

COLD NORTON PARISH COUNCIL

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3RD JUNE 2026 AT 7.30PM IN THE LES BARCLAY ROOM AT THE VILLAGE HALL

THOSE PRESENT:

Councillors:

Cllr Mrs J Luck (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr S Evans
Cllr P Jacklin
Cllr D Myers

In attendance: Mrs M Dyer (Parish Clerk)

26/27.27 APOLOGIES FOR ABSENCE apologies were received and accepted from Cllr Dixon

26/27.28 DECLARATION OF INTERESTS

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

Members have dispensation to discuss and vote in respect of matters relating to the Precept.

There were no declarations of interest declared at this point.

26/27.29 PUBLIC QUESTION TIME

To receive representations from any Member of the Public in attendance on items on the agenda or raise other issues for possible consideration by the Parish Council at a future meeting. This session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 4 minutes. At the end of this session, unless invited to do so by the Chairman, Members of the Public will not be able to address the Council or participate in the meeting.

There were no Members of the Public present.

26/27.30 MINUTES OF THE MEETING OF AGM AND THE ORDINARY MEETING OF THE PARISH COUNCIL DATED 6TH MAY 2026

Both held on Wednesday 6th May 2026 were approved as correct and were signed accordingly.

26/27.31 Parish Council Representamen the Stow Maries Aerodrome Joint Consultative Committee (JCC)

Members were all in agreement to ratify the appointment of Cllr Dixon for this position

26/27.32 DISTRICT COUNCILLOR'S REPORT

Members noted the Annual District Council Report as presented at Annual Parish Meeting) and Cllr Wiffen's May report

26.27.33 COUNTY COUNCILLOR'S REPORT

Members noted the Annual Essex County Council report supplied by former ECC Cllr Mrs Flening as presented at Annual Parish Meeting
ECC May report not available.

26/27.34 NEIGHBOURHOOD WATCH REPORT/ POLICE MATTERS & ANTISOCIAL BEHAVIOUR

Members noted report from Neighbourhood Watch Co-ordinator.

Members welcomed our local Police Office, to the meeting. Discussion and updates followed relating to issues of concern already raised including speeding and unsocial behaviour

26/27.35 FINANCE

26/27.35.1 Approval of Payments:

26/27.35.1.1 Ava & Amber to delivery of APM notices to homes in Cold Norton (homes on outlying areas of village posted out for safety reasons). (Cheque made out to girls' Mother, Sarah Jacklin as they don't have a bank account). Invoice dated 21st May 2026 £50.00. Cheque No.912623

26/27.35.1.2 Refreshments for APM. Invoice dated 21st May 2026. Mrs C Hawes to reimbursement for biscuits/milk £6.00 cheque No.912631; Donation to Cold Norton Parochial Church Council for providing tea, coffee and sugar and serving at the APM £40.00 cheque No.912632,

26/27.35.1.3 Maria Dyer office expenses from 1st May 2026 to 31st May 2026. £138.19 (£132.21 net). Cheque No.912633.

26/27.35.1.4 HMRC to Tax/NI to tax quarter ending 5th July 2026 £1,065.69. Cheque No.912634

26/27.35.1.5 Sue Lees Consultancy to advance maintenance fee quarterly due January, April, July and October. Invoice No.INV007535 dated 1st June 2026. Cheque No.912635

26/27.35.1.6 Santander to monthly administration charge for business account 2nd April 2026 to 1st May 2026. £9.99. Direct Debit was taken on 1st June 2026

26/27.35.1.7 Npower to streetlights for April 2026. Invoice No.IN15478683 dated 8th May 2026 £208.57 (£198.64 net). Was taken by direct debit on 22nd May 2026.

26/27.35.1.8 BT phone & Wi-Fi at Village Hall. Invoice No.MO491Z dated 13th May 2026 £57.54 (£47.95 net). Was taken by direct debit on 27th May 2026.

26/27.35.1.9 All staff costs £836.20

26/27.35.2 Financial Statement

Current balances:

Barclays 10 Day Notice as at 10th Mar 2026	£	614.06
Santander as at 2nd May 2026	£	87,388.20 *
	£	88,002.26

* Includes Precept of £49,499

26/27.35.3 County Broadband as part of Truespeed Group

Members noted that all operations are now under the Truespeed brand per letter received.

26/27.35.4 Insurance

Members noted that the policy had been renewed and they that they were all in receipt of the renewal documents.

26/27.36. PLANNING

26/27.36.1. Planning Applications received by the Parish Council

There were no planning applications from MDC for the Members to consider.

26/27.36.2 Maldon District Council Decisions

Members noted there were no decisions for Cold Norton for the period from w/e 8 May to w/e 29 May 2026

26/27.36.3 Planning Appeal

Members noted that an appeal has been submitted against MDC's refusal of the following planning application:

Site Address: Land South of Farnbridge Road Burnham Road & East West of Station Road Althorne Essex

Proposal: Outline planning application with all matters reserved except for access, for a phased mixed use development including: Up to 550 dwellings (Class C3) including affordable housing; Up to 1,000sqm commercial space (Use Class E); Early years facility (Use Class E(f)); Education provision (Use Class F1(a)); A 16ha District Park; A 3.3ha Local Park ; Allotments Access enhancements and associated development.

Application Ref: 22/00314/OUTM PP-11430366
Appellants Name: Mr Ian Holloway - DMJ Althorne Ltd
Appeal Ref: 6008258
Appeal Start Date: 15 May 2026

Members discussed this and their response to the application back in November 2023, which will be submitted to the Planning Inspector as part of the appeal process. Clerk was requested to ascertain if the issues raised in the CNPC view have been addressed in subsequent documents and submit as briefed further concerns if appropriate to the Planning Inspector.

