COLD NORTON PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON MONDAY 29TH JUNE 2026 AT 10.00AM IN THE ST STEPHENS ROOM AT THE VILLAGE HALL

THOSE PRESENT: **Councillors**:

Cllr Mrs J Luck (Chairman)
Cllr Mrs M Gunn (Vice Chairman)
Cllr D Myers

In attendance: Mrs M Dyer (Parish Clerk)

26/27.50 **APOLOGIES FOR ABSENCE** were received and accepted from Cllrs Evans, Dixon and Jacklin

26/27.51 DECLARATION OF INTERESTS
Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.
Members have dispensation to discuss and vote in respect of matters relating to the Precept.

There were no declarations of interest at this point.

26/27.52 PUBLIC QUESTION TIME

To receive representations from any Member of the Public in attendance on items on the agenda or raise other issues for possible consideration by the Parish Council at a future meeting. This session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 4 minutes. At the end of this session, unless invited to do so by the Chairman, Members of the Public will not be able to address the Council or participate in the meeting.

There were no Members of the Public present.

26/27.53 Audit for 2025-2026
26/27.53.1 Internal Audit Report: Members had been supplied with a copy of the report and noted the suggestions made by the Internal Auditor, which would be implemented and that the Auditor had acknowledged in his overall conclusion the excellent quality of the records maintained by the Clerk/RFO. The 'Annual Internal Audit Report' in the AGAR (Annual Governance and Accountability Return) had been duly signed as the Internal Control Objectives set out in that report were being achieved throughout the financial year to a standard more than adequate to meet the needs of the council.

26/27.53.2 Annual return for year ending 31st March 2026. Members had been supplied with a copy of the return and relevant support papers.

26/27.53.3 Annual Governance Statement 2025/26: having reviewed as part of the annual risk assessment the measures in place to ensure an effective system of internal control, each section of the Annual Governance Statement was read out loud and all Members agreed to the 'Yes' box being ticked for all sections.

26/27.53.4 Accounting Statements 2025/26: Members were all in agreement to approve the Accounting Statements 2025/2026; Members authorised the Chairman to sign accordingly. Clerk to now return the form etc. to the external Auditor PKF Littlejohn LLP.

26/27.54 **MATTERS TO REPORT** (Members are reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only).

There were no matters raised.

26/27.55 **MEETINGS IN 2026**
Wednesdays: 1st July, 2nd September, 7th October, 4th November and 2nd December.

There being no further business the meeting was closed at 10.23am

Chairman…………………………………………………………… Date………………………………….