

# COLD NORTON PARISH COUNCIL

## MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 10<sup>TH</sup> JANUARY 2024 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

### THOSE PRESENT:

### Councillors:

Cllr B Haydon (Chairman)  
Cllr T Dixon  
Cllr P Jacklin  
Cllr Mrs J Luck  
Cllr J Richardson  
Cllr A Romang

**In attendance:** Mrs. M Dyer (Parish Clerk)  
County Cllr Mrs J Fleming  
Mrs Ralph: Cold Norton Neighbourhood Watch Co-ordinator  
One Member of the Public

- 383. APOLOGIES FOR ABSENCE** apologies were received and accepted from Cllr Mrs Gunn, plus District Cllrs Ms White and Ms Wiffen.

**384. DECLARATION OF INTERESTS**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.  
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.

**385. PUBLIC QUESTION TIME:**

The Member of the Public present spoke about their concern with rubbish in St Stephens Road and other roads in the village and the possibility of organising a litter picking group. Cllr Mrs Fleming offered to enquire at MDC re the supply of free litter pickers and high viz jackets or via the ECC Locality Award. The Clerk pointed out safety issues/speed of road.

- 386. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 6<sup>th</sup> December 2023 were approved as correct and signed accordingly.

- 387. DISTRICT COUNCILLOR'S REPORT:** District Cllr Ms White had advised the Clerk that it was 'very quiet' following the Christmas break.

- 388. COUNTY COUNCILLOR'S REPORT:** Cllr Mrs Jane Fleming updated Members talking about pressure on budgets and adult social care, children's social care and home/school transport. Cllr Fleming also talked about bus services and that there is to be an audit of all bus stops in Maldon.

Cllr Mrs Fleming left the meeting.

- 389. NEIGHBOURHOOD WATCH REPORT:** Neighbourhood Watch (NhW) Co-ordinator for Cold Norton, Mrs Ralph updated the Members advising that there are now 150 Members of the Cold Norton group and 259 Members of the NhW WhatsApp Group; that crime reports are being received and that signage is on order. The Chairman thanked Mrs Ralph for taking on this role for the village. It was agreed that Neighbourhood Watch would be a regular item on the Parish Council agenda for an update report (either in person by Mrs Ralph or by submission of a written report).

Mrs Ralph and the Member of the Public left the meeting.

## FINANCE

### Approval of Payments

390. Maria Dyer office expenses from 5<sup>th</sup> December 2023 to 4<sup>th</sup> January £34.19 (£33.52 net). Cheque No.022466
391. JCM Services to tree works as identified in the tree survey at Cowpiece and at playing field including additional works at village hall and playing field. Invoice No.INV-1798 dated 20<sup>th</sup> December 2023 £2,844.00 (£2,370.00 net). Cheque No.22467
392. Cold Norton Parochial Church Council to use of The Beacon for Parish Council reports April 2023 to March 2024 £210.83. Cheque No.022468
393. Cold Norton Village Hall Management Committee to clearing of gutters and gutter inspection. Invoice dated 2<sup>nd</sup> January 2024 £265.00. Cheque No.022469
394. Cold Norton Village Hall Management Committee to use of The Les Barclay Room for PC meetings in November and December 2023 and hall for Police 'Let's Talk' meeting on 19<sup>th</sup> December 2023 (one and half hours). Invoice dated 7<sup>th</sup> January 2024 5 ½ hours £52.80. Cheque No.022469
395. Sue Lees to SSL Certificate renewal for one year for CNPC website. Invoice No.0006311 dated 5<sup>th</sup> January 2024 £75.00. Cheque No.024470
396. All staff costs January 2024 £1,001.55.
- 397.1 Npower to streetlights for November 2023 Invoice INO9096936 dated 5<sup>th</sup> December 2023 £269.55 (£256.71 net) was taken by direct debit on 19<sup>th</sup> December 2023.
- 397.2 Npower to streetlights for December 2023 Invoice INO9357076 dated 4<sup>th</sup> January 2024 £279.72 (£266.40 net) was taken by direct debit on 18<sup>th</sup> January 2024.