ACTION: CLERK

26/27.37 PLAYGROUND & CAR PARK EXTENSION

26/27.37.1 EV Charging Point

Nothing to report

26/27.37.2. Playground

Members noted that the new piece of play equipment (Sensory panel) had been delivered, and that an installation date of Monday 8th June had been advised, when repair to junior multi-play unit and service/retention of zip wire would also be carried out.

26/27.37.3. Bicycle racks

Nothing to report

26/27.37.4 Cherry Blossom Lane Kerb

Members noted that revised order had been placed for works; awaiting date for works.

26/27.38 VILLAGE HALL

Clerk updated Members regarding roof works quotes

Members noted that the folding screens in The Les Barclay Room were successfully removed on 9th May.

Members noted that the Village Hall Management Committee AGM had taken place on 14th May 2026, at which the current committee advised that they would all be standing down on 31st July 2026.

Members discussed the recruitment for/formation of a new committee. Copies of the VH Fire Risk Assessment, Insurance Policy & Trustee Details awaited.

26/27.39 CLERKS REPORT

Updates included within other agenda items; training options for Cllrs to be discussed at a future meeting.

26/27.40 HIGHWAYS AND ROAD SAFETY

26/27.40.1 TRUCAM

Members noted that the May report was awaited.

Members noted response to questions raised by Cllrs and were all in agreement to increase the number of TRUCAM hours by one hour per month from June to September inclusive to be carried out as late as possible in the evenings.

26/27.40.2 Overgrowing hedges/vegetation at Zebra Crossing

Clerk will chase MOAT Housing Association

26/27.40.3 Parking opposite Londis

Nothing to report

26/27.40.4 Speed Watch

Nothing to report

26/27.40.5 Buses: 'Love Your Bus' Grant

Members noted that further information and publicity material was awaited; new service is scheduled to start on 1st July 2026.

26/27.40.6 Parking in St Stephens Road at School Times

Discussed earlier in the meeting Minute No.26/27.34 applies

26/27.41 OPEN SPACE

26/27.41.1 Village Caretaker work

Mr Wiseman continued to carry out this work: regular litter picks and emptying bins on playing field,

26/27.41.2 Cowpiece

Members noted discussion of pond appraisal undertaken in March 2026 deferred to July meeting as Cllr Dixon has sent his apologies for this meeting

26/27.41.3 Football in Playing Field

Nothing to report

26/27.41.4 Allotment Site.

Clerk advised Members that an order had been placed to cut back vegetation at the boundary fence at the rear of the site.

26/27.41.5 Thirty for 30/Village Biodiversity Champions

Nothing to report

26/27.42 TRAINING/CONFERENCES/MEETINGS

26/27.42.1 Dengie Hundred Group of Parish Councils meeting 17th February 2026

Members noted that minutes were still awaited. Members requested this be removed from future agendas.

26/27.42.2 Maldon Parish/Town Council Forum 18th May 2026

Members noted that the Vice Chairman and Clerk attended this meeting; copy of agenda supplied to Members. Notes awaited, but the Vice Chairman Cllr Mrs Gunn gave a brief report.

26/27.42.3 Stow Maries Great War Aerodrome Joint Consultative Committee 27th May 2026

Members noted the report from Cllr Dixon who had attended this meeting

26/27.42.4 National Emergency Briefing – Online Film

Members noted that Clerk has booked to view this on Thursday 18th June 2026.

26/27.42.5 Environmental Collaboration (EC) Essex meeting Tuesday 9th June 2026

Members noted that Clerk plans to attend; Members to advise if interested in also 'attending'

**26/27.42.6 British Regional Transport Association (BRTA) Braintree Forum
Saturday 27th June 2026 3pm-5pm in Braintree**

Members noted.

26/27.43 CORRESPONDENCE/CONSULTATIONS

26/27.43.1 Maldon Conservation & Design Awards 2026

Members considered projects in Cold Norton to be put forward; Cllr Mrs Luck to approach homeowners of a possible entry.

ACTION: CLLR LUCK

26/27.44 PARISH COUNCIL WELFARE OFFICER

Nothing to report. Question raised regarding responsibility of Defib at VH.

ACTION: CLERK

26/27.45 SOCIAL EVENTS
26/27.45.1 Pantomime/Film Event
Clerk still to speak to Preschool/village school

ACTION: CLERK

26/27.45.2 Fireworks Event

Clerk advised that a resident who has had experience of this type of event is kindly looking into this for November 2027. Flight path to be checked.

ACTION: CLERK

26/27.45.3 Green Space Games

Members discussed hosting Green Space Game(s) in Cold Norton in the summer school holidays and were all in agreement to fund/host two sessions with funding support from MDC. Clerk to progress with Maldon & District Community Voluntary Service (CVS)

ACTION: CLERK

26/27.46 PARISH COUNCIL POLICIES

Members noted that Cllr Evans is reviewing current CNPC Financial Regulations and NALC Template with Clerk; recommendation will be presented at next meeting.

Members noted that information to take the Local Nature Plan forward will be prepared for a future meeting.

26/27.47 CLLR RESIGNATION

Members noted that Cllr Haydon has resigned from CNPC and election process will be followed.

26/27.48 MATTERS TO REPORT (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

Cllr Myers suggested that the PC may wish to consider installation of bird boxes for next spring. Cllr Myers to research options/costs.

26/27.49 MEETINGS IN 2026

Wednesdays: 1st July, 2nd September, 7th October, 4th November and 2nd December.

There being no further business the meeting was closed at 9.32pm

Chairman.....

Date.....