

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 8TH JANUARY 2025 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr B Haydon (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr T Dixon
Cllr P Jacklin
Cllr Mrs J Luck
Cllr A Romang

In attendance: Mrs M Dyer (Parish Clerk)

- 452. APOLOGIES FOR ABSENCE** apologies were received and accepted from County Cllr Mrs Fleming and District Cllrs White and Wiffen.

453. DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

Cllr Romang declared a non-pecuniary interest in Allotments as he is an allotment holder.

454. PUBLIC QUESTION TIME

There were no Members of the Public present.

- 455. MINUTES OF THE ORDINARY MEETING of the Parish Council** held on Wednesday 4th December 2024 were approved as correct and were signed accordingly (the November minutes were also signed)

- 456. DISTRICT COUNCILLOR'S REPORT:** not available

- 457. COUNTY COUNCILLOR'S REPORT:** not available

NEIGHBOURHOOD WATCH REPORT/ POLICE MATTERS AND ANTISOCIAL BEHAVIOUR

- 458.** Neighbourhood Watch report: not available.
459. Update re Cold Norton Speed Watch: not available.

FINANCE

Payments Approved:

- 460.** Mr Roy Wiseman to village caretaker tasks invoice dated 24th December 2024 £126.00. Cheque No.912496
461. Maria Dyer office expenses from 30th November 2024 to 2nd January 2025 £34.02 (£33.27 net). Cheque No.912497
462. Cllr Haydon to reimbursement for printer ink re Village Appraisal. Invoice dated 2nd January 2025 £35.31 (£21.09 net). Cheque No.912498

463. Cllr Dixon to reimbursement of travel expenses and parking attending 2 x Cllr Training days at EALC Offices in Great Dunmow November 2024. Invoice dated 2nd January 2025 £51.60 (£50.20 net). Cheque No.912499
464. Cold Norton Parochial Parish Council to use of The Beacon Magazine for Parish Council reports 11 issues April 2024 to March 2025. Invoice dated 8th December 2024 £215.4. Cheque No.912500
465. A&J Lighting Solutions to repair of streetlight No.8 (Latchingdon Road near Willow Court entrance). Invoice No.38857 dated 12th December 2024 £247.80 (£206.50 net). Cheque No.912501
466. Sue Lees Consultancy to advance quarterly maintenance fee for Cold Norton PC website (Jan, Apr, July & Oct). Invoice No.INV006795 dated 1st December 2024 £30.00. Cheque No.912502
467. Maldon District Council to ground maintenance (April 2024 to March 2025 £2,844.00 PA) October to December 2024 Quarter 3. Invoice No.COL58691920 dated 17th December 2024 £853.20 (£711.00 net). Cheque No.912503
468. Wave to water at allotments from 30th May to 29th November 2024. Invoice No.14368517 dated 30th November £100.64 was taken by Direct Debit on 19th December 2024.
469. Npower to streetlights for November 2024 Invoice IN12042944 dated 4th December 2024 £276.03 (£262.89 net) was taken by direct debit on 18th December 2024.
470. Npower to streetlights for December 2024 Invoice IN12255829 dated 4th January 2025 £291.57 (£277.69 net) was taken by direct debit on 18th January 2025.
471. All Staff costs £836.70

472. **Financial Statement**
Current balances:

Barclays 10 Day Notice as at 10 th Dec 2024	£	604.55
Santander as at 2 nd December 2024	<u>£</u>	<u>28,135.38</u>
	£	28,739.93

473. **Grants:** Members considered further information from Cold Norton PCC regarding the window above the public footpath and agreed to grant a further £200 towards these works.
474. **Barclays Interest Rate**
Members noted the reduction as advised.
475. **Love Your Bus Grants**
Members discussed the information that had been supplied and agreed to include in the precept £1,000 towards the cost of starting up a new bus service to benefit residents.
476. **Precept 2025-26:** Members considered the budget calculations updated from the December meeting and were all in agreement that the Precept for 2025/26 should be £47,031 (an increase of £2,337).

PLANNING

477. **Planning Applications received by the Parish Council:** the following was considered, and the response was
24/00962/LDE PP-13603276 Caravan at Wayback Farm, St Stephens Road: claim for a lawful development certificate for the existing static caravan property that is a residential dwelling and had been used as such for over 10 years. Week No.51 dated 20th December 2024.

The Members recommended refusal for the following reasons:

"It was understood that this 'caravan' had only been granted temporary permission of three years pending review of the farm business to ascertain its sustainability and then if proven an application for a permanent dwelling would be considered. As the business was proven to be viable, planning permission was subsequently given for a permanent dwelling to be built and it is understood that this family occupy the new dwelling and not the caravan. The Members questioned why the caravan was not removed once the permanent dwelling was built"

- 478. Maldon District Council Decisions:** covering decisions advised from w/e 6 December 2024 to w/e 3 January 2025; a detailed list had been supplied to Members, which is summarised below:

WTPO/MAL/24/00823 Cold Norton

T1 Oak (T36 on TPO 15/96) - Crown lift to 3.5m from ground level by pruning to suitable growth points, remove epicormic regrowth. Crown thin by 30% and remove any deadwood.

