dwelling houses) and for building operations reasonably necessary for the conversion. Week No.33 dated 18th August 2023:

The Members recommended refusal for the following reasons:

1. It is outside the Development Boundary (S8 – Settlement Boundaries & the Countryside)
2. Local infrastructure is poor: single track country lane. No footways, unlit narrow road. (T2 Accessibility)
3. The proposed development would be remote and disconnected from local services and facilities by reason of its location.
4. Local school is already oversubscribed.
5. Over development of the site (S3 Place Shaping)

23/00807/FULM PP-12258575 Land South West of The Warren, Hackmans Lane, Purleigh: Solar Farm together with sub-station, ancillary buildings, structures, landscaping, emergency lighting and access. Week No.33 dated 18th August 2023:

The Members have no objection, subject to information being supplied regarding the distribution of the power produced.

The Members would also like noted their disappointment that Cold Norton Parish Council was not invited to earlier discussions held by the developer with Purleigh Parish Council given the very close proximity of the site to the Cold Norton Parish boundary.

214. Maldon District Council Decisions covering decisions advised from w/e 14th July 2023 to w/e 1st September 2023:

LDE/MAL/23/00449 Cold Norton

Claim for lawful development certification for an existing single storey rear extension.

18 The Fairways Cold Norton Chelmsford Essex

(UPRN - 200000909863)

Mr Andrew Parkman **APPROVED**

COUPA/MAL/23/00512 Cold Norton

Prior notification for a proposed change of use of agricultural building to hotel (class C1) use

Building 5 Adjacent Norton Hall Cottages St Stephens Road Cold Norton Essex

(UPRN - 010094636276)

EllenaClassR Robert and John Lyon

PRIOR APPROVAL IS REQUIRED AND GRANTED

FUL/MAL/23/00371 Cold Norton

Erection of 2No. bungalows including parking provision

9 Cherry Blossom Lane Cold Norton Chelmsford Essex

(UPRN - 010013998754)

Penny Homes Ltd **REFUSED**

OUTM/MAL/23/00220 Cold Norton

Outline planning application with all matters reserved apart from access, for residential development (up to 14 dwellings), vehicle circulation and parking, hard and soft landscaping and associated development.

Land West of Crown Road Cold Norton Essex

(UPRN - 010000236603)

SLA Property Company Ltd **REFUSED**

215. Essex County Council Decision

Application No: CC/MAL/27/23 Cold Norton Primary School: installation of new heating system (Air Source Heat Pumps). Permission granted.

216. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)

216.1. EV Charging Point

Members were advised that Cllr Richardson would be meeting with a potential supplier.

216.2. Overflow Car Park

Members noted that the bollard has been removed and it and the padlock are being stored by Council Members. Clerk advised that the Village Caretaker had advised that there is a rut in that area – to be inspected.

216.3. Independent Playground Inspections

Members noted that recommendations are being reviewed/costed.

216.4. Sovereign Inspection

Members noted that the next inspection has been advised as during w/c 18th September 2023.

217. VILLAGE HALL

Members noted that replacement window at village hall was undertaken as a matter of safety prior to the return of Pre School following the summer break.

218. CLERKS REPORT

Members noted Clerk's Report.

HIGHWAYS AND ROAD SAFETY

219. TRUCAM

Members noted that during the 3 hours/5 sessions in July six offenders were recorded across the two sites.

POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

- 220.** Members were advised of a possible camping incidence on the playing field. It was agreed that signs at the village hall and playing field be reviewed.

ACTION: CLERK

OPEN SPACE

- 221. Village Caretaker work:** Mr Wiseman continued to carry out this work; in addition to the regular litter picks and emptying bins on playing field, Mr Wiseman cleared fallen branches at Three Ashes Corner, cleared gas canisters and broken glass on Latchingdon Road and removed ivy, brambles and bushes at Village Hall.

222. Trees and Survey

Members noted that quotes were still awaited.

223. Cowpiece

It was agreed that maintenance plan will be agreed following site visit.

ACTION: CLLR GUNN/CLERK

TRAINING/CONFERENCES/MEETINGS

224. Stow Maries Great War Aerodrome (SMGWA) Joint Consultative Committee

Members noted receipt of minutes from May 2023 meeting and agenda for next meeting on 7th September 2023, which Cllr Haydon will attend.

225. MDC Parish & Town Council Engagement Forum

Members noted terms of reference and that date for next meeting had been set for 14th September. Cllr Gunn and Clerk to attend.

226. EALC AGM Thursday 21st September 2023

Members noted receipt of documents; Cllrs Haydon and Richardson to attend.

227. RCCE Village Hall Conference Saturday 23rd September 2023

Members noted receipt of details, no Members available to attend; Clerk to check availability.

- 228. CPRE AGM Saturday 7th October 2023 2pm Thaxted**
Members noted receipt of documents; Cllrs Haydon and Dixon to attend.
- 229. Essex Wildlife Trust AGM 7th October 2023 11.30am online**
Members noted details. Availability to be advised.
- 230. Dengie Climate Action Partnership (DCAP) Thursday 19th October 2023 7pm in Burnham**
Members noted receipt of information; Cllr Dixon to attend.

CORRESPONDENCE/CONSULTATIONS

- 231. Bus Network Consultation 2023**
Members noted receipt of information and close date of 5th October 2023. Clerk will publicise.
ACTION: CLERK
- 232. Bradwell LCLC**
Members noted application to amend Bradwell waste import permission.
- 233. VILLAGE APPRAISAL**
Members were advised that analysis is ongoing.
- 234. ECC Winter Salt Bag Scheme 2023/2024**
Members noted that Clerk has advised ECC that Cold Norton does not require salt due to no storage area available.
- 235. PARISH COUNCIL WELFARE OFFICER**
Members noted that Clerk is investigating various agencies for Cllr to engage with.
- 236. STREET SIGNS**
Cllr Mrs Luck gave a report and showed photographs on the conditions of some of street signs in the village. Clerk advised that street signs come under the responsibility of Maldon District Council (MDC). Clerk to ascertain from MDC the process involved for renovation works or new signs.
ACTION: CLERK
It was noted that the finger post sign at the corner of Marlpits Road and Burnham (B1010) was damaged – this is the responsibility of ECC. Clerk to check if this is showing on the ECC Report It map and if not to report it.
ACTION: CLERK
- 237. MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters reported.
- 238. MEETINGS IN 2023**
Wednesdays: 4th October, 1st November and 6th December

There being no further business the meeting was closed at 10.06pm

Chairman.....

Date.....