### 398. Financial Statement

#### Current balances:

|                                                       |   |                  |
|-------------------------------------------------------|---|------------------|
| Barclays 10 Day Notice as at 8 <sup>th</sup> Dec 2023 | £ | 595.59           |
| Santander as at 2 <sup>nd</sup> January 2024          | £ | <u>28,008.85</u> |
|                                                       | £ | 28,604.44        |

### 399. Solar Panels at Village Hall

Members were advised that a payment of £826.44 had been received on 21<sup>st</sup> December 2023.

### 400. Grant Request

Members noted request from Parochial Church Council (PCC) and report re grants to Churches. Clerk was requested to obtain more information from the PCC.

**ACTION: CLERK**

401. **Precept 2023-24:** Members considered the budget calculations updated from the December meeting and were all in agreement that the Precept for 2024/25 should be £44,694 (an increase of £3,094).

## PLANNING

402. **Planning Application received by the Parish Council:** the following were considered, and the responses were:

**23/01201/PACUAR PP-12665008 Land adjacent to Norton Hall, St Stephens Road:** Prior notification for the change of use of agricultural buildings to 5 dwelling houses (Use Class C3) and for associated operational development. Week No.50 dated 15<sup>th</sup> December 2023:

The Members recommended refusal for the following reasons:

- 1 It is outside the Development Boundary (S8 – Settlement Boundaries & the Countryside)*
- 2 Local infrastructure is poor: single track country lane. No footways, unlit narrow road. Traffic access not considered. (T2 Accessibility)*
- 3 Development out of character with rural surrounding area. The proposed development would be remote and disconnected from local services and facilities by reason of its location.*
- 4 The proposed development would substantially alter the character of the area and have an unacceptable visual impact on the countryside though the urbanisation and domestication of the site – anti landscape protection (S3 Place Shaping).*

**23/01240/HOUSE PP-12692301 Toad Hall, Station Road:** Two storey side and single storey rear extension following demolition of an existing conservatory. Week No.1 dated 5<sup>th</sup> January 2024:

The Parish Council had no objections and no comments to make.

**LAWFUL DEVELOPMENT CERTIFICATE: 23/01130/LDE PP-12617825 Doreen, Latchingdon Road:** claim for lawful development certificate for an existing rear extension. Week No.51 dated 21<sup>st</sup> December 2023:

The Members had no knowledge that either supported or contradicted the submitted evidence.

**FOR INFORMATION: FUL/MAL/23/00952 PP-124952669 Cherry Blossom Lane:** Erection of 2No. bungalows including parking provision. This application is being considered at the NW Area Planning Committee meeting on Wednesday 10<sup>th</sup> January 2024 at 7.30pm. Members noted.

- 403. Maldon District Council Decisions:** covering decisions advised from w/e 8<sup>th</sup> December 2023 to w/e 5<sup>th</sup> January 2024; a detailed list had been supplied to Members, which is summarised below:

**AGR/MAL/23/00993 Cold Norton**

Prior notification for the erection of a Class 2 agricultural building.  
Wayback Farm St Stephens Road Cold Norton Chelmsford  
(UPRN - 010014000364)  
Miss Anne Pharoah **REFUSED**

**FUL/MAL/23/00491 Cold Norton**

The erection of 2No. 4/5-bedroom detached dwellings, both with carports and private amenity, with the construction of a new access road  
Land Adjacent Thornfields Purleigh Grove Cold Norton Essex  
(UPRN - 010094636332)  
Mr & Mrs Kirk **APPROVED**

**FUL/MAL/23/00988 Cold Norton**

Addition of new building containing four flats to existing building containing flats and associated works  
Great Canney Court Hackmans Lane Cold Norton Essex  
(UPRN - 010000236161)  
GPO Designs Ltd **REFUSED**

- 404. Housing Needs Survey**

Members noted their decision had been passed to the RCCE Housing Enabler.