Elber 28 St Stephens Road Cold Norton Chelmsford

(UPRN - 100090555817)

Mr Brian Collins

APPROVED

WTPO/MAL/24/00835 Cold Norton

(TPO 15/96) T1 Ash (T26 on TPO) - Remove lowest limb over property. Cut back by 2m to a suitable growth point. Reduce the adjacent branches by 2m. Remove deadwood.

35 St Stephens Road Cold Norton Chelmsford Essex

(UPRN - 100090555826)

Mr Colin Hawkes

REFUSED

479. Neighbourhood Planning (NP) in Maldon District

Members noted NP was a presentation topic at the Maldon Parish & Town Forum held on 5th December - notes from meeting had been supplied (Minute No.494 applies). Member requested that Clerk contact one of the Dengie PCs re their experience of producing a NP.

ACTION: CLERK

PLAYGROUND RENOVATIONS & CAR PARK EXTENSION PROJECT WORKING GROUP (PCP)

480. EV Charging Point

Nothing to report

481. Playground

Nothing to report

482. Bicycle racks

Nothing to report

483. Cherry Blossom Lane

It was noted that there was more activity at the building site at No.7 than had been expected and also more lorries to the location. Clerk to contact the Contractor. Clerk also updated Members regarding the proposed drop kerb in this road.

484. VILLAGE HALL

Members noted nothing to report re the Village Hall, but it was noted that some cars appear to be 'parking permanently' in the car park. Clerk to investigate

ACTION: CLERK

485. CLERKS REPORT

Clerk updated Members regarding the tree that had fallen into the playing field from a residential property in Latchingdon Road. Clerk advised that a meeting was arranged with MDC Parks Department regarding the grassed areas in front of and to the rear of the Village Hall. Clerk advised that the streetlight at the corner of Fambridge Road and Lower Burnham Road had failed and that the nearby resident had also advised that there were issues with the safety chevrons in this location.

HIGHWAYS AND ROAD SAFETY

486. TRUCAM

Members noted that during November 2024 there had been seven offenders during 6 sessions over 3 hours and in December there had been six offenders during 5 sessions over 3 hours.

487. Parking at School

Nothing to report re SEPP or the 3PR Scheme.

- 488. 20mph along St Stephens Road**
Members noted the response from Highways and the regulations regarding the extent of the 20mph zone.
- 489. Overgrowing hedges/vegetation**
Nothing to report re vegetation at Zebra crossing
- 490. Speed Watch and Speed Camera**
Members considered the comments made by a resident and a person who works in Cold Norton regarding the above. Clerk to respond as briefed. **ACTION: CLERK**

OPEN SPACE

- 491. Village Caretaker work:** Mr Wiseman continued to carry out this work. In addition to the regular litter picks and emptying bins on playing field, branches were removed at Three Ash Corner and the bin store at the village hall was tidied.
- 492. Cowpiece**
Cllr Dixon reported to Members that there was now water in the pond that photographs had been sent to FWAG (Farming & Wildlife Advisory Group) and would continue to be sent monthly. Members discussed a visit from TCV before the nesting season - preferred date was Tuesday 4th March 2025. Clerk to book. **ACTION: CLERK**
- 493. Cherry Blossom Memorial Trees**
Cllr Dixon updated Members re the 3 x Cherry Blossom Trees
- 494. Goal Posts in Playing Field**
Nothing to report

TRAINING/CONFERENCES/MEETINGS

- 495. Maldon Parish & Town Council Forum 5th December 2024**
Members noted presentations and notes from this meeting
- 496. Dengie Hundred Group of Parish Councils**
Members noted minutes from 9th October 2024 meeting plus meeting pack for meeting being held on 8th January 2025 and that apologies sent as this is on same day as CNPC January meeting.

CORRESPONDENCE/CONSULTATIONS

- 497. Maldon District Council 2024 Conservation & Design Awards**
Members noted winners.
- 498. PARISH COUNCIL WELFARE OFFICER**
Members noted details of a First Aid Course had been forwarded to Cllr Mrs Luck, but it was reported that a resident is trying to organise a First Aid Course – no further action by PC if this course goes ahead. Clerk advised that contact details of a First Responder had been received – Clerk to make initial contact. **ACTION: CLERK**

SOCIAL EVENTS

- 499. Party in the Park 2025: Saturday 28th June**
Cllr Jacklin advised that 3 x stall holders had booked for the event.
- 500. Applause 2025 Rural Touring/subsidised shows** (brought forward from December meeting)
Members discussed preferred options and timing. Cllr Mrs Gunn to research and report back to Members at the February meeting. **ACTION: CLLR MRS GUNN**

501. CLLR VACANCY

Members were reminded that the vacancy was being advertised and that applications will be considered at the March meeting.

502. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters reported.

503. MEETINGS IN 2025

Wednesdays: 5th February, 5th March, 2nd April, 7th May, 4th June, 2nd July, 3rd September, 1st October, 5th November and 3rd December.

There being no further business the meeting was closed at 10.50pm

Chairman.....

Date.....