

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 2ND APRIL 2025 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr Mrs M Gunn (Vice Chairman)
Cllr T Dixon
Cllr P Jacklin
Cllr Mrs J Luck
Cllr D Myers

In attendance: Mrs M Dyer (Parish Clerk)

In Cllr Haydon's absence, Cllr Mrs Gunn chaired the meeting and started by welcoming Cllr Myers to the Parish Council.

25/26.1 APOLOGIES FOR ABSENCE: apologies were received and accepted from Cllr Haydon, County Cllr Fleming, District Cllr White and Cllr Wiffen.

25/26.2 DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

Members have dispensation to discuss and vote in respect of matters relating to the Precept.

There were no declarations of interest at this point.

25/26.3 PUBLIC QUESTION TIME: there were no Members of the Public present.

25/26.4 MINUTES OF THE MEETING OF THE PARISH COUNCIL DATED 5TH MARCH 2025
held on Wednesday 5th March 2025 were approved as correct and were signed accordingly.

25/26.5 DISTRICT COUNCILLOR'S REPORT: not available

25/26.6 COUNTY COUNCILLOR'S REPORT

Members noted March report supplied by email

25/26.7 NEIGHBOURHOOD WATCH REPORT/ POLICE MATTERS & ANTISOCIAL BEHAVIOUR

Update from NhW Co-ordinator not available

Update re Cold Norton Speed Watch not available.

25/26.8 FINANCE

25/26.8.1 Approval of Payments:

25/26.8.1.1 Mr Roy Wiseman to village caretaker tasks. Invoice dated 21st March 2025 £117.00. Cheque No.912522.

25/26.8.1.2. Maria Dyer office expenses from 1st March to 31st March 2025 £45.13 (£43.18 net). Cheque No.912523

25/26.8.1.3 A&J Lighting Solutions to repair to street light No.21 (lower Burnam Road/Fambridge Road). Invoice No.39087 dated 7th March 2025 £676.80 (£564.00 net). Cheque No.912524.

- 25/26.8.1.4.** Sue Lees Consultancy to advance quarterly maintenance fee for CNPC web site (Jan, Apr, Jul & Oct). Invoice No.INV006924 dated 17th March 2025 £30.00. Cheque No.912525
- 25/26.8.1.5.** Sue Lees Consultancy to advance fee for WordPress Maintenance Plan (Twice yearly Apr/Oct). Invoice NO.INV006925 dated 17th March 2025 £40.00. Cheque No.912525
- 25/26.8.1.6.** Rural Community Council of Essex (RCCE) to annual membership renewal from 1st April 2025 to 31st March 2026 £84.00 (£70.00 net). Cheque No.912526
- 25/26.8.1.7.** The Conservation Volunteers (TCV) to clearance work at Cowpiece on 4th March 2025. Invoice No.5062906 dated 31st March 2025 £420.00 (£350.00 net). Cheque No. 912527
- 25/26.8.1.8.** Maldon District Council to Community Engagement Team Services (TRUCAM) January to March 2025 nine hours. Invoice No.COL58592399 dated 31st March 2025 £458.68 (£382.23 net). Cheque No.912528.
- 25/26.8.1.9.** All staff costs £836.70

25/26.8.2. Financial Statement

Current balances:

Barclays 10 Day Notice as at 10th Mar 2025	£	606.69
Santander as at 3rd March 2025	£	<u>21,057.59</u>
	£	21,664.28

25/26.9. PLANNING

25/26.9.1. Planning Applications received by the Parish Council: the following were considered, and the responses were:

25/26.9.1.1 25/00178 WTPO PP-13807368 14 St Stephens Road: TPO 15/96 T49 Ash Tree – reduce the crown by 2m and remove deadwood. Week No.10 dated 7th March 2025:

The Members had no objections to these works but added the following comment:

“The Parish Council raises no objections to these works providing they are in line with MDC’s Tree Officer’s recommendations”.

25/26.9.1.2. 25/00044LDP PP-13704573 Beacon Hil House, Latchingdon Road: Claim for lawful certificate for proposed single storey front extension to existing outbuilding. Members noted this application has been withdrawn.

25/26.9.2 Maldon District Council Decisions: covering decisions advised from w/e 7 March to w/e 28 March 2025; a detailed list had been supplied to Members, which is summarised below:

25/00101/NMA

Cold Norton

Application for non-material amendment following grant of Planning Permission 23/00491/FUL (The erection of 2No. 4/5-bedroom detached dwellings, both with carports and private amenity, with the construction of a new access road) Amendment sought: Internal and external design changes with alterations in height to carports Land Adjacent Thornfields, Purleigh Grove, Cold Norton, Essex (UPRN - 010094636332)

Care Of Agent

APPROVED

25/26.9.3. Neighbourhood Planning (NP) in Maldon District

Members noted meeting still to be arranged with a Dengie PC re their NP experience.