- 405. LDP Options**

Members noted options outlined at MDC Forum in December 2023. Clerk to clarify with MDC Cold Norton's classification in regard to the LDP. **ACTION: CLERK**

- 406. PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)**

- 406.1. EV Charging Point**

Nothing to report.

- 406.2. Independent Playground Inspection and Sovereign Inspection**

Members noted that recommendations were being reviewed/costed.

- 407. VILLAGE HALL**

Cllr Romang advised that the gutters had been cleared, but some repair work is required.  
Cllr Jacklin updated Members re the Wi-Fi issues at the Village Hall & issues with County Broadband.  
It was agreed that Cllr Jacklin will liaise with BT regarding the change to the telephone line at village hall and will research an alternative supplier of Wi-Fi for the village hall.

**ACTION: CLLR JACKLIN**

Cllr Romang left the meeting.

**408. CLERKS REPORT**

Nothing additional to report not already covered during meeting.

**HIGHWAYS AND ROAD SAFETY**

**409. TRUCAM**

Members noted that during each of the 3 hours/5 sessions undertaken in November and December at one site, one offender was recorded in November and four in December.

**410. Vision Speed Indicators**

Nothing to report, still to be researched.

**411. Parking at School**

Nothing to report.

**POLICE MATTERS AND ANTISOCIAL BEHAVIOUR**

**412.** Members noted 'Let's Talk' session with Police arranged for Saturday 20<sup>th</sup> January 2024 2pm

**413.** Members noted Fraud/Scam presentation by Police provisional date/time Tuesday 20<sup>th</sup> February 2024 11am for up to 2 hours.

**OPEN SPACE**

**414. Village Caretaker work:** Mr Wiseman continued to carry out this work. Report re work carried out in addition to the regular litter picks and emptying bins on playing field not available at this time.

**415. Trees and Survey**

Members noted tree works at Cowpiece and Playing Field had been undertaken on 13<sup>th</sup>/14<sup>th</sup> December 2023 and that the contractor had also removed FOC the conifer that had fallen from the property in Latchingdon Road into the playing field; that Clerk to discuss condition of fence with homeowner; that works at corner of Howe Green Road/Hackmans Lane still to be undertaken.

**416. Cowpiece**

Members noted date still awaited for site visit by TCV.

**TRAINING/CONFERENCES/MEETINGS**

**417. Dengie Hundred Group of Parish Councils 7<sup>th</sup> December 2023**

It was noted that no one was available to attend this due to late notice of meeting; Members noted receipt of minutes from October 2022 meeting and agenda for 7<sup>th</sup> December 2023 meeting.

**418. MDC Parish & Town Council Forum 14<sup>th</sup> December 2023**

The Clerk attended this and gave a short report. Minutes and presentations had been forwarded to Members.

**419. Dengie Hundred Group of Parish Councils Thursday 18<sup>th</sup> January 2024 Latchingdon VH 8pm**

Members noted that Cllr Mrs Luck plans to attend.

**CORRESPONDENCE/CONSULTATIONS**

**420. Local Government Boundary Commission**

Brought forward from December meeting. Members noted that it is proposed that Maldon District gains another County Cllr which will necessitate a redraw of the current Divisions.

**421. Government Guidance on Biodiversity**

Still to be reviewed.

**422. MDC Winter Services Community Guide 2023**

Members noted receipt of this community pack.

**423. VILLAGE APPRAISAL**

Cllr Haydon updated Members on progress.

**424. PARISH COUNCIL WELFARE OFFICER**

Nothing to report re CPR and Defibrillator training sessions.

**425. MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters reported.

**426. MEETINGS IN 2024**

Wednesdays: 7<sup>th</sup> February, 6<sup>th</sup> March, 3<sup>rd</sup> April (NB Easter Sunday is 31<sup>st</sup> March),  
1<sup>st</sup> May, 5<sup>th</sup> June, 3<sup>rd</sup> July, 4<sup>th</sup> September, 2<sup>nd</sup> October, 6<sup>th</sup> November and 4<sup>th</sup> December.

There being no further business the meeting was closed at 10.07pm

Chairman.....

Date.....