25/26.9.4 Affordable Housing

Members noted that the Rural Housing Enabler at RCCE has enquired re status and were all in agreement that this could not be pursued at this time due to MDC Local Development Plan status.

25/26.9.5 Brownfield Sites Register

Members noted that MDC is updating this.

25/26.10. PLAYGROUND & CAR PARK EXTENSION

25/26.10.1. EV Charging Point

Nothing to report.

25/26.10.2. Playground

Members noted that Sovereign inspection took place on 11th March 2025 and that KOMPAN is to be contacted for recommended issues to be resolved NB all low-risk issues. Cllr Myers offered to join the inspection team.

25/26.10.3. Bicycle racks

Members noted that location for bicycle racks would be assessed once works are completed by side of village hall entrance. Works scheduled for 3rd April 2025.

25/26.11. VILLAGE HALL

Members noted that the Village Hall Management Committee (VHMC) has supplied historic data regarding heating system in hall, to be used to brief heating companies to resolve current heating issues; Cllr Jacklin to review. ECC approved heating contractors to be requested. It was agreed that a working group be formed with Members of the VHMC to discuss the recent survey; quotes to be obtained for recommended works highlighted in the survey.

25/26.12. CLERKS REPORT

Clerk reported to Members meeting with Pre School re outdoor space, cupboards and external tap.

25/26.13. HIGHWAYS AND ROAD SAFETY

25/26.13.1 TRUCAM

Members noted in February there were seven captures with 42 mph recorded in a 30mph area.

25/26.13.2 Parking at School

SEPP: nothing to report.

3PR scheme: nothing to report.

25/26.13.3 Overgrowing hedges/vegetation at Zebra Crossing/Obscuring Belisha Beacon

Member noted that the resident has cut back vegetation; still awaiting response from MOAT. Clerk following up.

25/26.14. OPEN SPACE

25/26.14.1 Village Caretaker work: Mr Wiseman continued to carry out this work. In addition to the regular litter picks and emptying bins on playing field, Mr Wiseman has 'tidied up' branches at Three Ashes corner and sorted out the bins at the VH.

25/26.14.2 Cowpiece

Cllr Dixon reported that an inspection will be undertaken on 3rd April 2025 and wildflower (native) seeds will be scattered. It was noted that March was the driest for many years. Fence issue still to be resolved.

25/26.14.3 Goal Posts in Playing Field

Nothing to report

25/26.14.4 Football Team

Nothing to report

25/26.14.5 Allotment Site

Members noted that regarding issue with vegetation from rear of site impacting on neighbouring property, site visit had been undertaken, and costs were being obtained to clear and for ongoing maintenance. It was agreed that costs be emailed to Members for approval so that works are not held up.

25/26.14.6. Fence Alongside Playing Field

Members noted that this is still to be resolved following removal of fallen tree from residential property. Clerk to follow up.

25/26.15. TRAINING/CONFERENCES/MEETINGS

25/26.15.1. British Regional Transport Association (BRTA) Saturday 8th February 2025

Members noted receipt of further communication following on from the original meeting in February.

25/26.15.2. Maldon Parish & Town Council Forum Tuesday 25th March 2025

Members noted Cllr Jacklin and Clerk attended; Cllr Jacklin gave a short report at the meeting; notes from meeting awaited.

25/26. 15.3. Dengie Hundred Group of Parish Councils 16th April 2025

Members noted Cllr Mrs Luck is unable to attend, no other Cllrs available or the Clerk. Apologies to be sent.

25/26.16. CORRESPONDENCE/CONSULTATIONS

25/26.16.1. Greater Essex Mayoral County Combined Authority Statutory Public Consultation

Members noted close date is 13th April 2025.

25/26.16.2 Lithium Batteries

Members consider request to now contact the local MP Sir John Whittingdale re upcoming reading debate in House of Common. (This relates back to September 2024 when Members considered the proposed Bill relating to Safety of Lithium Batteries and e-bikes and scooters by Lord Foster and agreed to support). Members agreed, Clerk to contact MP Sir John Whittingdale accordingly.

25/26.16.3 Boundary Review Update

Members considered and agreed that there is no need for a community governance review locally in relation to Cold Norton.

25/26.17 PARISH COUNCIL WELFARE OFFICER

Nothing to report.

25/26.18. SOCIAL EVENTS

25/26.18.1 Party in the Park 2025: Saturday 28th June

Cllr Jacklin advised he has a meeting scheduled with DJ Dan on 3rd April 2025, some more stalls have been booked, also an ice cream van.

25/26.19 CLLR RESIGNATION

Members noted that Cllr Romang has resigned from CNPC; Clerk will notify MDC for election process to be initiated.

25/26.20. MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

It was noted that the notice board at the school needs updating/replacing.

25/26.21. MEETINGS IN 2025

Wednesdays: 7th May, 4th June, 2nd July, 3rd September, 1st October, 5th November and 3rd December.

Annual Parish Meeting Thursday 22nd May 2025

There being no further business the meeting was closed at 9.39pm

Chairman.....

Date.....